



City of
LAKE JACKSON
Enchantment



THIS DOCUMENT WAS PREPARED BY THE
OFFICE OF THE CITY MANAGER

FOR FURTHER INFORMATION, CALL OR WRITE:

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City Council

The City of Lake Jackson operates under the Council/Manager form of government. Your City Council consists of a mayor and five council members, who serve two year staggered terms, and are elected on an “at-large” basis. Your City Council meets every first and third Monday of the month at 6:30 p.m. in City Hall. You are invited to attend any of these meetings. Operating under a Home Rule Charter and the Council/Manager plan, the City Council is the legislative body of your city government. The City Council appoints the City Manager who is responsible for the general administration of the City on a daily basis. The City Council appoints the City Attorney and Municipal Judges. Council also appoints the members of all the various boards and commissions, who volunteer their time and energy to the City.



Front row (sitting): Councilmember Heather Melass, Mayor Joe Rinehart, City Manager William P. Yenne. Back row (standing): City Attorney Sherri Russell, Councilmembers Jon "JB" Baker, Glenda V. Mendoza, Scott Schwertner, Will Brooks, and City Secretary Alice Rodgers

TABLE OF CONTENTS



LAKE JACKSON

City of Enchantment

City of
Enchantment



TABLE OF CONTENTS

READER'S GUIDE

Budget Calendar	10
Annual Budget Kickoff Memo	11
Guide to Program of Services	13
Financial Structure	24

DIRECTIVES & POLICIES

Financial Policy	26
Charter Directives	31

VISION / STRATEGIC PLAN 35

MANAGER'S MESSAGE

Introduction	49
2012-13 Highlights	52
Review of FY11-12 Budget	57
FY12-13 Budget	
General Fund	58
Utility Fund	61
Other Funds	63
Conclusion	67

ORGANIZATIONAL CHARTS 70

BUDGET SUMMARIES

Combined Funds Summary	74
Revenues by Category	76
Expenditures by Category	77
Fund Balance History & Projections	78
General Fund Balance Analysis	79
Utility Fund Balance Analysis	80
Other Fund Balance Analysis	81
Personnel Summary by Department & Status	82
Operating Funds Summary	83
General Fund Revenues by Category	84
General Fund Expenditures by Category	85
Utility Fund Revenues by Category	86
Utility Fund Expenditures by Category	87
Summary of Capital Items	88

MAJOR REVENUE SOURCES (general fund) 89

TABLE OF CONTENTS

GENERAL FUND

General Fund Budget Summary	101
General Fund Projected Revenues	102
Estimated Ad Valorem Tax Collections & Distribution	104
General Government Services	
Non-Departmental	106
Administration	109
Elections	115
Civic Center	121
Legal Services	
Legal	129
Financial Service	
Finance	137
Municipal Court	143
Public Safety	
Police	151
Humane	157
Fire	163
EMS	169
Engineering Services	
Engineering	177
Public Works Services	
Streets	185
Drainage	191
Code Enforcement/Bldg. Inspection	197
Garage	203
Parks & Recreation Services	
Parks	213
Recreation	219
Miscellaneous Services	
Keep Lake Jackson Beautiful	227
Library	233
Museum	237
Youth Advisory	241
Senior Advisory	247

GENERAL DEBT SERVICE FUND

Explanation of Debt Service Fund	252
Revenue & Expenditure Summary	253
Estimated Tax Collection & Distribution	254
General Obligation Bond Schedule	255
Schedule of Bonds Outstanding	256
Debt Planning and Administration	257
Debt Service Tax Rate Planning Guide	258

TABLE OF CONTENTS

UTILITY FUND

Utility Fund Budget Summary	261
Explanation of Utility Fund Major Revenue Sources	262
Utility Fund Projected Revenue	266
Utility:	
Non Departmental	269
Utility Administration	271
Water	277
Water Proforma	283
Wastewater	285
Wastewater Proforma	291
Sanitation	283
Sanitation Proforma	299

UTILITY DEBT SERVICE FUND

Explanation of Utility Debt Service Fund	302
Revenue & Expenditure Summary	303
Waterworks & Sewer System Debt Service Schedule	304
Utility Revenue Debt Schedule	305
Schedule of Bonds Outstanding	306
Pledged Revenue Coverage Projections	307

CAPITAL PROJECT FUNDS

General Projects Fund	310
General Projects C.I.P.	316
Utility Projects Fund	320
Utility Projects C.I.P.	324
Long Term Capital Projects	328

ECONOMIC DEVELOPMENT FUNDS

Revenue & Expenditure Summary	332
Economic Development Fund	333
Financial Plan	334
Sales Tax History	335
Economic Development Debt Service Fund	336
Revenue & Expenditure Summary	337
Certificate of Obligation Debt Service Schedule	338
Schedule of Bonds Outstanding	339

GOLF COURSE FUND

Accomplishments / Goals & Objectives	343
Revenues/Expenditures	344
Bond Debt Service Fund	346
Debt Service Schedule	347

OTHER FUNDS

Equipment Replacement Fund	350
Revenue & Expenditures	352
Park Fund	355
Revenues & Expenditures	356
Unemployment Insurance Fund	357
Motel Occupancy Fund	358
Special Events Fund	360
Red Light Camera Fund	361
Public, Education and Government (PEG) Programming Fund	362
Police Seizure Fund	364
Contingency General Fund	366
Contingency Utility Fund	367

MULTI-YEAR FUNDS

Multi- Year Fund Summary	370
2004 Infrastructure Improvement Fund	372
2007 Infrastructure Improvement Fund	374
2007 Water and Sewer Bond Construction Fund	376
2010 Water and Sewer Bond Construction Fund	379
2010 Infrastructure Bond Construction Fund	381
2010 Downtown Revitalization Bond Construction Fund	383
2013 Infrastructure Bond Construction Fund	385
2013 Water and Sewer Bond Construction Fund	387
2013 Downtown Revitalization Bond Construction Fund	389

STATISTICAL INFORMATION	391
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BUDGET GLOSSARY	415
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READER'S GUIDE



LAKE JACKSON

City of Enchantment

City of
Enchantment



CITY OF LAKE JACKSON - 2012-2013 BUDGET SCHEDULE

Jan. 23	Goals/Visioning Workshop with City Council (5-9 pm)
Feb. 27	Goals/Visioning Workshop with City Council (5-9 pm)
Mar 19	Goals/Visioning Workshop (5-6:30 pm) & Regular City Council Meeting @ 6:30 pm
April 2	Regular City Council Meeting
April 9	CIP Workshop with City Council (5-9 pm)
April 16	Regular City Council Meeting
April 25	9:00 a.m. Budget Kickoff. Distribute Worksheets to Department Heads – Staff
May 7	Regular City Council Meeting
May 14	Strict Deadline – Goals and Accomplishments & YTD Performance Measures submitted by Department Heads & Directors
May 16	Strict Deadline – Department Heads Submit Budget Request to City Manager –
May 21	Regular City Council Meeting
May 22-May 29	Budget Hearings Department Heads, Budget Staff Explain Department Head Requests
June 4	Regular Council Meeting
May 30-June 18	Budget Staff prepares Preliminary Budget Requests
June 19-June 29	Proposed Budget Request Prepared for Presentation to City Council
June 18	Regular City Council Meeting
July 2	Regular City Council Meeting – Proposed Budget Delivered to City Council
July 3	File Proposed Budget with City Secretary
July 4	Independence Day – Holiday
July 14	Saturday Budget Workshop
July 16	Regular City Council Meeting
July 20	Receive Certified Appraisal Roll, Calculate Effective Tax Rate
July 21	Budget Workshop with City Council, if necessary. Estimated appraisal roll and effective tax rate.
Aug 3	72-hour Open Meetings Notice
August 6	Call public hearing for Budget on August 23 by Resolution
August 6	Publish Effective Tax Rate
August 6	Regular Council Meeting – Council will discuss tax rate; if proposed tax rate will exceed the rollback rate or the effective tax rate (whichever is lower), Schedule a public hearing for August 20 & 27 and take record vote to place a proposal to adopt the tax rate on the agenda of September 6 th meeting (specifying rate).
August 13	Notice of Public Hearing on Tax Increase – is the first quarter-page notice in newspaper and on TV and Website published at least 7 days before public hearing.
August 17 (last day to publish)	72-hour Open Meetings Notice for Public Hearing on Tax Rate & 10 day Newspaper Notice on Budget Public Hearing (required by charter).
August 20	Regular Council Meeting – First Public Hearing on Tax Rate (council announced date, time & place of vote)
August 20 (publish between 8/21 & 8/26)	Notice of Vote on Tax Rate published before meeting to adopt tax rate - is the second quarter-page notice in newspaper before meeting and published on TV and Website at least seven days before meeting.
August 24	72-hour Open Meetings Notice for Public Hearing (Open Meetings Notice)
August 27	Council Meeting-Second Public Hearing on Tax Rate Increase and announce meeting to Adopt Tax Rate on September 6. Public Hearing on Budget, announce meeting to Adopt Budget on September 6.
August 28	Public notice of vote in paper, on internet, and on cable channel.
August 31	72-hour Open Meetings Notice for City Council to adopt Budget and Tax Rate
September 3	Labor Day Holiday
September 4	Regular Council Meeting: a) Final Adoption of Budget by Resolution. b) Adopt Tax Rate by Ordinance.
September 5	Final Budget is filed with City Secretary, County, and State.
September 17	Regular City Council Meeting
October 1	New Fiscal Year Begins

Budget Kick-off Memo



To: All Directors, Dept. Heads & Supervisors
From: William P. Yenne, City Manager
Date: April 25, 2012
Re: FY 2012-2013 Budget

The City Council has worked hard to give us the guidance we need to prepare our FY 2012-2013 Annual Budget.

The City Council identified 8 objectives during the Goals and Visioning process rated “very-high”.

These were:

Vision Element	Objective
Enable Growth & Revitalization	<ul style="list-style-type: none">-Facilitate development of new Housing-Expand City’s economic development initiatives-Implement downtown revitalization-Update City’s Comprehensive Master Plan-Study and address mixed use zoning
Enhance Communication & Technology	<ul style="list-style-type: none">-Improve communication externally and internally through best practices and enhanced technology
Maintain a Well Managed City	<ul style="list-style-type: none">-Hire & retain qualified employees
Enhance Quality of Life	<ul style="list-style-type: none">-Continue to enhance the safety of our citizens

I understand that some of these objectives are quite broad in their scope, but they nonetheless represent the priorities of City Council. Council also made a point to communicate that while these are their highest priorities, they still expect us to maintain our infrastructure and services in a first rate way.

City Council continues to express their sensitivity to tax and rate (fee) increases. They continue to expect us to live within the means provided by our citizens. I know this can be difficult as costs increases and revenues often don’t. So, we need to continually examine what services we are providing and why and if there is a better more cost effective way to provide the service or is it time to consider eliminating that service.

We are beginning to emerge from one of the worst economies in our nation’s history. I believe we have been prudent and responsible these past few years and have done a very good job of belt tightening and extracting every last value out of the resources we received.

Just last week Dow announced some \$4 billion in new plants to be built in our area. These projects will bring in thousands of contractors and over 300 new permanent jobs. Things will be hopping around here for the next 5 years. And, Dow has indicated more investments may be headed our way. Other industries in our area are expanding and hiring. I believe we are in for quite an economic boom here locally for the next 5 to 10 years.

While this is promising we must not assume that we will immediately begin to see a significant increase in revenues. As local government is generally the last into a recession, we are also generally the last to climb out of a recession. I do believe things will begin to improve gradually and then we will see the pace pick up substantially. Regardless, we have always conducted our business in a conservative manner, and this will not change. The lessons of the recession, and how to work more for less should not be lost. We will need to determine if over the next few years, whether to restore some of the service cuts we made or to continue to live without them.

The bottom line is, I need you to continue to budget very conservatively. Emphasis remains on maintaining what we have and looking for better ways to do it.

Council has also set our initial capital projects priorities for FY 2012-2013. We will proceed on that basis.

Again a priority of Council and mine is to get a salary increase of some type to our employees. We are grateful to Council for providing the 3% raise last year. I am not sure we will be able to do another raise of that size this year, but we will explore all our options.

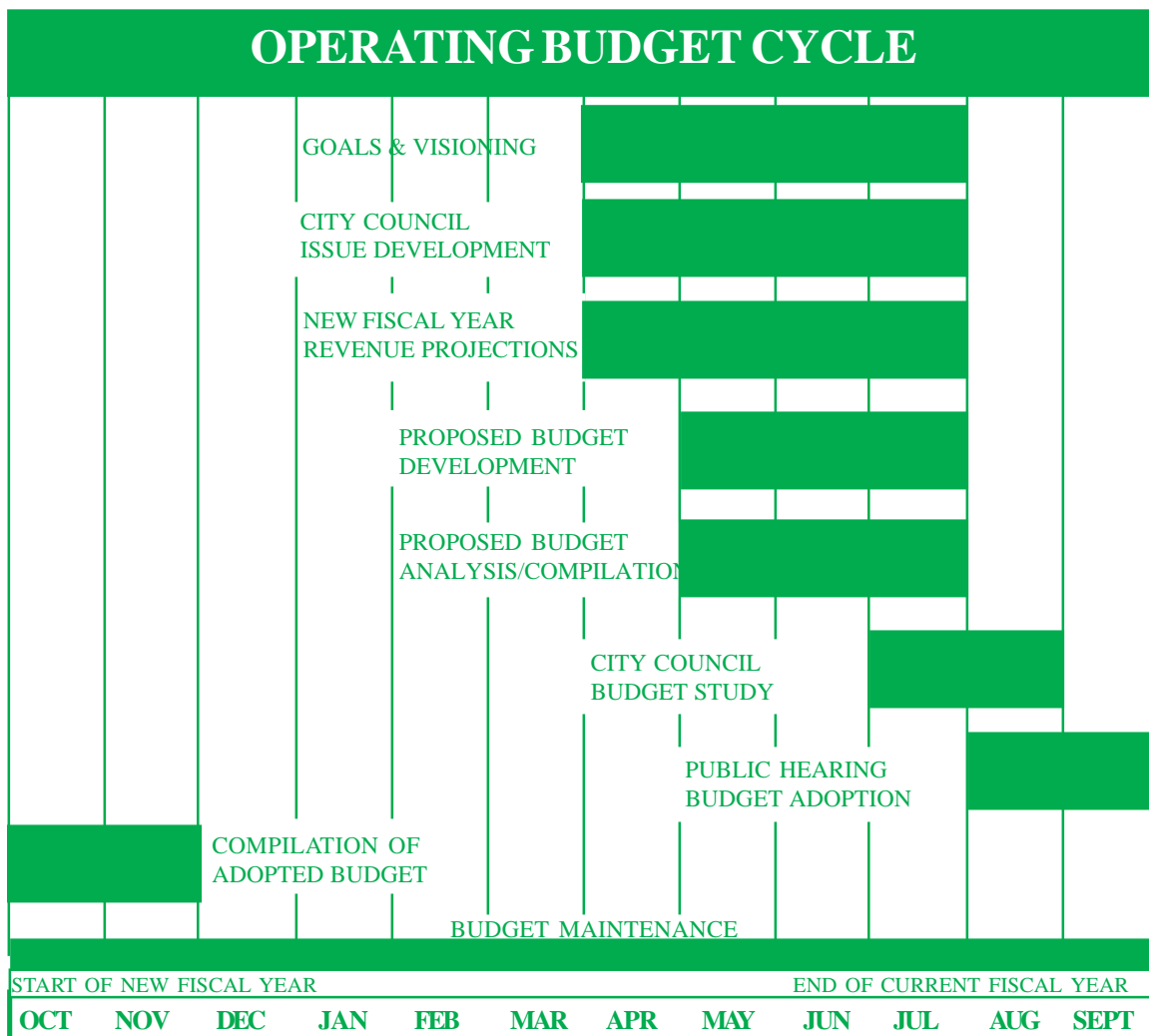
Also understand that we are scheduled to sell the \$4 million second phase of the \$7 million bond (passed in 2010) in March, 2013. This will likely increase our tax rate one cent to 40 cents. So, don't expect council to consider a tax increase for maintenance and operations at the same time.

I appreciate all the hard work you have done during these trying economic times. You have done a great job. Please keep it up. It appears that good times may be just around the corner.

READER'S GUIDE TO THE 2012-13 BUDGET AND PROGRAM OF SERVICES

The Reader's Guide provides an overview of the City of Lake Jackson's budget process, financial structure and budget basis. Also included in this section are the Charter Directives and Financial Policies related to budgeting.

The City of Lake Jackson has prepared a budget designed to meet the highest standards of performance in municipal budgeting. The budget presentation format, which includes line item detail as directed by the charter, features goals, accomplishments and performance measures for each department. A program description and summary of major budget changes is also included for each department to quickly inform the reader of the responsibilities of the department and budget considerations for the department. Various budget summaries, statistical information, and detailed revenue sources are provided to help the reader assess the budget and make comparisons to prior years. The Manager's Message describes in detail the significant budget issues facing the Council and Staff in the upcoming budget year and future years. The message also provides an overview of the proposed budget. The budget process and organization of the budget itself are described below.



THE BUDGET PROCESS

The City of Lake Jackson uses a hybrid performance/program oriented budgeting process.

1. City Council Issue Development

Early in the year, the City Council reviews the City's Goal and Visioning process and considers goals to meet the established vision elements. Also, a capital improvements workshop is held to establish the capital project priorities for the coming fiscal year. Council priorities and goals are incorporated into the proposed budget. Major issues are fully addressed in the "Manager's Message" section of this document.

2. Revenue Projection

The budget revenue projection for the new fiscal year begins midyear of the current fiscal year. This projection is made by the City's Budget Committee (comprised of the City Manager, Assistant City Manager, Finance Director and Administrative Assistant) with the help of department directors and supervisors. Projections are based upon consultations with state and local agencies, trend analysis, anticipated changes in the local and regional economy, and discussions with directly associated staff members. Although beginning earlier, the budget revenue projection occurs concurrently with departmental budget development and extends until the budget is adopted based upon the receipt of any new information.

3. Proposed Budget Development

During budget development at the department level, the City's Budget Committee works with department directors and supervisors to analyze requests, provide advice and lend assistance. Staff work sessions are held to discuss and develop goals and performance measures which tie in to council set goals and priorities.

4. Proposed Budget Analysis/Compilation

Once departmental budget requests are completed, the Budget Committee meets with each department to review and discuss their funding request.

Given revenue projections and funding requirements, requests are proposed for funding according to ranking received by the Budget Committee. At this time the funding level is weighed against available resources, and a tax rate increase may or may not be recommended depending upon Council program priorities and issues previously expressed in the budget process.

5. City Council Budget Study

Several budget work sessions, which are open to the public, are held with the City Council to review and discuss the proposed budget. At the work sessions, the City Manager reviews major issues and presents an overview of the budget and department directors present their budget to the City Council.

6. Public Hearing/Budget Adoption

A public hearing on the budget and tax rate is held in August prior to final budget consideration. At said hearing, citizens or any other individual may make formal comment either for or against the proposed budget. The public also has the opportunity to attend City Council budget work sessions occurring in July and possibly August.

Budget adoption occurs in September after City Council deliberations and the public hearing. City Council may take action to modify the proposed budget per its discretion. The City Council also adopts a tax rate to support adopted funding levels.

7. Compilation of Adopted Budget/Budget Maintenance

An adopted budget is compiled and published during the first months of the new fiscal year. The adopted budget in the form of an amended proposed budget is available for public inspection in late September. Ledger accounts are prepared for the new fiscal year prior to October 1.

Budget maintenance is a year round activity of department directors and the Budget Committee. Spending control mechanisms include monthly review of expenditures by the Department Directors, Supervisors and Budget Committee. Also, all purchase requisitions are compared to the line item and departmental budget prior to approval. Beginning in January, monthly budget analysis reports are prepared to present budget versus estimated expenditure variances. These reports are reviewed by staff to identify any major expenditure variances. Monthly reports are prepared for City Council. Department heads are instructed that expenditures for individual line items may exceed the budgeted amount as long as the department's total expenditures remain less than the budgeted amount.

8. Budget Amendment

In some cases department expenditures may exceed the budgeted amount so long as the fund as a whole remains within the budgeted amount. This is the case because the budget is adopted at the fund level. A budget amendment is presented to Council for approval only if the budget for an individual fund is being changed or projects added to the capital funds.

9. Program Goals and Measures

Finally, program goals and measures are evaluated during the fiscal year to determine effectiveness of program activities and levels of appropriate funding and effectiveness in meeting the vision and vision elements established by City Council.

ORGANIZATION OF THE BUDGET

BUDGET SUMMARIES

The Budget Summaries section is designed to provide a quick overview of the budget for all funds of the City. This section includes the following schedules:

Combined Funds Summary - Presents the total budgeted revenues and expenditures for each fund. Transfers between funds are subtracted from the total to indicate total dollars in and out of the City.

All Funds Revenues by Category - Presents a breakdown of all City revenues by Category and presents it graphically.

All Funds Expenditures by Category - Presents a breakdown of all City expenditures by Category and presents it graphically.

Governmental Fund Types Projected Fund Balances - Summarizes the projected beginning and ending governmental funds. This schedule is useful in determining whether fund balances are maintained at sufficient levels.

Proprietary Fund Types Projected Cash Balances - Summarizes the projected beginning and ending cash balance for each of the proprietary funds. This schedule is useful in determining whether cash balances are maintained at sufficient levels.

Personnel Summary by Department - Summarizes authorized positions for the current budget and previous three years. Explains what positions have been added, deleted or reclassified.

Operating Funds Summary - Presents the combined revenues and expenditures for the General & Utility operating funds. Presents a more detailed breakout of expenditures.

General Fund Revenues by Category - Presents a breakout of the General Operating Fund revenues by Category and presents it graphically.

General Fund Expenditures by Category - Presents a breakdown of all General Operating Fund expenditures by Category. Includes a summary of General Fund authorized personnel.

Utility Fund Revenue by Category - Presents a breakout of the Utility Operating Fund revenues by Category and presents it graphically.

Utility Fund Expenditures by Category - Presents a breakdown of all Utility Operating fund expenditures by Category. Includes a summary of Utility Fund authorized personnel.

Summary of Capital Items - Summarizes all capital expenditures.

GENERAL AND UTILITY FUND DEPARTMENT DETAIL

The detail for each department includes the following information:

Program Description This section outlines the duties and responsibilities performed by the department. It is provided to enable the reader to understand the function of each department.

Goals and Objectives Each department has provided a summary of specific goals they wish to achieve during the coming fiscal year. They should have a specific time frame or measurable achievement.

Accomplishments - Each department has provided a listing of major accomplishments for the previous fiscal year.

Measures Measures include workload indicators as well as performance measures indicators which reflect major activities of the department. Workload measures also indicate the amount of work that has been done in the past and projected workload levels for the current and next years. Performance measures may also include productivity indicators. Productivity indicators reflect how well a program is performing its activities to meet the needs of the public and the organization. They should measure productivity, effectiveness, efficiency or the impact of a service provided. While workload indicators indicate “how much” activity the department is performing, productivity indicators identify “how well” the department is performing. These indicators should be able to be tracked with a reasonable amount of time and effort.

Resources The summary of resources identified by department, highlights fees and revenues which are generated as a result of department activities. In many departments, a change in level of activity will have an impact on associated revenues. This section highlights that relationship.

Expenditures The summary of expenditures identified by department shows the category of expenses for each of the department’s programs as compared from year to year.

Personnel Summary The Personnel summary section shows the positions or personnel resources budgeted to carry out services.

Major Budget Changes The summary of major budget changes identifies significant changes in funding levels and organizational alignment. This section also details major new programs and items proposed for funding.

FINANCIAL FUND ACCOUNTING

SUMMARY OF FINANCIAL FUND ACCOUNTING

The City uses individual funds to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and achieve fiscal accountability by segregating transactions related to certain government functions and activities.

A fund is a fiscal and accounting entity with a self-balancing set of accounts. A separate fund may be established for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. The two types of funds utilized in the City's Comprehensive Annual Financial Report (CAFR) are *Governmental* and *Proprietary*. For the City's day-to-day operations, and for budgetary purposes, some of the funds reported in the CAFR are broken down into sub-funds. Each of the sub-funds budgets is established independently. The following is an explanation of the City's use of funds.

GOVERNMENTAL FUND TYPES

General Fund

The *General Fund* is the City's primary operating fund. The *General Fund* is presented as a major fund in the basic financial statements of the CAFR. It accounts for all financial resources of the City, except those required to be accounted for in another fund. The principal sources of revenues of the *General Fund* are property taxes, sales taxes, franchise taxes, permit fees and fines. Expenditures are tax supported activities such as general government, finance, public safety, public works, parks and recreation. For budgetary purposes, the *General Fund* of the City is comprised of: the General Operating Fund, Equipment Replacement Fund, Unemployment Insurance Fund, Special Events Fund, the General Contingency Fund and the Parks Fund. Each of these funds is budgeted independently, with the emphasis on the General Operating Fund. The City's financial policy is to always budget this fund as balanced. Revenues equal expenditures. According to the City Charter, the expenditures of the General Operating Fund budget shall not exceed the total estimated resources (prospective income plus cash on hand).

Special Revenue Funds

The *Special Revenue Funds* are used to account for specific resources and expenditures that are legally restricted for particular purposes. Special Revenue funds include: the Motel Occupancy Tax fund, the Economic Development fund, Public Education and Government Programming (PEG) fund, the Police Seizure fund, and the Red Light Camera Fund. In the CAFR, the Economic Development fund is presented as a major fund.

Debt Service Fund

The *Debt Service Funds* are used to account for the accumulation of resources for the annual payment of debt principal and interest, and to provide a reserve for such payment. Debt Service Funds include: General Debt Service, Economic Development Debt Service, Golf Course Debt Service, and the Utility Debt Service. A cash basis budget is adopted for each of these funds. In the CAFR, the General Debt Service fund is included as a major fund. The Golf Course Debt Service and the Economic Development Debt Service are presented

combined with other non-major governmental funds. Utility Debt Service is included as part of the Utility Fund in the proprietary fund statements.

Capital Projects Funds

Capital Project Funds are used to account for the acquisition, construction or repair of major capital facilities and equipment other than those financed by proprietary funds. These funds include the General Projects Fund, 2004 Infrastructure Improvement Fund, 2009 Infrastructure Improvement Fund, the Court/EOC/Brazos Oaks Construction Fund, and the Downtown Revitalization Fund. In the 2011 CAFR, the Downtown Revitalization Fund is classified as a major fund.

PROPRIETARY FUND TYPES

Enterprise Funds

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises. Such funds are to be financed or recovered primarily through user charges. The City has two Enterprise Funds: the Utility Fund and the Golf Course Operating Fund. For budgetary purposes, the Utility Fund includes the following sub-funds: Utility Operating Fund, Utility Contingency, Utility Debt Service, Utility Projects, 2007 Water and Sewer Construction Fund, and 2010 Water and Sewer Construction Fund. Each of these funds is budgeted independently with emphasis on the Utility Operating Fund.

FINANCIAL STRUCTURE

SUMMARY OF ACCOUNTING AND BUDGETING FINANCIAL STRUCTURE

GOVERNMENTAL FUNDS

General Fund Sub-Funds

General Operating Fund - This fund includes the maintenance and operations portion of the tax revenues and tax supported activities such as Police, Fire, Drainage, Streets, Parks and Recreation. This fund is annually budgeted to “balance” or is prepared so that revenues equal expenditures.

Equipment Replacement - Each department has a budgeted transfer to this fund. The transfer amount is based on the equipment used by the department, the original cost of the equipment and its estimated useful life. Accumulated resources in this fund are then used to purchase new and replacement equipment. This fund is not necessarily budgeted to be balanced. In some years revenues may exceed expenditures and vice versa. Budgeted equipment purchases may carryover to following budget year if not completed in the current year.

Unemployment Insurance - If necessary, each department has a budgeted transfer to this fund. The transfer amount is roughly based on the number of employees in the department. Accumulated resources are used to pay unemployment claims.

Special Events Fund - Money is transferred to this fund from the Motel Occupancy Tax Fund to assist with the payment of Festival of Lights expenditures. The General Fund also transfers money here to pay the Fourth of July expenditures. This fund is not necessarily budgeted to be balanced. In some years revenues may exceed expenditures and vice versa.

General Contingency Fund - This fund contains money to be used in case of emergency or special situation. The City seeks to maintain a fund balance that is at least 3% of the General Fund budgeted expenditures.

Park Fund - This fund accounts for revenue received from donations in lieu of parkland. This fund’s revenue may also be supplemented by year-end transfers from the General Fund. The Parks Board is responsible for establishing the budget and funds are normally budgeted as projects which may carryover fiscal years. This fund is not typically budgeted as balanced.

Special Revenue Funds

Motel Occupancy Fund - This fund accounts for the revenue received from the tax on motel rooms. The use of this revenue is limited and is therefore accounted for separately. This fund is not necessarily budgeted to be balanced.

Police Seizure Fund - This fund is used to account for monies obtained through a federal equitable share program for assistance in federal narcotics investigations and monies obtained from local narcotics investigations, authorized by state chapter 59 code of criminal procedure (C.C.P.). These monies must be used for law enforcement purposes as set forth in Chapter 59 C.C.P. and the federal equitable sharing agreement. Permissible uses include cost associated with: investigations, training, detention facilities, equipment, travel & transportation, awards and memorials for law enforcement personnel, drug and gang awareness

programs, matching funds in a federal grant program, transfers to other law enforcement agencies, accounting, and language assistance services.

Public, Educational and Governmental (PEG) Programming Fund - this fund is used to account for PEG cable television fees. The expenditures are restricted to PEG access facilities.

Economic Development Fund - This fund accounts for the revenues received from the additional 1/2¢ sales tax. Items budgeted in this fund are typically debt service transfers and smaller “cash” projects which may carryover fiscal years. This fund is not budgeted as balanced. Our objective is to establish a fund balance equal to the next year’s debt service requirements.

Red Light Camera Fund - This fund accounts for the net revenues received from citations generated from the red light cameras. Half of the net revenues must be remitted to the State. Expenditures are limited by State law to items that will improve traffic safety.

Debt Service Funds

General Debt Service Fund - This fund includes the debt service tax revenues and the debt service expenditures related to tax supported General Obligation Bonds.

Golf Course Debt Service - Money is transferred to this fund from the Economic Development Fund and the Golf Course Operating Fund to pay debt service on bonds issued to construct the golf course. This fund is budgeted as balanced and is reduced to zero once a year.

Economic Development Debt Service - Money is transferred to this fund from the Economic Development Fund to pay debt service on Certifications of Obligations issued to construct recreation and economic development related projects.

Capital Projects Funds

General Projects Fund - The major revenue source for this fund is year-end transfers from the General Operating Fund. Accumulated resources are used for a variety of capital projects that are identified by staff, then rated and prioritized by the City Council. Funding for additional projects is approved annually through the budget process. Expenditures for approved projects may occur over multiple fiscal years. Additional projects may be added during the budget process, if there are funds remaining after the completion of previously approved projects. The goal is to maintain at least \$500,000 in the fund.

Multi-Year Funds - This includes all Governmental construction funds funded by the issuance of bonds or Certificates of Obligation.

ACCOUNTING AND BUDGETING BASIS

PROPRIETARY FUNDS

Proprietary funds are considered to be similar to a business enterprise. Expenditures are supported by user fees and charges. The specific funds which make up the proprietary fund type are:

Utility Fund Sub-Funds

Utility Operating Fund - This fund includes the revenues from water, sewer, and sanitation charges. It includes the expenditures related to providing these services. This fund is annually budgeted so that revenues equal expenditures.

Utility Contingency Fund - This fund contains money to be used in case of emergency or special situation. The City seeks to maintain a fund balance of at least 3% of the Utility Operating Fund budgeted expenditures. This fund typically has no budgeted expenditures.

Utility Debt Service - Money is transferred to this fund from the Utility Operating Fund to provide for the payment of utility related debt service and to provide a reserve for that payment. This fund is not budgeted to be “balanced” but revenue and expenditure amounts are close to the same amount.

Utility Project - This fund receives transfers of budget savings from the Utility Operating Fund. Accumulated resources are used for a variety of water and sewer projects that are identified by staff, then rated and prioritized by the City Council. Funding for additional projects is approved annually through the budget process. Expenditures for approved projects may occur over multiple fiscal years. Additional projects may be added during the budget process, if there are funds remaining after the completion of previously approved projects. The goal is to maintain at least \$500,000 in the fund balance.

Golf Course Funds

Golf Course Operating Fund - This fund accounts for the revenues and expenditures of the Wilderness Golf Course which opened May of 2004. The course is managed and operated for the city by KemperSports. This fund is budgeted with a slight income.

ACCOUNTING AND BUDGETING BASIS

Basis of Accounting

The City of Lake Jackson uses governmental and proprietary fund types to account for its activities. All fund structures and accounting standards used for financial reporting are in compliance with Generally Accepted Accounting Principles (GAAP) for local governments as prescribed by the Governmental Accounting Standards Board (GASB) and other recognized professional standards.

The City’s accounting records for *governmental funds* are maintained on a modified accrual basis. Under this basis of accounting, revenues are recognized when they are susceptible to accrual (i.e. measurable and avail-

able). Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period (usually within 60 days of fiscal year-end). Ad valorem tax, sales tax, franchise tax, and interest revenues are susceptible to accrual. Licenses and permits, charges for services, fines and forfeiture revenues are recorded as revenues when received in cash because they are generally not measurable until they are received. Expenditures are recorded when the related liability is incurred.

Accounting records for the City's *proprietary funds* are maintained on the accrual basis. Revenues are recognized when earned and expenses are recognized when the liabilities are incurred.

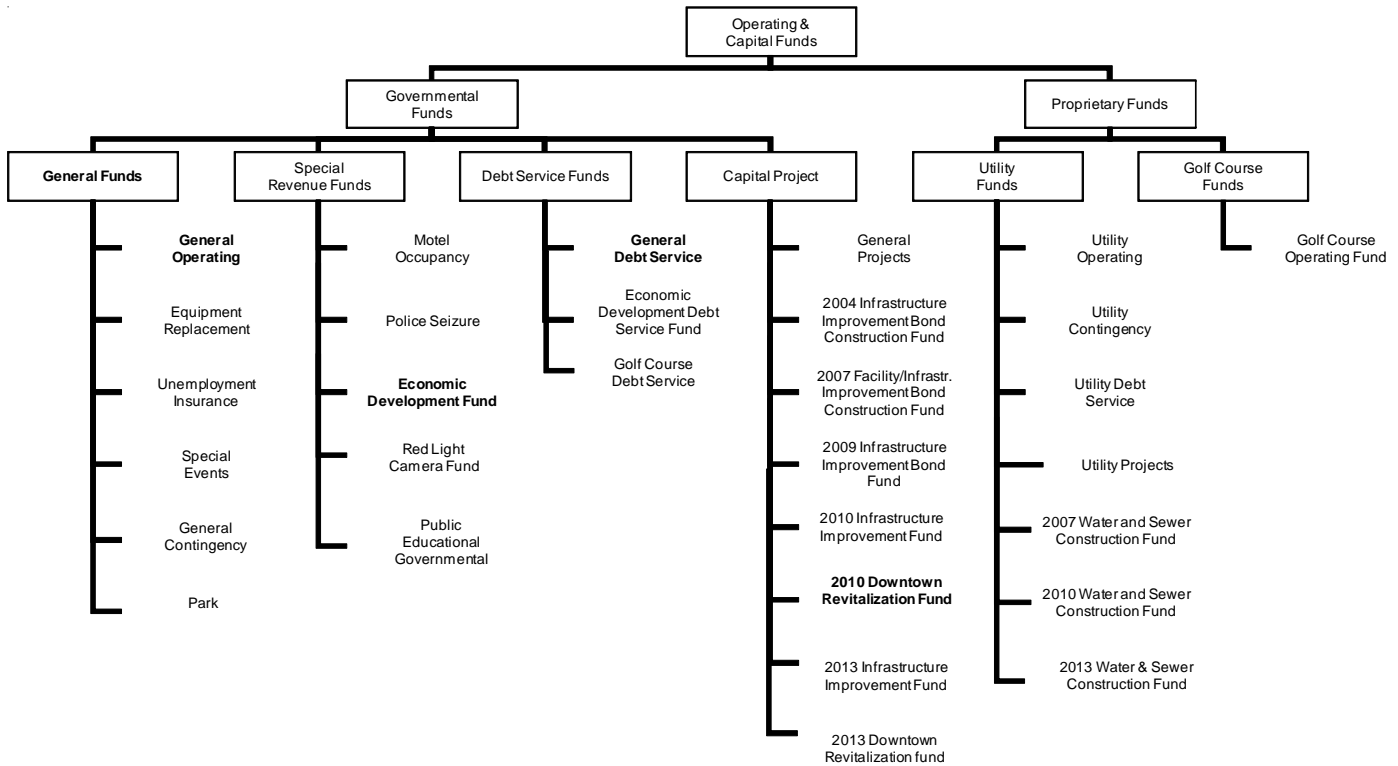
Basis of Budgeting

The City prepares its annual budget using concepts compatible with the modified accrual basis of accounting. Similar to the accounting basis, the budgetary basis recognizes revenues in the accounting period in which they become available and measurable. Expenditures (expenses) are budgeted in the accounting period in which the fund liability is incurred. The major differences between the budgetary and accounting basis are that:

- Interest expense on long-term debt is budgeted when due.
- Depreciation is not budgeted.
- Encumbrances are treated as budgetary expenditures in the year the commitment to purchase is made; as opposed to when the goods or services are received (accounting basis).
- Capital outlay is budgeted during the year the expenditure will occur.

Budgets for the proprietary funds are prepared on the accrual basis of accounting, with certain exceptions, under which revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

Financial Structure



Bolded Funds were accounted for as Major Funds in the 2010-11 Comprehensive Annual Financial Report.

DIRECTIVES & POLICIES



LAKE JACKSON

City of Enchantment

City of
Enchantment



FINANCIAL POLICY

SUBJECT:

REVENUES

1. Development of Revenue Projection. Revenues are budgeted conservatively using an objective approach to analyze historical data and inherent trends. Adjustments are made to account for known events and projected economic activity within the city and surrounding areas

Additionally, a five year projection of revenues will be performed as part of the debt capacity analysis. This analysis is updated at least annually. It is utilized to plan the timing and amount of future bond issues so as to have the least possible impact on the overall tax rate.

2. User Charges and Fees.
General Fund. As part of the budget process, user charges and fees will be examined and compared to the cost of providing the services to facilitate City Council's policy decision regarding the level of support to be provided. For services that provide significant indirect benefits to the community, the City will not budget to recover the full cost of those services with user fees; but will subsidize the cost of providing the services using other general revenues. Factors in setting of fees shall include but not be limited to: market and competitive pricing, effect on demand for services, and impact on users.

Enterprise Funds. . Utility rates and other fund user fees shall be set at levels sufficient to cover (direct and indirect) operating costs, meet debt obligations and debt service coverage, provide pay-as-you-go funding for utility (capital) projects, and provide adequate levels of working capital.

Additionally, for each of the operations accounted for by this fund a detail proforma will be presented projecting revenues and expenditures for three years.

3. Non-recurring Revenues - Non-recurring revenues sources, such as a one-time revenue remittance, can only be budgeted/used to fund non-recurring expenditures, such as capital equipment purchases and small capital projects.

SUBJECT:

EXPENDITURES

1. Budgeted expenditures in the General Operating Fund and Utility Operating Fund will not exceed projected revenues.
2. Core services will be budgeted in order that outstanding quality services will be provided. Generally, only when known increases in revenues are going to take place or are planned (such as increased fees or industrial district revenue) will new or expanded services be considered.
3. The capitalization threshold for fixed assets is \$5,000. Minor purchases with a unit cost under \$5,000 are included in the operating budget of the department making the request. The capitalization threshold of \$5,000 will be applied to individual items, rather than to a group of similar items.
4. Capital equipment purchases exceeding \$5,000 are budgeted in the Equipment Replacement Fund. Other projects (drainage, street, facility, water and wastewater) are budgeted in the General Projects Fund and the Utility Projects Fund, if funds are available. Larger projects, typically those over \$500,000, are funded by issuing some form of debt (i.e. bonds), and are budgeted in multi-year bond construction funds.

SUBJECT: INVESTMENTS

As adopted by the City Council, it is the policy of the City of Lake Jackson that the administration and investment of funds be handled as its highest public trust. Investments shall be made in a manner that will provide the maximum security of principal invested, employing limitations on maturities and diversification of the portfolio, while meeting the daily cash flow needs of the City; and conforming to all applicable Federal, State and local government statutes governing the investment of public funds. The receipt of a market rate of return will be secondary to safety and liquidity requirements. It is the intent of the City of Lake Jackson to pursue a passive investment strategy in which investments are held to maturity as opposed to an active strategy in which investments are sold prior to maturity. The earnings from investment will be used in a manner that best serves the public trust and interest of the City of Lake Jackson.

The investment policy applies to all financial assets of the City of Lake Jackson. These funds are accounted for in the City's Comprehensive Annual Financial Report and include the General, Special Revenue, Debt Service, Capital Projects, and Proprietary Funds. All cash of the various funds (excluding bond funds) are combined into the pooled cash fund for efficiency and maximum investment opportunity. Interest revenue derived from the pooled cash fund is allocated to the participating funds (monthly) based on the relative cash balance of each fund. Bond funds are invested in separate investment pool accounts. Maintaining these funds in separate accounts simplifies the calculation necessary for the reporting of arbitrage earnings. All funds in the pooled cash fund are to be administered in accordance with this policy.

The primary objectives, in priority order, of the City's investment activities shall be preservation and safety of principal, liquidity and yield.

SUBJECT: FUND BALANCE

GOVERNMENTAL FUND BALANCE

Fund Balance measures the net financial resources available to finance expenditures of future periods. There are five categories of Fund Balance in all governmental funds – not all will always be present. The fund balance categories are defined below:

1. Non-spendable – cannot be spent because of the form (i.e. inventory)
2. Restricted - portion of fund balance that reflects external constraints on spending imposed by constitution, laws of other governments, creditors, or grantors.
3. Committed – portion of fund balance that reflects constraints that the City has imposed upon itself by a formal action of the City Council. City council will impose constraint prior to the end of the fiscal year. To date, City Council has committed the total fund balance of the General Contingency Funds for emergency use and in the event purchases cannot be accommodated through current year savings.
4. Assigned – portion of fund balance that reflects funds intended to be used for specific purposes. The assignment of funds is delegated to the City Manager and the Finance Director.
5. Unassigned – portion of fund balance that are not contained in the other classifications.

In circumstances where an expenditure is to be made for a purpose for which amounts are available in multiple fund balance classifications, the order in which resources will be expended is as follows: restricted fund balance, followed by committed fund balance, assigned fund balance, and lastly unassigned fund balance.

FINANCIAL POLICY

General Fund Unassigned Fund Balance:

The City's Unassigned General Fund Balance will be maintained to provide the City with sufficient working capital and a margin of safety to address local and regional emergencies without borrowing. The Unassigned General Fund Balance may only be appropriated by resolution of the City Council. The City shall strive to maintain a yearly Unassigned Fund Balance in the General Operating Fund in a range equal to 25% - 33% of budgeted expenditures for the General Operating Fund.

At the end of the fiscal year, the General Operating Fund Balance will be reviewed as to where it falls within the desired range. If the fund balance is deemed adequate, excess funds will be transferred to the General Capital Projects Fund or other funds as approved by City Council. Should the actual amount fall below the desired range, the City shall create a plan to restore the appropriate levels.

General Debt Service Fund. This fund is treated as a combination interest and sinking fund and reserve fund for each of general obligation debt issues. The maximum reserve balance for each of the issues being the lower of 1) average annual debt service x 1.25, 2) maximum yearly payment, or 3) 10% of principal. The fund balance must stay under the maximum allowed reserve so that this fund maintains bona fide debt service fund status for arbitrage calculation purposes. All money in this fund has been raised from the assessment of property taxes for the purposes of debt service. As such, they may only be used for debt service.

Economic Development Fund. The Lake Jackson Development Corporation established a target fund balance for this fund equal to the succeeding years debt service requirement. Because the primary source of income for this fund is sales tax, the Corporation board wanted to protect against the possibility of a downturn in revenue.

Equipment Replacement Fund. The fund balance in this fund is tied to specific pieces of equipment for which a reserve for replacement is provided.

Unemployment Insurance Fund. The City will seek to maintain a fund balance in this fund such that the interest earnings are sufficient to pay any claims.

Motel Occupancy Tax. There is no designated desired fund balance. Currently, City Council has chosen to spend down the fund balance and then operate year to year on revenues recovered.

Park Fund. The City will seek to maintain a \$100,000 balance in this fund. We are never sure there will be additional revenues (transfers) to this fund. Leaving a \$100,000 balance will allow at least one additional year of projects to be completed in the event funding is unavailable.

General Contingency Fund. The City seeks to maintain a balance in this fund equal to at least 3% of its respective operating fund's budgeted expenditures. This fund will be maintained strictly for emergency use and will only be used in the event that purchases cannot be accommodated through current year savings.

General Projects Fund. The City will seek to maintain a minimum balance of \$500,000 in this fund. These balances will allow for the completion of necessary but unforeseen projects that may occur during the year.

ENTERPRISE FUND BALANCE

Utility Operating Fund.

The City will seek to maintain a working capital (current assets minus current liabilities) balance equal to 25% to 33% of budgeted expenditures for the Utility Operating Fund. Again, maintaining a balance at this level provides a source of funds in the event of an unexpected budget shortfall or in case of disaster. At the end of the current fiscal year we anticipate a positive budget variance in the Utility Fund. After determining the desired fund balance in the Utility fund, the remainder of the positive budget balance is transferred to the Utility Capital Projects Fund or other funds as directed by City Council.

Utility Debt Service Fund. The Utility Debt Service Fund is used for the accumulation of resources for the payment of Water and Sewer Revenue Bonds and also to provide a reserve as provided by the City's bond ordinances. These ordinances currently require the City to maintain a reserve equal to the succeeding fiscal year's principal and interest payment. Upon the issuance of additional debt, the ordinances allow the reserve to be raised to the required level over 60 months. Additionally, each month there must be deposited in the fund 1/6th of the next maturing interest and 1/12th of the next maturing principal.

Utility Projects Fund. The City will seek to maintain a minimum balance of \$500,000 in this fund. These balances will allow for the completion of necessary but unforeseen projects that may occur during the year.

Utility Contingency. The City seeks to maintain a balance in this fund equal to at least 3% of its respective operating fund's budgeted expenditures. This fund will be maintained strictly for emergency use and will only be used in the event that purchases cannot be accommodated through current year savings.

SUBJECT:

FUNDING OF CAPITAL PROJECT AND EQUIPMENT PURCHASES

The City desires to fund as many Capital Projects and equipment purchases as possible on a pay as you go basis. Larger projects, typically those over \$500,000, will be accomplished by the issuance of General Obligation Bonds. To accomplish this goal the City has established three funds, the General Projects Fund, the Utility Projects Fund and the Equipment Replacement Fund.

The primary revenue source for the General and Utility Projects Fund is year-end transfers from their respective operating funds. After taking into consideration any desired growth in the fund balance, positive budget variances are transferred to the capital projects funds. In budgeting for these funds a capital improvement plan is maintained and updated at least annually. City staff, with input from City Council and citizens continually assesses potential projects that will require funding. The City desires to maintain a fund balance of \$500,000 in each of the capital project funds. However, these funds are typically budgeted to end the year with a fund balance greater than this to enable City Council to approve some urgent projects that arise during the year.

The Equipment Replacement Fund is the primary source of funds for all of the City's equipment purchases, both replacements and additions. Rather than budget for equipment purchases in each department, each department pays a calculated amount into the equipment replacement fund on a yearly basis. This strategy

FINANCIAL POLICY

prevents severe fluctuations in the operating funds from year to year created by the purchase of expensive equipment. Each department's payment to the equipment replacement fund is budgeted in a line item labeled transfer to Equipment Replacement. The amount a department budgets as their transfer is calculated based on the equipment used by the department, the equipment's estimated cost and its estimated useful life. Each year the city typically budgets \$1 to \$2.0 million in equipment purchases.

SUBJECT:

PLANNING AND STRUCTURE OF CITY INDEBTEDNESS

The City's capital improvement plan calls for all but the largest, typically at least \$500,000, projects to be financed on a pay as you go basis through the General and Utility Projects funds. For larger projects the City will issue three types of debt instruments: General Obligation Bonds, Certificates of Obligation and Revenue Bonds.

General Obligation Bonds. The principal and interest on these bonds is paid with tax revenues. Any projects funded by the issuance of these bonds will be voted on by the citizens. Before the citizens vote, a detailed analysis and projection of the impact on the tax rate will be performed. The citizens will be informed via city newsletter, public meeting and other media what this potential impact on the tax rate is.

Certificates of Obligation. The principal and interest on these bonds is paid with revenue from the half-cent sales tax (Economic Development Fund). As part of the Lake Jackson Development's Corporation process, projects greater than \$500,000 funded with Certificates of Obligation will have two public hearings before being approved. State law does not permit these additional half cent sales tax projects to be voted on individually. The ability to issue new debt to be repaid from the half-cent sales tax is based on the ability of the fund to make the principal and interest payments and still maintain a balance equal to the succeeding years principal and interest payment.

Revenue Bonds. The principal and interest on these bonds is paid with net revenues of the water and sewer system. A reserve fund, as required by bond ordinances, equal to the succeeding years principal and interest payment is maintained. However, if a surety bond is allowed to secure the payment of bonds this may be purchased in lieu of a reserve fund.

Sale of Bonds. The sale of bonds is coordinated by the City's financial advisors using a competitive bidding process.

Bond Insurance & Rating. When issuing new bonds the City will seek bond ratings from two recognized rating agencies. Standard & Poor's (S&P) rating on the City's bonds are "AA+" on the General Obligations and "AA" on the Revenue Bonds.

Moody's Investor Service has the City's bonds rated as Aa2.

Debt Service Schedule. The repayment schedule on each new series of bonds issued is structured with level principal payments rather than level debt payments. This results in a declining debt service schedule. The annual debt service amount will only increase from year to year if new bonds are sold.

SUBJECT: ACCOUNTING, AUDITING & FINANCIAL REPORTING POLICIES

1. The City will maintain a high standard of accounting practices in conformance with Generally Accepted Accounting Principals (GAAP) for governmental entities as promulgated by the Governmental Accounting Standards Board (GASB).
2. An independent firm of certified public accountants will perform an annual financial and compliance audit according to Generally Accepted Auditing Standards (GAAS) and will publicly issue an opinion which will be incorporated in the Comprehensive Annual Financial Report.
3. Provide timely information including comparisons of expenditures to budgeted amounts to all department heads and directors.

SUBJECT: CLASSIFICATION AND COMPENSATION PROGRAM

The City's Performance Pay plan aims to accomplish the following: recognize individual performance; equitably compensate employees based upon the market value of a position and the type of work performed; and attract, retain and motivate competent employees.

Each year the city studies the municipal market to see if it provides a competitive compensation plan. The City utilizes Texas Municipal League salary data for comparison of salaries and benefits of similar sized cities statewide. It is the city's intent to establish salary ranges competitively within the municipal market throughout the state.

The goal of the compensation plan is to set the starting pay for each position at the 50th percentile of the market survey for each position. The top of the range is then set at 30% above the starting pay. Market adjustments are effective October 1st of each year as the budget allows.

As part of its goal to recognize individual performance, performance evaluations for all employees are completed once each year. Merit increases are based on an employee's past annual performance. Employees may receive either a percentage increase in their hourly pay or a one-time lump sum payment. New employees are eligible for merit increases during the annual evaluation period if they have completed six months of employment with the City.

SUBJECT: FISCAL YEAR

The fiscal year of the City of Lake Jackson shall begin on the first day of October and shall end on the last day of September of each calendar year. Such fiscal year shall also constitute the budget and accounting year.

SUBJECT: BUDGET PRESENTATIONS

The City Manager, between sixty and ninety days prior to the beginning of each fiscal year, shall submit to the Council a proposed budget, which budget shall provide a complete financial plan for the fiscal year, and shall contain the following:

CHARTER DIRECTIVES

- (a) A budget message, explanatory of the budget, which message shall contain an outline of the proposed financial policies of the City for the fiscal year, shall set forth the reasons for salient changes from the previous fiscal year in expenditure and revenue items, and shall explain any major changes in financial policy.
- (b) A consolidated statement of anticipated receipts and proposed expenditures for all funds.
- (c) An analysis of property valuations.
- (d) An analysis of tax rate.
- (e) Tax levies and tax collections by years for at least five years.
- (f) General fund resources in detail.
- (g) Special fund resources in detail.
- (h) Summary of proposed expenditures by function, department, and activity.
- (i) (Deleted Election April 7, 1956.).
- (j) Detailed summary of expenditures shown separately for each activity to support the summaries, (h) and (i) above. Such estimates of expenditures are to include an itemization of positions showing the number of persons having each title.
- (k) A revenue and expense statement for all types of bonds.
- (l) A description of all bond issues outstanding, showing rate of interest, date of issue, maturity date, amount authorized, amount issued and amount outstanding.
- (m) A schedule of requirements for the principal and interest of each issue of bonds.
- (n) The appropriation ordinance.
- (o) The tax levying ordinance.

SUBJECT:

ANTICIPATED REVENUES

In preparing the budget, the City Manager shall place in parallel columns opposite the several items of revenue: the actual amount of each item for the last completed fiscal year, the estimated amount for the current fiscal year, and the proposed amount for the ensuing fiscal year.

SUBJECT: PROPOSED EXPENDITURES

The City Manager in preparation of the budget shall place in parallel columns opposite the various items of expenditures: the actual amount of such items of expenditures for the last completed fiscal year, the estimated amount for the current fiscal year and the proposed amount for the ensuing fiscal year.

SUBJECT: PUBLIC RECORD

The budget and all supporting schedules shall be filed with the person performing the duties of City Secretary, submitted to the City Council and shall be a public record. The City Manager shall provide copies for distribution to all interested persons.

SUBJECT: PUBLIC HEARING

At the meeting of the City Council at which the budget is submitted, the City Council shall fix the time and place of public hearing on the budget and shall cause to be published in the official newspaper of the City of Lake Jackson, a notice of the hearing setting forth the time and place thereof at least ten (10) days before the date of such hearing. (Ord. No. 76-580, ~ 1, 2,-16-76)

At the time and place set forth in the notice required by Section 9.06, or at any time and place to which such public hearing shall from time to time be adjourned, the City Council shall hold a public hearing on the submitted budget, not earlier than the fourteenth day nor later than the third day before the date of final adoption of the budget as provided in Section 9.10, and all interested persons shall be given an opportunity to be heard for or against any item or the amount of any item therein contained. (Ord. No. 82-840, ~ 1, 2-1-82; Ord. No. 918, ~ 1, 2-6-84; Ord. No. 86-996, ~ 1, 2-3-86)

Editor's note - Ord. No. 86-996, ~ 1, adopted February 3, 1986, amended ~ 9.07 of the charter to read as set out herein. Said amendment was approved at referendum held April 5, 1986.

After the conclusion of such public hearing, the City Council may insert new items or may increase or decrease the items of the budget, except items in proposed expenditures fixed by law, but where it shall increase the total proposed expenditures, it shall also provide for an increase in the total anticipated revenue to at least equal such proposed expenditures.

SUBJECT: BUDGET ADOPTION

Vote required for adoption

The budget shall be adopted by the favorable vote of majority of the members of the whole City Council. The budget shall be finally adopted prior to the beginning of the fiscal year, and should the City Council fail to so adopt a budget, then the existing budget together with its tax-levying ordinance and its appropriation ordinance, shall remain in effect for the ensuing fiscal year, but only until such time as the Council passes a budget and tax-levying ordinance for the new fiscal year. (Ord. No. 82-840, ~ 1, 2-1-82)

Effective date of budget; certification; copies made available

CHARTER DIRECTIVES

Upon final adoption, the budget shall be in effect for the fiscal year. A copy of the budget, as finally adopted, shall be filed with the person performing the duties of City Secretary and the County Clerk of Brazoria County. The final budget shall be printed or otherwise reproduced and copies shall be made available for the use of all offices, departments and agencies and for the use of interested persons and civic organizations.

Budget establishes appropriations.

From the effective date of the budget, the several amounts stated therein as proposed expenditures shall be and become appropriated to the several objects and purposes therein named.

Budget establishes amount to be raised by property tax.

From the effective date of the budget, the amount stated therein as the amount to be raised by property tax shall constitute a determination of the amount of the levy for the purposes of the City in the corresponding tax year; provided, however, that in no event shall such levy exceed the legal limit provided by the laws and constitution of the State of Texas.

SUBJECT:

CONTINGENT APPROPRIATION

Provisions shall be made in the annual budget and in the appropriation ordinance for a contingent appropriation in an amount not more than three per centum of the budget, to be used in case of unforeseen items of expenditure. Such contingent appropriation shall be under the control of the City Manager and distributed by him, after approval of the City Council. Expenditures from this appropriation shall be made only in case of established emergencies and detailed account of such expenditures shall be recorded and reported.

SUBJECT:

BALANCED BUDGET REQUIRMENT

The total estimated expenditures of the general fund and debt service fund shall not exceed the total estimated resources of each fund (prospective income plus cash on hand). The classification of revenue and expenditure accounts shall conform as nearly as local conditions will permit to the uniform classification as promulgated by the National Committee on Governmental Accounting or some other nationally accepted classification.

SUBJECT:

EMERGENCY APPROPRIATION

The City budget may be amended and appropriations altered in accordance therewith in cases of public necessity, the actual fact of which shall have been declared by the City Council.

SUBJECT:

TAXATION

Tax limitation.

The City Council shall have the power under the provisions of the state law to levy, assess and collect an annual tax upon real and personal property within the City to the maximum provided by the Constitution and general laws of the State of Texas. However, the City Council shall not make, permit, or approve any increase in ad valorem taxes in any one year exceeding five (5) percent of the City's immediate prior year's ad valorem tax without approval by the electorate at an election held for that purpose. Such five (5) percent limitation shall not prevent increased taxations of taxable property when subsequent improvements are made, not prevent taxation of annexed property, nor shall it effect, limit or apply to debt service requirements and bond obligations. (Ord. No. 80-726, ~ 1, 2-11-80)

VISION



LAKE JACKSON

City of Enchantment

*City of
Enchantment*



THE CITY OF LAKE JACKSON



has a five year history of conducting strategic planning workshops. The purpose of these sessions is to focus on the results of the previous year and prepare a new Plan for the upcoming fiscal year.

The workshops with City Council were conducted in two sessions. The first session was attended by the City Council, City Manager, City Attorney and Assistant City Manager. The second session included the City Council and key staff of the City. Between the two sessions, City staff met with the City Manager to discuss the results of the first Council work session and prepare for the second session with Council. Each session was guided by an outside facilitator.



There are five Vision Elements that make up the Strategic Plan. Each Vision Element contains a series of objectives set by the City Council. Each objective has a series of goals prepared by the City staff and approved by the City Council. The goals are action steps intended to move the City toward implementation and completion of the stated Council Objectives.

MISSION STATEMENT

It is the MISSION of the City of Lake Jackson to be a leader among cities and in the region at large in delivering outstanding quality services to all citizens through innovative and efficient use of resources.

VISION STATEMENT

Our Vision is to create an ideal community to live, work and play for all.

VISION ELEMENTS

- Enable Growth and Revitalization
- Enhance Communication & Technology
- Maintain Infrastructure
- Maintain a Well Managed City
- Enhance Quality of Life



STRATEGIC PLAN PROCESS & CALENDAR



Since 2006, the City Council has met, deliberated and established new priorities for the coming year. The establishment of new priorities sets the stage for budget formation beginning in April of each year.

The strategic planning process is used to develop, implement and monitor the actions necessary to achieve the results outlined in the City's Strategic Plan.

The following pages highlight the City's priorities and show how each of the goals align with Lake Jackson's vision for the future.



Back row: Sherri Russell, City Attorney; Council Members Jon "JB" Baker, Glenda V. Mendoza, Scott Schwertner and Will Brooks; Alice Rodgers, City Secretary

Front row: Heather Melass, Joe Rinehart, Mayor, Bill Yenne, City Manager

ENABLE GROWTH & REVITALIZATION

Promote quality growth following the established Master Plan.

VERY HIGH

FACILITATE DEVELOPMENT OF NEW HOUSING	Facilitate development of Oyster Bend, Alden and Northwood subdivisions. – Admin
	Complete PUD application for Alden.- Engineering
EXPAND CITY’S ECONOMIC DEVELOPMENT INITIATIVES	Create Economic Development Council of former Mayors that can serve as an outreach to prospective developments. – Admin
IMPLEMENT DOWNTOWN REVITALIZATION	Complete Design of South Parking Place. – Admin/Engineering
	Revise Ten Year Financial Plan for Downtown Revitalization Project. – Admin
STUDY AND ADDRESS MIXED USE ZONING	Research use and success of mixed use zones in the Houston region and present concepts to Planning Commission and City Council. – Admin
UPDATE COMPREHENSIVE MASTER PLAN	Due to fiscal limitation this item has been deferred until next fiscal year.

HIGH

STUDY AND ADDRESS REVITALIZATION OF PLANTATION DR	This item will be studied in conjunction with the Comprehensive Master Plan. - Admin
FACILITATE DEVELOPMENT OF AIRPORT	Assist County in planning extension of utilities as Alden develops. - Engineering
FACILITATE REDEVELOPMENT OF DECLINING AREAS	This item will be studied in conjunction with the Comprehensive Master Plan. - Admin

ENABLE GROWTH & REVITALIZATION

Promote quality growth following the established Master Plan.

HIGH

BRAND AND
BEAUTIFY SH 332
AS IMPORTANT
ENTRY WAY

Work with Texas Department of Transportation of improving Landscaping along SH 332 with Governor Achievement Award funds of \$250,000 - KLJB

REDUCE NUMBER
OF RESIDENTIAL
STRUCTURES
THAT DO MEET
MIN STANDARDS

Secure and inspect substandard structures as needed and if in imminent danger take to Dangerous Structure Determination Board for abatement of the nuisance – Code Enforcement

FACILITATE
DEVELOPMENT
OF ETJ

Present policy for rural subdivision development. - Engineering

ENHANCE COMMUNICATION & TECHNOLOGY

Build relationships through communication, technology and training.

VERY HIGH

IMPROVE COMMUNICATION
EXTERNALLY & INTERNALLY
THROUGH BEST PRACTICES
AND ENHANCED
TECHNOLOGY

Upgrade hardware and software for Cable Access Channel 16 using Public Education Government fees. - Admin

HIGH

ENHANCE VISIBILITY OF LAKE
JACKSON TO OTHERS

Update City Website so that it is more useful to visitors and citizens - Admin

MEDIUM

DEVELOP A CITIZEN
REQUEST/RESPONSE
SYSTEM

Due to fiscal limitation this item has been deferred until a later time.

IMPROVE INTERACTION
BETWEEN CITY COUNCIL &
BOARDS

Continue to involve Board and Commissions in the Strategic Planning process. - Admin

MAINTAIN INFRASTRUCTURE

Maintain existing facilities and infrastructure at current high standards.

HIGH

CONTINUE TO UPGRADE AND MAINTAIN INFRASTRUCTURE, FACILITIES & EQUIPMENT	Remodel records/reception areas; assist in design, layout and overseeing this project. - Police
	Design, bid, and contract construction of South Yaupon #4 outfall and Magnolia ditch slope paving. - Engineering
	Design, bid and contract remodeling of MacLean Park booth/restrooms. - Engineering
	Complete 1,500 man hours of sidewalk and street maintenance (replacement) projects. - Streets
	Administer construction of Anchusa ditch renewal as approved in bond package – Drainage
	Administer construction of upper slave ditch renewal as approved in bond package - Drainage
	Replace 1,000 Meters through warranty exchange – Water
	Clean, service and Inspect all aspects of Well #5 – Water
	Install Auto Pacing Chlorine Feed at both Water Plants – Water
	Paint and flow test 90 fire hydrants – Water
	Calibrate meters at all 11 wells and two water plants - Water
	Replace Blower #4 at Wastewater Plant– Wastewater
	Replace electrical for rusted piping and lights at headwork at Wastewater Plant – Wastewater
	Replace pumps, controls and building at Lift Station #19 - Wastewater
	Replace pumps and controls at Lift Station #12 – Wastewater
	Install 4 high level lights and transfer switches at various lift stations per the State of Texas - Wastewater
	Complete 600 lane feet of street panel replacements
	Renew school zone markings, directional arrows and lane delineators on selected arterial streets.

MAINTAIN A WELL MANAGED CITY

Promote a culture of innovation and service.

VERY HIGH

HIRE AND RETAIN QUALIFIED EMPLOYEES	Submit COPS Hiring Program grant for two additional Police Officers. - Police
	Continue to cross train employees to provide back up for health, code enforcement, plans review, apartment inspector and building inspections. – Code Enforcement/Inspections

HIGH

CONTINUE IN-HOUSE TRAINING OPPORTUNITIES FOR EMPLOYEES	Offer Parks and Recreation staff twelve supervisory training sessions and a twelve month customer service instructional series. - Recreation
USE NEW TECHNOLOGY TO IMPROVE AREAS OF OPERATIONS	Scan 70% of Inactive Personnel files into Questys. - Admin
	Expand use of electronic agenda packets to Planning Commission, Traffic Commission and Parks Board through use of iPads. - Admin
	Begin imaging of accounts payable paperwork and miscellaneous receivables transactions; complete records inventory including determination of what needs to be scanned for permanent retention. - Finance
	Convert cases from current collection agency to a new agency and monitor improvement of case clearances. – Municipal Court
	Develop improved process for archiving closed cases through Questys. – Municipal Court
	Upgrade audio/visual system in EOC training room. - Police
	Replace mall area meters with new Mosiac Wi-fi meters – Utility Administration

MEDIUM

INCREASE THE USE OF GIS TECHNOLOGY	Due to fiscal limitation this item has been deferred until a later time.
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ENHANCE QUALITY OF LIFE

Provide an excellent quality of life for all Lake Jackson citizens.

VERY HIGH

CONTINUE TO ENHANCE THE SAFETY OF OUR CITIZENS	Continue to promote animal safety and humane treatment through education. – Humane
	Continue to educate citizens about animal viruses and how to control the spread of certain viruses. – Humane
	Install Stovetop Fire Suppression Equipment for the elderly and others in the community with needs. - Fire
	Replace all cardiac monitors over next two years. Assist city with rotating AED's and supplies to ensure they are in working order and pads are not expired. - EMS
	Continue "Fall Prevention/Education Program". - EMS
	Design, bid and contract construction of sidewalk repair program ADA ramp program. - Engineering
	Review and prepare for possible adoption the latest building codes and/or changes needed to the building codes. - Inspections
	Complete reconstruction of Shy Pond pier. - Parks
	Complete removal of outdated equipment and upgrade protective surfacing options within five parks. - Parks

HIGH

ASSIST BIDS IN ADDRESSING ISSUES FACING THE DISTRICT WITHIN THE COMMUNITY	Establish regular meetings with BISD staff to help explore areas of collaboration. - Admin
PROVIDE QUALITY PARKS AND RECREATION OPPORTUNITES	Begin process of obtaining accreditation from the National Parks & Recreation Association – Recreation

ENHANCE QUALITY OF LIFE

Provide an excellent quality of life for all Lake Jackson citizens.

HIGH

PROVIDE COMMUNITY WITH AFFORDABLE AND FAMILY ORIENTED ACTIVITIES	Host Festival of Lights and Spring Concert Series on the Plaza. – Civic Center
	Enhance youth and adult programs through innovative programming - Recreation
	Establish programming for Paralympics – Recreation
	Restructure membership plan to better accommodate department and community. - Recreation

MEDIUM

CONTINUALLY EVALUATE THE CITY'S PUBLIC TRANSPORTATION SYSTEM	Fund an additional year through the Capital Improvement Program and evaluate ridership trends - Admin
PROMOTE AND SUPPORT CULTURAL OPPORTUNITIES IN THE CITY WITH LOCAL CIVIC GROUPS	Host Senior Fest, Outdoor Expo, Lake Jackson's 70 th Birthday Celebration and Bridal Expo in conjunction with Local Civic Groups. – Civic Center
	Research start-up of Farmer's Market for South Parking Place Plaza. – Civic Center

Lake Jackson SWOT ANALYSIS

Completed by City Council on January 23, 2012

STRENGTHS

- | | | |
|--|--|---|
| <ul style="list-style-type: none"> • Beautiful city • Great quality of life • Forward thinking, CNG, investments • Small town values • Cultural opportunities • Opportunities to be healthy • People know each other • Good family recreation services • Low taxes/utility rates • Clean city • Brazosport ISD • Supportive Industry • Preservation of heritage | <ul style="list-style-type: none"> • Industry base provides good jobs • Brazosport Community College • Individual town with its own personality • City services • Geographic location • Safe • Strong financial condition of City • Commitment to infrastructure & excellence • Excellent Council/Leadership • Excellent employees • Master planned community • Vibrant business community | <ul style="list-style-type: none"> • Great place to raise a family • Trust and respect • Diverse and tenured staff • Council/manager form of government • Non-political council • Citizens are conservative, educated, active, dedicated, hardworking, moral and generous. • Eight months of pleasant weather • Size of city • A vision for the future • Economic potential |
|--|--|---|

WEAKNESS

- Keeping young people in Lake Jackson
- The city is land locked
- Housing is generally unavailable
- Lack of growth
- Lack of knowledge and understanding of issues and threats to BISD
- Economic development
- Technology
- Term limits

OPPORTUNITIES

Finding Ways to Assist BISD

- Create a partnership with the schools
- Become proactive in working with BISD to raise awareness in the community of the needs of the District and the impact of the District on the community.
- Provide legislative interaction as applicable to assist the school system
- Demand excellence

Economic Development

- Complete downtown revitalization project
- Brand & Beautify SH 332/ 288.
- Recruit businesses that meet citizen's needs.
- Assist Alden Development
- Revitalize Downtown Government Areas
- Identify opportunities for mixed use zoning
- Develop dialogue with businesses through LJBA
- Assist redevelopment of Plantation corridor
- Improve use of Economic Development Alliance, industry and other interested parties in economic development efforts.

Technology

- Enhance the use of social networking
- Provide continued support for website, Facebook page and Twitter.
- Expand email options to the public
- Identify and expand on Wi-Fi areas particularly in the downtown area and parks.
- Market the city through its digital data systems and technology capabilities.

THREATS

- Lack of funding for projects and needs
- Government regulations and compliance issues and costs.
- Lack of dialogue with other interested parties
- Not open to new ideas from others
- Lack of resources, both financial and human capital.
- Lack of courage to make the tough decisions
- Anti-tax/anti-government environment
- Lack of concern and lack of understanding by the community as a whole to the issues facing BISD and the effect that has on the overall economy and well-being and future of the city.

Our Vision is to create an ideal community to live, work and play for all.

We accomplish this by –

- ...Promoting quality growth following the City's established Master Plan;
- ...Building relationships through communication, technology and training;
- ...Maintaining existing facilities and infrastructure at current high standards;
- ...Promoting a culture of innovation and service; and
- ...Providing an excellent quality of life for all Lake Jackson citizens.

MANAGER'S MESSAGE



LAKE JACKSON

City of Enchantment

City of
Enchantment



MANAGER'S MESSAGE

The Manager's Message is submitted as part of the Proposed Budget on July 2, 2012. Later, the Approved Budget Transmittal Letter is published in the opening pages of this document, and itemizes any changes to the Proposed Budget as approved by the City Council.

The Manager's Message outlines major issues facing the City now and in the future. This section also provides a general overview of this City's financial status, as well as a discussion of proposed revenues and expenditures.



CITY OF LAKE JACKSON

25 OAK DRIVE • LAKE JACKSON, TEXAS 77566-5289 • 979-415-2413 • FAX 979-297-9804

The Honorable Mayor and City Council,

I present for your consideration the proposed Fiscal Year (FY) 2012-2013 Annual Budget and Work Document.

Seventy Years Young

In 2013 Lake Jackson will celebrate its Diamond Anniversary. It was 70 years ago that the first families moved into this newly built community. Work had begun to build the City on December 8, 1941, the day after Pearl Harbor was attacked. Lake Jackson was started to meet the burgeoning housing needs for the growing Dow Chemical complex in Freeport. Neither Freeport, nor Velasco could or would meet the housing needs for the company. So, the Dow Chemical Board of Directors met and agreed to begin a new city on the site of the old Lake Jackson Plantation.

Dow built its first plant near Freeport to extract magnesium from the Gulf of Mexico for use in the coming war effort. This was an enormous undertaking for Dow and an economic boom for Southern Brazoria County. Just think, the country was still slowly pulling itself up from the depth of the Great Depression. The world was in chaos as the axis powers controlled much of Europe and Asia and the United States now found itself front and center in World War II.

Seventy years later we find our nation slowly recovering from the "Great Recession" and still mired in a war in Afghanistan fighting the forces of terrorism.

The parallels between then and now are interesting, especially in light of Dow's recent announcement of nearly \$4 billion in investments in the Freeport complex-an investment, in inflation adjusted dollars, larger than their initial investment over 70 years ago.

While Dow was making its initial investment in the area, Alden Dow traced his first layout of what would soon become our beautiful City of Lake Jackson. Alden Dow planned out his vision for the future and we have been following the foundations of his master plan for these past 7 decades.

Our Vision

We have worked to keep that initial vision of Alden Dow alive through successive master plans and, since 2007, our Goals and Visioning process.

Our vision statement is:

"Our vision is to create an ideal community to live, work and play for all"

Through a series of three workshops held January 23, 2012, February 15, 2012 and February 27, 2012 the City Council reviewed our strategic plan, our goals and objectives, and our priorities for the coming year.

MANAGER'S MESSAGE

The City Council identified 8 objectives as the highest priorities for the coming year.

<u>Vision Element</u>	<u>Objective</u>
Enable Growth & Revitalization	<ul style="list-style-type: none">-Facilitate development of new housing-Expand City's economic development initiatives-Continue Downtown Revitalization-Update City's Comprehensive Master Plan-Study and address mixed use zoning
Enhance Communication & Technology	<ul style="list-style-type: none">-Improve communication externally and internally through best practices and enhanced technology
Maintain a Well Managed City	<ul style="list-style-type: none">-Hire and retain qualified employees
Enhance Quality of Life	<ul style="list-style-type: none">-Continue to enhance the safety of our citizens

Overall these priorities pretty much mirror the previous year's priorities, with a few modifications here and there.

We are continuing with our Downtown Revitalization Program as phase 2 should be completed in November, 2012. Then the plan is to begin Phase 3 (South Parking Place) in the spring of 2013.

A couple of years ago we put in place an ordinance and procedures related to development incentives. City Council will be reviewing and updating these incentives over the next year.

With the major expansion announcements by Dow Chemical, BASF, Freeport LNG and others this area will see substantial growth over the next 5 to 10 years. We are fortunate that we planned for this growth and our water and wastewater utilities are sized to accommodate the anticipated growth. Another major infrastructure improvement was the completion of the new 288/332 freeway and the widening of FM 2004 by Texas Department of Transportation.

We are working on the possible expansion of the Oyster Bend Subdivision and the Northwood subdivision to be the housing "bridge" until the 987 acre Alden planned community north of town can get off the ground. The Alden subdivision will include our efforts to provide mixed use zoning opportunities.

Although we had hoped to begin the update of the City's Comprehensive Master Plan in FY 12-13, we will begin that process in FY 13-14 when we will be better positioned to afford this important endeavor.

Council has been highly supportive of the use of technology to improve our service delivery. Such will be the case again this coming year as we will update our emergency call/notification system, update our web-site and our cable channel, among other improvements planned in this budget.

Once again, council put an emphasis on hiring and retaining qualified employees. To this end I will be proposing a modest pay increase and a modest lump sum payment, as well as expanding training opportunities -especially using on-line training resources.

You will see throughout this proposed budget how we have incorporated the priorities, goals and vision of the City Council into our departmental goals. The staff and I are grateful for the guidance Council provides us through the goal and visioning process. This guidance keeps us on a forward path to meeting the needs of our residents.

Growth is Coming

The national economy is lurching back and forth as we struggle to find firm footing for a national economic recovery. As I write this letter the national unemployment rate has ticked back up to 8.2%. The stock market has been dropping steadily lately and consumer confidence is at historic lows.

Among all these negative headlines is the improving local economy. Texas and Brazoria County continue to buck the national trends. And, locally major announcements by local industry are promising a period of strong, sustained growth.

Dow Chemical has announced investments exceeding \$4 billion dollars, between 300-600 new manufacturing jobs and close to 4,500 construction jobs will be created. The Dow-Mitsui Chlor-Alkali LLC Chlorine Plant is currently under construction. Three new plants have been announced: The Propylene Production Unit should begin operations in 2015. The Ethylene Cracker unit will start up in 2017. And, the Dow Agro services plant has been approved for construction. Dow promises more investment in our area especially because the Ethylene Cracker will spur additional plant locations here.

Conoco/Phillips, in Sweeny, has announced a \$1.2 billion expansion. Freeport LNG has announced plans to convert its facility from an import to an export facility. This expansion is rumored to be worth some \$2 billion. BASF is currently building new facilities worth hundreds of millions of dollars. And, the South Texas Nuclear Plant in Bay City is still pursuing approval of 2 more reactors. If approved, this project is estimated to be a multi-billion dollar project.

Much of the investments in our area are being driven by the massive shale gas discoveries. Natural gas is a main feed stock for the local plants and it is currently cheap and plentiful. Plus it is projected to be cheap and plentiful for some time to come. Hence the massive investments in our area.

Our challenge is to harness this growth and keep as much of it in Southern Brazoria County as possible. During past economic booms we saw substantial growth in our housing and commercial sections. But now people have many options to our North in the many large subdivisions along SH 288. So, it is imperative that we work to capture as much of that growth locally. This will take serious planning and innovative methods to attract builders and businesses to invest in Lake Jackson.

As I mentioned last year, local government is generally one of the last to enter a recession, and conversely is one of the last to emerge from a recession. For three consecutive years property values fell in Lake Jackson. Preliminary numbers from the Brazoria County Appraisal District indicate a modest uptick in our property values this year. This is a positive sign. And, I believe this trend will continue for the next 5 to 10 years as we experience the full benefits of the major industrial investments taking place.

We have persevered during these difficult economic times. We have had a flexible hiring freeze since 2008. We "defunded" five positions and cut maintenance dollars to critical levels. But, through it all our employees have risen to the occasion. They have been excellent at doing more with less. They have been innovative and creative in dealing with a large workload and limited resources. They have doggedly worked to maintain a high level of service to our citizens under some very trying circumstances. We should all be proud and grateful for their continued dedication and loyalty to our City and its residents.

To the extent I am most grateful to City Council for your support in giving employees a raise last year for the first time in three years.

Employee Salaries

Once again, because of savings mostly generated by the hiring freeze, I will be proposing a lump sum payment of 2.5% in December, 2012 for all full time employees. This is a one time expense that does not add to our operating budget or to the employee's hourly rate/wage. We have used this lump sum method throughout the recession to help our employees share in the savings they helped generate. Last year we provided a 3% lump sum. However, this year the \$242,600 in General Fund and \$70,400 in the Utility Fund set aside for these lump sum payments will only cover a 2.5% payment.

In keeping with Council's directive to "hire and retain qualified employees" I am proposing merit increases of 2%, 2.5% and 3% depending on an employee's performance evaluation of meets, exceeds or significantly exceeds, respectively. This will cost the General Fund \$178,500 and the Utility Fund \$54,500.

MANAGER'S MESSAGE

Now to the highlights for the proposed FY 2012-2013 budget.

FY 2012-2013 Highlights

Overall this budget can be best described as a status quo budget. There are no significant changes proposed to our levels of service.

- The combined General and Utility Operating budget for FY 12-13 is proposed to be \$27,601,644. This is \$505,291 (1.9%) more than the FY 11-12 adopted budget of \$27,096,353.
- The General Fund Operating Budget is proposed at \$16,854,175. This is \$313,179 (1.9%) greater than the \$16,540,996 FY 2011-12 budget.
- The Utility Fund Operating Budget is proposed at \$10,747,469. This is \$192,112 (1.8%) more than the \$10,555,357 FY 2011-12 budget.
- I am recommending a merit raise for full-time employees ranking from 2%, 2.5% or 3% depending on their individual performance evaluation. This raise will cost the General Operating Fund \$178,500 and the Utility Operating Fund \$54,500.
- I am recommending a 2.5% end of year lump sum payment to each full-time employee from projected year-end savings. The cost of this payment will be \$242,600 to the General Operating Fund and \$70,400 to the Utility Operating Fund.
- No new positions are proposed for FY 12-13. Therefore the current five (5) authorized but unfunded positions will remain unfunded in FY 12-13. For the fourth consecutive year the following positions are left unfunded:
 - One mechanic in the garage*
 - One custodian at the Civic Center
 - The Assistant Police Chief
 - One laborer in the Drainage Department
 - One Code Enforcement Officer

*This had been a Service Writer position. But at the request of the Garage Superintendent, I allowed her to fill the Service Writer position and leave a mechanic position unfunded instead.
- I recommend keeping the tax rate at 39 cents. The "effective tax rate" which would raise the same level of property tax revenue as last year is 38.67 cents.
- The Brazosport Water Authority is raising its water rate 5 cents per thousand gallons - a 2.8% increase. This will cost the Utility Fund \$36,500.
- The landfill tipping fee is increasing 4.1% this year.
- I am recommending a \$2 million revenue bond to fund needed major maintenance repairs to the utility system. This will be the first of several planned revenue bond issues proposed for the next couple of decades to address the growing backlog of utility projects.

- I recommend increasing the residential utility rates to cover the rate increases by the BWA and the landfill; to cover proposed employee raises; and to pay for the proposed \$2 million revenue bond as follows:

	<u>Current Rate</u>	<u>Proposed Rate</u>
Water Base Rate	\$11.00/mo	\$11.25/mo
2,000-20,000gals	3.05/1000	3.10/1000
Over 20,000 gals	3.30/100	3.35/1000
Sewer base rate	11.00/mo	11.25/mo
Over 2,000 gals	3.30/mo	3.30/mo
Sanitation rate	14.40/mo	14.60/mo
Recycling fee	2.10/mo	2.10/mo
State Sales Tax	1.36/mo	1.38/mo

- The base rate therefore will increase from \$39.86/month to \$40.58/month. This is a \$0.72/month (1.8%) increase.
- The average residential customer (7,000 gallon usage) would see their utility bill increase from \$71.71/month to \$72.58-a \$0.87/month (1.2%) increase.
- Commercial rates are proposed to increase 1.5%.
- At the April 9, 2012 Capital Improvement Workshop, City Council proposed \$636,500 in General Fund Projects; \$275,000 in Utility Fund Projects; and new projects from the 4B Economic Development Fund (optional ½ cent sales tax) which include \$385,000 to the downtown revitalization project to construct This Way from Circle Way to SH 288; Issuance of \$2,000,000 Certificates of Obligation to construct phase 3 of the downtown project (South Parking Place); \$288,000 in recreation/golf course maintenance projects; and, extend the annual golf course reserve transfer another 3 years and increase the transfer from \$100,000 to \$150,000/yr.
- Added \$29,000 annually to the EMS budget to lease four (4) defibrillators rather than buy a new one for \$33,500.
- I anticipate an increase in sales tax of 2% for FY 2012-2013 from the projected year end sales tax revenue of \$4,736,325; or over 4% from the \$4,608,100 FY 11-12 budgeted amount for a total of \$4,831,000 - \$222,900 more than the FY 11-12 budget..
- I anticipate a \$52,224 increase in property tax revenues to \$3,338,981 as the result of a 3.4% projected increase in property values.
- I anticipate a decline of \$96,000 in franchise fees primarily from gas, cable and telecommunications. The bulk of this is the need to segregate the 1% cable fee for the public access channel into a separate account as now required by State law.

MANAGER'S MESSAGE

Major Issues

I have already discussed the economy and the potential growth we are looking at due to the wonderful commitment local industry has made to our area. Other issues are:

SH288/332

The three year project to make SH 288/332 into a limited access freeway with overpasses, on/off ramps and service roads was finished this spring and is in full operation. TxDot is still putting the finishing touches on the project, but it is fully functional. One of the very first meetings I attended as the new Assistant City Manager back in early 1980 was devoted to the possible impacts of the proposed freeway through Lake Jackson. Now 32 years later it has finally come to pass.

This freeway will improve safety, mobility and hurricane evacuations when needed.

2010 Bond Issue

In May, 2010 voters overwhelmingly approved the issuance of \$7 million in bonds to continue the infrastructure repair program started over 20 years ago. The first voter approved proposition (\$3 million) paid for \$1 million in street repairs needed after the negative affect the 2009 drought had on some of our major thoroughfares. The remaining \$2 million of proposition 1 is dedicated to improving drainage, primarily to improve the outfalls south of SH 288/332 to compliment the improvements made by TxDot during the freeway construction. Work on the first phase of the drainage South of SH 288/332 (along Oak Drive South) is well underway and should be complete by the end of the summer.

The \$4 million of street projects in proposition 2 (repairs to all or portions) of Magnolia, Gardenia, Laurel, Chinaberry, Camellia and the following courts: Bluebonnet, Camellia, Elm, Hybiscus, Lantana, Lupine, Periwinkle and Vinca will be sold in March, 2013.

Southern Brazoria County Transit

In this budget council has tentatively set aside \$150,000 in the General Projects Fund to pay years 4, 5, and 6 of the Southern Brazoria County Transit System.

Although we are in the second full year of the transit system, we made the final of our first three payments in June, 2012, which will take us till June, 2013 (when we will be in our third year of operation).

Council discussed continued funding at our April 9, 2012 Capital Projects Workshop and \$150,000 was set aside from General Projects for the next three years. The current estimates for the next three years are:

2013	\$47,573
2014	\$47,573
2015	\$49,672

Since SBCT began operations in June, 2010, 119,922 trips have been provided to riders through January, 2012. Of interest, each month has seen a corresponding increase in ridership to that same month the previous year.

Again, our share of the cost to operate the system in 2012 is \$47,573. The total cost of the system in 2012 is \$577,616. The remainder comes from the Federal Transit Authority (\$309,958), State Operating Funds (\$66,927), the local share is \$170,731, of which we pay \$47,573. The rest of the local share comes from the cities of Angleton, Clute and Freeport, as well as Brazosport College and fare box revenue.

As the system matures more residents are using the service to get to and from work, hospital/doctor's appointments, shopping, the college and other destinations.

Downtown Revitalization

The second phase of the downtown revitalization process is slated to be completed by the end of calendar year 2012.

In the Economic Development Fund (4B optional ½ cent sales tax) \$385,000 has been earmarked to complete the "add-alternate" of This Way street from Circle Way to SH 288/332. We are still hopeful that we will be able to have funds remaining from the \$5 million certificates of obligation sold for phase 2. In that event, we simply would not use all of the \$385,000.

Currently the design process is ongoing for phase 3. This is the South Parking Place project. Funding for this \$2 million project will also come from the Economic Development Fund. Basically this project will be to replace the pavement on South Parking Place and preserve as much of the parking in this area as possible. A unique feature under consideration is to place a pavilion over some of the center parking area that can be used as covered parking during the week and then used for special events during weekends. One popular idea is to have a farmer's market under the pavilion a couple of weekends a month. Also, the proximity of this pavilion to the historical Alden Dow office provides opportunities for events in coordination with the Historical Museum, as well as by nearby businesses.

Once these projects are complete, we will take a bit of a breather until the bonds for the Recreation Center are paid off in 2017. Then we can consider another significant phase of the downtown project.

Industrial District

We completed negotiations and signed the latest version of the Industrial District in December, 2011. This followed over a year of negotiations. This new 15 year contract will run through 2026. Our industrial district is unique. While most contracts involve one City and one or multiple industries, ours involves three Cities (Clute, Freeport and Lake Jackson) and multiple industries, led by Dow and BASF.

A little history. Back in 1973 industry approached the Cities (at that time Richwood and Lake Barbara were also in the mix) about entering into an Industrial District Contract. The purpose of these agreements is to negotiate a payment in lieu of taxes between the parties. The Cities agree not to annex the property in the "district" and industry does not demand city services. At the time these agreements were authorized by the State legislature, there had been a great deal of unbridled annexation going on in the State. These agreements were seen as a way to meet the needs of both parties without the need for annexation.

The initial contract was signed in 1973 and ran for 7 years. An amount for the payment was negotiated and set by the parties. The same occurred in 1980 and 1987. In 1994 a formula was devised to determine the payment. The formula was based on the value of the property in the district by each Cities jurisdiction, a weighted tax rate of the three Cities tax rates and the percentage of the property value subject to the weighted tax rate. The Cities then receive a negotiated percentage of the payment. That contract ran till 2001. In 2001 the contract was amended to establish a floor value of \$3.157 billion subject to the formula. Industry at the time anticipated substantial growth in the districts value and felt that the floor would never come in to play. Unfortunately the values in the district dropped below the floor on several occasions. Also, the percentage of the values subjected to the weighted tax rate went from 32.5% in 2001 to 50% in 2010. And as noted earlier, this contract was set for 10 years.

We continue to have a goal of keeping our local industry competitive and at the same time provide for the needs of our communities. To that end our industrial district remains the lowest along the Texas Gulf Coast.

The new contract is a hybrid between the old fee based method of payment and the formula based payment method.

The formula based payment method worked well for the last 17 years. However, it did allow potential conflict between the city partners as we argued over the values in each jurisdiction and our individual tax rates. Also, as the contract matured and the industrial value subject to taxation reached 50% there was little

MANAGER'S MESSAGE

increase in payments as property values continued to decline.

In this contract we removed the need to determine what value was in each City's jurisdiction and instead simply created an all inclusive "district" where all industrial value is "taxed" at 50% of value at a set 55 cent district "tax rate" as one of the potential growth factors

This new 15 year contract set a floor payment of \$9 million. This floor payment will stay in place for the first two years of the contract. Then that floor payment will go up based on the higher percentage growth factor of either the Department of Labor's CPI-U or the value based formula described above.

A ceiling was also set in which no payment could exceed what would be generated by the industrial values at 80% at the 55 cent Industrial District tax rate.

Payments could only drop below the \$9 million floor in the event of a natural disaster (such as a hurricane) negatively affecting property values.

The initial \$9 million payment is split as follows:

Clute	\$1,400,000
Freeport	\$3,500,000
Lake Jackson	\$4,100,000
	\$9,000,000

In year three of the contract the higher percentage of the CPI-U or growth in the Industrial District values will be applied to each City's allotment to determine that year's payment.

This contract will help provide certainty to both the cities and industry for the next 15 years. It also keeps our Industrial District among the most competitive along the Gulf Coast, in order to encourage industry's efforts to grow this site. Recent announcements by industry seem to indicate this had the desired effect - at least it wasn't a hindrance.

This year we will receive \$4.1 million from the Industrial District.

Master Plan

I had hoped that we would be able to initiate the process to prepare our City's next 20 year Master Plan. I did some research on costs to do a full master plan review. Twenty years ago the cost of the plan was around \$170,000. In researching the current costs of firms that provide this service, I am estimating a cost of about \$220,000 spread over two years; and, a review process of about 18 months to complete the plan.

I will be recommending the first \$110,000 in the FY 2013-2014 budget and expect to finish the master plan update in FY 2014-2015.

Revenue Bonds/Utility Infrastructure

We have been very successful with the infrastructure improvement program we started over twenty years ago. We have primarily dedicated a portion of our tax rate to secure the bonds to repair and replace failing infrastructure. We also are using the Economic Development Fund to provide the "quality of life" type projects (Recreation Center, Golf Course, Civic Center, Youth Sports complex and the downtown revitalization). Every three to five years we form a bond task force of citizen volunteers who look at our infrastructure needs and select a package of projects to take to the voters. And, while we have replaced a substantial amount of utility lines as part of the numerous street projects we have done, we really haven't had a way to address the backlog of utility projects that still need to be done.

In working with Craig Nisbett, our Public Works Director, we have created a plan of future revenue bond issues and the projects they may be used for all with the goal of not increasing our required payments to our Utility Debt Service Fund (around \$1.5 million/yr to \$2.0 million/yr). Since we structure our debt

MANAGER'S MESSAGE

payments on a level principal payment method, we are regularly retiring debt. With the goal of maintaining a constant debt payment, we should be able to issue \$2 million in revenue bonds every 2-3 years or so, with a larger issue possible in 2020 when the 2000 Wastewater Treatment Plant bonds are paid off.

Projects for this plan are indicated on the Utility Capital Projects section on the Utility Capital Improvement plan. Funding considerations are presented in the Utility Debt Service section.

In 2013, I recommend we sell a \$2 million revenue bond at the same time we sell the \$4 million voter approved general obligation bonds from the 2010 bond election and the \$2 million Certificate of Obligation for South Parking Place. As you know, revenue bonds are not subject to election. And, I have already built this issue into this year's budget.

Included in this proposed revenue bond are:

-Repaint the "Dow" water tower	\$500,000
-Lift Station renovations (2, 6, 17&19)	\$250,000
-Water plant improvements	\$250,000
-Water line replacements	\$500,000
-Sewer line replacements	\$500,000
	\$2,000,000

We simply have not been able to keep up with the utility infrastructure needs based on the minimal amount of year end savings we send to the Utility Project Fund.

Craig and I look forward to discussing this with you during the budget process.

Review of FY 11-12

Operating Budget

General Operating Budget

I expect that we will receive \$16,731,150 in General Operating Revenues in FY 11-12. This is \$190,154 or 1.1% more than the FY 11-12 budget of \$16,540,996.

Sales tax revenues continue to recover as I estimate that we will receive \$4,736,325 in sales tax in FY 11-12, some \$128,225 (2.8%) more than what we budgeted for FY 11-12 - \$4,608,100.

Other revenue bright spots include unexpected increase in Recreation Center revenues (\$57,895), building permits (\$27,570) and court fines (\$80,000). These help offset a reduction in franchise fees revenues of \$114,075.

On the expenditure side the hiring freeze has once again helped us save money. However, as revenues have recovered I have been selectively allowing the hiring of vacant positions. I am projecting General Operating Fund expenditures to end at \$15,993,809 in FY 11-12. That is \$547,187 (3.3%) less than the FY 11-12 budget. Most of this is in projected savings for wages and benefits.

With the proposed \$242,600 to fund a possible 2.5% lump sum payment to employees in December, that brings the projected year end FY 11-12 expenditures to \$16,236,409, still well below budget.

General Operating Fund (estimated at 9/30/12)

	<u>FY11-12 Budget</u>	<u>FY11-12 Projected</u>	<u>Difference</u>
Revenues	\$16,540,996	\$16,731,150	\$190,154
Expenditures	\$16,540,996	\$16,236,409	\$304,587
Excess <Deficit>	0	\$494,741	\$494,741

MANAGER'S MESSAGE

Utility Operating Fund

I anticipate that utility operating revenues to be \$10,603,126 or \$47,969 (0.4%) more than the FY 11-12 budget of \$10,555,357.

I expect a normal to slightly dry year which should help us meet our revenue projections.

I expect expenditures to finish around \$10,373,090 or \$182,267 (1.7%) less than the \$10,555,357 budget. Most of these projected savings are the result of the hiring freeze.

With the proposed \$70,400 to fund a possible 2.5% lump sum payment to employees in December, that brings the projected year end FY 11-12 expenditures to \$10,443,490, still below budget.

Utility Operating Fund (estimated at 9/30/12)

	FY11-12 Budget	FY11-12 Projected	Difference
Revenues	\$10,555,357	\$10,603,126	\$47,769
Expenditures	<u>\$10,555,357</u>	<u>\$10,443,490</u>	<u>\$111,867</u>
Excess <Deficit>	0	\$159,636	\$159,636

Year End Transfer

Each year we take positive operating fund balances and consider making transfers for various uses - generally to our capital projects funds.

As mentioned earlier, I am asking that we use \$242,600 from the positive General Operating Fund balance for FY11-12 to the General Contingency Fund. And, transfer \$70,400 from the positive Utility Operating Fund balance for 11-12 to the Utility Contingency Fund. These funds would then be used to provide a 2.5% lump sum payment to employees to be distributed in December, 2012. Our employees have worked hard to cover for the various "open" positions and to cut costs this past year. It is my hope that they can share in these savings. I am proud of their efforts and would recommend this payment.

I am recommending that the remaining \$494,741 of the projected positive General Operating Fund year-end balance be transferred to General Capital Projects. This will leave our projected fund balance at 9-30-12 at \$4,941,989. This equals 29.32% of the proposed \$16,854,175 FY 12-13 General Operating Fund. Our policy is to maintain an operating fund balance between 25% and 33% of annual expenditures.

The Utility Operating Fund is projected to have a \$159,636 positive balance at 9-30-12. I recommend this be transferred to the Utility Projects Fund. This will leave our Utility Operating Fund balance at \$3,000,954. This will equal 27.92% of the proposed FY 12-13 budget of \$10,747,469.

THE PROPOSED FY 12-13 BUDGET

By Fund

General Operating Fund

The proposed General Operating Budget for FY 12-13 is \$16,854,175-\$313,179 or 1.9% more than the FY 11-12 budget of \$16,540,996.

Revenues

The Brazoria County Appraisal District has estimated our assessed value at \$1,469,192,148. This is up 3.4% over last year's certified tax roll of \$1,419,681,558.

We anticipate that property owner appeals will reduce the final value (which we generally receive in late July) to \$1,439,808,305 or about a 1.4% more than the FY 11-12 certified roll. This reverses a three year trend of property values coming down in our City.

I have estimated that \$8 million of the values comes from new properties or improvements being added to the tax roll. If that is the case, and you remove that \$8 million from the estimate to determine the existing property value for FY 12-13, we are talking a 0.8% increase in assessed values on existing properties. The history of value increase and decreases of existing properties from year to year is:

Assessed Value Increase (Decrease) for Existing Property Year to Year

2001	4.6%
2002	3.02%
2003	3.70%
2004	2.65%
2005	1.88%
2006	1.64%
2007	1.21%
2008	0.79%
2009	<0.4%>
2010	<2.4%>
2011	<3.9%>
2012	0.8%

The actual cost to any single taxpayer will depend on whether their individual appraised value increases, decreases, or remain the same.

Tax Rate

I am recommending maintaining our tax rate of 39 cents. Based on the State calculated "effective tax rate" for FY 12-13 of 38.67 cents the 39 cent tax rate is "increasing" 0.8% from the "effective tax rate". The "rollback rate" is 40.601 cents.

I am recommending a maintenance and operations rate of 23.19 cents, up slightly from FY 11-12 rate of 23.15 cents. The debt service rate for FY 2012-2013 will be 15.80 cents, down to the FY 11-12 rate of 15.84 cents. This is how our tax rate compares with other communities:

<u>City</u>	<u>Population</u>	<u>Tax Rate</u>	<u>City</u>	<u>Population</u>	<u>Tax Rate</u>
Holiday Lakes	1,244	0.9800	Galveston	47,743	0.5540
Alvin	24,236	0.8436	Missouri City	74,853	0.5284
Baytown	71,802	0.8220	La Marque	14,509	0.5144
Brazoria	3,019	0.7623	Rosenberg	33,962	0.5000
Angleton	19,123	0.7235	Conroe	58,431	0.4200
Deer Park	32,010	0.7200	Dickinson	18,680	0.4086
La Porte	34,261	0.7100	Surfside Beach	863	0.4026
Richwood	3,594	0.6937	Bellaire	16,855	0.3999
Nassau Bay	4,500	0.6921	Lake Jackson	26,849	0.3900
Pearland	91,252	0.6851	Jones Creek	2,130	0.3800
Freeport	12,708	0.6800	West University Place	14,787	0.3741
Clute	11,211	0.6720	Shenandoah	2,134	0.3237
Seabrook	11,952	0.6500	Santa Fe	12,222	0.3114
Houston	2,099,642	0.6388	Sugar Land	84,511	0.3025
League City	83,560	0.6160	Webster	10,613	0.2575
Katy	14,102	0.5937	Kemah	2,520	0.2500
Friendswood	38,000	0.5902	Quintana	47	0.2244
Manvel	5,179	0.5879	Piney Point Village	3,125	0.2151

MANAGER'S MESSAGE

Sales Tax

Sales Tax continues to rebound after a very sluggish period. I anticipate sales tax receipts to end FY 11-12 at \$4,736,325. Up 2.8% from the \$4,608,100 million we budgeted in FY 11-12. I am budgeting sales tax revenues to be up 2.0% next year or \$4,831,000 in FY 12-13.

The following chart shows our sales tax collection history since 1999:

<u>Fiscal</u> <u>Year</u>	<u>one cent</u> <u>sales tax</u>	<u>half cent</u> <u>sales tax</u>	<u>percentage</u> <u>growth</u>
1999	\$3,460,834	\$1,730,417	3.52%
2000	3,601,981	1,800,991	4.08%
2001	3,673,682	1,896,841	1.99%
2002	3,778,512	1,889,256	2.85%
2003	3,726,533	1,863,267	<1.38%>
2004	3,810,459	1,905,230	2.25%
2005	3,914,130	1,957,065	2.72%
2006	4,261,667	2,130,834	8.88%
2007	4,618,469	2,309,235	8.37%
2008	4,553,842	2,337,252	<1.40%>
2009	4,634,553	2,408,688	1.77%
2010	4,432,443	2,277,196	<4.36%>
2011	4,562,725	2,355,777	2.9%
2012 (projected)	4,736,325	2,705,000	2.8%
2013 (budgeted)	4,831,000	2,759,100	2.00%

General Operating Fund Expenditures

I am recommending that the General Operating Budget for FY 12-13 be \$16,854,175. This is \$313,179 (1.9%) more than the FY 11-12 budget of \$16,540,996.

The CPI has been hovering around 2.5%. So, this proposed budget increase is below the cost of living. This continues to be a status quo budget. There are no major changes in services.

I recommend we keep the five positions we "unfunded" back in 2009 unfunded this year. I am hopeful that as revenues continue to rebound that I can lift the hiring flexible freeze all together. However, it will take council action in a subsequent budget year to "fund the 5 unfunded" positions.

Changes of note to our expenditures are:

- \$178,500 increase to fund a merit increase or full-time employees ranging from 2%, 2.5% or 3% based on an employee's performance evaluation.
- Gasoline/diesel costs are expected to be up \$42,600
- Natural gas costs will be down \$11,200
- Electricity costs will be down some \$58,490. This is mostly due to the sharp decline in natural gas costs which primarily fuels electric generation plants in our State.
- General Fund contributions to the equipment replacement fund will be up \$75,631. The bulk of this increase comes from Police and Fire.
- We have added \$29,000 to the EMS budget to lease four (4) defibulators. We would replace those that we have bought. The EMS administrator feels a lease is better since all the units will be the

same, maintenance and supplies will be the same and this will keep the defibulators up to date from year to year.

- Added \$15,000 to maintenance to the street system to address the cost increase of concrete, especially for sidewalk repairs on city property.
- Added \$10,000 to the street sign budget to help us meet the new federal retroreflectivity mandate. This will be an annual expenditure.
- Maintenance contract costs will go up \$39,958. This is primarily costs for our computer hardware and software licensing and maintenance.

Utility Operating Fund

The Utility Operating Fund budget for FY 2012-2013 is proposed to be \$10,747,469. This is \$192,112 (1.8%) more than the FY 11-12 budget of \$10,555,357.

Utility Operating Fund Revenues

As I mentioned in the highlights section, the Brazosport Water Authority is raising its charge for water from \$1.80/1000 gallons to \$1.85/1000 gallons. We buy 2 million gallons per day from them on a "take or pay" basis. This will increase our payment to BWA by \$36,500/yr.

We have also been notified that the landfill will be increasing their tipping fees by 4.1%. We are budgeting \$686,520 next year for disposal fees at the landfill.

These costs and the cost to cover a proposed merit salary increase for employees have led me to propose a modest increase to our utility rates.

The base bill is proposed to increase by 72 cents/month, a 1.8% increase from \$39.86/mo to \$40.58/mo.

The base bill:

	<u>Current</u>	<u>Proposed</u>
Water	\$11.00/month	\$11.25/month
Sewer	\$11.00/month	\$11.25/month
Sanitation	\$14.40/month	\$14.60/month
Recycle fee	\$2.10/month	\$2.10/month
Sales Tax	\$1.36/month	\$1.38/month
	\$39.86/month	\$40.58/month

For usage above the 2,000 gallon base water bill, the rate is proposed to increase from \$3.05/1000 gallons to \$3.10/1000 gallons for usage between 2,000 and 20,000 gallons. The rate above 20,000 gallons is proposed to increase from \$3.30/1000 to \$3.35/1000. Sewer rates above the 2,000 gallons base rate are projected to remain the same at \$3.30/1000.

The sanitation rate is proposed to increase from \$14.40/month to \$14.60/month. The \$2.10/month recycle fee will remain unchanged.

A typical resident using 7,000 gallons of water will see an increase in their utility bill of 87 cents (1.2%) from \$71.71/month to \$72.58/month.

MANAGER'S MESSAGE

The following chart shows how our current and proposed rates compare with other cities in our region:

RESIDENTIAL

Combined Monthly Rate	5,000 Gal.	Combined Monthly Rate	10,000 Gal.
Manvel	67.00	Baytown	113.34
Brazoria	66.05	Houston	110.39
Baytown	59.23	Brazoria	103.20
Houston	55.58	West University Place	93.19
Seabrook	52.83	Jersey Village	87.73
West University Place	52.70	Manvel	87.00
Nassau Bay	52.50	Deer Park	86.34
Jersey Village	49.33	Seabrook	85.13
Sweeny	49.00	Sweeny	84.00
West Columbia	48.47	West Columbia	81.27
Richwood	46.00	Freeport	79.00
Deer Park	45.19	Angleton	77.93
Humble	45.10	Pearland	77.03
Angleton	44.83	Nassau Bay	77.00
Conroe	44.32	Richwood	77.00
Pearland	44.27	Rosenberg	75.66
Rosenberg	43.84	Alvin	75.24
Alvin	43.62	Lake Jackson Proposed	\$ 73.70
Freeport	42.75	Conroe	73.62
Lake Jackson Proposed	\$ 41.70	Lake Jackson	72.80
Lake Jackson	41.05	Webster	66.75
Friendswood	40.36	Friendswood	65.01
La Porte	33.39	Humble	61.60
Webster	33.05	La Porte	61.04
Bellaire	33.01	Bellaire	58.51
Oyster Creek	30.60	Oyster Creek	48.24
Shenandoah	26.00	Shenandoah	47.25
Katy	24.29	Katy	43.14
Average	\$ 44.86	Average	\$ 76.50

Utility Operating Fund Expenditures

Expenditures are projected to be up 1.8% or \$192,112 to \$10,747,469 for FY 12-13. This is also well below the estimated CPI-U of 2.5%.

Changes of note to our expenditures are:

- \$36,500 to cover the 5 cent BWA water rate increase
- \$54,500 to fund the proposed merit salary increase to full-time employees.
- A \$9,000 increase in the cost of gas and diesel.
- A \$9,500 increase in electricity costs
- A \$13,366 drop in the contribution to the equipment replacement fund as units reach their replacement cost.
- A \$27,335 increase in maintenance contracts primarily to cover license fees and maintenance fees for our computer hardware and software.
- A \$15,000 increase in sludge removal costs, primarily to clean out one of the sludge beds. The goal is to address one sludge bed each year.
- We are projecting a \$10,000 decrease in chemical costs at the wastewater treatment plant.
- An \$18,527 increase in our garbage disposal cost.
- \$40,000 to replace 4, 4 cubic yard dumpster and 4, 20 cubic yard roll-off dumpsters in the Sanitation budget.

Other Funds

Capital Project Funds

I anticipate transferring \$494,941 and \$159,636 of the positive FY 11-12/year end operating balances to the General and Utility Capital Projects funds respectfully. This money will be available to allocate to projects in FY 2013-14.

On April 9, 2012 City Council held its annual Capital Projects Workshop. City Council has selected the following projects to fund in FY 2012-2013.

The General Capital Projects are:

Fire rescue truck (2nd payment)	\$240,000
Old Angleton Road overlay	\$50,000
Transit system funding	\$50,000
A/C replacement-Animal Shelter	\$40,000
Sidewalk - annual	\$35,000
Demo of condemned buildings	\$25,000
Remodel PD reception/records	\$25,000
A/C replacement - museum	\$20,000
City Hall generator auto-transfer switch	\$18,500
Roof repair - museum	<u>\$133,000</u>
	\$636,500

The Utility Capital Projects are:

Smoke-test annual residential assessment	\$10,000
Lift Station 9A repairs	\$20,000
Fence at Beechwood	\$38,000
Ground Storage Tank Maintenance	\$42,000
Dow Tower (Eucalyptus)	\$40,000
Hwy 332 Balsam tower water main	<u>\$125,000</u>
	\$275,000

We strive to maintain a minimum balance of \$500,000 in each Capital Projects Fund. After the above proposed expenditures our fund balance in General Capital Projects will be \$690,975 and the balance in Utility Capital Project will be \$669,170.

Parks Fund

We have a unique situation this year. When the Parks Board met to set their FY 2012-2013 budget they chose not to submit a spending plan this year in order to hold on to the existing balance of \$190,842 in the Parks Fund.

Parks Board funds are dedicated to be used for park and recreation projects. The initial funding for the fund came from the sale of a portion of Dunbar Park to TxDot for the right of way for SH 288 over 30 years ago. Additional funds came from developers who chose to make a cash payment in lieu of parkland when

MANAGER'S MESSAGE

they developed a subdivision.

Over the years this fund balance has steadily dropped as the parks board funded improvements to our parks and youth sports facilities. Every now and then after a "good year" I would recommend a transfer from year end savings to the parks fund. The last time this was done was a \$100,000 transfer in FY 10-11.

Anyway, the balance is down to \$190,842 and there is little prospect for future funding. This sparked considerable discussion among the members of the board and ultimately led to their decision to not recommend any expenditures in FY 12-13.

Actually our parks/recreation system now has a more stable source of funding from the Economic Development (½ cent optional sales tax). These funds have built the Recreation Center, the Civic Center, the Golf Course, the Outdoor Pool and the Youth Sports Complex.

Currently we are using these funds to make major repairs/improvements to our Parks/Recreation system and the golf course. We are trying to set aside (some funding every year) in the Economic Development Fund to meet the various capital priorities set by the Parks Board and City Council.

Our Parks and Recreation Director has indicated a desire to make an alternate proposal to fund some items from the Parks Fund, primarily among these is the annual Kid-Fish program. We will discuss this at the July budget workshop. In the meantime we will be putting the budget back on the June parks board meeting for further discussion. But any changes made at that meeting will be too late for inclusion in this proposed budget.

Equipment Replacement Fund

For major pieces of equipment-(generally our "rolling stock") we set aside an annual amount for each designated unit in an effort to provide available funds for when that particular unit needs replacing. This fund has been indispensable in keeping our fleet up to date.

This year I recommend the following purchases:

Web-site redesign	\$39,000
Replace 5 pickups (units 661,688,715,618,765)	\$153,000
Replace 2 patrol cars (units 1020, 1021)	\$60,000
Replace PD training audio/visual equipment	\$16,000
Install weather station at EOC	\$7,500
Replace 4 AED's, add a new AED plus cases	\$9,400
Replace ambulance (unit 855)	\$97,625
Replace pull behind tractor spray rig (unit 11996)	\$7,000
Replace two (2) traffic control cabinets	\$17,600
Replace traffic signal fixtures on That Way/Oak and Circle Way	\$26,000
Replace two (2) traffic signal UPS systems	\$11,000
Replace security surveillance system at Rec Center	\$35,000
Replace priority panel for CNG station	\$44,000
Replace fuel management system at Service Ctr	\$27,000
Replace mini-excavator (unit 750)	\$52,000
Replace John Deere lawn tractor (unit 866)	\$7,300
Place generator and aux. transfer switch at well 16(200 km)	\$90,000
Replace 200 hp blower at WWTP	\$25,000
New 275 kw generator on a trailer (utility)	\$90,000
Computer equipment (citywide)	<u>\$279,190</u>
	\$1,110,615

The impact of these acquisitions, especially any new items will be felt in next year's operating budget through contributions to the Equipment Replacement Fund. These impacts are listed by department in the Equipment Replacement Fund portion of the budget.

Motel Occupancy Tax Fund

The city collects a 7% motel occupancy tax on motel room rentals in the city. The State collects an additional 6%. Use of local funds is rigidly regulated by the State and can only be used to promote people coming to our community and utilizing the services of our four hotels. They are: Candlewood Suites, the Cherotel, Comfort Suites and Super 8 who each offer services to the business and traveling public who visit our city.

We estimate revenue of \$209,000 in fiscal year FY 12-13 and an ending fund balance at 9/30/12 of \$28,383.00

Following State regulations and guidelines expenditures are proposed as follows:

<u>Allocation</u>	<u>cents</u>	<u>FY 12-13</u>
Fine Arts Center	1 cent	\$29,859
Museum of Natural Science	1.5 cents	\$44,787
*Tourism (Chamber)	2.0 cent	\$81,050
LJ Historical Museum	1.5 cents	\$44,787
Promotion of Festival of Lights & other events	<u>1.0 cents</u>	<u>\$37,200</u>
	7 cents	\$237,683

For many years now the City Council has provided the Chamber's tourism branch additional funding from the fund balance of this fund. The last several years the total payment to the Chamber has been \$85,000. We all knew that this would eventually deplete the fund balance. I have warned of this over the last several years and again in FY 11-12 that the fund balance would be gone by FY 12-13. That has occurred. We will not be able to make the \$85,000 payment in FY 12-13. The projected payment for FY 12-13 will be \$81,050. In FY 13-14 the tourism payment will only be what their allocated 2 cents gets them. In FY 12-13 the 2 cents nets \$59,718.

The only way to retain the \$85,000 payment to the Chamber is to reduce the allocations to other groups and/or special events.

Economic Development Fund

This fund is administered by the Lake Jackson Development Corporation (LJDC). The corporation receives its funding from the ½ cent optional 4B economic development sales tax authorized by voters in May, 1995. Use of these funds is restricted to the language on the ballot as approved by the voters and by State law. To fund a project the City Council reviews the initial request. If appropriate, City Council will send the proposal to one or more of our volunteer boards and commissions. City Council will then send the project to the LJDC. The bylaws of LJDC require a public hearing process. The LJDC determines if the project meets the criteria set by the ballot language and State law as an eligible project. The LJDC also determines if funding is available for the proposed project. Then the project is sent back to City Council for consideration during the annual budget process.

In FY 2012-13 we estimate that the ½ cent optional sales tax will generate \$2,499,000. Interest income for FY 12-13 is estimated at \$10,172. Therefore the total revenue proposed for FY 12-13 is \$2,509,172.

Budgeted expenditures for FY 12-13 are proposed to be \$3,092,859.

The LJDC held public hearings in May (15 & 16), 2012 to consider funding for four (4) projects. The

MANAGER'S MESSAGE

LJDC determined that each of the four proposed projects met the eligibility criteria and that funding was available.

The largest project to consider is the sale of \$2 million in certificates of obligation to fund the third phase of the downtown revitalization project (South Parking Place). The design for this project is already underway. The plan is to sell these CO's along with the \$4 million general obligations bonds authorized by the voters in 2010 for various street projects and the proposed \$2 million revenue bonds previously discussed.

The goal of the project is to provide safe parking for the area businesses and satisfy the projected increase in parking demand on This Way and That Way.

The addition of a pavilion would allow for outdoor events such as a farmer's market as well as provide attractive parking for employees in the area during weekdays when not in use for events.

The next project is \$385,000 for the completion of This Way from Circle Way to SH 288/332. This project was bid as an "add-alternate" to the \$5 million phase 2 downtown project. We still hope that contingency funding provided in the \$5 million issue will be available to complete this project. But in the event funding is needed we wanted to have a mechanism in place to pay for this final piece of phase 2.

The next project is \$288,000 to fund the following projects listed on our Capital Improvement Plan:

Athletic Field Parking (pee wee)	\$17,500
MacLean Adult Softball Restroom	\$100,000
Natatorium ventilation sock replacement	\$50,000
Repair plumbing at Rec Center locker rooms	\$45,000
Bunker renovation at the Golf Course	\$30,000
Cart path extension at Golf Course	\$30,000
A/C replacement at Club House	\$7,500
Video security system @ Golf Course	\$7,500
	\$287,500

All these projects were competing against street and drainage type projects for funding from the Capital Projects Fund. Their odds of getting such funding is minimal. However, the ½ cent funding is limited to parks/recreation projects and infrastructure for economic development. Therefore, these projects can be done here.

The final project for consideration is to extend and increase the annual Golf Course transfer to reserves from \$100,000 to \$150,000 for three years through 2015.

The Golf Course is the only recreational facility that comes close to breaking even, and has done so at least once. However, while budgeted to break-even each year, weather related impacts can reduce play and therefore revenues. The goal has been to try and build a fund balance so that during lean years that balance can be used to cover any shortfalls. That was working pretty well until Hurricane Ike in 2008. That and some inventory issues put the course needing to use up that reserve. So, we continue to try to build this reserve up and would like to increase the annual allotment by \$50,000 to accelerate this effort.

The Golf Course Fund

The Golf Course was built using ½ cent sales tax funding administered by the Lake Jackson Development Corporation (LJDC). The fund has provided \$550,000 annually to pay the debt service on the golf course. With the refunding of the Golf Course bonds (refinancing) this amount will decrease to \$502,720. Since 2006 the LJDC, with council approval, has provided \$100,000/yr to build a contingency fund. Over it's nearly eight (8) years of operation the course has been close to breaking even on operating costs and

actually did "make" money in 2008. The highest the fund balance got was \$330,701 in 2008. The aftermath of Hurricane Ike in September, 2008 and two difficult years following put the course in the red. The LJDC and council put \$250,000 to the course in FY 10-11 to put the course back in the "black". As noted above, we are now proposing a \$150,000 transfer for the next three years to again build up the contingency fund.

In FY 2011-2012 Kemper estimates that the course will bring in \$1,363,782 revenues and \$1,512,885 in expenditures - a \$147,102 deficit. Previous contributions to the contingency fund will cover this short fall.

Kemper is proposing revenues of \$1,542,771 in FY 2012-13 and expenditures of \$1,542,435. This estimate is based on rounds played of 43,514. The estimated rounds played for FY 11-12 are 40,055 - up over the 37,834 rounds played in FY 10-11.

There are no proposals for any rate increases by Kemper to the green/cart fees. They have proposed an ambitious marketing program to attract more customers to the course.

Avid Golfer magazine declared the Wilderness as the top ranking course in its category for "Hidden Gems" Houston market area. The course was rated in the top 3 for mid-priced golf courses (\$51-\$74) in the Houston market area.

The Houston Chronicle featured the Wilderness as one of the top area daily fee golf courses.

Conclusion

As required by our City Charter this budget is balanced and presented in a "line-item" format. The proposed budget contains my recommendations and projections. The "visioning process" guided my preparation of the budget. I also rely heavily on the advice and participation of my Directors and Department Heads. I am most appreciative of the valuable assistance provided by my budget staff (comprised of myself; Modesto Mundo, Assistant City Manager; Pam Eaves, Finance Director; and Kim Knapp, Administrative Assistant).

We have a mixture of new and veteran council members. We say goodbye and thank you to Mayor Bob Sipple and Council member Bob Geter, both who reached their term limit. We congratulate our new Mayor Joe Rinehart and first time council member Glenda Mendoza. We welcome back to council Mr. Will Brooks.

To our new council members, staff offers you all the support you need to help you with your new duties and responsibilities. Our retiring and remaining council members leave in place an outstanding goals and visioning process which has guided our City and helped in the preparation of this budget.

While this document gives the appearance of the final budget, it is not. Our City Charter requires that I submit a full and balanced detailed budget proposal to you each year. The final adopted budget will be developed through the hard work and input of the City Council, interested citizens, and our dedicated City employees.

As I stress each year, the annual budget is far more than a financial document. The budget is an important planning tool. We set not only next year's expenditures, we also examine and set our near and long term goals and objectives. This document shows what we have accomplished and what we hope to accomplish next year and in the years to come.

The budget staff strives to make the budget easy to read and use, yet thorough and comprehensive. As I noted earlier the City Charter requires that I submit the budget to City Council in a "line-item" format. This I do, but we also employ a "modified performance based" budget format which reflects how our expendi-

MANAGER'S MESSAGE

tures work to carry out the overall vision of the City.

We also follow the guidelines established by the Government Finance Officers Association (GFOA) in preparing the annual budget. We have been honored to have received twenty (20) consecutive "Distinguished Budget Presentation Awards" from GFOA for our budget documents. Our goal is to receive our 21st award for the final FY 2012-2013 budget. Each year GFOA reviewers look at our budget document; grade us on our ability to meet the established guidelines and to make suggestions. We incorporate suggestions made each year by the reviewers as much as we can and still comply with our City Charter requirements.

As we reflect on these past seventy years it is important that we acknowledge and thank those who have come before us. This beautiful city was carefully carved out of a thick hardwood forest during some of the most tumultuous times in our nation's history. Our city has grown and prospered during these seventy years under the guidance of many dedicated leaders who volunteered their time to nurture and grow this City of Enchantment.

We have seen times of plenty and times of want. Along the path we have taken we have seen successes and failures, and we have learned valuable lessons from both.

The challenges we face now pale in comparison to those dark days of the depression and the early years of World War II. The pioneer spirit of our early residents built and has sustained our City over the decades. The torch has been passed and each succeeding generation has taken that torch and carried our City to a brighter future.

Having come through some very difficult economic times our future looks very promising. Local industry, led by the Dow Chemical Company, has shown its faith in and commitment to our area by making major new investments in our community. We have some wonderful opportunities ahead of us and it is up to us to seize on these opportunities and grow the vision of our City.

We have positioned ourselves well with our commitment to infrastructure improvements and replacement. We have spent the past twenty years or so painstakingly fixing what needed to be fixed and adding what needed to be in place to continue our quality growth and serve our residents. We have done all this while maintaining one of the lowest tax rates in the State of Texas for cities over 10,000 population. Our utility rates are below the regional average. We have been financially conservative. We have been innovative and have learned to do more with the resources we have available.

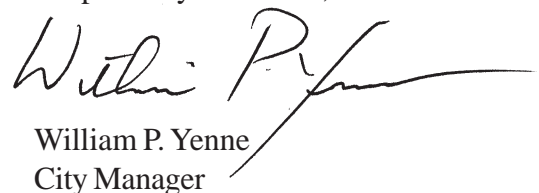
The choices we make now will determine just how successful we will be in the future. How we respond to the opportunities before us now will greatly determine our future.

It is odd that while the national economy is struggling to recover from the "Great Recession", those of us in Texas and particularly here in Southern Brazoria County have such tremendous opportunities before us. Let's tackle these with the same positive pioneer spirit that our founders exhibited seventy years ago.

Our workshop for this year's budget will be Saturday, July 14, 2012 at 8am here at City Hall. All are welcome to attend.

Again, thank you for your guidance to date and staff and I look forward to working with you and our citizens to complete the budget for FY 2012-2013.

Respectfully submitted,



William P. Yenne
City Manager

ORGANIZATIONAL CHARTS



LAKE JACKSON

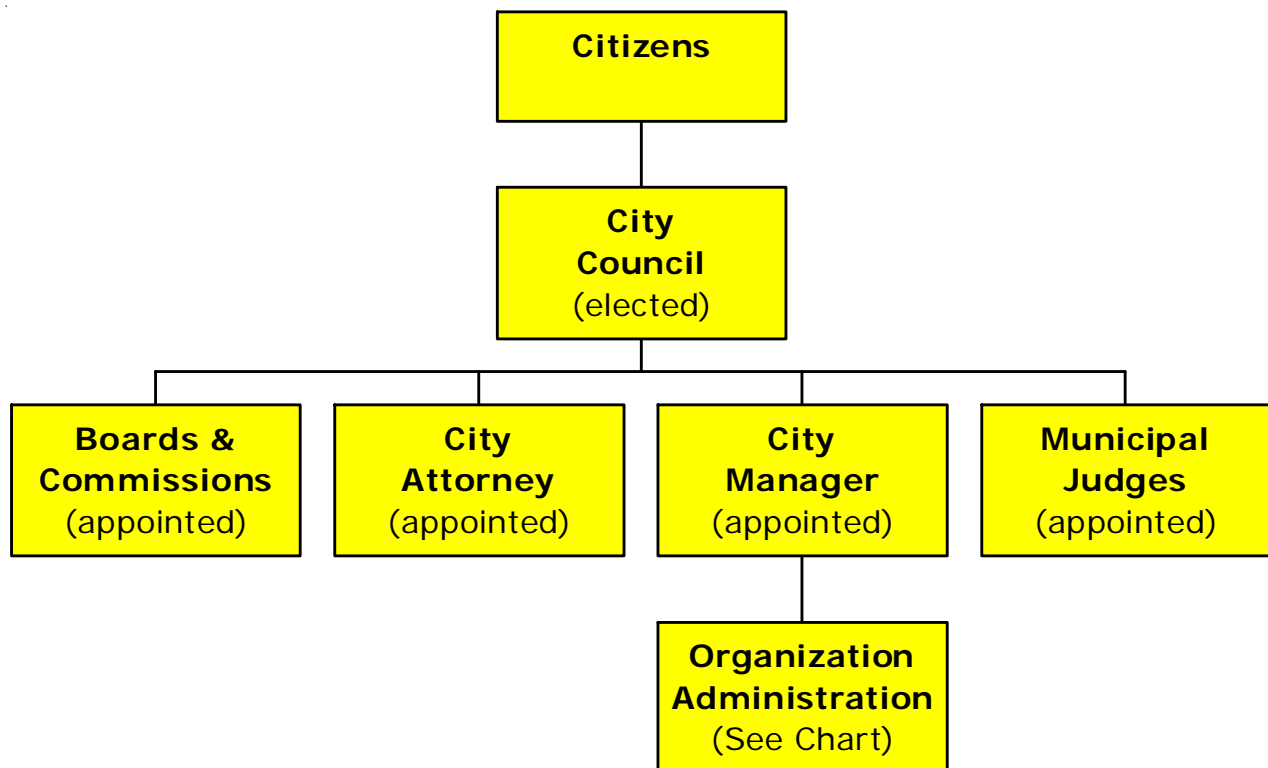
City of Enchantment

City of
Enchantment

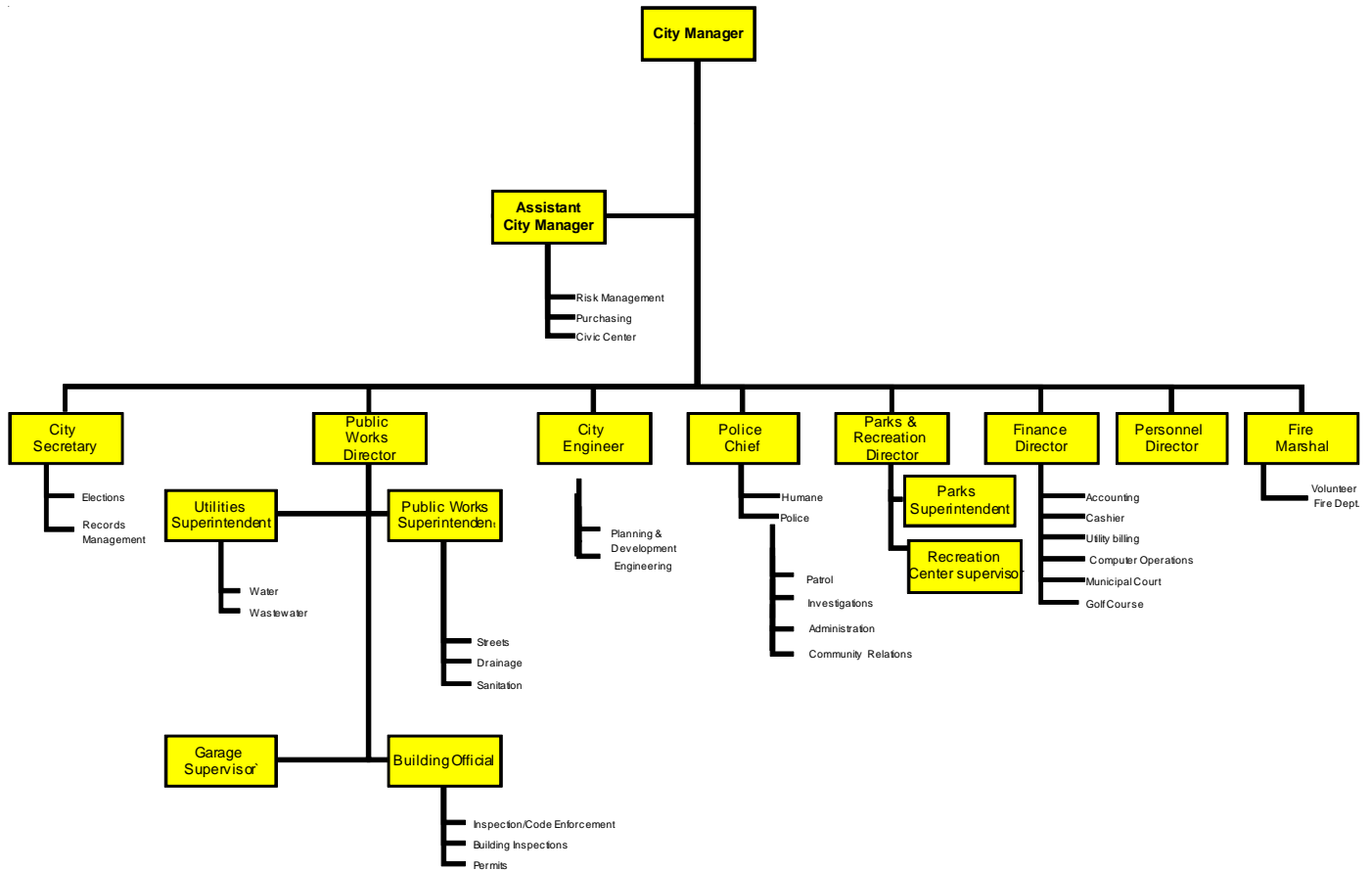


City of Lake Jackson

"Council-Manager Government"



Organization Administration Chart





BUDGET SUMMARIES

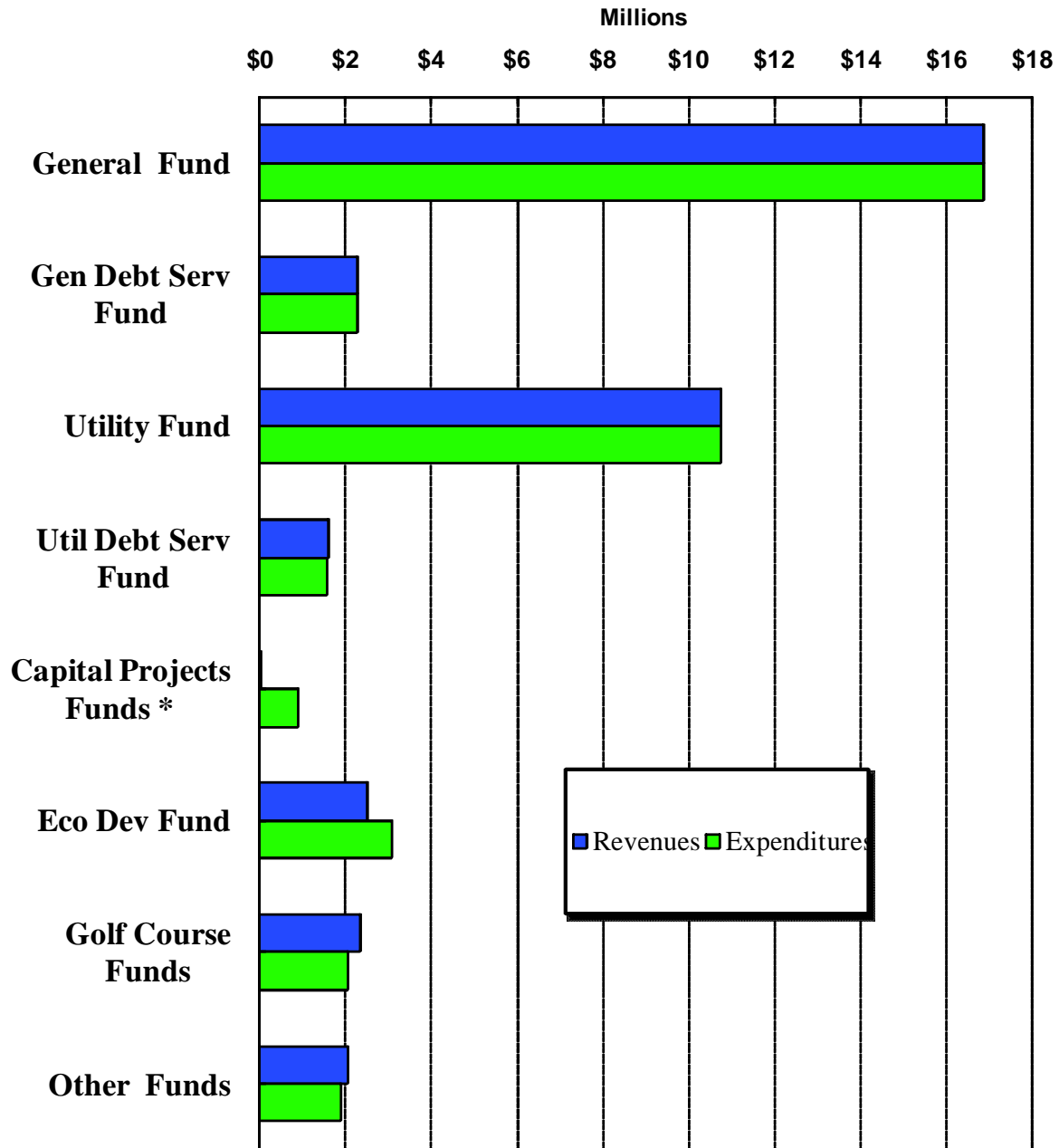


LAKE JACKSON

City of Enchantment



COMBINED FUNDS REVENUES & EXPENDITURES



* The Capital Projects Funds have historically been supported by year-end transfers from the related operating fund. These transfers are not budgeted but result from any budget savings which occur in the operating funds. As a result, budgeted expenditures always exceed budgeted revenues in the Capital Projects Funds.

2012- 13 PROPOSED BUDGET
COMBINED FUNDS SUMMARY
TOTAL REVENUES AND EXPENDITURES BY FUND

<i>REVENUES</i>	ACTUAL 2010 - 11	BUDGET 2011 - 12	ESTIMATED 2011 - 12	PROPOSED BUDGET
GENERAL FUND	\$ 16,629,698	\$ 16,540,996	\$ 16,731,150	\$ 16,854,175
GEN DEBT SERV FUND	2,258,271	2,258,000	2,249,000	2,284,270
UTILITY FUND	10,906,434	10,555,357	10,603,126	10,747,469
UTILITY DEBT SERV & RESERVE	1,624,652	1,595,494	1,595,494	1,579,335
CAPITAL PROJECT FUNDS	13,013	11,000	114,828	10,000
ECONOMIC DEVELOPMENT FUND	2,368,815	2,385,725	2,462,633	2,509,172
GOLF COURSE FUNDS	2,113,181	2,173,666	2,167,142	2,196,492
OTHER FUNDS *	2,452,890	1,982,550	2,525,496	2,095,915

SUBTOTAL	\$ 38,366,954	\$ 37,502,788	\$ 38,448,869	\$ 38,276,828
INTERFUND TRANSFERS	(5,546,266)	(5,122,593)	(5,585,589)	(5,169,060)
TOTAL	\$ <u>32,820,688</u>	\$ <u>32,380,195</u>	\$ <u>32,863,280</u>	\$ <u>33,107,768</u>

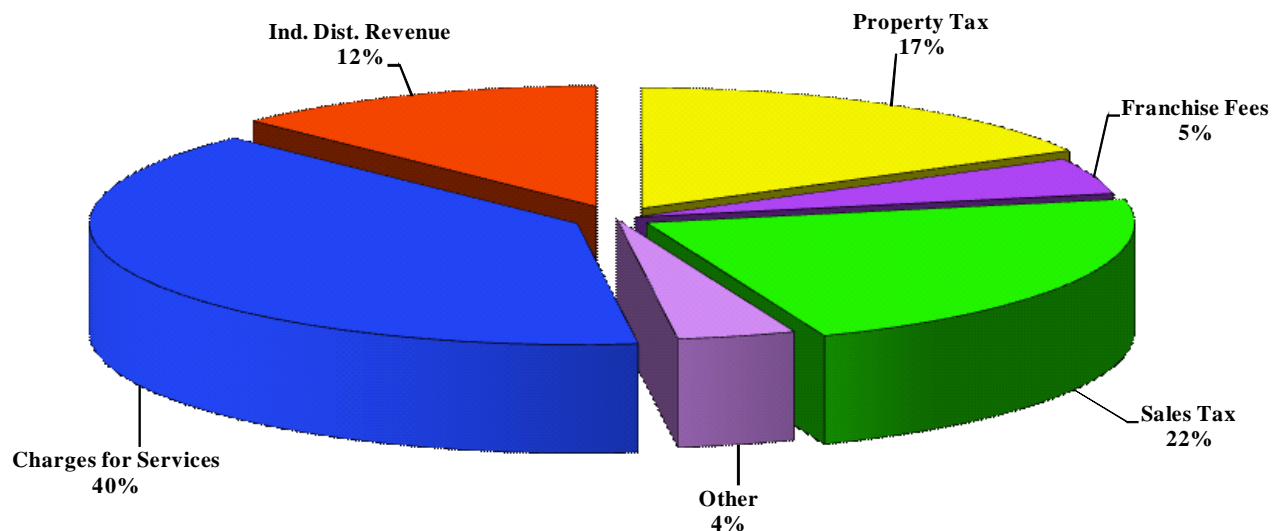
<i>EXPENDITURES</i>	ACTUAL 2010 - 11	BUDGET 2011 - 12	ESTIMATED 2011 - 12	PROPOSED BUDGET
GENERAL FUND	\$ 15,843,948	\$ 16,540,996	\$ 16,236,409	\$ 16,854,175
GEN DEBT SERV FUND	2,292,459	2,311,455	2,311,455	2,284,271
UTILITY FUND	10,228,048	10,555,357	10,443,490	10,747,469
UTILITY DEBT SERV & RESERVE	1,658,581	1,607,350	1,607,350	1,568,350
CAPITAL PROJECT FUNDS	707,081	775,395	1,128,827	911,500
ECONOMIC DEVELOPMENT FUND	2,246,435	2,654,389	2,954,644	3,093,859
GOLF COURSE FUNDS	2,158,027	2,067,633	2,067,632	2,042,796
OTHER FUNDS *	2,012,302	1,863,050	2,017,935	1,761,298

SUBTOTAL	\$ 37,146,881	\$ 38,375,625	\$ 38,767,742	\$ 39,263,718
INTERFUND TRANSFERS	(5,546,266)	(5,122,593)	(5,585,589)	(5,169,060)
TOTAL	\$ <u>31,600,615</u>	\$ <u>33,253,032</u>	\$ <u>33,182,153</u>	\$ <u>34,094,658</u>

* OTHER FUNDS: EQUIPMENT REPLACEMENT, SPECIAL EVENTS, MOTEL OCCUPANCY TAX,
PUBLIC EDUCATIONAL & GOVERNMENTAL, UNEMPLOYMENT INSURANCE, PARK FUND AND CONTINGENCY FUNDS.

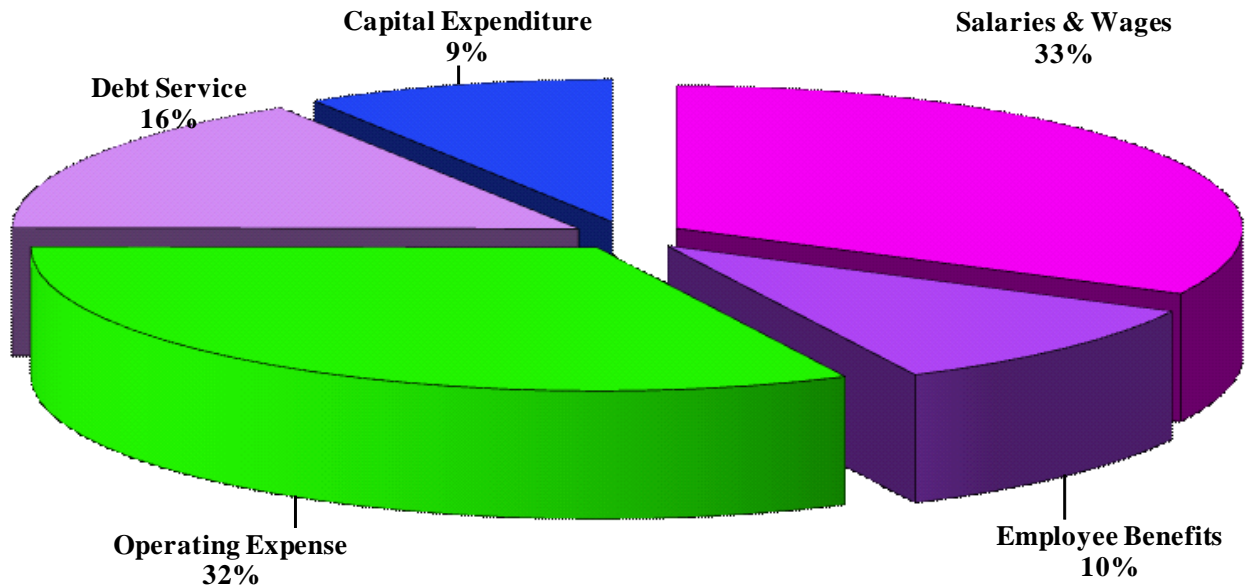
2012 - 13 BUDGET
ALL FUNDS
REVENUES BY CATEGORY

<i>REVENUES</i>	2010 - 11 ACTUAL	2011 - 12 BUDGET	2011 - 12 ESTIMATED	2012 - 13 BUDGET
PROPERTY TAX	\$ 5,630,530	\$ 5,536,757	\$ 5,495,210	\$ 5,615,251
CITY SALES & USE TAX	6,918,502	6,981,600	7,186,325	7,330,000
MOTEL OCCUPANCY TAX	226,240	218,000	209,000	209,000
FRANCHISE FEES	1,619,882	1,630,000	1,575,925	1,594,000
INDUSTRIAL DISTRICT REVENUE	3,984,300	4,100,000	4,100,000	4,100,000
LICENSES & PERMITS	226,363	184,200	225,935	221,600
CHARGES FOR SERVICES	13,022,976	12,807,844	12,738,760	13,048,021
MUNICIPAL COURT FINES	429,003	387,900	489,400	473,700
INTERGOVERNMENTAL	248,440	120,500	305,858	127,300
INTEREST	131,530	115,925	128,678	117,793
MISCELLANEOUS	382,921	297,470	408,189	271,102
<i>TOTAL REVENUES</i>	\$ <u>32,820,687</u>	\$ <u>32,380,196</u>	\$ <u>32,863,280</u>	\$ <u>33,107,767</u>

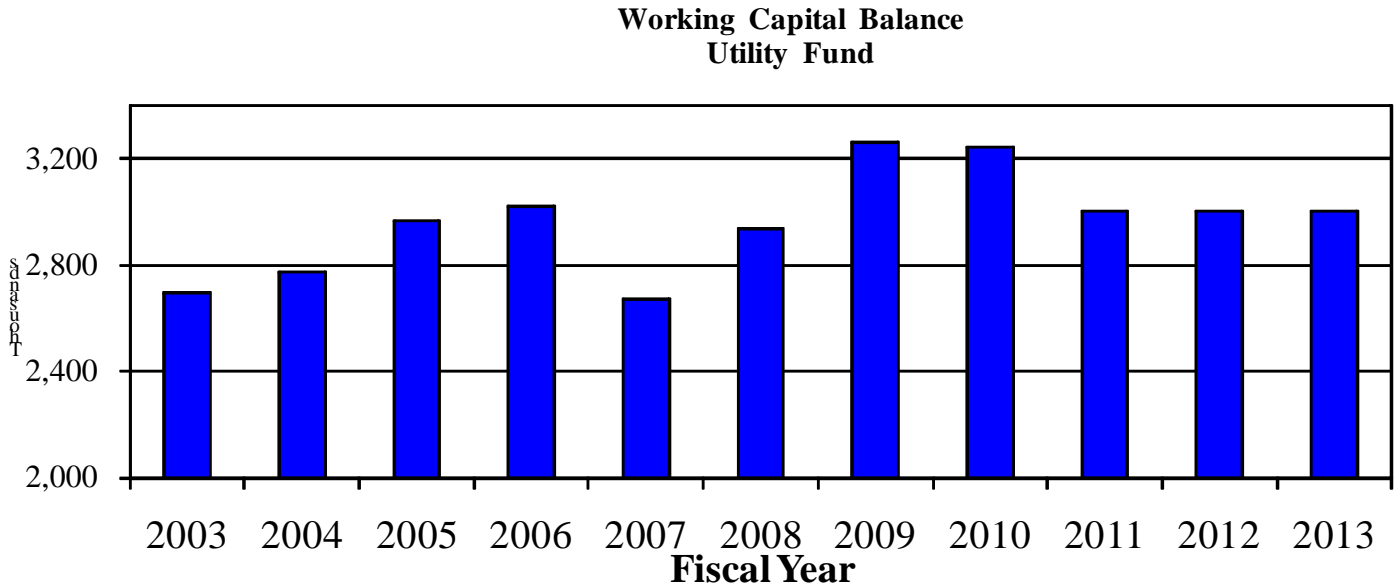


2012 - 13 BUDGET
ALL FUNDS
EXPENDITURES BY CATEGORY

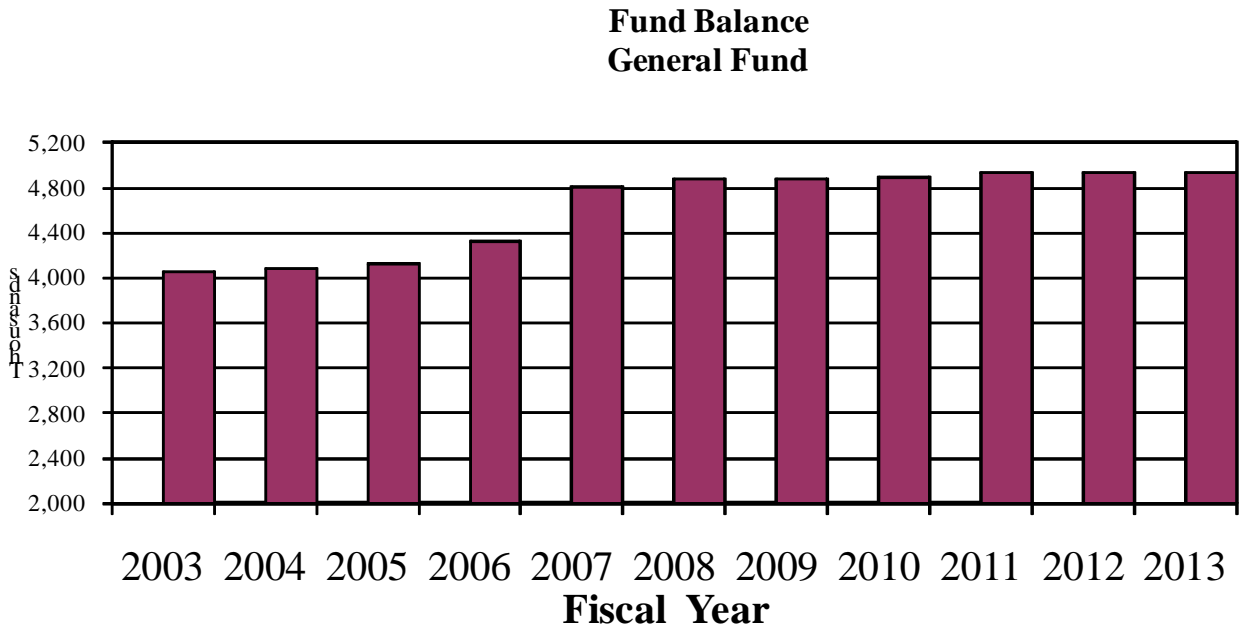
<i>EXPENDITURES</i>	2010 - 11 ACTUAL	2011 - 12 BUDGET	2011 - 12 ESTIMATED	2012 - 13 BUDGET
SALARIES & WAGES	\$ 10,357,735	\$ 10,904,674	\$ 10,387,355	\$ 11,104,705
EMPLOYEE BENEFITS	3,108,416	3,509,155	3,312,756	3,494,672
OPERATING EXPENSES	10,399,754	11,004,603	10,855,293	11,009,187
DEBT SERVICE	5,645,844	5,576,554	5,576,554	5,473,480
CAPITAL PROJECTS	748,231	1,244,895	1,776,582	1,834,500
EQUIPMENT PURCHASES	<u>1,340,635</u>	<u>1,013,150</u>	<u>1,273,614</u>	<u>1,178,115</u>
<i>TOTAL EXPENDITURES</i>	\$ <u>31,600,615</u>	\$ <u>33,253,031</u>	\$ <u>33,182,154</u>	\$ <u>34,094,659</u>



FUND BALANCE HISTORY AND PROJECTIONS



Working capital balances are used for the proprietary funds because; for our City, working capital balances best represent the available resources with which to fund current expenditures.



GENERAL FUNDS FUND BALANCE ANALYSIS

FUND	GENERAL OPERATING FUND	GENERAL DEBT SERVICE	GENERAL CAPITAL PROJECTS	EQUIPMENT REPLACEMENT FUND
FUND BALANCE 9-30-09	\$ 5,785,165	719,637	1,612,185	2,436,928
TRANSFERS TO CAPITAL				
TO GENERAL CAPITAL PROJECTS	(900,000)		900,000	
TO PARKS FUND				
REVENUES FISCAL YEAR 2010	16,614,383	2,281,125	815,629	1,679,253
EXPENDITURES FISCAL YEAR 2010	15,859,044	2,294,946	1,949,813	589,084
FUND BALANCE 9-30-10	\$ 5,640,504	\$ 705,816	\$ 1,378,001	\$ 3,527,097
TRANSFERS TO CAPITAL				
TO GENERAL CAPITAL PROJECTS	(650,000)	0	650,000	0
TO PARKS FUND	(100,000)	0	0	0
FUND BALANCE AFTER CAPITAL TRANSFERS	4,890,504	705,816	2,028,001	3,527,097
FISCAL 2011 PROJECTED REVENUES				
TRANSFERS IN				
FROM GENERAL OPERATING	0	0	0	935,983
FROM UTILITY OPERATING	0	0	0	658,723
ADMINISTRATIVE TRANSFERS				
FROM GENERAL CONTINGENCY	260,000	0	0	0
FROM UTILITY FUND	540,389	0	0	
FROM ECONOMIC DEVL. FUND	350,000	0	0	
ALL OTHER REVENUE	15,403,833	2,250,000	8,000	202,009
	16,554,222	2,250,000	8,000	1,796,715
FISCAL 2011 PROJECTED EXPENDITURES				
TRANSFERS OUT				
TO SPECIAL EVENTS FUND		0	0	0
TO GENERAL CAPITAL PROJECTS				
TO PARKS FUND				
TO GENERAL CONTINGENCY			0	0
TO EQUIPMENT REPLACEMENT			0	0
ALL OTHER EXPENDITURES			886,765	1,717,771
			886,765	1,717,771
PROJECTED FUND BALANCE 9-30-11			1,149,236	3,606,041
PROJECTED TRANSFERS TO CAPITAL				
TO GENERAL CAPITAL PROJECTS				0
TO PARKS FUND			0	0
FUND BALANCE AFTER CAPITAL TRANSFERS			1,149,236	3,606,041
2012 BUDGETED REVENUES				
TRANSFERS IN				
FROM GENERAL OPERATING		0	0	925,119
FROM UTILITY OPERATING		0	0	705,231
ADMINISTRATIVE TRANSFERS				
FROM UTILITY FUND		0	0	0
FROM ECONOMIC DEVL. FUND		0	0	0
FROM GENERAL CONTINGENCY	242,600	0	0	0
ALL OTHER REVENUE	15,444,826	2,258,000	6,000	20,000
	16,577,815	2,258,000	6,000	1,650,350
BUDGETED EXPENDITURES				
TRANSFERS OUT				
TO SPECIAL EVENTS FUND	20,000	0	0	0
TO CAPITAL PROJECTS	0	0	0	0
TO EQUIPMENT REPLACEMENT	925,119	0	0	0
ALL OTHER EXPENDITURES	15,632,696	2,311,455	594,395	965,650
	16,577,815	2,311,455	594,395	965,650
BUDGETED FUND BALANCE 9-30-12	\$ 4,890,504	\$ 606,422	\$ 560,841	\$ 4,290,741
TARGET FUND BALANCE	RANGE	\$ 0	\$ 500,000	\$
Low 25% of Operating Budget	\$ 4,144,454			
High 33% of Operating Budget	\$ 5,470,679			

UTILITY FUNDS FUND BALANCE ANALYSIS

FUND	UTILITY OPERATING FUND	UTILITY DEBT SERVICE	UTILITY PROJECTS FUND
FUND BALANCE 9-30-09	\$ 3,263,461	950,600	391,303
REVENUES INCLUDING TRANSFERS	9,932,542	2,850,304	352,010
EXPENDITURES INCLUDING TRANSFERS	9,951,931	1,595,595	66,602
FUND BALANCE 9-30-10	\$ 3,244,072	2,205,309	676,711
TRANSFERS TO CAPITAL			
UTILITY CAPITAL PROJECTS	0	0	0
FUND BALANCE AFTER CAPITAL TRANSFERS	3,244,072	2,205,309	676,711
2011 PROJECTED REVENUES			
TRANSFERS IN			
FROM UTILITY OPERATING	0	1,612,441	0
FROM UTILITY CONTINGENCY	0	0	0
FROM GENERAL CONTINGENCY	70,000		0
ALL OTHER REVENUE	10,212,889	10,000	4,500
	10,282,889	1,622,441	4,500
2011 PROJECTED EXPENDITURES			
TRANSFERS OUT			
ADMINISTRATIVE TRANSFER			
TO GENERAL FUND			
TO UTILITY DEBT SERVICE			
TO UTILITY CONTINGENCY			
TO UTILITY CAPITAL PROJECTS			
TO EQUIPMENT REPLACEMENT			
ALL OTHER EXPENDITURES			0
			0
PROJECTED FUND BALANCE 9-30-11			681,211
PROJECTED TRANSFERS TO CAPITAL			
TO UTILITY CAPITAL PROJECTS			0
FUND BALANCE AFTER CAPITAL TRANSFERS			681,211
2012 BUDGETED REVENUES			
TRANSFERS IN			
FROM GENERAL CONTINGENCY			
FROM UTILITY OPERATING		1,585,494	0
FROM DEBT SERVICE RESERVE			
FROM ECONOMIC DEVL. FUND			
ALL OTHER REVENUE	10,484,957	10,000	5,000
	10,555,357	1,595,494	5,000
2011 BUDGETED EXPENDITURES			
TRANSFERS OUT			
ADMINISTRATIVE TRANSFER			
TO GENERAL FUND	540,389		
TO UTILITY DEBT SERVICE	1,585,494		
TO UTILITY DEBT SERVICE RESERVE	0		
TO UTILITY CAPITAL PROJECTS	0		
TO EQUIPMENT REPLACEMENT	705,231		
ALL OTHER EXPENDITURES	7,724,243	1,607,350	175,000
	10,555,357	1,607,350	175,000
BUDGETED FUND BALANCE 9-30-11	\$ 3,244,072	\$ 2,155,313	\$ 511,211
TARGET FUND BALANCE	RANGE	\$ 2,155,314	\$ 500,000
Low 25% of Operating Budget	\$ 2,638,839		
High 33% of Operating Budget	\$ 3,483,268		

OTHER FUNDS

FUND BALANCE ANALYSIS

FUND	<div> <div>ECONOMIC DEVELOPMENT FUND</div> <div>MOTEL OCCUPANCY FUND</div> <div>PARK FUND</div> </div>		
FUND BALANCE 9-30-09	\$ 2,134,946	\$ 134,425	\$ 305,847
PROJECTED REVENUES			
TRANSFERS IN			
FROM ECONOMIC DEVL. FUND	0	0	0
FROM GENERAL FUND	0	0	0
ALL OTHER REVENUE	2,356,768	210,500	1,200
	<u>2,356,768</u>	<u>210,500</u>	<u>1,200</u>
	2,356,768	210,500	1,200
PROJECTED EXPENDITURES			
TRANSFERS OUT			
TO SPECIAL EVENTS FUND	0	25,000	0
TO GOLF COURSE DEBT SERVICE	550,000	0	0
TO GOLF COURSE OPERATING	100,000	0	0
TO GENERAL FUND	350,000	0	0
ALL OTHER EXPENDITURES	1,044,048	220,733	56,000
	<u>2,044,048</u>	<u>245,733</u>	<u>56,000</u>
	2,044,048	245,733	56,000
FUND BALANCE 9-30-10		99,192	251,047
BUDGETED REVENUES			
TRANSFERS IN			
FROM ECONOMIC DEVL. FUND			0
ALL OTHER REVENUE			0
			<u>0</u>
			0
BUDGETED EXPENDITURES			
TRANSFERS OUT			
TO SPECIAL EVENTS			0
TO GOLF COURSE DEBT SERVICE			0
TO GOLF COURSE OPERATING			0
TO GENERAL FUND		0	0
ALL OTHER EXPENDITURES		27,347	155,000
		<u>27,347</u>	<u>155,000</u>
		27,347	155,000
BUDGETED FUND BALANCE 9-30-11	\$ <u>2,465,494</u>	\$ <u>72,845</u>	\$ <u>96,047</u>
TARGET FUND BALANCE	1,104,389	None	None

PERSONNEL SUMMARY BY DEPARTMENT

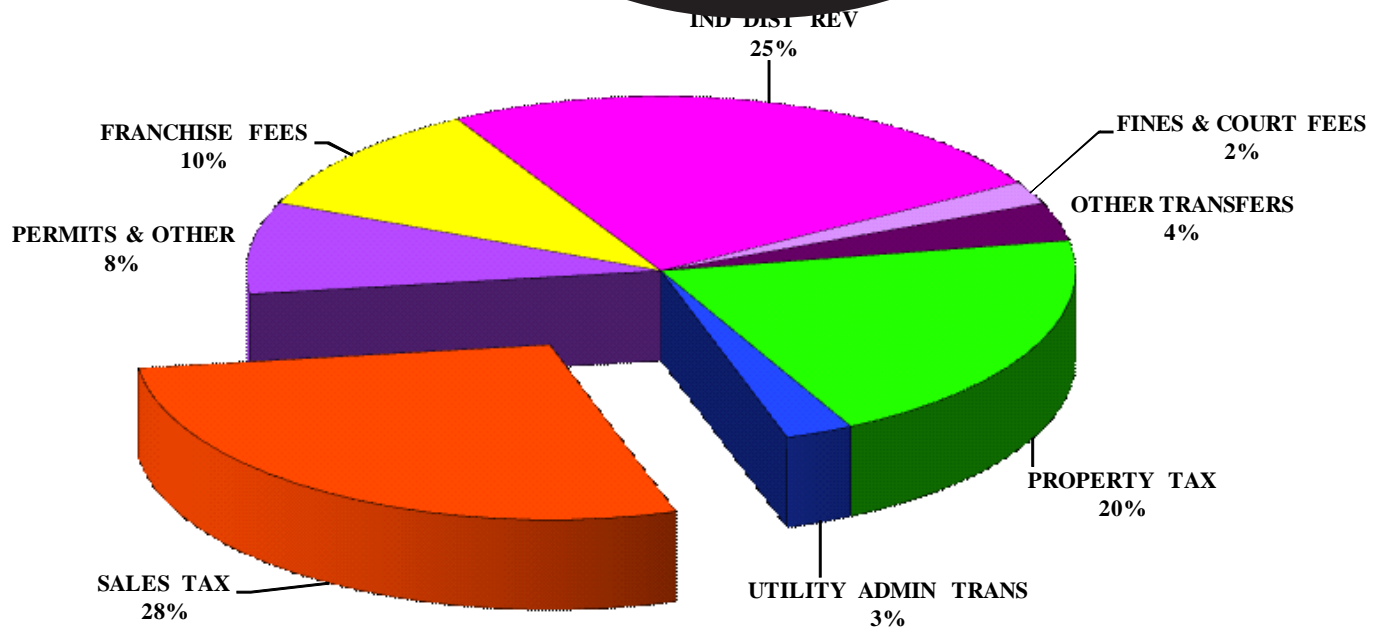
<i>GENERAL FUND</i>	2008-09 FT	2009-10 FT	2010-11 FT	2011-12 FT	2012-13 FT	Increase (Decrease)
ADMINISTRATION	10.50	10.50	10.50	10.50	10.50	0.00
FINANCE	10.00	10.00	10.00	10.00	10.00	0.00
TAX	0.00	0.00	0.00	0.00	0.00	0.00
MUNICIPAL COURT	4.00	4.00	4.00	4.00	4.00	0.00
LEGAL	1.00	1.00	1.00	1.00	1.00	0.00
POLICE	60.00	60.00	60.00	60.00	60.00	0.00
FIRE	1.00	1.00	1.00	1.00	1.00	0.00
HUMANE	3.00	3.00	3.00	3.00	3.00	0.00
ENGINEERING	4.00	4.00	4.00	4.00	4.00	0.00
STREET	6.83	6.83	6.83	6.83	6.83	0.00
DRAINAGE	14.83	14.83	14.83	14.83	14.83	0.00
CODE ENFORCEMENT	8.00	8.00	8.00	8.00	8.00	0.00
PARKS	13.50	13.50	13.50	13.50	13.50	0.00
RECREATION	13.50	13.50	13.50	13.50	13.50	0.00
GARAGE	9.00	9.00	9.00	9.00	9.00	0.00
LIBRARY	0.50	0.50	0.50	0.50	0.50	0.00
CIVIC CENTER	5.00	5.00	5.00	5.00	5.00	0.00
TOTAL GENERAL FUND	164.66	164.66	164.66	164.66	164.66	0.00
<i>UTILITY FUND</i>	2008-09 FT	2009-10 FT	2010-11 FT	2011-12 FT	2011-12 FT	Increase (Decrease)
UTILITY ADMINISTRATION	6.00	6.00	6.00	6.00	6.00	0.00
WATER PRODUCTION	11.50	11.50	11.50	11.50	11.50	0.00
WATER DISTRIBUTION	0.00	0.00	0.00	0.00	0.00	0.00
WASTEWATER COLLECTION	19.50	19.50	19.50	19.50	19.50	0.00
WASTEWATER TREATMENT	0.00	0.00	0.00	0.00	0.00	0.00
SANITATION	25.34	25.34	25.34	25.34	25.34	0.00
TOTAL UTILITY FUND	62.34	62.34	62.34	62.34	62.34	0.00
TOTAL ALL FUNDS COMBINED	227.00	227.00	227.00	227.00	227.00	0.00

2010 - 11 PROPOSED BUDGET OPERATING FUNDS SUMMARY

	2009 - 10	2010 - 11	2010 - 11	2011 - 12
REVENUE	ACTUAL	BUDGETED	ESTIMATED	PROPOSED
General Fund Resources	\$ 16,614,383	\$ 16,291,398	\$ 16,554,222	\$ 16,577,815
Utility Operating Revenues	12,918,697	10,268,119	10,282,889	10,555,357
Total Revenue	\$ 29,533,080	\$ 26,559,517	\$ 26,837,111	\$ 27,133,172
	2009 - 10	2010 - 11	2010 - 11	2011 - 12
EXPENDITURES	ACTUAL	BUDGETED	ESTIMATED	PROPOSED
Salaries & Wages	\$ 9,612,233	\$ 9,959,190	\$ 9,577,354	\$ 10,162,600
Group Insurance	884,841	978,517	924,420	1,033,000
Employer FICA	694,322	718,615	676,407	732,800
Retirement Contribution	1,154,510	1,285,962	1,233,322	1,416,200
Workers Compensation	191,614	176,396	86,620	179,200
Other Employee Benefits	423,166	488,055	442,063	524,091
Emergency Medical Services	337,000	337,000	337,000	337,000
Street Markings & Sealant	25,233	75,000	75,000	75,000
Fire Code Inspections		17,000	17,000	17,000
Housing (Property) Inspections		0	2,500	5,000
Drainage Maintenance Program		70,000	70,000	70,000
Braz. Cty Partnership		10,500	10,500	10,500
Recycling & Waste Disposal		2,380	702,000	769,193
Sludge Disposal		0	55,000	55,000
Pavement Improvement Program		0	80,000	80,000
Contract Mowing		0	271,000	290,000
Contract Cleaning		70	119,855	106,527
Other Prof / Tech Services		10	438,502	455,390
Maintenance & Repair				
Water System		527	336,006	377,165
Wastewater System & Plant		0	338,600	341,000
Sanitation		4,484	185,500	195,000
Street & Drainage System		35,000	30,000	35,000
Other Maintenance & Repair		908,735	932,509	956,662
BWA - Water		1,197,200	1,197,200	1,316,920
Braz. Cty Water Conservation District		23,000	25,000	23,000
Other Property Services	137,369	123,420	134,096	135,965
Property & Liability Insurance	415,290	460,420	418,974	439,575
Other Purchased Services	56,605	61,990	58,990	61,371
Electricity & Natural Gas	1,766,183	1,753,135	1,748,315	1,696,165
General Supplies	1,223,311	1,416,575	1,355,695	1,413,115
Capital Outlay	77,850	54,000	55,473	47,500
Transfers				
To General Fund	540,389	540,389	540,389	540,389
To Equipment Replacement	1,622,880	1,594,706	1,594,706	1,630,350
To Park Fund	0	0	0	0
To General Projects	0	0	0	0
To Special Events Fund	20,000	20,000	20,000	20,000
To General Contingency	330,000	0	242,600	0
To Utility Projects	0	0	0	0
To Utility Debt Service	1,630,940	1,612,441	1,612,441	1,585,494
To Utility Contingency	0	0	70,400	0
Total Expenditures	\$ 25,834,778	\$ 26,559,517	\$ 26,015,437	\$ 27,133,172

GENERAL FUND REVENUE BY CATEGORY

REVENUE	2009 - 10 ACTUAL	2010 - 11 BUDGET	2010 - 11 ESTIMATED	2011 - 12 PROPOSED
Property Tax	\$ 3,411,203	\$ 3,392,153	\$ 3,410,000	\$ 3,350,776
Sales Tax	4,432,443	4,430,272	4,540,000	4,608,100
Franchise Fees	1,712,076	1,703,000	1,731,507	1,732,000
Industrial District Revenue	3,843,335	4,007,000	3,984,300	4,100,000
Licenses and Permits	237,964	156,100	193,805	174,700
Civic Center / Jasmine Hall Fees	228,454		257,750	245,300
Recreation Fees			740,326	706,900
Fines and Court Fees			421	347,900
Intergovernmental			0	93,300
Utility Administrative Fee				438,389
Interest and Other				187,850
Transfer from Econ. Devl. Fund				350,000
Transfer from General Contingenc				242,600
Total General Fund			16,222	\$ 16,577,815



GENERAL FUND EXPENDITURES BY CATEGORY

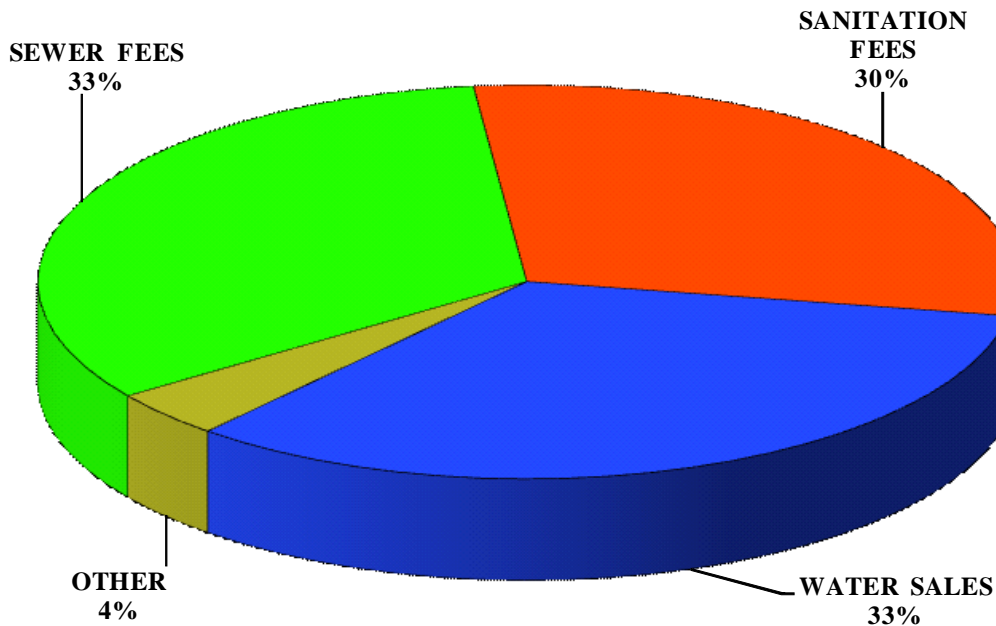
<i>EXPENDITURES</i>	2010 - 11 ACTUAL	2011 - 12 BUDGET	2011 - 12 ESTIMATED	2012 - 13 PROPOSED
SALARIES & WAGES	\$ 7,468,945	\$ 7,858,100	\$ 7,465,459	\$ 8,011,200
EMPLOYEE BENEFITS	2,270,151	2,542,400	2,420,157	2,536,000
OPERATING EXPENSES	4,850,998	5,147,877	5,105,028	5,258,725
CAPITAL OUTLAY	55,271	47,500	58,050	27,500
INTERFUND TRANSFERS:				
EQUIPMENT REPLACEMENT	935,983	925,119	925,115	1,000,750
UTILITY PROJECTS				
SPECIAL EVENTS FUND	20,000	20,000	20,000	20,000
GENERAL CONTINGENCY	242,600	0	242,600	0
<i>Total General Fund</i>	<u>\$ 15,843,948</u>	<u>\$ 16,540,996</u>	<u>\$ 16,236,409</u>	<u>\$ 16,854,175</u>

<i>AUTHORIZED PERSONNEL</i>	FISCAL 2009-10	FISCAL 2010-11	FISCAL 2011-12	FISCAL 2012-13
SERVICE / MAINTENANCE	41.00	41.00	41.00	41.00
OFFICE / CLERICAL	22.00	22.00	22.00	20.00
TECHNICAL	26.00	26.00	26.00	28.00
SWORN PERSONNEL	40.00	40.00	40.00	40.00
PROFESSIONAL	8.00	8.00	8.00	8.00
MANAGEMENT / SUPERVISION	27.66	27.66	27.66	27.66
TEMPORARY / SEASONAL	20.57	19.60	19.29	19.29
<i>Total General Fund Personnel</i>	185.23	184.26	183.95	183.95

One Management/Supervision, one Clerical, one Technical and two Service Maintenance positions remain authorized but are unfunded for the 2012-13 Fiscal year.

UTILITY FUND REVENUE BY CATEGORY

REVENUE	2009 - 10 ACTUAL	2010 - 11 BUDGET	2010 - 11 ESTIMATED	2011 - 12 PROPOSED
Plumbing Permits	\$ 15,352	\$ 8,500	\$ 9,500	\$ 9,500
Tap Fees	17,557	11,500	7,000	7,000
Administrative Fees	180,264	192,400	180,900	180,700
Water Fees	3,265,467	3,417,504	3,423,334	3,537,738
Sewer Fees	3,228,670		2,928,500	3,493,776
Sanitation Fees	3,020,499			3,116,123
Miscellaneous	119,500			125,120
Interest	15,000			15,000
Transfer from Utility Contingency				0
from General Contingency	70,000			70,400
Total Utility Revenue	\$ 9,932,542		\$ 6,889,000	\$ 10,555,357



UTILITY FUND EXPENDITURES BY CATEGORY

<i>EXPENDITURES</i>	2010 - 11 ACTUAL	2011 - 12 BUDGET	2011 - 12 ESTIMATED	2012 - 13 PROPOSED
SALARIES & WAGES	\$ 2,159,902	\$ 2,301,500	\$ 2,192,178	\$ 2,345,600
EMPLOYEE BENEFITS	725,728	824,700	756,629	815,500
OPERATING EXPENSES	4,460,465	4,598,043	4,589,570	4,744,780
CAPITAL OUTLAY	0	0	3,600	40,000
INTERFUND TRANSFERS:				
GENERAL FUND				
ADMIN FEE - SANITATION	127,100	127,100	127,100	127,100
ADMIN FEE - WATER W/WATER	311,289	311,289	311,289	311,289
FRANCHISE FEE	102,000	102,000	102,000	102,000
EQUIPMENT REPLACEMENT	658,723	705,231	705,230	691,865
UTILITY PROJECTS				
UTILITY DEBT SERVICE	1,612,441	1,585,494	1,585,494	1,569,335
UTILITY CONTINGENCY	70,400	0	70,400	
UNEMPLOYMENT INSURANCE	0	0	0	0
<i>Total Utility Fund</i>	\$ 10,228,048	\$ 10,555,357	\$ 10,443,490	\$ 10,747,469

<i>AUTHORIZED PERSONNEL</i>	BUDGET 2009-10	BUDGET 2010-11	BUDGET 2011-12	BUDGET 2012-13
SERVICE / MAINTENANCE	41.00	41.00	41.00	41.00
OFFICE / CLERICAL	5.00	5.00	5.00	5.00
TECHNICAL	10.00	10.00	10.00	10.00
PROFESSIONAL	0.00	0.00	0.00	0.00
MANAGEMENT / SUPERVISION	6.34	6.34	6.34	6.34
<i>Total Utility Fund Personnel</i>	62.34	62.34	62.34	62.34

Proposed FY 12-13 Budget Summary of Capital Items

Typically, capital items are defined as any one item exceeding \$2,000 in cost, which has a useful life of more than one year. Based on the cost of a capital item, they may be budgeted in one of several funds.

Capital items costing less than \$5,000 are usually budgeted in the operating budget of the department making the request under a line-item called Capital Outlay - Equipment or Capital Outlay -Furniture & Fixtures.

Equipment replacement purchases are budgeted in the Equipment Replacement Fund. Each department then has a line-item in their budget called Operating Transfer - Equipment Replacement Fund. Each department is required to transfer money to the Equipment Replacement Fund based on the Equipment purchased for that department and its estimated useful life.

Drainage, street, facility, water and wastewater projects are budgeted in the General Projects Fund and the Utility Projects Fund if money is available. These funds accumulate money primarily from “budget savings” occurring in the operating funds.

Larger projects, typically those over \$500,000, are funded by issuing some form of debt, i.e., bonds. These expenditures are budgeted in multi-year bond construction funds.

Summary of Capital Purchases included in the 2012-2013 Budget

Included in the Capital Outlay accounts of:

General and Utility Fund Departments \$67,500

The majority of the items budgeted are for sanitation equipment (\$40,000), and weight room equipment at the Recreation Center (\$20,000).

Equipment Replacement Fund Purchases (see Other Funds Tab) \$1,110,615

The majority of the items budgeted here are computer equipment and software (\$279,190), a trailer generator (\$90,000), generator and auto transfer switch for Well #16 (\$90,000) and the replacement of an ambulance (\$97,625).

General & Utility Projects estimated expenditures (see Capital Projects Tab) \$911,500

The majority of the items budgeted include: a fire rescue truck (\$515,000), roof repair for museum (\$133,000), and Hwy 332 Balsam Tower water main (\$125,000).

Total Capital Expenditures from annually budgeted funds \$2,089,615

On-going or planned Bond Construction Projects include the completion of projects from the 2010 Downtown Revitalization project (\$5,000,000), 2010 Infrastructure Improvements (\$3,000,000), 2010 Water and Sewer improvements (\$1,690,000), 2013 Infrastructure Improvements (\$4,000,000), 2013 Water and Sewer Bond Construction fund (\$2,000,000), and the 2013 Downtown Revitalization Bond Construction Fund (\$2,000,000).

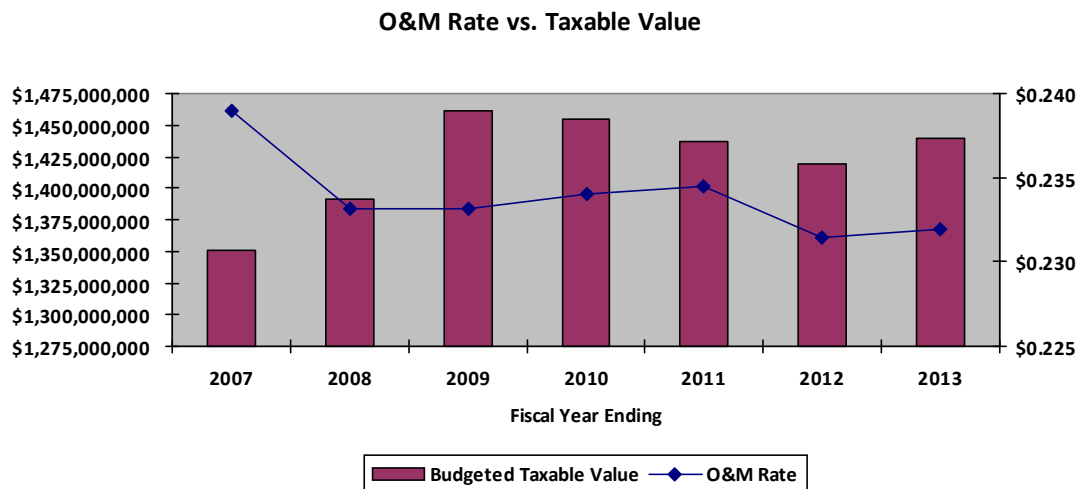
PROPERTY TAXES

2012-13 General Fund Budget: \$3,338,981

2012-13 Debt Service Fund Budget: \$2,276,270

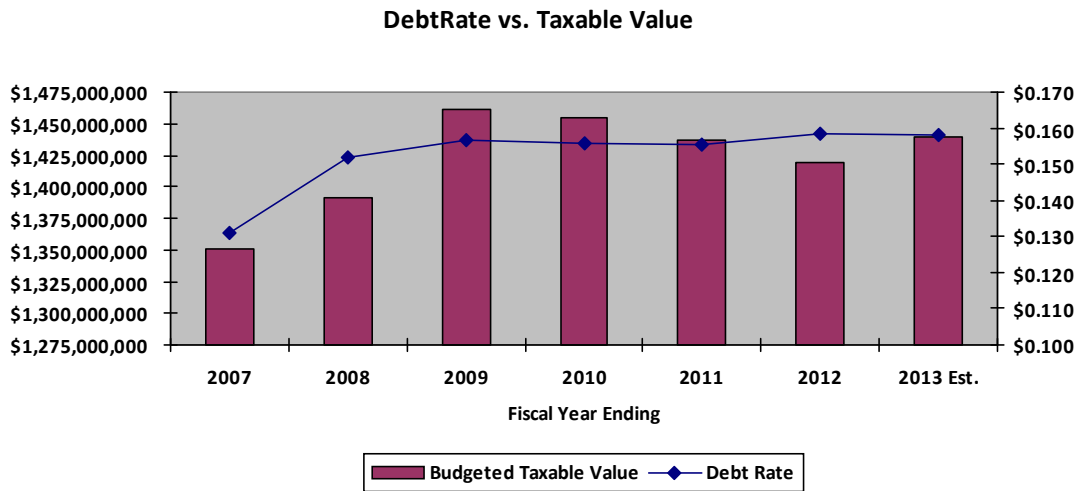
Property taxes (ad valorem) attach as an enforceable lien on property as of each January 1st. The city's property tax is levied each October 1st on the assessed value listed as of January 1st for all real and business personal property located in the City. Assessed values are established by the Central Appraisal District of Brazoria County at 100% of the estimated market value and certified by the Appraisal Review Board. Pursuant to state law, individual residential values cannot increase more than 10% annually. The FY 2012-13 (2012 Tax Year) preliminary net taxable value from the Brazoria County Appraisal District (including estimated gain/loss in value from hearings) is \$1,439,808,305. This is a 1.42% increase from the prior year's current adjusted net taxable value.

The City sets a tax rate on the basis of cents per \$100 of valuation. The tax rate is comprised of two components – the operations and maintenance (O&M) rate and the debt service rate. The operations and maintenance (O&M) rate provides for operating and maintaining general government functions. This portion of the tax rate is recorded as revenue in the General Operating Fund.



The other component is the debt service rate. Revenue generated by the debt service rate is recorded in the Debt Service Fund. The debt rate is based on generating revenues sufficient to pay the principal and interest due on general obligation bonds. The issuance of all General Obligation Bonds are approved by the voters. All citizens are made aware of the projected increase in the tax rate the issuance of bonds will generate.

MAJOR REVENUE SOURCES



Although there is no statutory debt limit for small municipalities, truth-in-taxation criterion does specify a maximum tax rate that a city may assess. Debt service requirements must be met first, followed by operation and maintenance. The property tax rate to meet these needs cannot exceed \$2.50 per \$100 of assessed valuation.

AD VALOREM TAX REVENUES							
Fiscal Year	2007	2008	2009	2010	2011	2012 Proj.	2013 Est.
General Fund	\$3,236,793	\$3,259,202	\$3,393,969	\$3,411,203	\$3,396,095	\$3,267,210	\$3,338,981
Debt Service Fund	\$1,771,911	\$2,112,677	\$2,278,185	\$2,273,573	\$2,251,005	\$2,242,000	\$2,276,270
Total	\$5,008,704	\$5,371,879	\$5,672,154	\$5,684,776	\$5,647,100	\$5,509,210	\$5,615,251

SALES TAX REVENUE

2012-13 General Fund Budget: \$4,831,000

2012-13 Economic Development Fund Budget: \$2,499,000

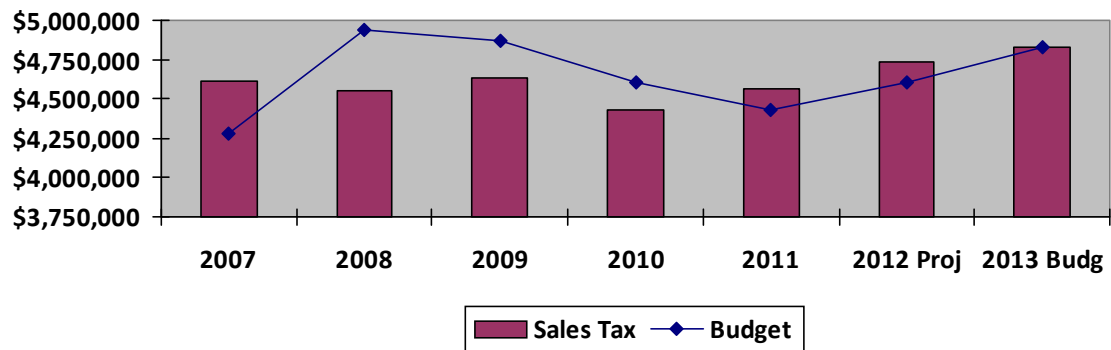
The sales tax rate in the City of Lake Jackson is 8.25% of taxable goods or services sold or delivered within the boundaries of the City. The tax is collected by businesses making the sale and is remitted to the State Comptroller of Public Accounts. Of the 8.25% tax rate, the State retains 6.25% and distributes 1.5% to the City and .5% to Brazoria County.

- 1.00% is used for the City's general operating purposes, and is the largest revenue source of the General Fund, accounting for approximately 28.7% of General Fund revenues.
- 0.50% is allocated to the Lake Jackson Economic Development Corporation (LJEDC), the City's 4B Economic Development Corporation. Voters approved adding this additional ½ cent to the sales tax on May 6, 1995. As specified on the ballot, the use of this revenue is limited to payment of the costs of land, building, equipment, facilities, improvements and maintenance and operation costs for public park purposes, recreational facilities to be used for sports and entertainment, and for infrastructure improvements for development of new or expanded business enterprises. The LJEDC provides financing services entirely to the City. The LJEDC is considered a blended component unit for financial reporting purposes and is reported as if it were part of the City's operations. The ½ cent (0.50%) of sales tax revenue and expenditures are accounted for in the Economic Development Fund.
- 0.50% is imposed by Brazoria County.
- 6.25% is retained by the State Comptroller of Public Accounts.
- 8.25% Total Sales Tax Rate

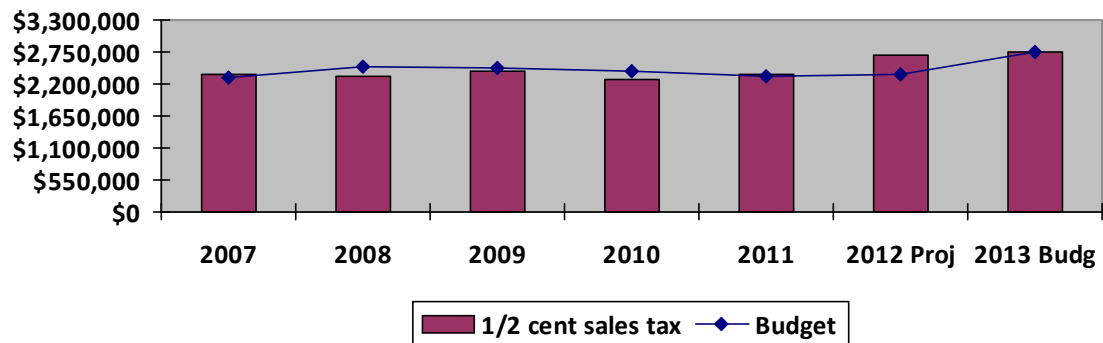
Aggregate historical data, adjusted for any known changes to the base, is used to project future sales tax revenues. Currently, we are projecting fiscal year 2012 sales tax receipts to exceed the fiscal year 2012 budget by 2.93% (\$204,725). For fiscal year 2012-13, we anticipate that sales tax receipts will continue to rebound. As a result, for fiscal year 2012-13 we are estimating \$7.33 million in sales tax revenues (\$4.8 million General Fund, \$2.49 million Economic Development Fund. This is a 2.0% increase (\$94,675 General Fund, \$49,000 Economic Development Fund) from the fiscal year 2011-12 projections.

MAJOR REVENUE SOURCES

General Fund Sales Tax



Economic Development Fund Sales Tax

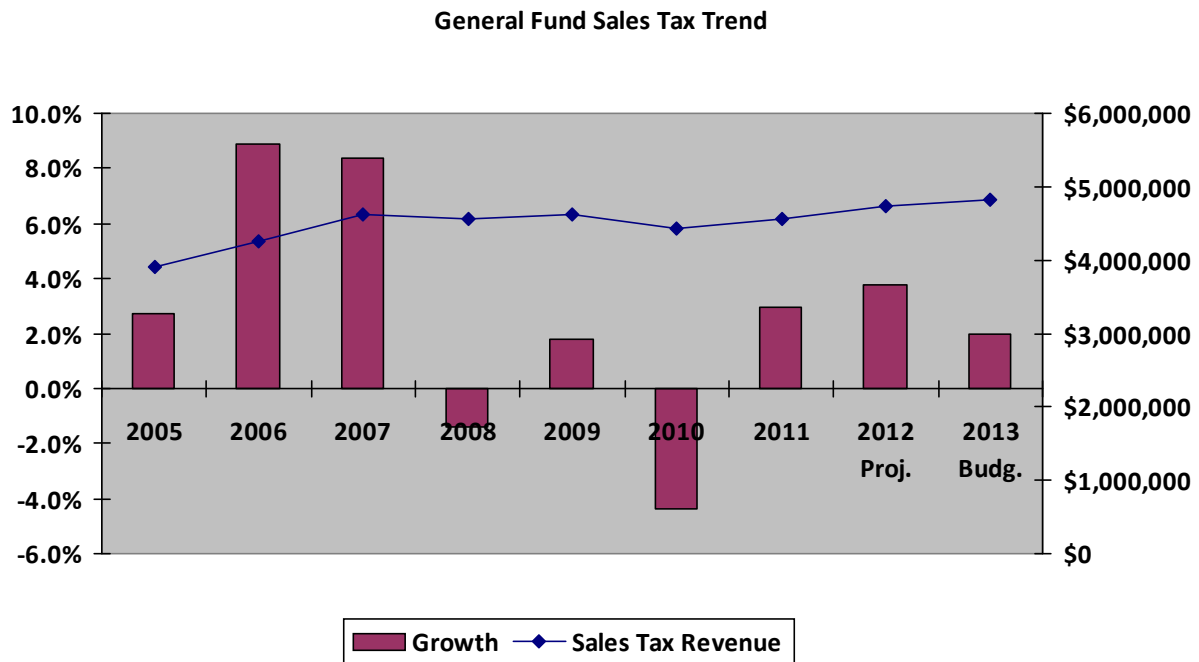


SALES TAX REVENUE							
Fiscal Year	2007	2008	2009	2010	2011	2012 Proj.	2013 Budg
General Fund	\$4,618,469	\$4,553,842	\$4,634,553	\$4,432,443	\$4,562,725	\$4,736,325	\$4,831,000
Econ. Devlp Fund	\$2,309,235	\$2,337,052	\$2,408,688	\$2,277,196	\$2,355,777	\$2,450,000	\$2,499,000
Total	\$6,927,704	\$6,890,894	\$7,043,241	\$6,709,639	\$6,918,502	\$7,186,325	\$7,330,000

MAJOR REVENUE SOURCES

Sales Tax Agreements affecting the General Fund:

Additionally, the State of Texas allows cities to enter into incentive agreements for companies to locate to the City and report sales tax collections from the City for local collections. In return, the City grants a portion of the collections to the company in the form of an incentive payment. The City currently has two incentive agreements in place and the City's net receipts from companies under these agreements are estimated to exceed \$145,000 in fiscal 2012-13.



FRANCHISE FEES

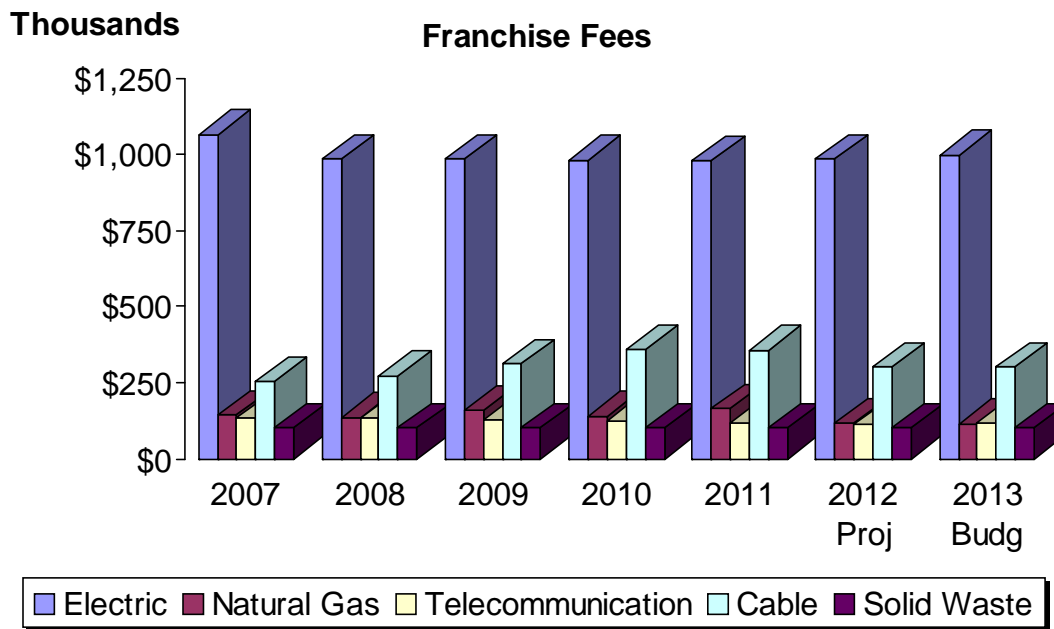
2012-13 General Fund Budget: \$1,636,000

The City of Lake Jackson maintains franchise agreements with utilities that use the City's right-of-ways (ROW) to conduct their business. The agreements contain a franchise fee clause, which requires the utilities to compensate the City for use of ROW. Generally, the fees are based upon a percentage of a utility's gross receipts or a per-unit of usage charge (generated by customers located within the City's corporate limits that range from 2% - 5%). These revenues are accounted for in the General Operating Fund.

- Electric Franchise fees are charged for use of city streets and (ROW's). These fees are received monthly and are based on kilowatt hours delivered within Lake Jackson city limits.
- Gas Franchise fees are charged for use of city streets and ROW's. This fee is based on a percentage of gross revenue.
- Telecommunication Franchise fees are received from Certificated Telecommunications Providers based on the number of lines within the municipality and the rate for each category of line calculated monthly. Fee-per-access line is regulated by the Public Utility Commission.

MAJOR REVENUE SOURCES

- Cable Television Franchise fees are paid to the City for use of city streets and ROWs. Payments are made quarterly and are based on a percentage (5%) of the cable operator's gross receipts. [1% of the cable operator's gross receipts for cable television are restricted –by law -- for capital costs related to public, educational and governmental (PEG) access facilities. These revenues are accounted for in the PEG Special Revenue Fund.]
- The City's sanitation department provides for the removal of all trash and rubbish. Each residential unit in the City receives regular collection service twice per week and special collection of large items and brush twice per month. To reimburse the General Fund for the "expense" of these services, the City annually transfers funds (\$102,000) from the Utility Fund to the General Fund to reimburse the General Fund for solid waste franchise fees that would be collected if a private company was contracted for these services. The annual transfer is based on approximately 3 - 4% of sanitation revenue.



The City's franchise fees are estimated to total \$1,636,000 in fiscal year 2012-13, which is 1.12% (\$18,075) higher than fiscal year 2011-12 projections. Projections are based on trend analysis.

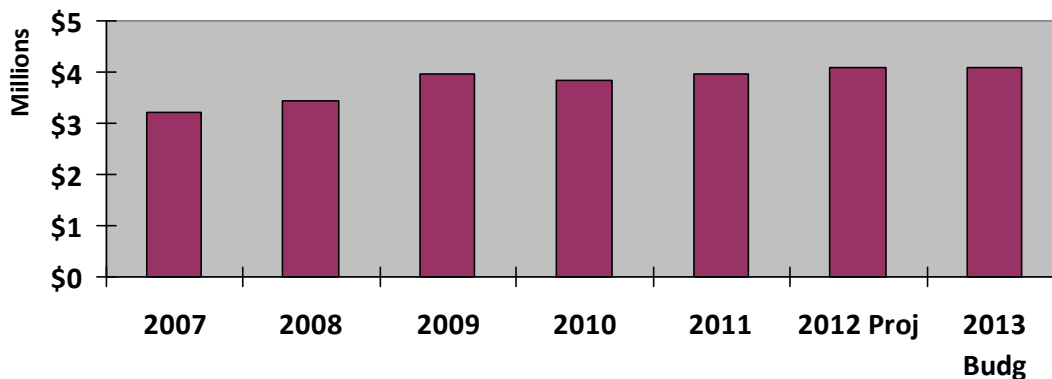
INDUSTRIAL DISTRICT

2012-13 General Fund Budget: \$4,100,000

In concert with the cities of Clute and Freeport, Lake Jackson entered into an industrial district contract with Dow Chemical Company, BASF Corporation, and the Brock Interests. The contract calls for industry to make payments to the cities in lieu of being annexed and paying the full tax rate. In exchange, this relieves the cities from having to provide full city services, such as police and fire, to the industrial complex.

The industrial district contract was renegotiated in December, 2011, and ends December, 2026. \$4.1 million will be paid to the City of Lake Jackson in Fiscal Year 2012 and Fiscal Year 2013. Starting in Fiscal Year 2014, the payments will be calculated in accordance with the application of a percentage growth factor, based on the Consumer Price Index – All Urban consumers (“CPI-U”), or on a value based formula, whichever is greater.

Industrial District Revenue



OPERATING TRANSFERS

2012-13 General Fund Budget: \$788,389

The City’s water, wastewater, and sanitation operations annually reimburse the General Fund for administrative services provided during the year. These include general administration, computer services, personnel services, purchasing services, engineering services, and the like. These transfers insure that the Utility Fund is self supporting and self sufficient. This transfer equates to \$438,389.

The General Fund also receives a \$350,000 transfer from the ½ ¢ optional sales tax (Economic Development Fund) to help offset the operating costs of the Recreation Center. Overall, operating transfers will equal \$788,389.

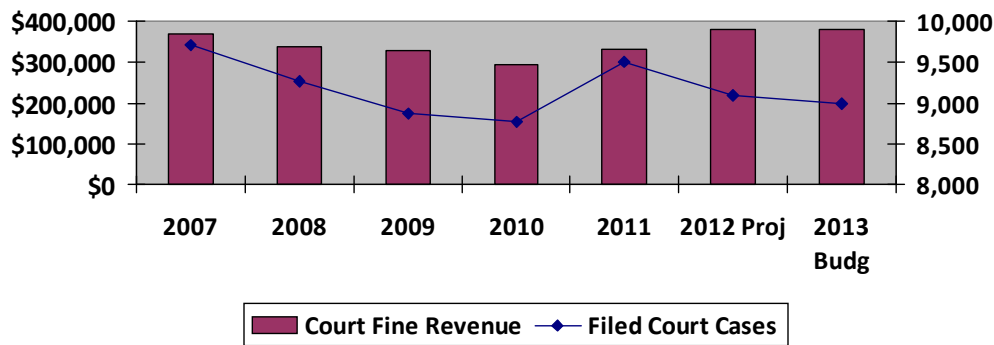
MAJOR REVENUE SOURCES

COURT FINES & FEES

2012-13 General Fund Budget: \$380,000

Court fine revenues fluctuate in relation to the number of citations issued and the amount of court fines collected. In Fiscal 2011-12 the City increased court fines and also collected a significant amount of fines from cases filed in prior years. Also, the City will be implementing a process to expedite the collection of unpaid fines. As a result, the City is estimating a 26.7% (\$80,000) increase in 2011-12 projected court fine revenue (\$380,000) over 2011-12 budget expectations (\$300,000). As it is the City's philosophy to budget revenues conservatively, for fiscal 2012-13, we are budgeting \$380,000 for court fine revenue – the same as 2011-12 projections.

Court Fine Revenue vs Filed Court Cases



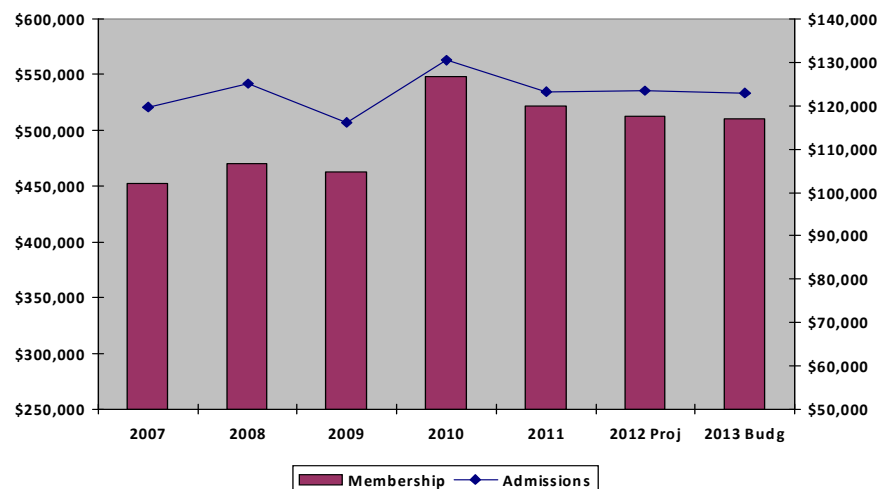
RECREATION FEES

2012-13 General Fund Admissions Budget: \$123,000

2012-13 General Fund Memberships Budget: \$510,000

Over 80% of the Recreation revenues are comprised of admissions and memberships. Membership revenue is contingent upon the number of memberships, and admission revenue is contingent on the number of times non-members utilize the Recreation Center. We are projecting to end fiscal year 2011-12 membership and admissions revenue \$12,300 above fiscal year 2011-12 budget. For 2012-13, we are budgeting \$633,000 for memberships and admissions – which is .36% (\$2,300) below 2012 projections.

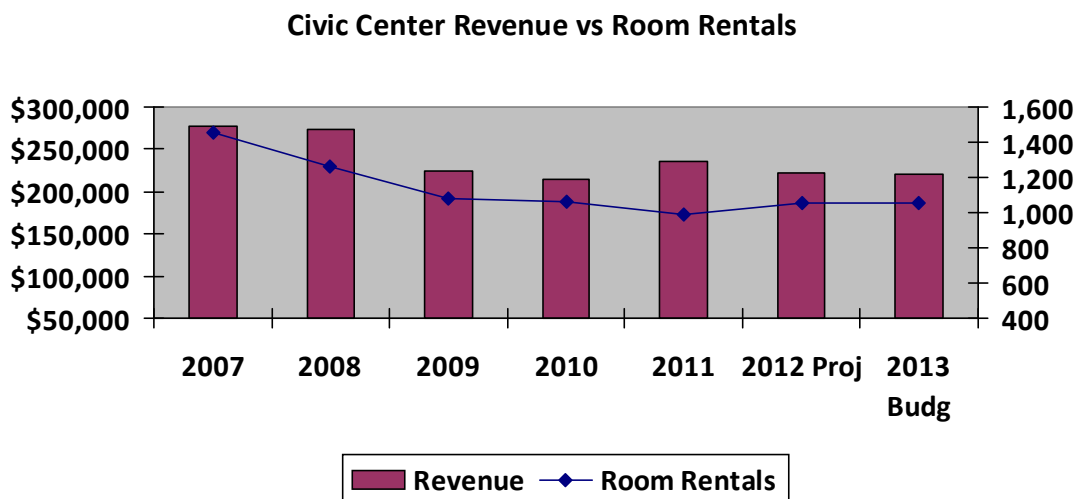
Memberships vs. Admissions



CIVIC CENTER REVENUE

2012-13 General Fund Budget: \$219,755

Civic Center revenues fluctuate in proportion to the number and type of rented rooms. The City is projecting to end 2011-12 fiscal year \$7,355 below the 2011-12 budget. As is the City's philosophy to budget conservatively, for 2012-13, Civic Center revenues are budgeted at \$219,755. Civic Center revenues are budgeted using trend analysis.



PERMITS

2012-13 General Fund Budget: \$209,100

2012-13 Utility Fund Budget: \$12,500

Building Permit revenues include fees for constructions, alterations, removals or demolition of buildings within the City. Building Permit revenue fluctuates based on the amount of building construction and the projected value of the structure.

Electrical Permit revenues also include fees for inspection of installation or changes made in the electrical wiring or fixtures for use in connection the production of electrical light or heat for power. Electrical Permit revenue fluctuates based upon the type of electrical work.

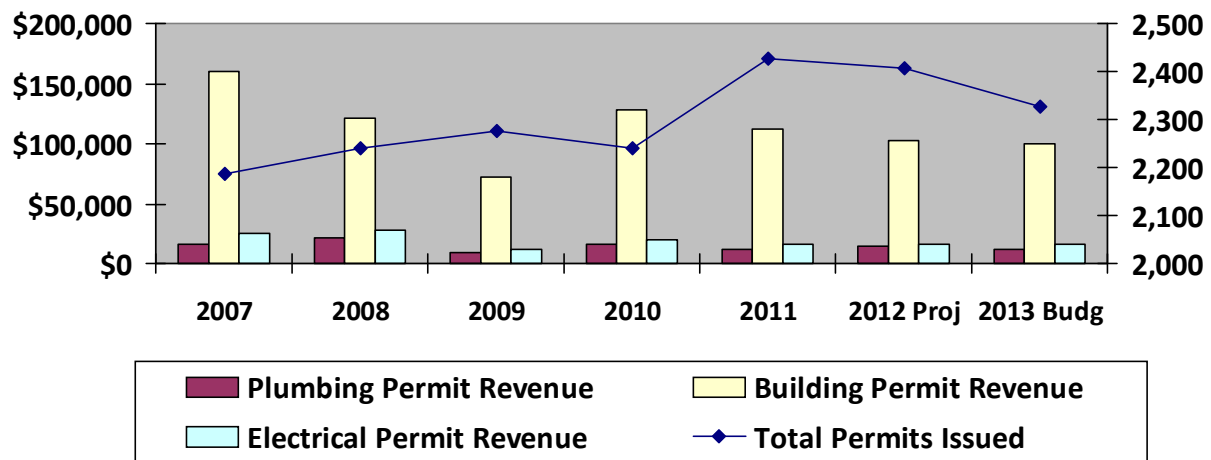
Building and Electrical Permit revenues are accounted for in the General Fund.

MAJOR REVENUE SOURCES

Plumbing Permit revenues include permitting fees in lieu of plumbing work connected with or intended to be connected with the sewer system. Plumbing Permit revenues are accounted for in the Utility Fund.

Fiscal 2011-12 permit projections are expected to exceed the 2011-12 budget by \$35,090 (\$5,760 plumbing, \$1,760 electrical, and \$27,570 building). For fiscal 2012-13, we are budgeting a 3.81% (\$5,090) decrease in combined permit revenues from 2011-12 projections. Permit revenues are budgeted based on anticipated construction and historical trends. While we are anticipating some new growth, we are budgeting permit revenue conservatively until new building starts.

Permit Revenue vs Permits Issued



GENERAL FUND



LAKE JACKSON

City of Enchantment

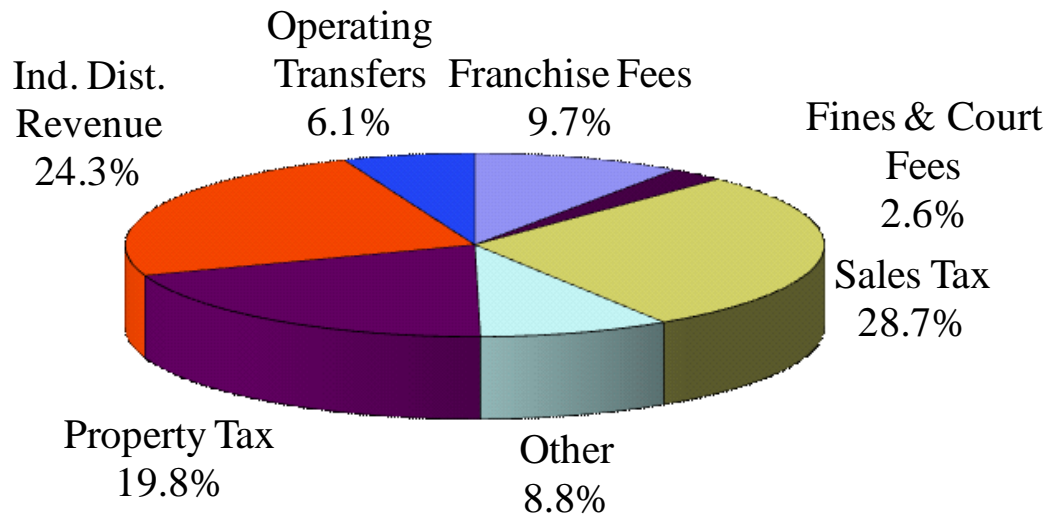
City of
Enchantment



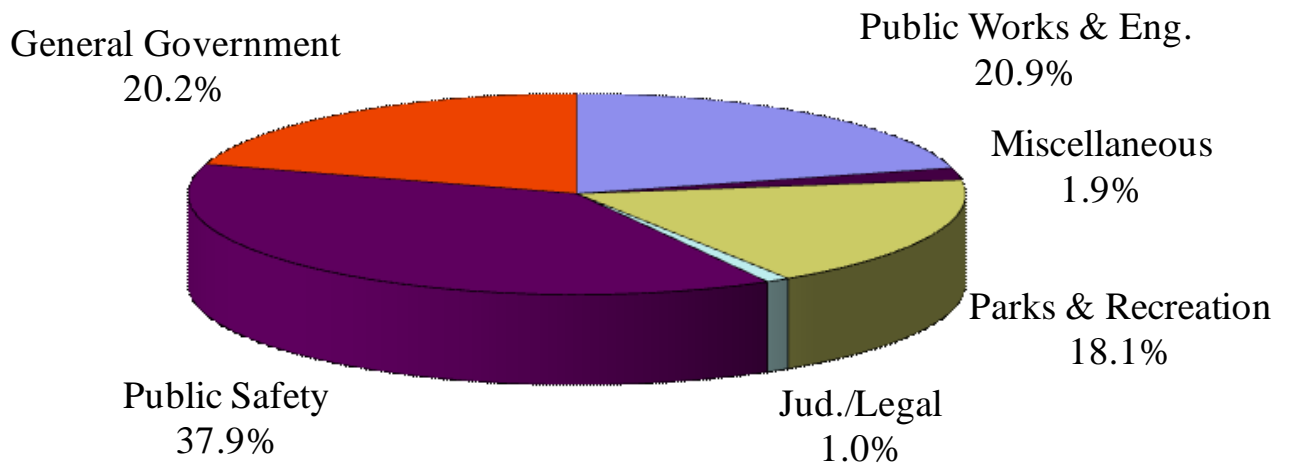
GENERAL OPERATING FUND

Revenues vs Expenditures

Revenues



Expenditures



GENERAL FUND BUDGET SUMMARY

Revenues

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Property Tax	\$3,396,095	\$3,286,757	\$3,267,210	\$3,338,981
Sales Tax	4,562,725	4,608,100	4,736,325	4,831,000
Franchise Fees	1,721,882	1,732,000	1,617,925	1,636,000
Industrial District Revenue	3,984,300	4,100,000	4,100,000	4,100,000
Licenses and Permits	213,772	174,700	210,675	209,100
Civic Center/Jasmine Hall Fees	249,145	245,300	235,135	232,755
Recreation Fees	756,788	706,900	764,795	747,050
Fines and Court Fees	384,498	347,900	439,400	433,700
Intergovernmental	101,156	120,500	123,295	127,300
Interest and Other Revenue	210,948	187,850	205,400	167,299
Utility Administrative Fee	438,389	438,389	438,390	438,390
Transfer from Economic Development	350,000	350,000	350,000	350,000
Transfer from General Contingency	260,000	242,600	242,600	242,600
Total Resources	\$16,629,698	\$16,540,996	\$16,731,150	\$16,854,175

Expenditures

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
General Government Services				
Non-Departmental	\$344,917	\$354,100	\$350,950	\$353,600
Administration	1,181,110	1,193,050	1,206,587	1,210,630
Elections	9,699	17,500	8,500	17,500
Civic Center	610,026	560,948	548,249	554,335
Financial Services				
Finance	858,392	894,635	886,887	922,720
Municipal Court	328,092	364,251	351,976	353,070
Legal Services	154,394	161,961	159,190	165,565
Public Safety Services				
Police	4,652,515	4,676,681	4,704,395	4,880,085
Fire	663,479	708,152	695,682	759,110
Emergency Medical Services	452,921	434,190	434,600	471,145
Humane	270,102	273,756	274,385	275,615
Engineering Services	416,096	402,285	409,164	414,235
Public Works Services				
Street	867,336	981,685	931,632	992,310
Drainage	707,824	869,175	786,094	900,610
Code Enforcement/Bldg. Inspection	534,188	544,985	550,008	560,830
Garage	584,639	648,231	628,204	648,095
Parks and Recreation Services				
Parks	1,006,276	1,196,525	1,123,280	1,174,905
Recreation	1,906,567	1,930,435	1,863,536	1,873,530
Miscellaneous Services				
KLJB	31,480	45,000	45,000	45,000
Library	140,256	151,261	146,780	147,400
Museum	94,271	93,190	92,310	94,885
Youth Advisory	10,655	16,000	16,000	16,000
Senior Advisory	18,713	23,000	23,000	23,000
Total Expenditures	\$15,843,948	\$16,540,996	\$16,236,409	\$16,854,175

GENERAL FUND PROJECTED REVENUES

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Ad Valorem Taxes				
Ad Valorem Taxes	\$3,396,095	\$3,286,757	\$3,267,210	\$3,338,981
City Sales & Use Tax	4,562,725	4,608,100	4,736,325	4,831,000
Franchise Fees				
Electric	981,288	982,000	985,000	999,000
Natural Gas	164,950	165,000	117,160	115,000
Southwestern Bell	117,046	123,000	113,765	120,000
Comcast	356,598	360,000	300,000	300,000
Solid Waste	102,000	102,000	102,000	102,000
	1,721,882	1,732,000	1,617,925	1,636,000
Industrial District Revenue	3,984,300	4,100,000	4,100,000	4,100,000
Business				
Alcohol Beverage License	1,810	2,700	2,700	2,700
Peddler Permit	2,125	1,200	1,400	1,400
Wrecker License	1,025	1,000	800	1,000
Health Inspections	35,965	32,000	35,000	35,000
Alarm Permits	43,029	47,000	51,445	51,000
	83,954	83,900	91,345	91,100
Grants				
Justice Asst Grant	3,441	0	2,795	0
HGAC Grant	0	0	0	0
	3,441	0	2,795	0
Non-Business				
Building Permits	111,961	75,000	102,570	100,000
Electrical Permits	15,837	14,000	14,760	16,000
Sign Permits	2,020	1,800	2,000	2,000
	129,818	90,800	119,330	118,000
State Govern. Shared Revenue				
Alcohol Beverage Taxes	46,738	36,000	38,000	38,000
Criminal Justice Tax	16,258	18,000	18,750	18,000
	62,996	54,000	56,750	56,000
General Government				
Planning Fees	684	150	2,000	500
Apartment Fee for Code Enforcement	67,643	67,000	67,000	62,000
Printing & Duplicating	236	0	0	0
	68,563	67,150	69,000	62,500

GENERAL FUND PROJECTED REVENUES

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Recreation				
Recreation Center	\$652,459	\$629,500	\$649,950	\$646,650
Outdoor Pool	7,883	6,800	7,300	7,000
Youth Athletics	2,441	3,000	15,995	10,000
Youth Programs	47,337	32,900	57,000	49,000
Adult Aquatics	4,241	3,400	15,900	15,900
Adult Athletics	14,700	10,000	0	0
Adult Programs	7,315	2,500	0	0
MacLean Sportsplex	10,901	10,500	10,000	10,000
Misc. Park Use	9,511	8,300	8,650	8,500
	756,788	706,900	764,795	747,050
Civic Center Rentals	235,125	230,300	222,945	219,755
Jasmine Hall Rentals	14,020	15,000	12,190	13,000
Municipal Court Fines	350,670	317,900	402,500	400,700
Court Fees	33,828	30,000	36,900	33,000
Miscellaneous	31,777	24,200	44,505	17,000
BISD's Grant Portion	45,000	40,800	40,800	40,800
Brazosport College - SRO	52,715	52,500	52,500	52,500
Richwood Dispatching	0	27,200	27,200	34,000
Other Rent	12,635	12,000	2,000	0
Operating Transfers				
Transfer from General Contingency	260,000	242,600	242,600	242,600
From Economic Development	350,000	350,000	350,000	350,000
From Utility Fund:				
Admin. Fee - Sanitation	127,100	127,100	127,100	127,100
Admin. Fee - Water/WW	311,289	311,289	311,290	311,290
	1,048,389	1,030,989	1,030,990	1,030,990
Insurance Reimbursement	0	0	0	0
Interest Earned	34,977	30,500	33,145	31,799
Total Projected Revenues	\$16,629,698	\$16,540,996	\$16,731,150	\$16,854,175

**ESTIMATED AD VALOREM TAX COLLECTION & PROPOSED DISTRIBUTION
FISCAL YEAR 2012 - 2013**

Assessed Valuation for 2011	\$ 1,413,985,084
Gain (Loss) in Value	<u>25,823,221</u>
Anticipated Assessed Valuation for 2011	1,439,808,305
Tax Rate Per \$100 Valuation	0.3900
Revenue from 2011 Tax Roll	5,615,252
Estimated Collections	<u>100.0%</u>
TOTAL FUNDS AVAILABLE	\$ <u>5,615,251</u>

SCHEDULE OF TAX LEVY AND COLLECTION RATE

TAX YEAR	TOTAL ASSESSED VALUATION	TAX RATE	TAX LEVY	TAX * COLLECTIONS	% COLLECTIONS TO LEVY
1998	889,655,350	0.3500	3,113,794	3,091,895	99.297%
1999	935,110,266	0.3500	3,272,886	3,275,322	100.074%
2000	998,035,066	0.3500	3,493,123	3,471,809	99.390%
2001	1,068,602,660	0.3500	3,740,109	3,741,281	100.031%
2002	1,116,753,175	0.3750	4,187,824	4,171,444	99.609%
2003	1,185,429,367	0.3703	4,389,645	4,391,567	100.044%
2004	1,236,071,214	0.3700	4,573,463	4,578,873	100.118%
2005	1,273,059,582	0.3800	4,837,626	4,819,017	99.615%
2006	1,351,219,282	0.3700	4,999,511	4,971,255	99.435%
2007	1,391,772,727	0.3850	5,358,325	5,371,880	100.253%
2008	1,460,686,450	0.3900	5,696,677	5,672,153	99.570%
2009	1,454,833,720	0.3900	5,673,852	5,552,979	97.870%
2010	1,437,060,336	0.3900	5,604,535	5,647,099	100.759%
2011 *	1,419,681,558	0.3900	5,536,758	5,231,930 *	94.494%
2012 **	1,439,808,305	0.3900	5,615,252		

* Tax collections as of April 30, 2012

** Projected per appraisal district certificate of estimated value.

PROPOSED DISTRIBUTION OF COLLECTED TAXES

FUND	ADOPTED TAX RATE 2011 - 12	PROPOSED TAX RATE 2012 - 13	PROPOSED AMOUNT 2012 - 13	%
General Fund	0.231514	0.231905	\$3,338,981	59.46%
General Debt Service Fund	0.158486	0.158095	2,276,270	40.54%
TOTAL	\$0.3900	0.3900	\$5,615,251	100.00%

GENERAL GOVERNMENT



LAKE JACKSON

City of Enchantment

City of
Enchantment



Non-Departmental

Program Description

Non-Departmental includes transfers to the Special Events Fund (funding for the Annual Fourth of July Fireworks Celebration), and year end transfers to the General Projects and Parks Fund. Also there are expenditures for repairs and operations cost of the Christmas Lights and the contribution to Economic Development Alliance for Brazoria County.

GENERAL GOVERNMENT NON-DEPARTMENTAL - 0900

<i>Resources</i>	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
General Resources	\$344,917	\$354,100	\$350,950	\$353,600
<i>Total Resources</i>	\$344,917	\$354,100	\$350,950	\$353,600

<i>Expenditures</i>	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Employee Incentive	\$0	\$242,600	\$0	\$242,600
Operating Costs	82,317	91,500	88,350	91,000
Capital Outlay	0	0	0	0
Transfer to Gen. Contingency	242,600	0	242,600	0
Transfer to Special Events	20,000	20,000	20,000	20,000
<i>Total Expenditures</i>	\$344,917	\$354,100	\$350,950	\$353,600

<i>Personnel</i>	2009-10 Budget	2010-11 Budget	2011-12 Budget	2012-13 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
<i>Total Personnel</i>	0.00	0.00	0.00	0.00

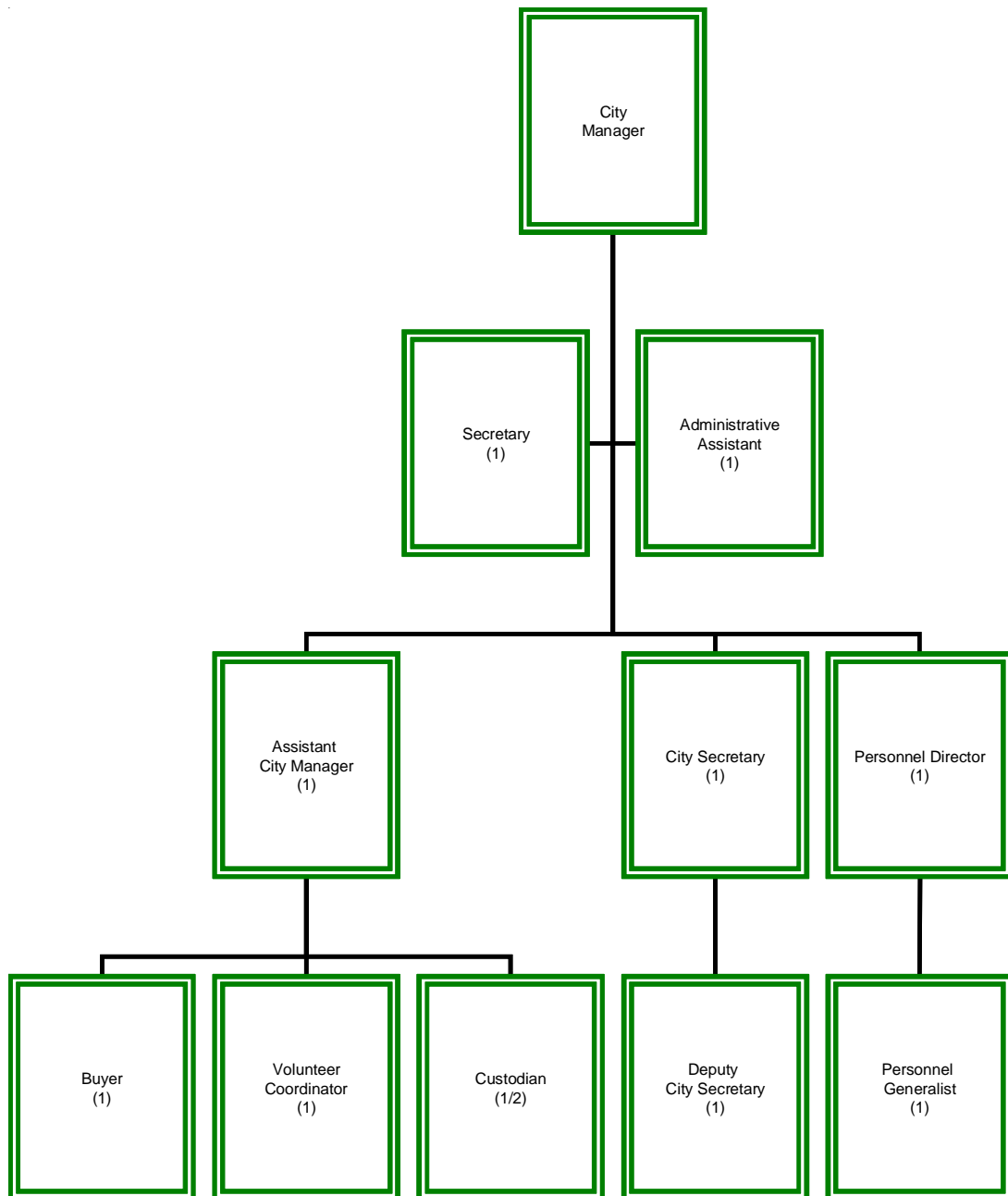
Major Budget Changes

No major budget changes.

NON-DEPARTMENTAL - 0900

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Employee Incentative	\$0	\$242,600	\$0	\$242,600
BISD Busing Assistance	12,000	12,000	12,000	12,000
Eco. Dev. Alliance for Brazoria Cnty.	10,500	10,500	10,500	10,500
Brazoria County Child Advocacy	0	7,000	7,000	7,000
Connect CTY	25,924	26,000	26,000	26,000
General Supplies				
Christmas Lights	12,736	12,000	10,050	12,000
Awards	6,485	5,000	5,000	5,000
Wellness Program	2,000	2,000	2,000	2,000
	21,221	19,000	17,050	19,000
Gas & Electricity	4,225	5,000	4,300	4,500
(Christmas Lights)				
Food Supplies				
Miscellaneous	4,267	7,500	7,000	7,500
Employee Picnic	4,180	4,500	4,500	4,500
	8,447	12,000	11,500	12,000
Capital Outlay	0	0	0	0
Transfer to Special Events Fund	20,000	20,000	20,000	20,000
Transfer to General Contingency	242,600	0	242,600	0
Total Non-Departmental	\$344,917	\$354,100	\$350,950	\$353,600

Administration



Program Description

General Government Administration is responsible for general management of the city's affairs as determined by policy established by the City Council. General Government Administration also includes the services of the City Secretary, who is responsible for the filing and retention of all official records and minutes of City Council.

This Department is also comprised of various other internal service operations, such as Purchasing, Personnel, and Risk Management.

ADMINISTRATION

Administration - 1000

FY11-12 ACCOMPLISHMENTS

Vision Element: Enhance Communication and Technology
Objective: Improve communication through best practices and enhanced technology
Accomplished: Included boards and commissions in annual strategic planning process.
Accomplished: Add a tv in front lobby which continually runs the cable access channel (ch 16).
Accomplished: Worked with Engineering on the transfer of digital files to Questys

Vision Element: Maintain a Well Managed City
Objective: Hire and Retain Qualified Employees
Accomplished: Funded merit adjustment program for all full time employees

Vision Element: Enable Growth and Revitalization
Objective: Implement downtown revitalization
Accomplished: Coordinated design of South Parking Place

FY12-13 GOALS & OBJECTIVES

Vision Element: Enable Growth & Revitalization
Objective: Facilitate Development of New Housing
Goal: Facilitate development of Oyster Bend, Alden and Northwood subdivisions.

Objective: Expand City's Economic Development Initiatives
Goal: Create Economic Development Council of former Mayors that can serve as an outreach to prospective developments.

Objective: Implement Downtown Revitalization
Goal: Complete Design of South Parking Place
Goal: Revise Ten Year Financial Plan for Downtown Revitalization Project

Objective: Study and Address Mixed Use Zoning
Goal: Research use and success of mixed use zones in the Houston region and present concepts to Planning Commission and the City Council.

Vision Element: Enhance Communication & Technology
Objective: Improvement Communication Externally and Internally thru Best Practices & Enhanced Technology
Goal: Upgrade hardware and software for Cable Access Channel 16 using Public Education Government fees.

Objective: Enhance Visibility of Lake Jackson to others
Goal: Update City Website so that it is more useful to visitors and citizens.

Vision Element: Maintain a Well Managed City
Objective: Hire and Retain Qualified Employees
Goal: Fund merit and lump sum increase for all full-time employees

Objective: Use new technology to improve areas of operations.
Goal: Scan 70% of inactive personnel files into Questys
Goal: Expand use of Electronic Agenda Packets to Planning Commission, Traffic Commission and Parks Board through use of iPads.

Vision Element: Enhance Quality of Life
Objective: Assist BISD in addressing issues facing the district within the community
Goal: Establish regular meetings with BISD staff to help explore areas of collaboration.

ADMINISTRATION

Administration - 1000

DEPARTMENT STANDARDS

- 1 Prepare all minutes for approval at Boards/City Council following regular meeting.
- 2 Complete payroll processing two days before payday.

PROGRAM MEASURES

	2010-11	2011-12	2011-12	2012-13
	Actual	Budget	Estimated	Proposed
1 City Council/Board/Commission meetings staffed	90	100	96	95
2 Mayor/Council agendas compiled	29	30	27	30
3 Public Hearings held	10	15	13	15
4 Bid specifications prepared	5	5	8	10
5 Employee applications processed	632	800	715	750
7 Average length of service (years)	10.35	10	10.76	11
8 Workers compensation claims	16	18	11	15
9 Liability claims	6	10	8	10
10 Injury Loss Days	15	75	9	50

GENERAL ADMINISTRATION - 1000

<i>Resources</i>	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Planning Fees		\$2,000		
General Resources	1,181,110	1,191,050	1,206,587	1,210,630
<i>Total Resources</i>	\$1,181,110	\$1,193,050	\$1,206,587	\$1,210,630

<i>Expenditures</i>	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Salaries & Wages	\$731,413	\$697,800	\$698,176	\$714,700
Employee Benefits	189,338	200,700	206,062	203,300
Operating Expenses	208,974	243,050	250,849	256,295
Capital Outlay	0	1,500	1,500	1,500
Operating Transfers	51,385	50,000	50,000	34,835
<i>Total Expenditures</i>	\$1,181,110	\$1,193,050	\$1,206,587	\$1,210,630

<i>Personnel</i>	2009-10 Budget	2010-11 Budget	2011-12 Budget	2012-13 Budget
Service/Maintenance	0.50	0.50	0.50	0.50
Office/Clerical	1.00	1.00	1.00	1.00
Technical	3.00	3.00	3.00	3.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	2.00	2.00	2.00	2.00
Management/Supervision	4.00	4.00	4.00	4.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
<i>Total Personnel</i>	10.50	10.50	10.50	10.50

Major Budget Changes

Printing increased by \$4,000. For FY11-12 Budget we reduced the printing budget by \$8,000 by reducing the newsletters from 3 to 2 annually. Savings were not as great as anticipated, thus the \$4,000 increase this year.

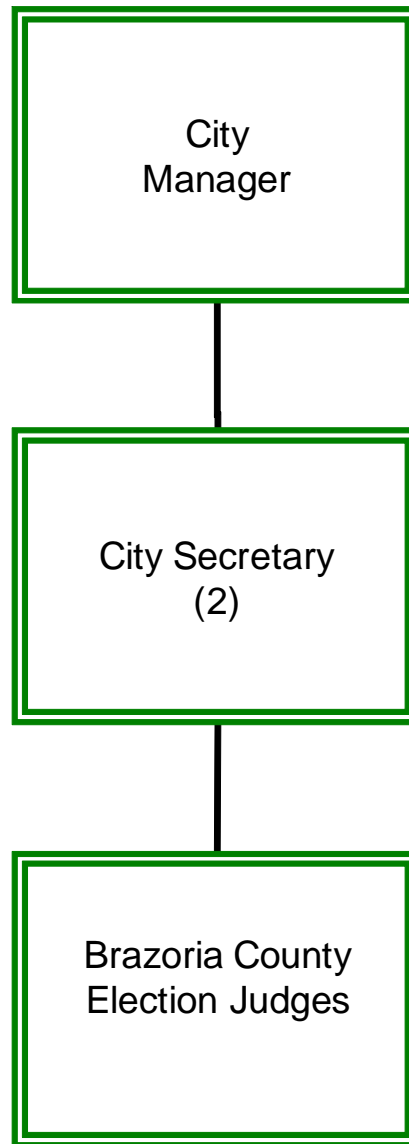
GENERAL ADMINISTRATION - 1000

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Salaries & Wages				
Service/Maintenance	\$15,590	\$15,000	\$15,332	\$15,400
Office/Clerical	29,031	28,000	28,712	28,700
Technical	117,893	114,400	116,962	117,200
Professional	98,943	94,300	97,091	96,600
Management/Supervision	461,413	438,100	431,779	448,800
Council	7,688	7,500	7,500	7,500
Temp/Seasonal	45	0	0	0
	730,603	697,300	697,376	714,200
Overtime	810	500	800	500
Contract Labor	0	2,500	2,500	2,500
Group Insurance				
Health	38,196	42,200	42,474	43,400
Life	1,000	1,300	1,774	1,300
Dental	3,277	3,500	3,667	3,800
Long Term Disability	2,290	3,100	2,789	3,200
	44,763	50,100	50,704	51,700
Employee Benefits				
Social Security	48,859	46,200	50,262	46,900
Retirement	93,394	98,300	99,887	99,300
Tuition Reimbursements	444	1,600	1,380	1,600
Workers Compensation	1,878	2,000	1,329	1,300
	144,575	148,100	152,858	149,100
Professional Service Fees				
Employee Screening	9	500	600	600
Printing	36,751	27,000	31,000	31,000
Outside Attorney	0	10,000	10,000	10,000
Codification	3,252	5,000	5,000	5,000
TML Benefits Administration Fee	9,117	9,000	9,000	9,000
Consultant-Industrial District Values	13,980	13,980	13,980	13,980
Consultant-Goal Setting	0	3,500	9,275	6,000
Unemployment Insurance Service	0	500	0	0
	63,109	69,480	78,855	75,580
Water & Sewer	1,454	1,280	1,280	1,280
Maintenance & Repair				
Buildings - City Hall	6,555	6,500	6,500	6,500
Heating & Air Conditioning	647	2,000	2,500	2,000
Vehicles	2,218	2,000	1,700	2,000
Equipment	0	500	0	500
Maintenance Contract	18,482	23,290	24,629	26,100
	\$27,902	\$34,290	\$35,329	\$37,100

GENERAL ADMINISTRATION - 1000

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Rental - Vehicle & Equipment	\$16,185	\$14,000	\$14,600	\$14,600
Insurance				
Property	3,871	4,355	4,510	4,510
Liability	3,336	3,725	2,675	3,200
	7,207	8,080	7,185	7,710
Communication	10,656	10,000	12,100	12,100
Advertising	10,445	9,500	9,500	9,500
Training	2,176	12,500	10,000	12,500
Travel	2,273	8,000	8,000	10,925
Other Purchased Services				
Dues & Memberships	9,143	9,920	9,500	9,500
Recording	798	1,000	1,000	1,000
	9,941	10,920	10,500	10,500
General Supplies				
Office	8,157	15,000	12,000	12,000
Gasoline & Diesel	1,341	1,500	1,500	1,500
Operating	11,306	13,000	13,000	13,000
Cleaning	997	3,000	2,000	3,000
	21,801	32,500	28,500	29,500
Electricity	34,305	30,500	33,000	33,000
Books & Periodicals	1,520	2,000	2,000	2,000
Capital Outlay	0	1,500	1,500	1,500
Operating Transfers				
Equipment Replacement	51,385	50,000	50,000	34,835
Unemployment Insurance	0	0	0	0
	51,385	50,000	50,000	34,835
Total General Administration	\$1,181,110	\$1,193,050	\$1,206,587	\$1,210,630

Elections



Program Description

This budget provides for 3 elections, which includes City Official and Charter Amendment elections, also included are run-off and bond issue elections.

All state and federal mandated publications are budgeted within this unit. Joint elections with other governmental agencies are held when possible to aid in containing costs. Development and maintenance of this budget unit and administration of elections rests with the City Secretary. The City Secretary position is budgeted 100% in General Administration (1000).

ADMINISTRATION

Elections - 1200

FY11-12 ACCOMPLISHMENTS

Department Projects

Accomplished:

Worked with City Council and Brazoria County Elections to continue holding city official elections in May.

Worked with Charter Review Commission and City Council to present to voters ten charter amendments that passed in the May election.

FY12-13 GOALS & OBJECTIVES

Department Projects

Goal:

Continue contract with Brazoria County Election Department to conduct all general, special called and bond elections.

ADMINISTRATION

Elections - 1200

DEPARTMENT STANDARDS

- 1 100% of elections held will comply with election laws.

PROGRAM MEASURES

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
1 Number of registered voters	16,641	17500	16,919	17,500
2 Voter turn out - May election	2,320	1500	3,620	3,000
3 Number of elections held	2	1	1	1
4 Cost per ballot cast	4.18	2.47	1.8	2.17
5 Total cost per General Election	\$9,700	\$3,700	\$6,500	\$6,500

ELECTIONS - 1200

<i>Resources</i>	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
General Resources	\$9,699	\$17,500	\$8,500	\$17,500
<i>Total Resources</i>	\$9,699	\$17,500	\$8,500	\$17,500

<i>Expenditures</i>	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Operating Expenses	\$9,699	\$17,500	\$8,500	\$17,500
<i>Total Expenditures</i>	\$9,699	\$17,500	\$8,500	\$17,500

<i>Personnel</i>	2009-10 Budget	2010-11 Budget	2011-12 Budget	2012-13 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
<i>Total Personnel</i>	0.00	0.00	0.00	0.00

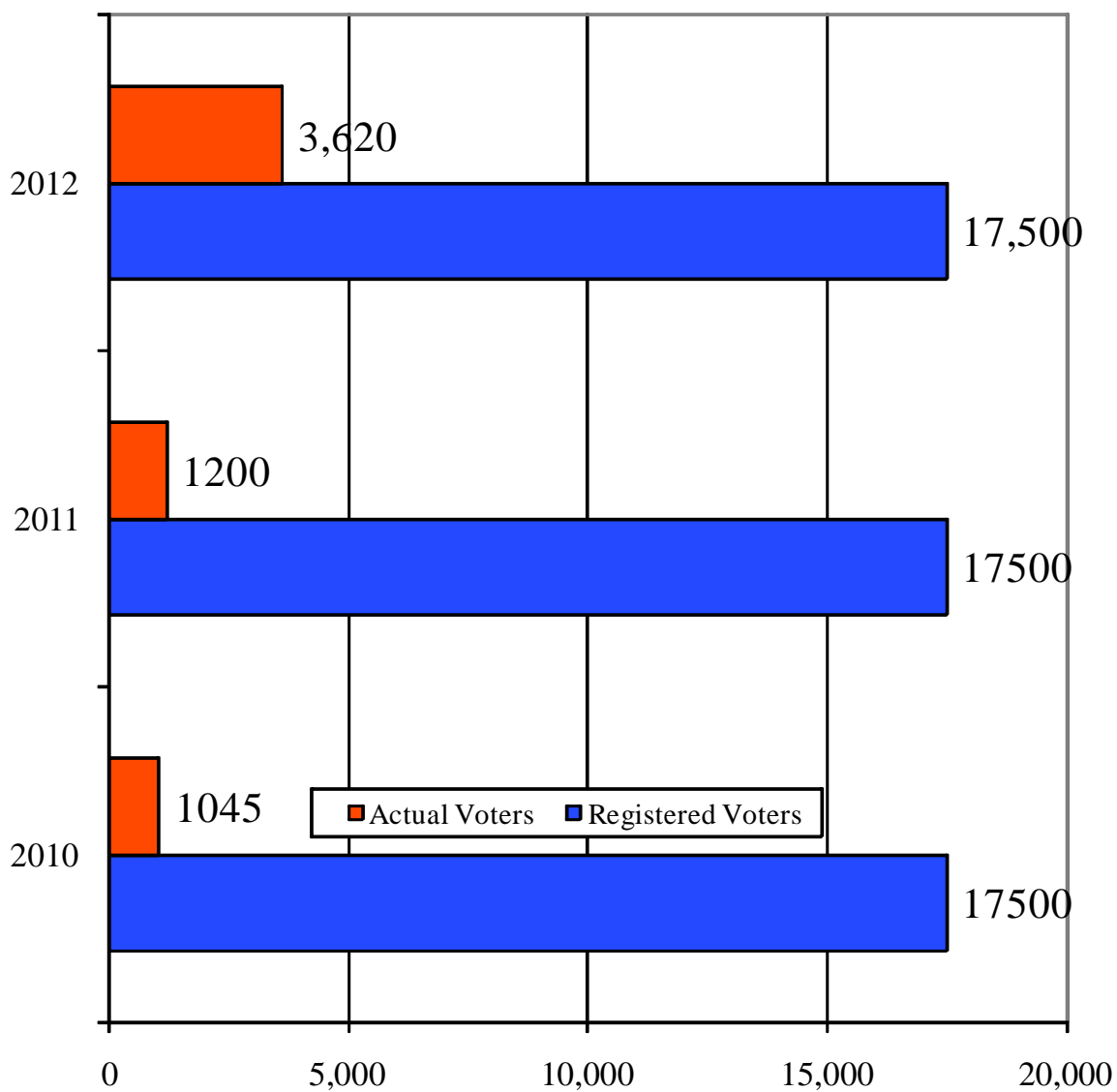
Major Budget Changes

No major budget changes.

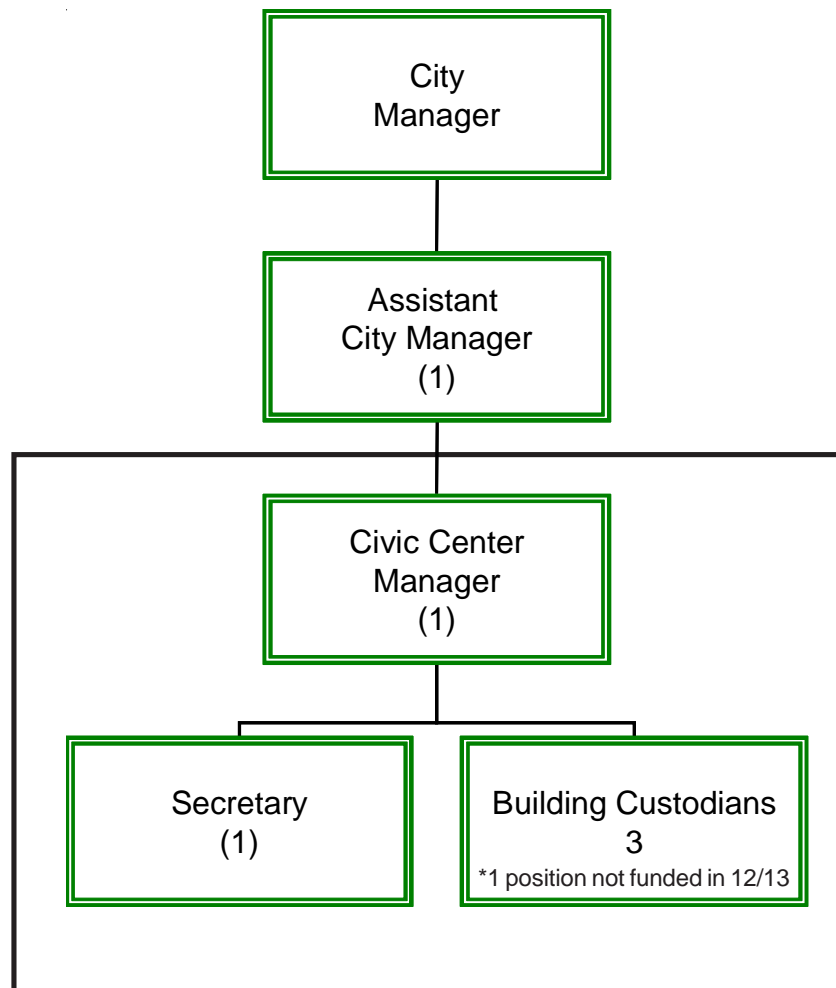
ELECTIONS - 1200

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Brazoria County Contract	8,925	12,500	6,500	12,500
Advertising	774	5,000	2,000	5,000
Total Elections	\$9,699	\$17,500	\$8,500	\$17,500

Voter Turn Out May Elections



Civic Center



The outlined portion of this organizational chart represents those positions budgeted within this department.

Program Description

The Civic Center provides approximately 15,500 square feet of meeting room space to the general public, corporate and business community. The center includes a beautifully landscaped outdoor mini-park area with plaza, staging area, two fountains, life size chess and checkerboard that provides a pleasant, enjoyable, attractive atmosphere for weddings and other special events. The center also provides space for ActionsS senior citizens activity organization and the Senior Citizen Commission.

GENERAL GOVERNMENT

Civic Center - 4500

FY11-12 ACCOMPLISHMENTS

Vision Element:	Maintain Infrastructure
Objective:	Maintain facilities and equipment
Accomplishment:	Contracted out total interior painting of Civic Center.
Accomplishment:	Replaced 1,000 banquet chairs.
Accomplishment:	Added 9 electronic ada door openers
Vision Element:	Enhance Quality of Life
Objective:	Provide community with affordable and family oriented activities
Accomplishment:	Hosted Festival of Lights 2011 with more children activities than previous years.
Accomplishment:	Hosted Senior Fest 2012.
Accomplishment:	Hosted seven free outdoor concerts on the plaza

FY12-13 GOALS & OBJECTIVES

Vision Element:	Enhance Quality of Life
Objective:	Provide community with affordable and family oriented activities
Goal:	Host 2012 Festival of Lights - adding a local talent contest
Goal:	Host 2013 Senior Fest - adding Casino Night to the agenda
Goal:	Host 2013 Outdoor Expo - in conjunction with Earth Day activities
Goal:	Host City of Lake Jackson's 70th Birthday Celebration activities
Goal:	Host 2013 Bridal Expo
Goal:	Host 2013 Spring Concert Series on the Plaza.
Goal:	Research start up of Farmer's Market on South Parking Place

GENERAL GOVERNMENT

Civic Center - 4500

DEPARTMENT STANDARDS

- 1 Ensure that the Civic Center is maintained in a modern and professional manner.
- 2 Provide assistance to customers to ensure that their event is completed to their expectations.
- 3 Perform necessary repairs to facility and equipment in a prompt and efficient manner.

PROGRAM MEASURES

	2010-11	2011-12	2011-12	2012-13
	Actual	Budget	Estimated	Proposed
1 Number of Civic Center rentals	791	825	830	825
2 Number of days with customers	320	320	314	320
3 Percent of expenditures covered by revenues (civic)	40.5%	42.8%	42.1%	41.2%
4 Number of Jasmine Hall events	204	210	205	210
5 Number of days with customers	204	210	205	210
6 Percent of expenditures covered by revenues (jasmine)	48.4%	67.3%	65.1%	61.8%

CIVIC CENTER - 4500

<i>Resources</i>	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Civic Center Rental	\$235,125	\$230,300	\$222,945	\$219,755
Jasmine Hall Rental	14,020	15,000	12,190	13,000
General Resources	360,881	315,648	313,114	321,580
<i>Total Resources</i>	\$610,026	\$560,948	\$548,249	\$554,335

<i>Expenditures</i>	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Salaries & Wages	\$163,894	\$159,400	\$163,513	\$163,100
Employee Benefits	54,758	55,600	54,871	55,900
Operating Expenses	354,176	325,948	316,865	334,335
Capital Outlay	35,473	20,000	13,000	1,000
Operating Transfers	1,725	0	0	0
<i>Total Expenditures</i>	\$610,026	\$560,948	\$548,249	\$554,335

<i>Personnel</i>	2009-10 Budget	2010-11 Budget	2011-12 Budget	2012-13 Budget
Service/Maintenance	3.00	3.00	3.00	3.00
Office/Clerical	1.00	1.00	1.00	1.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	1.00	1.00	1.00	1.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
<i>Total Personnel</i>	5.00	5.00	5.00	5.00

Major Budget Changes

No major budget changes.

CIVIC CENTER - 4500

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Salaries & Wages				
Service/Maintenance	\$54,211	\$55,800	\$56,769	\$57,200
Office/Clerical	32,447	31,300	33,028	32,100
Management/Supervision	60,904	57,300	58,716	58,800
	147,562	144,400	148,513	148,100
Overtime	16,148	15,000	15,000	15,000
Contract Labor	184	0	0	0
Group Insurance				
Health	15,978	16,100	16,181	16,500
Life	417	500	475	500
Dental	1,326	1,300	1,397	1,400
Long Term Disability	601	700	608	700
	18,322	18,600	18,661	19,100
Employee Benefits				
Social Security	12,203	12,200	12,028	12,500
Retirement	21,916	22,700	22,920	22,900
Workers Compensation	2,317	2,100	1,262	1,400
	36,436	37,000	36,210	36,800
Professional Services				
Contract Cleaning	31,567	21,472	21,475	25,000
Physician Examination	0	0	0	0
	31,567	21,472	21,475	25,000
Water & Sewer	11,163	11,100	11,000	11,000
Maintenance & Repair				
Building - Civic Center	82,788	60,000	60,000	60,000
Building - Jasmine Hall	4,744	5,000	4,500	5,000
Heating & Air Conditioning	19,603	28,300	16,000	28,000
Vehicles & Equipment	62	250	2,000	250
Maintenance Contract	1,484	2,265	2,060	2,670
	108,681	95,815	84,560	95,920
Insurance				
Property	49,617	51,840	53,425	53,425
Liability	688	770	550	640
	\$50,305	\$52,610	\$53,975	\$54,065

CIVIC CENTER - 4500

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Rental - Vehicle & Equipment	\$2,209	\$1,970	\$1,400	\$1,000
Communications	4,547	5,700	6,000	6,000
Advertising	5,255	6,981	6,900	7,000
Training	91	400	150	140
Travel	1,083	650	300	300
Dues & Memberships	190	325	325	325
General Supplies				
Office	6,819	5,500	5,500	5,500
Wearing Apparel	695	900	900	900
Gasoline & Diesel	413	400	400	400
Operating	24,937	25,150	25,155	25,160
Miscellaneous	6,469	4,500	4,000	4,500
Cleaning	16,141	12,500	12,500	15,000
	55,474	48,950	48,455	51,460
Electricity	83,611	79,975	82,325	82,125
Capital Outlay	35,473	20,000	13,000	1,000
Operating Transfers				
Equipment Replacement	1,725	0	0	0
	1,725	0	0	0
Total Civic Center	\$610,026	\$560,948	\$548,249	\$554,335



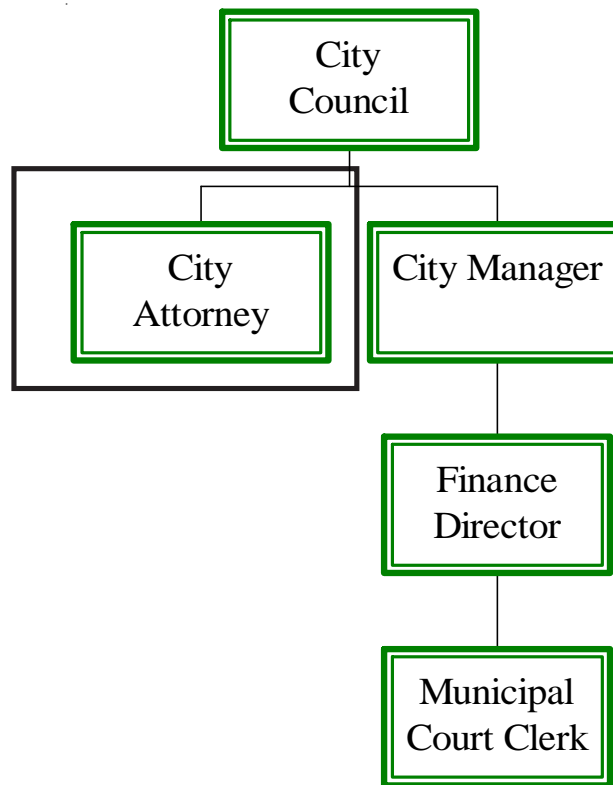
LAKE JACKSON

City of Enchantment

City of
Enchantment







The outlined portion of this organizational chart represents those positions budgeted within this department.

Program Description

The City Attorney's Office provides in-house legal services to the City Council, boards, commissions, and all departments of the City. The City Attorney's Office also represents the City in litigation, drafts various legal instruments, such as contracts and ordinances, and answers legal claims filed against the City.

LEGAL

Legal - 1700

FY11-12 ACCOMPLISHMENTS

Vision Element:	Enable Growth & Revitalization
Objective:	Implement Downtown Revitalization
Accomplishment:	Drafted contracts and easements to assist implementation
Objective:	Facilitate Development of ETJ
Accomplishment:	Drafted easements so that Brazos Point Church could install waterline on private property in ETJ.
Vision Element:	Quality of Life
Objective:	Continue to evaluate the city's public transportation system
Accomplished:	Drafted update to taxi and bus ordinance
Department Project:	
Accomplished:	Helped update Water Conservation and Drought Contingency Plan to ensure adequate water for current and future uses.
Accomplished:	Drafted modifications to chapter 90 subdivisions, to allow property owners with easements in areas they have a right to develop, but do not own, to file plats and site plans.
Accomplished:	Drafted contract with Brazos Point Church to enable public/private installation of water line to church's new property.
Accomplished:	Updated all legal emergency documents and added new forms to be used during hurricane season or other emergency situations.
Accomplished:	Updated Chapter 94 Taxation
Accomplished:	Drafted charter amendments and ballot language
Accomplished:	Helped Municipal Court become court of record
Accomplished:	Drafted ordinance to prevent vehicles from being used as signs
Accomplished:	Coordinated presentation of Legal Issues and Disaster Class in local area.

FY12-13 GOALS & OBJECTIVES

Department Goals:	
Goal:	Review and update two chapters in Code of Ordinances (102 Utilities & 62 Miscellaneous Offenses).
Goal:	Attend legal education courses to enable my department to give current and intelligent advice to council and staff.

LEGAL
Legal - 1700

DEPARTMENT STANDARDS

- 1 Assure that all defendants in Municipal Court are treated fairly and in a just manner.

PROGRAM MEASURES

	2010-11	2011-12	2011-12	2012-13
	Actual	Budget	Estimated	Proposed
1 Ordinances prepared	20	36	21	20
2 Resolutions prepared	14	20	9	10
3 Jury trials prosecuted	2	10	7	10
4 Non jury trials prosecuted	39	48	63	65
5 Contracts prepared/reviewed	69	50	50	50
6 Red-light Hearings	35	20	10	10
7 Red-light Appeals	1	3	3	2

LEGAL - 1700

<i>Resources</i>	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
General Resources	\$154,394	\$161,961	\$159,190	\$165,565
<i>Total Resources</i>	\$154,394	\$161,961	\$159,190	\$165,565

<i>Expenditures</i>	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Salaries & Wages	\$104,850	\$103,300	\$99,757	\$105,800
Employee Benefits	\$26,907	\$26,700	\$28,003	\$27,100
Operating Expenses	22,637	31,961	31,430	32,665
<i>Total Expenditures</i>	\$154,394	\$161,961	\$159,190	\$165,565

<i>Personnel</i>	2009-10 Budget	2010-11 Budget	2011-12 Budget	2012-13 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	1.00	1.00	1.00	1.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
<i>Total Personnel</i>	1.00	1.00	1.00	1.00

Major Budget Changes

No major budget changes.

LEGAL - 1700

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Salaries & Wages				
Management/Supervision	104,850	103,300	99,757	105,800
	104,850	103,300	99,757	105,800
Group Insurance				
Health	3,989	4,000	4,045	4,100
Life	278	100	235	100
Dental	331	300	349	400
Long Term Disability	403	500	409	500
	5,001	4,900	5,038	5,100
Employee Benefits				
Social Security	7,682	6,900	7,774	6,900
Retirement	13,967	14,700	15,026	14,900
Workers Compensation	257	200	165	200
	21,906	21,800	22,965	22,000
Professional Service Fees				
Outside Attorney	5,457	18,000	18,000	18,000
	5,457	18,000	18,000	18,000
Maintenance Contract	630	1,315	1,305	1,370
Insurance Liability	443	495	345	415
Communications	2,241	2,400	2,400	2,400
Training	1,158	825	650	1,125
Travel	1,686	1,090	880	1,505
Dues & Memberships	945	980	980	980
Internet Subscriptions	1,004	1,056	1,070	1,070
Office	183	500	500	500
Operating	1,535	800	800	800
Books & Periodicals	7,355	4,500	4,500	4,500
Total Legal	\$154,394	\$161,961	\$159,190	\$165,565



FINANCE



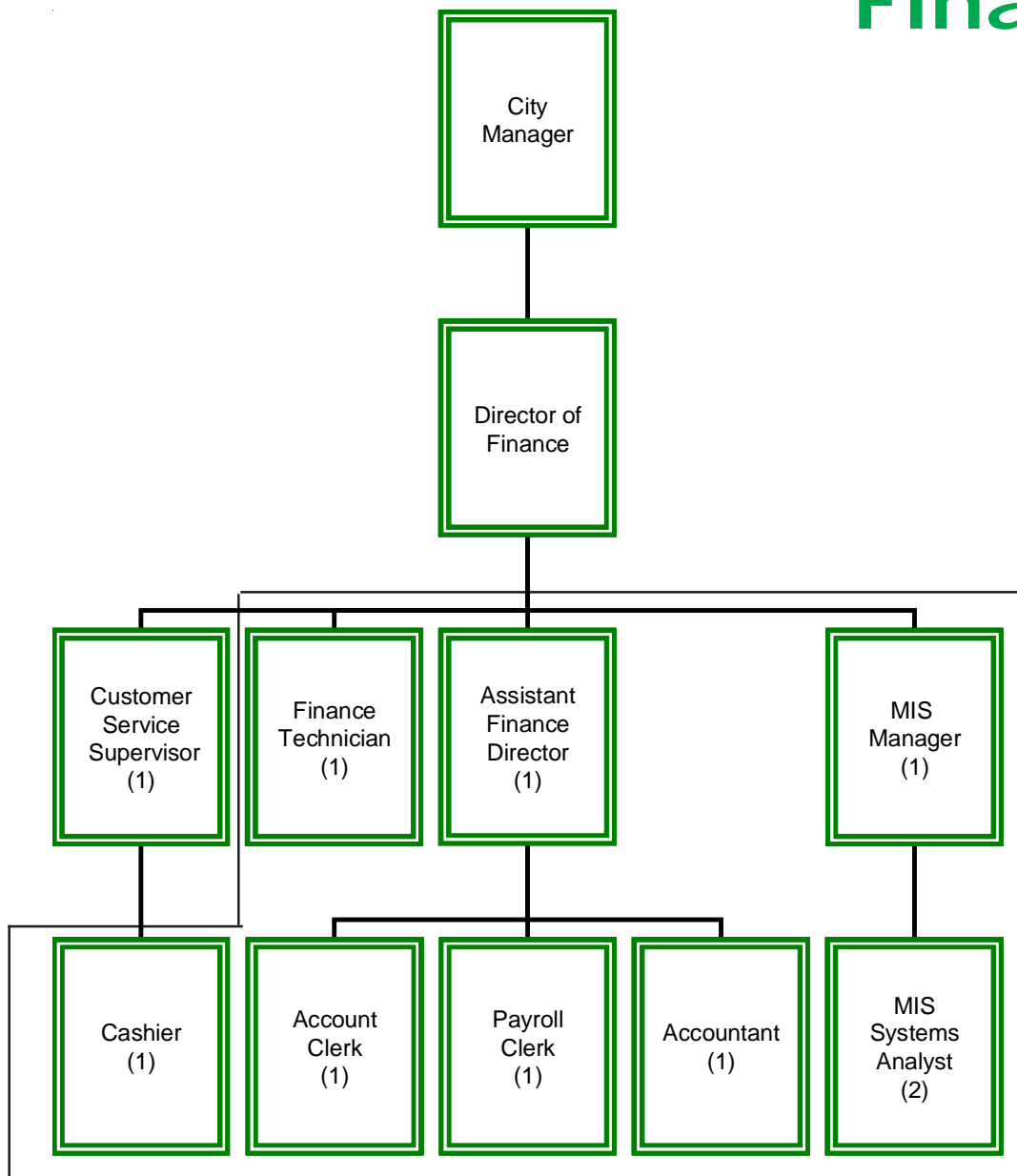
LAKE JACKSON

City of Enchantment

City of
Enchantment







The outlined portion of this organizational chart represents those positions budgeted within this department.

Program Description

This department records and reports results of financial transactions, prepares various internal and external financial reports, advises management on matters of a financial nature and is responsible for the City's cash management and investing program.

Personnel in this department are the initial contact point at City Hall for citizen's inquiries, answering all incoming phone lines, greeting all walk in customers and serving as central cashier.

This department also provides all information technology service, which includes connectivity to and management of ASP cloud services, the City Hall Network, Police Department Network and connections to City Hall, Positron/911 Network, Recreation Center Network with WAN equipment, WAN equipment at the Service Center, Civic Center and WWTP, numerous communication switches, 5 wireless radios, 3 wireless access points, 2 firewalls, 25 servers, 150 PC's and laptops, as well as phone systems in 8 buildings.

FINANCE

Finance - 1400

FY 11-12 ACCOMPLISHMENTS

Vision Element: Maintain a well managed City
Objective: Improve in-house training opportunities for all employees
Accomplishment: Encouraged the use of OnDemand training for Microsoft classes as well as other personal development by training employees in the use of the SunGard
Accomplishment: Training and Development website. Employees have completed 80 hours in training thru May 31st.

Vision Element: Enhance Communication and Technology
Objective: Resolve Internet Connection Issues
Accomplishment: Because Brazosport college relocated facilities, we lost our "free" connection via them to the internet. Researched potentials options for a new connection to the college and purchased an underground fiber connection via AT&T.

Objective: Develop a tracking system for citizen requests received
Accomplishment: Before the end of the year will roll our access database to track follow up to incoming calls to Public Works and the City Manager's Office.

Department Projects:

Accomplishment: Received Government Finance Officers Association's Award for budgeting (20th year) and Excellence in Financial Report (15th year).

FY 12-13 GOALS & OBJECTIVES

Vision Element Maintain a Well Managed City
Objective: Use new technology to improve areas of operation
Goal: Begin imaging of accounts payable paperwork
Goal: Begin imaging of miscellaneous receivables and transactions
Goal: Complete records inventory; including determination of what needs to be scanned for permanent retention.

Department Projects:

Accomplishment: Receive Government Finance Officers Association's Award for budgeting (21st year) and Excellence in Financial Report (16th year).

Accomplishment: Receive the Government Treasurer's Organization of Texas Certificate of Distinction for the City's investment policy.

FINANCE

Finance - 1400

DEPARTMENT STANDARDS

- 1 Distribute departmental financial reports by the 10th of the month 100% of the time.
- 2 Issue checks on Friday for all check request received by Wednesday.
- 3 Receive an unqualified audit opinion.
- 4 Obtain Certificate of Excellence in Financial Reporting for 16th year

PROGRAM MEASURES

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
1 Percentage of month end reports distributed within 15 days of month end.	100%	100%	100%	100%
2 Cashier transactions per day:				
Credit cards	n/a	n/a	41	70
Check	236	220	220	200
Electronic Funds	54	55	65	70
Utility Payments	321	400	340	340
4 Accounts payable checks processed per month	482	500	480	490
6 Unqualified Audit Opinion	14th yr	15th yr	15th yr	16th yr
7 GFOA CAFR award received	Yes	Yes	Yes	Yes
8 Computer support calls per week	79	70	75	75
9 Accounts Payable EFT transactions	103	110	120	150

FINANCE - 1400

<i>Resources</i>	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Interest Earned	\$34,673	\$19,984	\$33,970	\$30,500
General Resources	823,719	874,651	852,917	892,220
<i>Total Resources</i>	\$858,392	\$894,635	\$886,887	\$922,720

<i>Expenditures</i>	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Salaries & Wages	\$508,155	\$495,900	\$496,130	\$508,100
Employee Benefits	157,270	157,500	159,062	160,900
Operating Expenses	159,665	210,250	200,710	224,650
Operating Transfers	33,302	30,985	30,985	29,070
<i>Total Expenditures</i>	\$858,392	\$894,635	\$886,887	\$922,720

<i>Personnel</i>	2009-10 Budget	2010-11 Budget	2011-12 Budget	2012-13 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	4.00	4.00	4.00	4.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	3.00	3.00	3.00	3.00
Management/Supervision	3.00	3.00	3.00	3.00
Temporary/Seasonal	0.33	0.33	0.33	0.33
<i>Total Personnel</i>	10.33	10.33	10.33	10.33

Major Budget Changes

Maintenance Contracts has increased by \$10,935 to cover the cost of the added Sunguard Fees to integrate court and utility on-line payments.

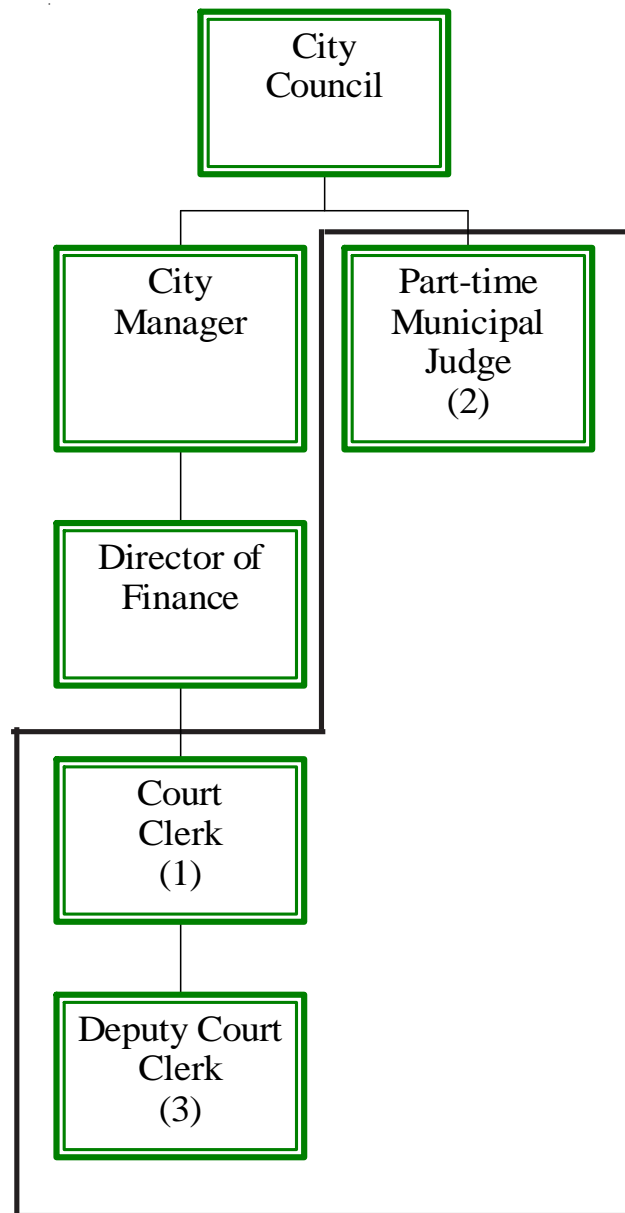
FINANCE - 1400

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Salaries & Wages				
Office/Clerical	\$119,819	\$115,900	\$117,428	\$117,900
Professional	141,909	133,100	131,581	139,000
Management/Supervision	242,124	240,400	242,821	246,700
Temp/Seasonal	0	2,500	0	0
	503,852	491,900	491,830	503,600
Overtime	4,303	4,000	4,300	4,500
Group Insurance				
Health	36,361	40,200	39,518	41,300
Life	732	1,200	1,369	1,200
Dental	3,121	3,400	3,414	3,600
Long Term Disability	1,669	2,200	2,003	2,300
	41,883	47,000	46,304	48,400
Employee Benefits				
Social Security	38,313	36,600	37,960	37,800
Retirement	67,746	70,200	71,098	71,400
Tuition Reimbursement	1,102	2,500	2,500	2,500
Workers Compensation	8,226	1,200	1,200	800
	115,387	110,500	112,758	112,500
Professional Service Fees				
Physician Examination	102	0	165	0
Tax Appraisals	42,779	44,920	41,000	44,920
CAFR	765	800	740	740
Tax Collections	3,344	4,000	3,310	4,000
Outside Auditor	17,767	19,250	19,250	18,500
Arbitrage Review	0	6,000	6,000	11,000
	64,757	74,970	70,465	79,160
Maintenance & Repair				
Computer Equipment	4,942	5,000	5,000	5,000
Non-Fleet Equipment	234	500	500	500
Maintenance Contracts	71,307	74,765	75,330	85,700
	76,483	80,265	80,830	91,200
Rental - Equipment	\$396	\$5,100	\$1,660	\$4,700

FINANCE - 1400

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Insurance				
Property	\$1,355	\$1,525	\$1,580	\$1,580
Liability	2,122	2,370	1,655	1,990
	3,477	3,895	3,235	3,570
Communication	1,032	16,400	16,400	17,000
Training	2,156	6,050	6,050	5,400
Travel	329	5,000	5,000	5,000
Dues & Memberships	2,680	3,570	3,570	3,620
General Supplies				
Office	6,405	9,000	9,000	9,000
Operating	1,694	5,000	4,000	5,000
	8,099	14,000	13,000	14,000
Books & Periodicals	256	1,000	500	1,000
Operating Transfers				
Equipment Replacement	33,302	30,985	30,985	29,070
Unemployment Insurance	0	0	0	0
	33,302	30,985	30,985	29,070
Total Finance	\$858,392	\$894,635	\$886,887	\$922,720

Municipal Court



The outlined portion of this organizational chart represents those positions budgeted within this department.

Program Description

The Municipal Court is responsible for administering the disposition of Class C misdemeanor charges brought against persons within the geographical boundaries of the city. The Court Clerk is responsible for the maintenance of the Municipal Court Docket and monitoring collection of fines assessed by the Municipal Judges. The Judges preside over all court hearings which include docket calls twice per month, jury trials, non-jury trials once per month and juvenile court once per month.

FINANCE

Municipal Court - 1100

FY11-12 ACCOMPLISHMENTS

Vision Element	Maintain a Well Managed City
Objective:	Use new technology to improve areas of operation
Accomplishment:	1. Installed a door bell at the main door to alert the clerks that a customer has entered and is awaiting service.
Accomplishment:	2. Installed a microphone device at each window to allow both the clerks and the customer to efficiently communicate.
Vision Element	Maintain a Well Managed City
Objective:	Review and update code of ordinances or as directed by City Council
Accomplishment:	Increased fines and submitted new fine schedule to City Council.
Accomplishment:	Obtained approval from City Council to become Court of Record, installed audio system with lapel microphones.

FY12-13 GOALS & OBJECTIVES

Vision Element	Maintain a Well Managed City
Objective:	Use new technology to improve areas of operation
Goal:	Convert cases from current collectoin agency, Municipal Services Bureau, to a new agency and monitor improvements of case clearances.
Goal:	Develop improved process for archiving closed cases through Questys.

FINANCE

Municipal Court - 1100

DEPARTMENT STANDARDS

Provide prompt and professional service to all utilizing the court.

PROGRAM MEASURES

CASE ACTIVITY:

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
1 New Cases Filed	9502	9000	9000	9000
a. Failure to appear charges filed	978	900	900	900
2 Cases paid without court appearance	2387	2200	1800	1800
3 Cases dismissed (non-deferred)	685	675	600	200
4 Found guilty by judge with fine assessed	483	435	800	800
5 Case dismissed with compliance (expired registration, license, etc.)	2139	2150	1700	1700
6 Cases dismissed after proof of financial responsibility	829	800	600	600
7 Cases dismissed after deferred disposition	661	550	670	670
8 Cases dismissed after driving safety course	765	650	450	450
9 Number of persons appearing at docket call	1520	1400	1500	1500
10 Number of appeals to county court	6	10	10	10

WARRANT ACTIVITY:

11 Warrants issued	1,730	2,200	12	2,000
12 Dollars collected by Municipal Service Bureau	\$72,624	\$65,000	\$84,000	\$120,000
13 Warrant Round-up Dollar Amount Cleared	\$0	\$55,000	\$0	\$0

MUNICIPAL COURT - 1100

<i>Resources</i>	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Criminal Justice Tax	19,226	22,000	18,036	18,000
Court Fees	30,114	30,500	31,355	30,000
General Resources	278,752	311,751	302,585	305,070
<i>Total Resources</i>	\$328,092	\$364,251	\$351,976	\$353,070

<i>Expenditures</i>	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Salaries & Wages	\$195,641	\$193,800	\$191,958	\$198,300
Employee Benefits	50,520	53,700	55,488	55,000
Operating Expenses	73,111	85,735	73,515	75,810
Capital Outlay	0	0	0	0
Operating Transfers	8,820	31,016	31,015	23,960
<i>Total Expenditures</i>	\$328,092	\$364,251	\$351,976	\$353,070

<i>Personnel</i>	2009-10 Budget	2010-11 Budget	2011-12 Budget	2012-13 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	3.00	3.00	3.00	3.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	1.00	1.00	1.00	1.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
<i>Total Personnel</i>	4.00	4.00	4.00	4.00

Major Budget Changes

No major budget changes.

MUNICIPAL COURT - 1100

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Salaries & Wages				
Office/Clerical	\$74,277	\$82,200	\$72,123	\$84,300
Management/Supervision	52,106	48,900	51,256	49,900
Temp/Seasonal	10,520	0	4,544	0
Special Agreement Personnel	48,729	52,700	54,035	54,100
	185,632	183,800	181,958	188,300
Overtime	10,009	10,000	10,000	10,000
Contact Labor	0	0	5,400	0
Group Insurance				
Health	16,278	16,100	16,181	16,500
Life	381	700	427	700
Dental	1,325	1,300	1,397	1,400
Long Term Disability	545	600	524	600
	18,529	18,700	18,529	19,200
Employee Benefits				
Social Security	13,783	14,700	13,054	15,200
Retirement	17,731	19,800	18,221	20,300
Workers Compensation	477	500	284	300
	31,991	35,000	31,559	35,800
Professional Services				
Jury Costs	331	865	720	865
Contract Cleaning	9,438	6,515	7,360	7,360
	9,769	7,380	8,080	8,225
Maintenance & Repair				
Building	1,575	3,000	2,000	3,000
Maintenance Contract	9,077	10,135	10,760	10,755
	10,652	13,135	12,760	13,755
Vehicles & Equipment	4,093	4,465	4,150	4,500
Insurance				
Property	2,513	2,830	2,930	2,925
Liability	849	950	780	780
	3,362	3,780	3,710	3,705
Communications	1,139	980	1,050	1,050

MUNICIPAL COURT - 1100

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Training	\$1,145	\$1,050	\$805	\$925
Travel	\$559	\$2,790	\$1,095	\$2,240
Dues & Memberships	110	350	270	310
General Supplies				
Office	\$5,560	\$6,600	\$5,100	\$5,100
Operating	\$16,941	\$16,365	\$16,365	\$16,000
Cleaning	1,149	1,200	800	900
	23,650	24,165	22,265	22,000
Electricity	18,582	27,430	19,130	19,000
Books & Periodicals	50	210	200	100
Capital Outlay - Equipment	0	0	0	0
Operating Transfers				
Equipment Replacement	8,820	31,016	31,015	23,960
Unemployment Insurance	0	0	0	0
	8,820	31,016	31,015	23,960
Total Municipal Court	\$328,092	\$364,251	\$351,976	\$353,070

PUBLIC SAFETY



LAKE JACKSON

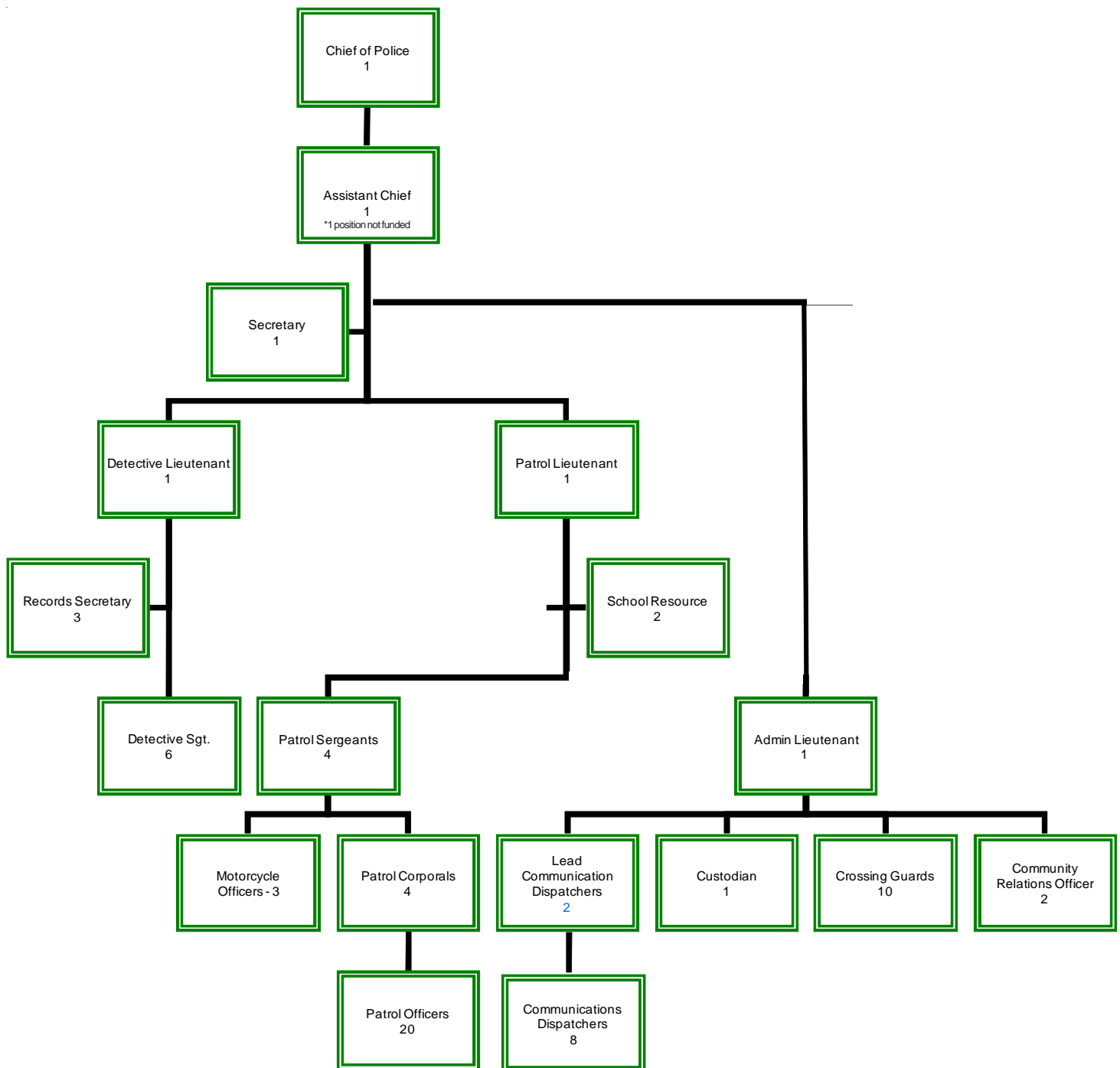
City of Enchantment

City of
Enchantment





Police



Program Description

It is the mission of the Lake Jackson Police Department to positively impact the quality of life throughout the community by delivering professional and courteous services, preserving the peace, enforcing the law and Constitution, protecting property and providing a safe environment for all citizens.

PUBLIC SAFETY

Police - 2200

FY11-12 ACCOMPLISHMENTS

Vision Element:	Maintain a Well Managed City
Objective:	Use new technology to improve areas of operations
Accomplished:	Coordinated installation of HGAC Radio Tower.
Objective:	Continue implementation of records management
Accomplished:	Web Q&A software has been loaded and public information requests are being submitted and dispersed electronically.
Objective:	Hire and retain qualified employees
Goal:	Submitted Cops Hiring Program (CHP) 2011 grant for two additional Police Officers to be fully funded for three years with no costs to the City. Grant has been resubmitted for 2 officers with 25% City match for 3 years. (not awarded)
Objective:	Continue Implementation of Records Management
Goal:	Virtual machine installation has been completed and is operational

FY12-13 GOALS & OBJECTIVES

Vision Element:	Maintain Infrastructure
Objective:	Upgrade infrastructure and facilities
Goal:	Remodel records/reception areas; assist in design, layout and overseeing this project.
Objective:	Hire and Retain Qualified Employees
Goal:	Submit COPS Hiring Program (CHP) 2012/2013 grant for two additional Police Officers to be funded with 25% city match for three years.
Objective:	Use New Technology to Improve areas of Operations
Goal:	Upgrade audio/visual system in EOC training room.

PUBLIC SAFETY

Police - 2200

DEPARTMENT STANDARDS

- 1 Respond to all priority calls for service safely and expeditiously within less than five minutes.
- 2 Thoroughly & expeditiously investigate all reported criminal offenses.
- 3 Proactively patrol all areas of the city, enforcing laws, protecting properties, and providing a safe environment.

PROGRAM MEASURES

	2010-11	2011-12	2011-12	2012-13
	Actual	Budget	Estimated	Proposed
1 Average response time to priority "P" calls (minutes)	5.1	5.0	5.0	5.0
2 Unit reaction time to priority "P" calls (minutes)	4.1	4.3	4.0	4.3
3 Percent criminal offenses cleared	41%	60%	70%	70%
4 Total traffic contacts	17,909	23,000	18,000	20,000
5 Percent of paper files converted to electronic format from 2000 to present	13%	40%	15%	40%
6 Increase clearance rate of Burglary of Habitation	30%	50%	50%	50%
7 Increase clearance rate of Burglary of a Building	21%	60%	35%	40%
8 Increase clearance rate of Burglary of Vehicle	24%	40%	20%	25%
9 Police response/activity	52,649	50,000	45,000	50,000
10 Calls for Service	24,323	32,500	22,500	25,000

POLICE - 2200

Resources

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Alarm Fees	\$43,029	\$47,000	\$51,445	\$51,000
Peddler Permit	2,125	1,200	1,400	1,400
Wrecker License	1,025	1,000	800	1,000
Traffic Fines	350,670	317,900	402,500	400,700
BISD Community Policing	45,000	40,800	40,800	40,800
B'Port College SRO	52,715	52,500	52,500	52,500
Richwood Dispatching	0	27,200	27,200	34,000
General Resources	4,210,666	4,241,581	4,180,250	4,351,185
Total Resources	\$4,705,230	\$4,729,181	\$4,756,895	\$4,932,585

Expenditures

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Salaries & Wages	\$2,916,776	\$2,861,800	\$2,884,881	\$2,962,400
Employee Benefits	879,574	955,900	939,069	958,800
Operating Expenses	594,881	599,605	621,070	632,305
Capital Outlay	0	0	0	0
Operating Transfers	261,284	259,376	259,375	326,580
Total Expenditures	\$4,652,515	\$4,676,681	\$4,704,395	\$4,880,085

Personnel

	2009-10 Budget	2010-11 Budget	2011-12 Budget	2012-13 Budget
Service/Maintenance	1.00	1.00	1.00	1.00
Office/Clerical	6.00	6.00	6.00	6.00
Technical	8.00	8.00	8.00	8.00
Sworn Personnel	40.00	39.00	39.00	39.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	4.00	5.00	5.00	5.00
Temporary/Seasonal	1.73	1.73	1.73	1.73
Total Personnel	60.73	60.73	60.73	60.73

Major Budget Changes

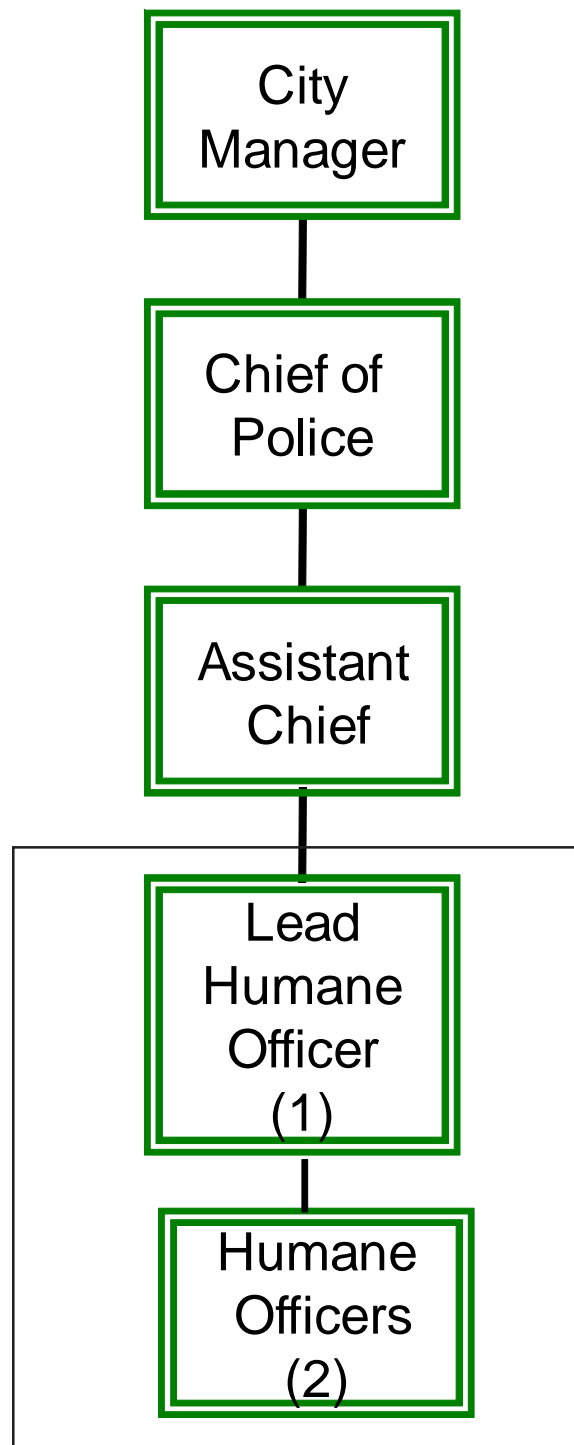
Salaries and benefits have increased by \$103,500; Equipment Replacement has increased by \$67,204 for the purchase of radios, eoc audio/video equipment, and mobile digital video

POLICE - 2200

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Salaries & Wages				
Service/Maintenance	\$27,002	\$26,000	\$26,607	\$26,600
Office/Clerical	189,940	187,800	129,370	129,600
Technical	283,378	281,300	351,236	349,300
Sworn Personnel	1,947,287	1,917,300	1,944,511	1,997,700
Management/Supervision	323,891	306,200	308,646	316,000
Temp/Seasonal	36,528	43,200	44,511	43,200
	2,808,026	2,761,800	2,804,881	2,862,400
Overtime	108,750	100,000	80,000	100,000
Group Insurance				
Health	216,876	237,200	237,731	243,700
Life	3,974	7,100	7,953	7,100
Dental	18,181	19,800	20,529	21,200
Long Term Disability	9,085	12,700	11,159	13,100
	248,116	276,800	277,372	285,100
Employee Benefits				
Social Security	219,237	217,200	218,658	224,800
Retirement	381,816	401,300	405,617	410,100
Tuition Reimbursement	2,982	2,500	2,500	2,500
Workers Compensation	27,423	58,100	34,922	36,300
	631,458	679,100	661,697	673,700
Professional Service Fees				
Physician Examination	3,412	1,500	1,500	1,500
Psychological Examination	200	250	250	250
Volunteer Benefits	913	1,000	960	1,200
Forensic Testing	505	2,500	2,500	2,500
	5,030	5,250	5,210	5,450
Water & Sewer	542	550	550	550
Maintenance & Repair				
Buildings	27,276	7,500	9,000	10,000
Heating & Air Conditioning	2,827	5,000	5,000	7,500
Vehicles	65,133	40,000	55,000	40,000
Equipment	3,465	4,000	4,000	4,000
Radios	2,566	3,000	3,000	3,000
Furniture & Fixtures	470	750	750	750
Maintenance Contract	107,532	126,860	133,665	138,120
	\$209,269	\$187,110	\$210,415	\$203,370

POLICE - 2200

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Rental - Vehicle & Equipment	\$3,444	\$6,000	\$675	\$6,000
Insurance				
Property	8,329	8,815	9,125	9,125
Liability	38,279	42,735	40,000	34,115
Fidelity	300	0	0	0
	46,908	51,550	49,125	43,240
Communication	63,348	60,000	60,000	60,000
Advertising	55	0	0	0
Training	97	6,625	6,625	13,475
Travel	1,250	4,250	4,500	4,250
Dues & Memberships	1,872	1,620	1,620	1,720
General Supplies				
Office	10,416	15,000	15,000	15,000
Wearing Apparel	22,656	20,000	20,000	20,000
Gasoline & Diesel	119,402	104,900	126,600	127,000
Operating	31,020	50,000	40,000	50,000
Photography	1,006	2,000	1,500	2,000
Firing Range	7,987	8,000	8,000	8,000
Community Policing	4,975	5,000	5,000	5,000
Detention Facility	2,307	5,000	4,000	5,000
Crime Lab	10,202	10,000	10,000	10,000
Cleaning	3,901	4,000	4,000	4,000
	213,872	223,900	234,100	246,000
Electricity & Natural Gas	47,937	51,250	46,750	46,750
Books & Periodicals	1,257	1,500	1,500	1,500
Capital Outlay	0	0	0	0
Operating Transfers				
Equipment Replacement	261,284	259,376	259,375	326,580
Unemployment Insurance	0	0	0	0
	261,284	259,376	259,375	326,580
Total Police	\$4,652,515	\$4,676,681	\$4,704,395	\$4,880,085



The outlined portion of this organizational chart represents those positions budgeted within this department.

Program Description

The Humane Department is responsible for the enforcement of the Animal Control Ordinances and the investigation and resolution of possible rabies exposure.

PUBLIC SAFETY

Humane - 2500

FY11-12 ACCOMPLISHMENTS

Vision Element:	Enhance Quality of Life
Objective:	Improve the safety of our citizens
Accomplished:	Gave presentations to schools regarding animal safety. Held the SPCA camp and presented wildlife program at Brazosport College's Kids College program.
Accomplished:	Continued efforts to reduce the feral cat population through trapping programs.
Accomplished:	Continued to educate citizens on humane resolutions for wildlife.
Accomplished:	Addressed the overwhelming spread of canine distemper virus and mange infecting local wildlife by notifying citizens and euthanized (distemper) or vaccinated (mange/ parasites) infected wildlife.

FY12-13 GOALS & OBJECTIVES

Vision Element:	Enhance Quality of Life
Objective:	Continue to Enhance the safety of our citizens
Goal:	Continue to promote animal safety and humane treatment through education. Continue to educate citizens about animal viruses and how to control the spread of certain viruses.
Departmental Goal:	Promote spay/neuter clinice and pet licensing.
Departmental Goal:	Continue to decrease feral cat colonies.

PUBLIC SAFETY

Humane - 2500

DEPARTMENT STANDARDS

- 1 Enforce all animal related City Ordinances and State Laws.
- 2 Respond to all calls within a timely manner and prioritizing call.
- 3 Investigate all animal bites, compose reports and enforce quarantine requirements.
- 4 Investigate animal cruelty complaints to ensure that all animals receive adequate care and complete the proper reports.

PROGRAM MEASURES

	2010-11	2011-12	2011-12	2012-13
	Actual	Budget	Estimated	Proposed
1 Animals collected	781	950	960	1000
2 Citations/warnings	102	400	120	200
3 Animal bites reported	19	40	30	40
4 Calls for service	4,131	4,500	3,500	4,000
5 Feral cats captured	363	450	200	250

HUMANE - 2500

<i>Resources</i>	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
General Resources	265,235	271,256	271,885	273,115
<i>Total Resources</i>	\$265,235	\$271,256	\$271,885	\$273,115

<i>Expenditures</i>	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Salaries & Wages	\$93,201	\$94,000	\$94,000	\$95,300
Employee Benefits	34,842	36,500	36,500	36,300
Operating Costs	128,806	132,370	133,000	133,130
Operating Transfers	8,386	8,386	8,385	8,385
<i>Total Expenditures</i>	\$265,235	\$271,256	\$271,885	\$273,115

<i>Personnel</i>	2009-10 Budget	2010-11 Budget	2011-12 Budget	2012-13 Budget
Service/Maintenance	3.00	3.00	3.00	3.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
<i>Total Personnel</i>	3.00	3.00	3.00	3.00

Major Budget Changes

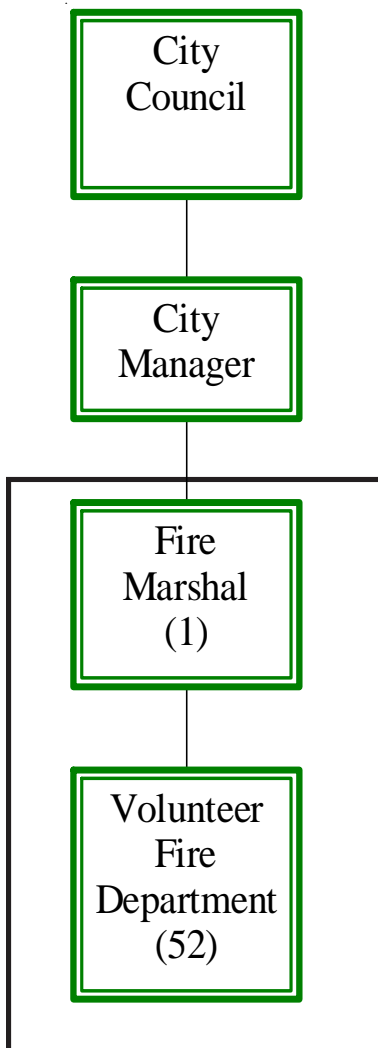
No major budget changes.

HUMANE - 2500

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Salaries & Wages				
Service/Maintenance	\$90,179	\$91,500	\$91,500	\$92,800
	90,179	91,500	91,500	92,800
Overtime	3,022	2,500	2,500	2,500
Group Insurance				
Health	11,967	12,100	12,100	12,400
Life	258	400	400	400
Dental	993	1,000	1,000	1,100
Long Term Disability	372	400	400	400
	13,590	13,900	13,900	14,300
Employee Benefits				
Social Security	7,179	7,200	7,200	7,300
Retirement	12,459	13,400	13,400	13,400
Workers Compensation	1,614	2,000	2,000	1,300
	21,252	22,600	22,600	22,000
Shelter Management	112,475	111,075	111,075	111,075
Maintenance & Repair	4,867	2,500	2,500	2,500
Insurance				
Property	3,543	3,670	4,040	4,040
Liability	672	750	1,635	715
	4,215	4,420	5,675	4,755
Communication	1,207	1,500	1,500	1,500
Training	525	1,725	1,000	750
Travel	\$573	\$1,000	\$500	\$500
General Supplies				
Office	154	150	150	150
Wearing Apparel	108	1,000	1,000	1,000
Gasoline & Diesel	7,251	7,000	8,600	8,800
Operating	2,298	4,500	3,500	4,600
	9,811	12,650	13,250	14,550

HUMANE - 2500

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Capital Outlay	0	0	0	0
Operating Transfers				
Equipment Replacement	8,386	8,386	8,385	8,385
Unemployment Insurance	0	0	0	0
	8,386	8,386	8,385	8,385
Total Humane	\$270,102	\$273,756	\$274,385	\$275,615



Program Description

The City's Volunteer Fire Department is responsible for staffing two (2) fire stations and providing fire fighting activities 24 hours a day, 365 days a year. Fire prevention activities include fire inspection, fire code enforcement, fire safety education and fire investigation. This department is staffed by 49 volunteers and one paid full-time Fire Marshal.

PUBLIC SAFETY

Fire - 2300

FY11-12 ACCOMPLISHMENTS

Vision Element: Enhance Quality of Life
Objective: Improve Safety of Citizens
Accomplishment: Received a grant from Texas Forestry Service in the amount of \$78,000 for the purchase of a new brush truck.
Received notification from Wal-Mart that a grant request has been approved in the amount of \$2,000 for Stove Top FireStop extinguishers and smoke detectors.

FY12-13 GOALS & OBJECTIVES

Vision Element: Enhance Quality of Life
Objective: Improve the Safety of our Citizens
Goal: Install Stovetop Firestop Venthoods or another comparable device for the elderly and others in the community with needs.

PUBLIC SAFETY

Fire - 2300

DEPARTMENT STANDARDS

- 1 Conduct 100 public relations events a year.
- 2 Maintain a good response time of at least 7.5 minutes.
The fire department response time is the time from when the customer calls 911 requesting help, till the first fire apparatus arrives on scene.
- 3 Maintain a minimum of 50 volunteers.

PROGRAM MEASURES

	2010-11	2011-12	2011-12	2012-13
	Actual	Budget	Estimated	Proposed
1 Total volunteer members	45	50	50	50
2 Emergency calls	502	550	550	570
3 Investigations	17	15	15	20
4 Average response time on fire calls received to arrival scene (minutes)	5.42	8.0	6.5	7.0
5 Commercial Fire Safety Inspections	341	350	350	350
6 Day care center inspections	13	15	13	13
7 Public Education				
a. Number of classes	54	100	60	100
b. Attendance	5,028	5,000	5,000	5,000
8 ISO Rating	4	3	4	4

FIRE - 2300

<i>Resources</i>	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
General Resources	\$663,479	\$708,152	\$695,682	\$759,110
<i>Total Resources</i>	\$663,479	\$708,152	\$695,682	\$759,110

<i>Expenditures</i>	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Salaries & Wages	\$65,774	\$65,700	\$66,171	\$67,400
Employee Benefits	70,242	92,300	90,101	92,300
Operating Expenses	334,508	346,907	336,165	361,930
Operating Transfers	192,955	203,245	203,245	237,480
<i>Total Expenditures</i>	\$663,479	\$708,152	\$695,682	\$759,110

<i>Personnel</i>	2008-09 Budget	2009-10 Budget	2010-11 Budget	2011-12 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	1.00	1.00	1.00	1.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
<i>Total Personnel</i>	1.00	1.00	1.00	1.00

Major Budget Changes

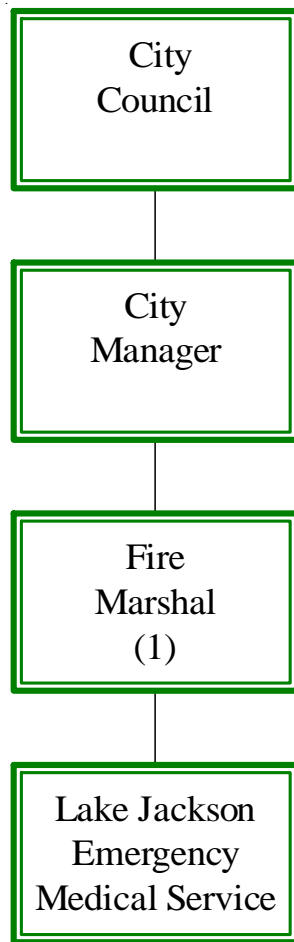
Equipment Replacement increased by \$34,235 from the addition of the new brush truck and radios.

FIRE - 2300

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Salaries & Wages				
Management/Supervision	65,774	65,700	66,171	67,400
	65,774	65,700	66,171	67,400
Group Insurance				
Health	3,989	4,000	4,045	4,100
Life	184	100	169	100
Dental	331	300	349	400
Long Term Disability	265	300	267	300
	4,769	4,700	4,830	4,900
Employee Benefits				
Social Security	5,093	5,000	5,121	5,200
Retirement	8,804	9,400	9,395	9,500
Volunteer Retirement	50,375	72,000	70,000	72,000
Workers Compensation	1,201	1,200	755	700
	65,473	87,600	85,271	87,400
Professional Service Fees				
Physician Examination	60	500	0	0
Volunteer Benefits	25,708	27,000	25,790	27,000
Crime Lab	150	1,500	0	500
Contract Cleaning	12,125	15,040	15,040	11,000
Fire Code Inspections	16,640	17,000	17,000	17,000
	54,683	61,040	57,830	55,500
Water & Sewer	3,364	1,800	1,800	1,800
Maintenance & Repair				
Buildings	17,867	10,000	13,000	13,000
Heating & Air Condition	4,262	4,000	4,000	4,000
Vehicles	54,287	22,000	16,000	22,000
Equipment	721	10,000	5,000	5,000
Radios	4,229	2,500	7,000	10,000
Maintenance Contract	8,852	12,732	12,735	20,875
	90,218	61,232	57,735	74,875
Insurance				
Property	\$34,299	\$36,370	\$38,880	\$38,880
Liability	12,945	14,395	12,620	14,560
	47,244	50,765	51,500	53,440

FIRE - 2300

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Communications	8,861	12,000	15,000	12,000
Training	1,610	11,300	8,000	12,950
Travel	8,838	13,120	12,000	16,800
Other Purchased Services				
Dues & Memberships	3,247	2,950	3,300	3,765
Fireman Banquet	2,300	2,300	2,300	2,300
	5,547	5,250	5,600	6,065
General Supplies				
Office	690	2,300	2,000	2,300
Wearing Apparel	3,550	3,000	3,000	3,000
Program	3,085	3,000	3,000	4,000
Gasoline & Diesel	10,751	13,400	13,200	13,700
Operating	49,980	60,000	60,000	60,000
Photography	1,000	1,000	1,000	1,000
Cleaning	1,815	2,000	2,500	2,500
	70,871	84,700	84,700	86,500
Electricity & Natural Gas	42,326	44,200	40,500	40,500
Books & Periodicals	946	1,500	1,500	1,500
Equipment Replacement	192,955	203,245	203,245	237,480
Total Fire	\$663,479	\$708,152	\$695,682	\$759,110



Program Description

The EMS (Emergency Medical Service, Inc.) Department represents a “split-off” of the Lake Jackson Volunteer Fire Department in 1998-99. The City has contracted with LJEMS to provide ambulance services for the City. LJEMS is a separate organization and there are about 3 volunteers, 11 full-time and 16 part-time paid members in the service. The service is responsible for staffing city provided ambulances.

PUBLIC SAFETY

Emergency Medical Services - 2400

FY11-12 ACCOMPLISHMENTS

Vision Element: Enhance Quality of Life
Objective: Improve the safety of our citizens
Accomplished: Continued the "Fall Prevention/Education Program." It did not have the desired effect this budget year.

FY12-13 GOALS & OBJECTIVES

Vision Element: Enhance the Quality of Life
Objective: Continue to enhance the safety of our citizens
Goal: Replace all cardiac monitors over next two years. Assist city with rotating AED and supplies to ensure they are in working order and pads are not expired.

Vision Element: Enhance Quality of Life
Objective: Improve the safety of our citizens
Goal: Continue "Fall Prevention/Education Program."

PUBLIC SAFETY

Emergency Medical Services - 2400

DEPARTMENT STANDARDS

- 1 Provide on a twenty-four (24) hour per day, seven (7) day per week basis (referred to as "24/7"), emergency medical services within the City, and its extra-territorial jurisdiction, and when equipment and personnel are reasonably available, to its surrounding neighbors. LJEMS will provide these services, duties and obligations in accordance with all applicable state laws or Texas Department of State Health Services regulations.
- 2 Maintain response time less than 5 minutes and 51 seconds 91% of the time in the city limits.
- 3 Respond to every emergency call within Lake Jackson as a MICU capable unit.

PROGRAM MEASURES

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
1 Ambulance calls	2,811	2,700	2,868	2,850
2 Average response time ambulance calls dispatched to arrival at scene (minutes)	51.00	5.9	4.0	4.0
3 Percentage of billing collected	25%	25%	28%	28%
4 Number of volunteers	5	10	2	4
5 Number of stand-by service	19	20	3	10
6 Public Education				
a. Number of classes	23	25	25	25
b. Attendance	373	1000	350	200
7 Fall Calls	268	216	336	400

EMERGENCY MEDICAL SERVICE - 2400

<i>Resources</i>	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
General Resources	\$452,921	\$434,190	\$434,600	\$471,145
<i>Total Resources</i>	\$452,921	\$434,190	\$434,600	\$471,145

<i>Expenditures</i>	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Salaries & Wages	\$0	\$0	\$0	\$0
Employee Benefits	5,028	11,500	5,300	5,300
Operating Expenses	369,963	366,110	372,720	403,105
Operating Transfers	77,930	56,580	56,580	62,740
<i>Total Expenditures</i>	\$452,921	\$434,190	\$434,600	\$471,145

<i>Personnel</i>	2008-09 Budget	2009-10 Budget	2010-11 Budget	2011-12 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
<i>Total Personnel</i>	0.00	0.00	0.00	0.00

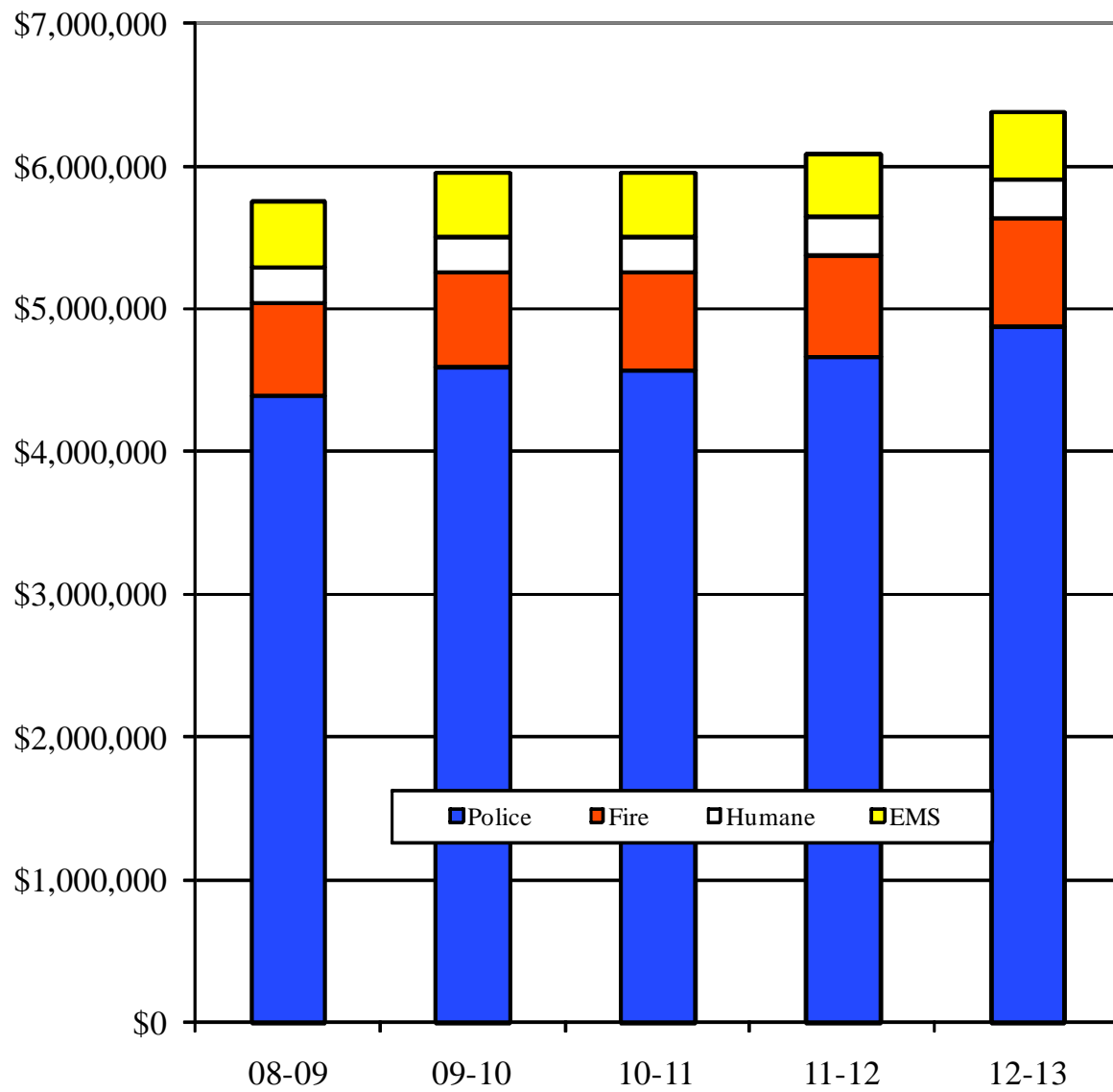
Major Budget Changes

Gasoline & Diesel increased by \$5,800; Equipment Replacement increased by \$6,160 for the purchase of Mobile Dispatch Terminals (MDT).

EMERGENCY MEDICAL SERVICE - 2400

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Retirement Contribution	\$4,800	\$10,000	\$4,800	\$4,800
Retirement Benefits	228	1,500	500	500
EMS Services	337,000	337,000	337,000	337,000
Rental	0	0	0	29,000
Maintenance & Repair Vehicles	15,008	10,000	10,000	10,000
Liability Insurance	1,980	2,210	2,800	3,205
Communication	0	0	1,020	1,200
Gasoline & Diesel	15,975	16,900	21,900	22,700
Equipment Replacement	77,930	56,580	56,580	62,740
Total Emergency Medical Service	\$452,921	\$434,190	\$434,600	\$471,145

Public Safety Expenditures



ENGINEERING



LAKE JACKSON

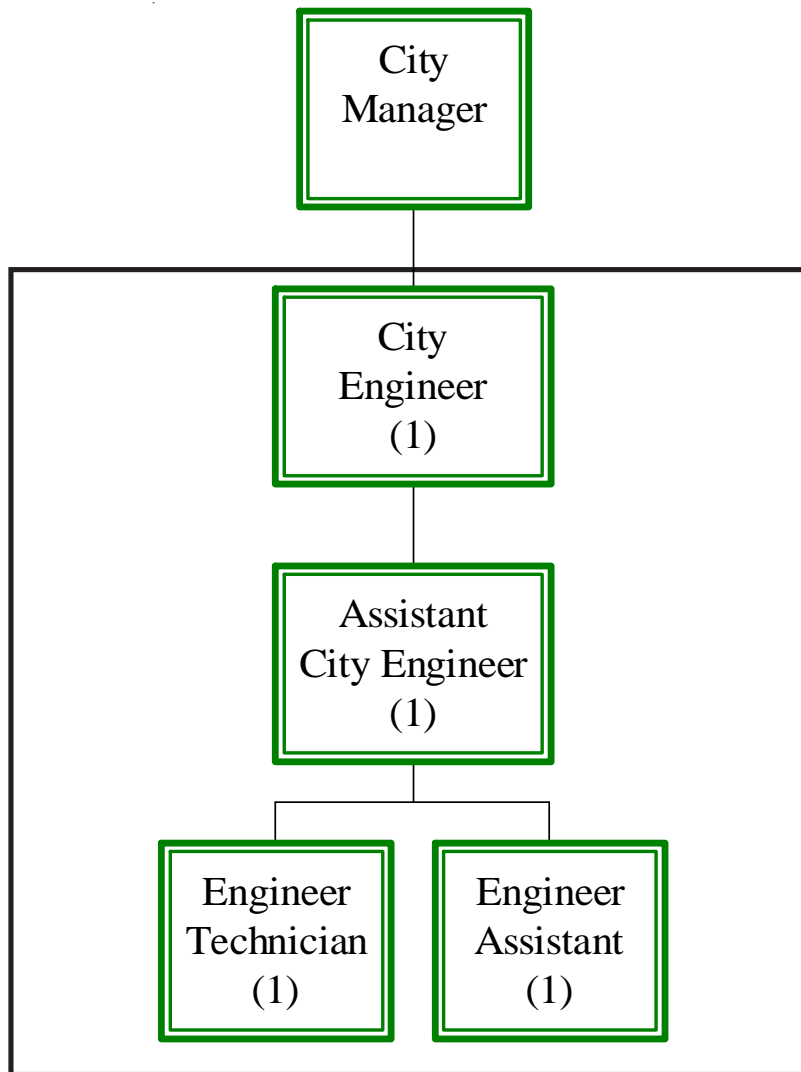
City of Enchantment

City of
Enchantment





Engineering



The outlined portion of this organizational chart represents those positions budgeted within this department.

Program Description

The Engineering Department provides general engineering services for all municipal operations by thorough analysis, investigation and design of plans and specifications, by responsible construction management and by timely inspections and enforcement of regulations and standards. The department is also responsible for storing, maintaining, and updating the mapping, platting, plan and project filing records of the City. In addition, the Department assists citizens, businesses, developers and staff with infrastructure, mapping and regulatory information.

ENGINEERING

Engineering - 1500

FY11-12 ACCOMPLISHMENTS

Vision Element:	Enable Growth and Revitalization
Objective:	Implement downtown revitalization
Accomplished:	Oversaw construction of This Way, Center Way, and portions of That Way and Parking Way.
Accomplished:	Bid, contract, and construct breezeway improvements between This Way and S. Parking Way.
Accomplished:	Coordinated design and engineering of S. Parking Place.
Accomplished:	Facilitated and contracted removal of downtown canopy
Accomplished:	Managed and contracted asbestos abatement and canopy demolition
Vision Element:	Maintain Infrastructure
Objective:	Upgrade infrastructure and facilities
Accomplished:	Designed, bid, contracted and constructed \$1m bond projects - Oak Drive South & S Elm #5 outfall
Objective:	Improve assessment of infrastructure
Accomplished:	Certify database for drainage system inventory for asset management.
Vision Element:	Maintain a Well Managed City
Objective:	Continue implementation of records management
Accomplished:	Began coordination with city secretary for file tree creation.
Vision Element:	Enhance Quality of Life
Objective:	Improve the safety of our citizens
Accomplished:	Designed, bid, contracted, constructed FY11-12 sidewalk program.
	Designed, bid, contracted CDBG ADA Project
	Designed, bid, contracted reconstruction of MacLean Park jogging trail
	Designed, bid, contracted reconstruction of Shy Pond pier.

FY12-13 GOALS & OBJECTIVES

Vision Element:	Enable Growth and Revitalization
Objective:	Implement downtown revitalization
Goal:	Construction manage This Way reserve Segment
	Prepare documents, bid and contract South Parking Place
Objective:	Facility Development of new housing
Goal:	Complete PUD Application
Objective:	Facilitate Development of Airport
Goal:	Assist County in planning extension of utilities as Alden develops
Objective:	Facilitate Development of ETJ
Goal:	Present policy for rural subdivision development
Vision Element:	Maintain Infrastructure
Objective:	Upgrade infrastructure and facilities
Goal:	Design, bid, and contract construction of So Yaupon #4 outfall and Magnolia outfall slope paving.
Goal:	Design, bid, contract remodeling of MacLean Park booth/restrooms
Vision Element:	Enhance Quality of Life
Objective:	Improve Safety of Citizens
Goal:	Design, bid, and contract construction of FY 12-13 sidewalk program
Goal:	Construct 11-12 CDBC ADA projects
Vision Element:	Maintain a Well Managed City
Objective:	Continue Implementation of Records Management
Goal:	Create file tree and introduce scanned map records and begin project file scanning.

ENGINEERING

Engineering - 1500

DEPARTMENT STANDARDS

- 1 Estimate project costs to within 10% of bid amount
- 2 Manage project costs to within 10% of contract amount
- 3 Design/Contract/Manage at least 50% of all street projects annually.

PROGRAM MEASURES

	2010-11	2011-12	2011-12	2012-13
	Actual	Budget	Estimated	Proposed
1 Est. market value (\$) of design eng. fees provided	\$265,000	\$558,000	\$600,000	\$650,000
2 CIP construction (\$) contracted/managed/inspected	\$2,815,000	\$4,255,000	\$3,000,000	3,300,000
3 CIP construction (\$) designed (Office)	\$150,000	\$1,225,000	\$2,875,000	2,000,000
4 CIP construction (\$) reviewed (consultant)	\$223,000	\$500,000	\$613,000	1,830,000

ENGINEERING - 1500

<i>Resources</i>	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
General Resources	\$416,096	\$402,285	\$409,164	\$414,235
<i>Total Resources</i>	\$416,096	\$402,285	\$409,164	\$414,235

<i>Expenditures</i>	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Salaries & Wages	\$281,612	\$271,900	\$275,539	\$278,600
Employee Benefits	78,304	76,500	79,815	77,400
Operating Expenses	36,975	41,175	41,100	49,675
Capital Outlay	0	0	0	0
Operating Transfers	19,205	12,710	12,710	8,560
<i>Total Expenditures</i>	\$416,096	\$402,285	\$409,164	\$414,235

<i>Personnel</i>	2009-10 Budget	2010-11 Budget	2011-12 Budget	2012-13 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	2.00	2.00	2.00	2.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	1.00	1.00	1.00	1.00
Management/Supervision	1.00	1.00	1.00	1.00
Temporary/Seasonal	0.29	0.29	0.29	0.29
<i>Total Personnel</i>	4.29	4.29	4.29	4.29

Major Budget Changes

Technology increased from \$500 to \$5500 to cover the bi-annual GIS aerial phototgraphs.

ENGINEERING - 1500

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Salaries & Wages				
Technical	\$98,734	\$93,800	\$97,270	\$96,300
Professional	68,137	65,500	67,113	67,200
Management/Supervision	104,969	102,100	100,656	104,600
Temp/Seasonal	9,772	10,500	10,500	10,500
	281,612	271,900	275,539	278,600
Group Insurance				
Health	15,956	16,100	16,181	16,500
Life	738	500	680	500
Dental	1,324	1,300	1,397	1,400
Long Term Disability	882	1,200	1,073	1,200
	18,900	19,100	19,331	19,600
Employee Benefits				
Social Security	21,706	19,100	21,256	19,400
Retirement	36,240	37,200	38,480	37,700
Workers Compensation	1,458	1,100	748	700
	59,404	57,400	60,484	57,800
Professional Services				
Physician Examination	468	0	0	0
Technology	4,452	500	500	5,500
	4,920	500	500	5,500
Maintenance & Repair				
Vehicle	1,288	400	400	400
Non-Fleet Equipment	0	500	530	500
Maintenance Contract	12,900	13,585	13,585	17,145
	14,188	14,485	14,515	18,045
Insurance				
Property	968	1,090	1,300	1,130
Liability	1,345	1,500	1,085	1,300
	2,313	2,590	2,385	2,430
Communication	2,260	2,800	2,800	2,800
Training	2,317	3,850	3,850	3,850

ENGINEERING - 1500

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Travel	394	2,700	2,700	2,700
Dues & Memberships	\$1,315	\$1,200	\$1,200	\$1,200
General Supplies				
Office	\$3,794	\$3,500	\$3,500	\$3,500
Gasoline & Diesel	1,068	1,200	1,200	1,200
Fuel - CNG	121	100	200	200
Operating	4,285	8,100	8,100	8,100
	9,268	12,900	13,000	13,000
Books & Periodicals	0	150	150	150
Capital Outlay	0	0	0	0
Operating Transfers				
Equipment Replacement	19,205	12,710	12,710	8,560
Unemployment Insurance	0	0	0	0
	19,205	12,710	12,710	8,560
Total Engineering	\$416,096	\$402,285	\$409,164	\$414,235

PUBLIC WORKS



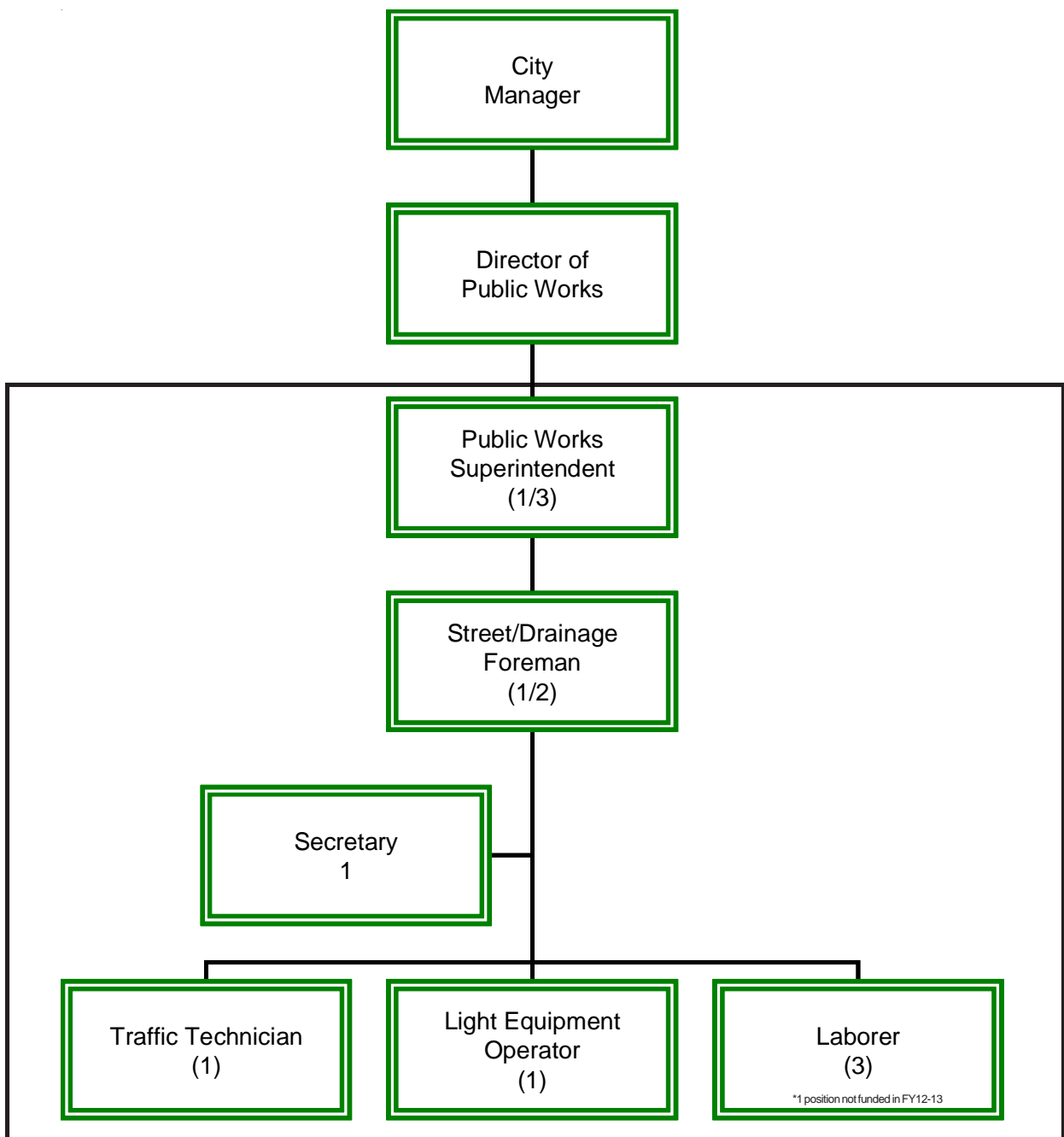
LAKE JACKSON

City of Enchantment

*City of
Enchantment*







The outlined portion of this organizational chart represents those positions budgeted within this department.

Program Description

The Street Department is responsible for maintaining and repairing all public streets and alleys. This department provides preventive maintenance to City streets and makes repairs which are too small to contract. This department is also responsible for all street sweeping and responds after hours to clean up storm damage and fallen trees, etc. In addition, this department is also responsible for the installation, repair and maintenance of 158 signal fixtures located at 15 intersections, 39 flashing school zone lights and 55 crosswalk lights. This responsibility includes street signs, markings and signals.

Public Works

Streets - 2800

FY11-12 ACCOMPLISHMENTS

Vision Element:	Maintain Infrastructure
Objective:	Maintain facilities and equipment
Accomplished:	Complete 1,000 man hours of sidewalk and street maintenance (replacement) projects.
Accomplished:	Added 27 flashing school zone lights
Objective:	Improved assessment of infrastructure
Accomplished:	Maintained condition assessment by assessing 100% of city maintained sidewalks.
Accomplished:	Maintained condition assessment by assessing 20% of city maintained streets.
Accomplished:	Completed 20 lane miles of joint sealant repairs
Accomplished:	Completed 1,000 lane feet of street panel replacement
Accomplished:	Renewed pavement markings at all intersections on Oyster Creek and Dixie Dr and lane delineators on selected arterial streets.
Accomplished:	Developed prioritized list of street and sidewalk maintenance projects.
Accomplished:	Developed sign retroreflectivity program (unfunded federal mandate)

FY12-13 GOALS & OBJECTIVES

Vision Element:	Maintain Infrastructure
Objective:	Maintain facilities and equipment
Goal:	Complete 1,500 man hours of sidewalk and street maintenance (replacement) projects.
Goal:	Complete 600 lane fee of street panel replacements
Goal:	Renew school zone markings, directional arrows and lane delineators on selected arterial streets
Objective:	Improved assessment of infrastructure
Goal:	Prioritize list of street and sidewalk maintenance projects.
Goal:	Continue sign retroreflectivity program (unfunded federal mandate).
Departmental Goal:	Achieve the departments goal of working 365 days without lost time accident, injury or other significant loss.

Public Works

Streets - 2800

DEPARTMENT STANDARDS

- 1 Replace joint sealant on a 15-year schedule
- 2 Sweep residential streets 4 times annually/downtown twice weekly
- 3 Service all traffic signals monthly

PROGRAM MEASURES

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
1 Hours spent re-striping/painting streets annually	363	400	400	400
2 Delineators and buttons installed	675	500	500	500
3 Hours spent installing delineators and buttons	153	125	125	125
4 Signs fabricated and installed	268	300	250	300
5 Percent of signals serviced monthly	35%	95%	95%	95%
6 Percent of residential streets swept four times annually	55%	100%	100%	100%
7 Percent of downtown area streets swept twice weekly	79%	65%	81%	80%
8 Gutter sweeping (cu. yd.)	2178	2000	2055	2000
9 Number of potholes repaired	665	500	500	500
10 Street Patching (hrs)	804	600	700	700
11 Sidewalks replaced (ln. ft.)	605	550	500	500
12 Concrete Spot Repairs by Contractor (liner lane feet)	0	600	1000	600
13 Sidewalk/Street Replacement (hours)	552	n/a	1000	1500
14 Percent of city maintained sidewalks assessed	9%	100%	100%	100%
15 Percent of city maintained streets assessed	2%	20%	20%	20%

STREET - 2800

<i>Resources</i>	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
General Resources	\$867,336	\$981,685	\$931,632	\$992,310
<i>Total Resources</i>	\$867,336	\$981,685	\$931,632	\$992,310

<i>Expenditures</i>	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Salaries & Wages	\$210,427	\$226,500	\$179,476	\$228,800
Employee Benefits	63,173	89,700	63,236	87,700
Operating Expenses	480,366	551,495	558,430	575,510
Capital Outlay	0	0	16,500	0
Operating Transfers	113,370	113,990	113,990	100,300
<i>Total Expenditures</i>	\$867,336	\$981,685	\$931,632	\$992,310

<i>Personnel</i>	2009-10 Budget	2010-11 Budget	2011-12 Budget	2012-13 Budget
Service/Maintenance	4.00	4.00	4.00	4.00
Office/Clerical	1.00	1.00	1.00	1.00
Technical	1.00	1.00	1.00	1.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.83	0.83	0.83	0.83
Temporary/Seasonal	0.00	0.00	0.00	0.00
<i>Total Personnel</i>	6.83	6.83	6.83	6.83

Major Budget Changes

Maintenance and Repair increased by \$15,000 to purchase materials for the replacement of failed concrete street panels and sidewalks by city forces; Street signs increased by \$10,000 to implement a sign retroreflectivity program as required by Federal and State rules.

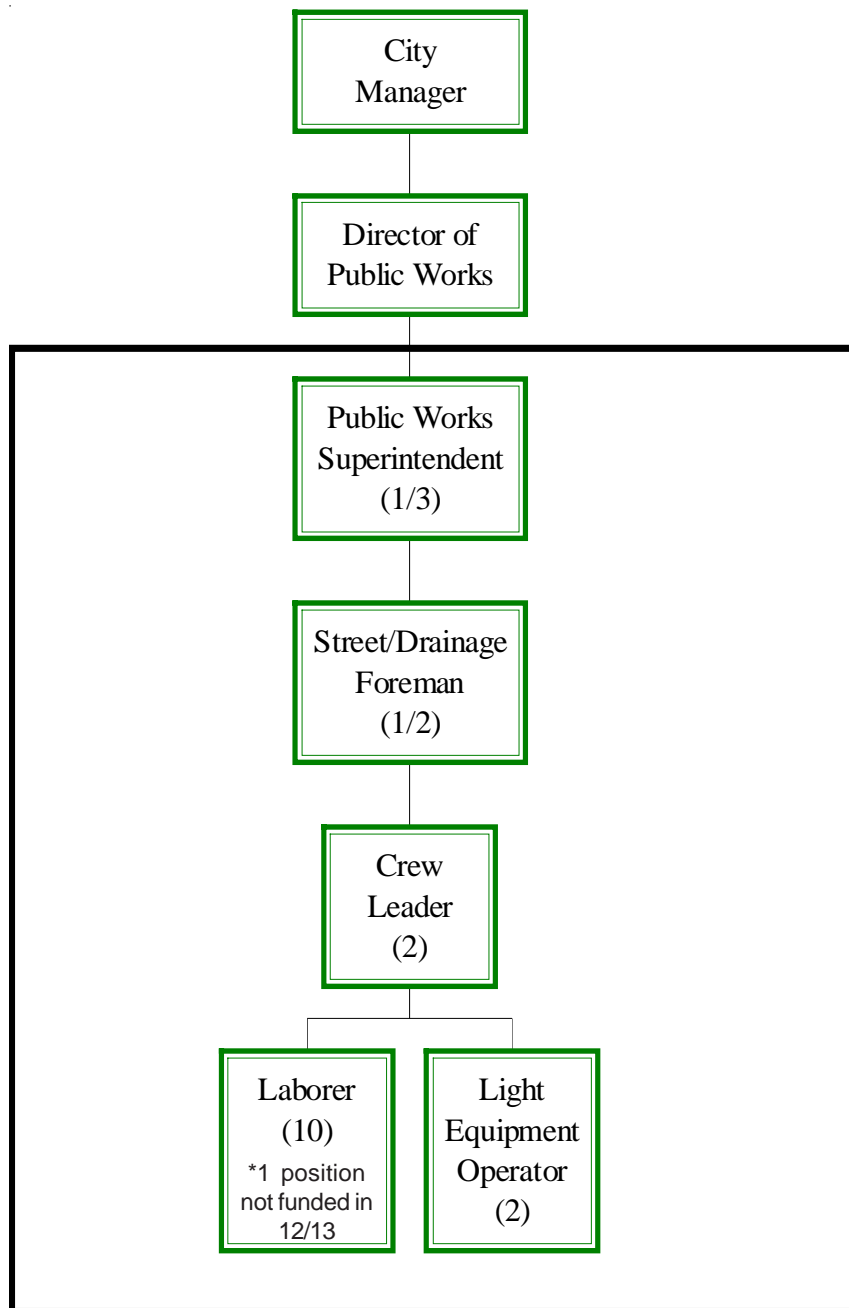
STREETS - 2800

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Salaries & Wages				
Service/Maintenance	\$57,043	\$107,300	\$58,134	\$107,700
Clerical	\$28,861	\$28,000	\$27,751	\$28,700
Technical	31,401	30,200	30,863	30,900
Management/Supervision	48,832	49,000	50,728	49,500
	166,137	214,500	167,476	216,800
Overtime	12,126	12,000	12,000	12,000
Contract Labor	32,164	0	0	0
Group Insurance				
Health	19,221	27,500	19,538	28,200
Life	476	900	555	900
Dental	1,595	2,300	1,687	2,500
Long Term Disability	680	1,000	684	1,000
	21,972	31,700	22,464	32,600
Employee Benefits				
Social Security	13,042	17,300	12,587	17,500
Retirement	23,848	32,200	24,651	32,100
Workers Compensation	4,311	8,500	3,534	5,500
	41,201	58,000	40,772	55,100
Professional Service Fees				
Drug Testing	214	200	200	200
Vinyl Street Painting	24,949	25,000	25,000	25,000
Street Joint Program	18,244	50,000	50,000	50,000
Pavement Improvement Program	80,000	80,000	80,000	80,000
	123,407	155,200	155,200	155,200
Maintenance & Repair				
Street System	22,923	25,000	35,000	40,000
Traffic Signals	5,561	8,000	13,000	13,000
Vehicles	16,398	24,000	16,000	18,000
Maintenance Contracts	647	1,315	470	1,410
	45,529	58,315	64,470	72,410
Insurance				
Property	263	630	495	795
Liability	4,221	3,950	3,430	3,990
	\$4,484	\$4,580	\$3,925	\$4,785

STREETS - 2800

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Rental - Equipment	\$18	\$0	\$0	\$0
Communications	917	1800	1600	1800
Training	1,562	2,000	1,550	2,000
Travel	831	400	400	400
General Supplies				
Office	1,211	1,000	1,000	1,000
Wearing Apparel	1,049	1,200	1,200	1,200
Gasoline & Diesel	18,907	19,500	19,900	20,900
Fuel - CNG	545	500	1,185	815
Operating	6,347	10,000	8,000	10,000
Street Signs	12,081	35,000	40,000	45,000
	40,140	67,200	71,285	78,915
Electricity	263,478	262,000	260,000	260,000
Capital Outlay	0	0	16,500	0
Operating Transfers				
Equipment Replacement	113,370	113,990	113,990	100,300
Unemployment Insurance	0	0	0	0
	113,370	113,990	113,990	100,300
Total Streets	\$867,336	\$981,685	\$931,632	\$992,310

Drainage



The outlined portion of this organizational chart represents those positions budgeted within this department.

Program Description

The Drainage Department is responsible for the repair and maintenance of all drainage ways and related facilities in the City. Routine daily activities include mowing, cleaning, and dredging of unimproved channels and bar ditches, and the removal of debris from culverts, inlets, and drain gates. Special projects performed include reshaping of unimproved channels, the construction of inlets, installation of underground drainage, and the open drainage way weed control program. This department also supplies manpower for numerous special projects in other areas/departments such as right of way clearing, building maintenance, electrical work, and other tasks as the need arises. The Drainage department also assists the Sanitation department during peak periods, particularly with large/heavy trash pick up.

Public Works Drainage - 2900

FY11-12 ACCOMPLISHMENTS

Vision Element: Maintain Infrastructure
Objective: Improve assessment of infrastructure
Accomplished: Updated condition assessment for 20% of open ditches for siltation, ponding, and sloughing.
Accomplished: Collected field data for mapping of storm sewer system.

Objective: Maintain facilities and equipment
Accomplished: Bid and award Anchusa ditch renewal as approved in bond package.
Accomplished: Bid and award upper slave ditch renewal as approved in bond package.

Department Project:
Accomplished: Assisted utility department by repairing 351 residents yards following water leak leak repairs.

FY12-13 GOALS & OBJECTIVES

Vision Element: Maintain Infrastructure
Objective: Maintain facilities and equipment
Goal: Administer construction of Anchusa ditch renewal as approved in bond package.
Goal: Administer construction of upper slave ditch renewal as approved in bond package.

Department Project:
Goal: Achieved the departments goal of working 365 days without a lost time accident, injury, or other significant loss.

Public Works

Drainage - 2900

DEPARTMENT STANDARDS

- 1 Assist Brazoria County Mosquito Control District during major outbreaks.
- 2 Mow open ditches 5 times per year.
- 3 Update condition assessment for 20% of open ditches for siltation, ponding and sloughing.

PROGRAM MEASURES

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
1 Open drainways maintained mowing (hours)	8,637	9,500	9,000	9,500
2 Mowing frequency of major ditches (times/year)	5	5	5	5
3 Channels reshaped by city crews (ln. ft.)	2,230	2,000	2,500	2,500
4 Drainage improvements (contract \$)	\$ 74,319	\$ 70,000	\$ 70,000	\$ 70,000
5 Herbicide weed control (hours)	83	250	250	250
6 Culvert flow lines cleaned (feet)	0	600	600	600
7 Culverts and inlets cleaned of debris (each)	117	1,000	15,000	1,200
8 Number of special projects completed	180	150	200	200
9 Mosquito control (manhours)	109	600	380	600
10 Drainage maintenance projects (manhours)	4,756	2,000	2,500	2,500
11 Percent of open ditches assessed	0%	20%	20%	20%
12 Percent of inlet & junction boxes inventoried	0%	20%	95%	20%

DRAINAGE - 2900

<i>Resources</i>	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
General Resources	\$707,824	\$869,175	\$778,094	\$900,610
<i>Total Resources</i>	\$707,824	\$869,175	\$778,094	\$900,610

<i>Expenditures</i>	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Salaries & Wages	\$371,532	\$454,300	\$410,702	\$466,600
Employee Benefits	135,286	174,000	146,077	174,100
Operating Expenses	152,446	195,885	176,325	196,675
Capital Outlay	0	0	0	0
Operating Transfers	48,560	44,990	44,990	63,235
<i>Total Expenditures</i>	\$707,824	\$869,175	\$778,094	\$900,610

<i>Personnel</i>	2009-10 Budget	2010-11 Budget	2011-12 Budget	2012-13 Budget
Service/Maintenance	14.00	14.00	14.00	14.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.83	0.83	0.83	0.83
Temporary/Seasonal	0.89	0.89	0.89	0.89
<i>Total Personnel</i>	15.72	15.72	15.72	15.72

Major Budget Changes

Equipment replacement increased by \$18,245 due to the purchase of a new mini-trac hoe (\$7,990); replacement radios (\$2,450); replacement of a pick-up (\$3,860); and the purchase of three new slopemowers (\$4,100).

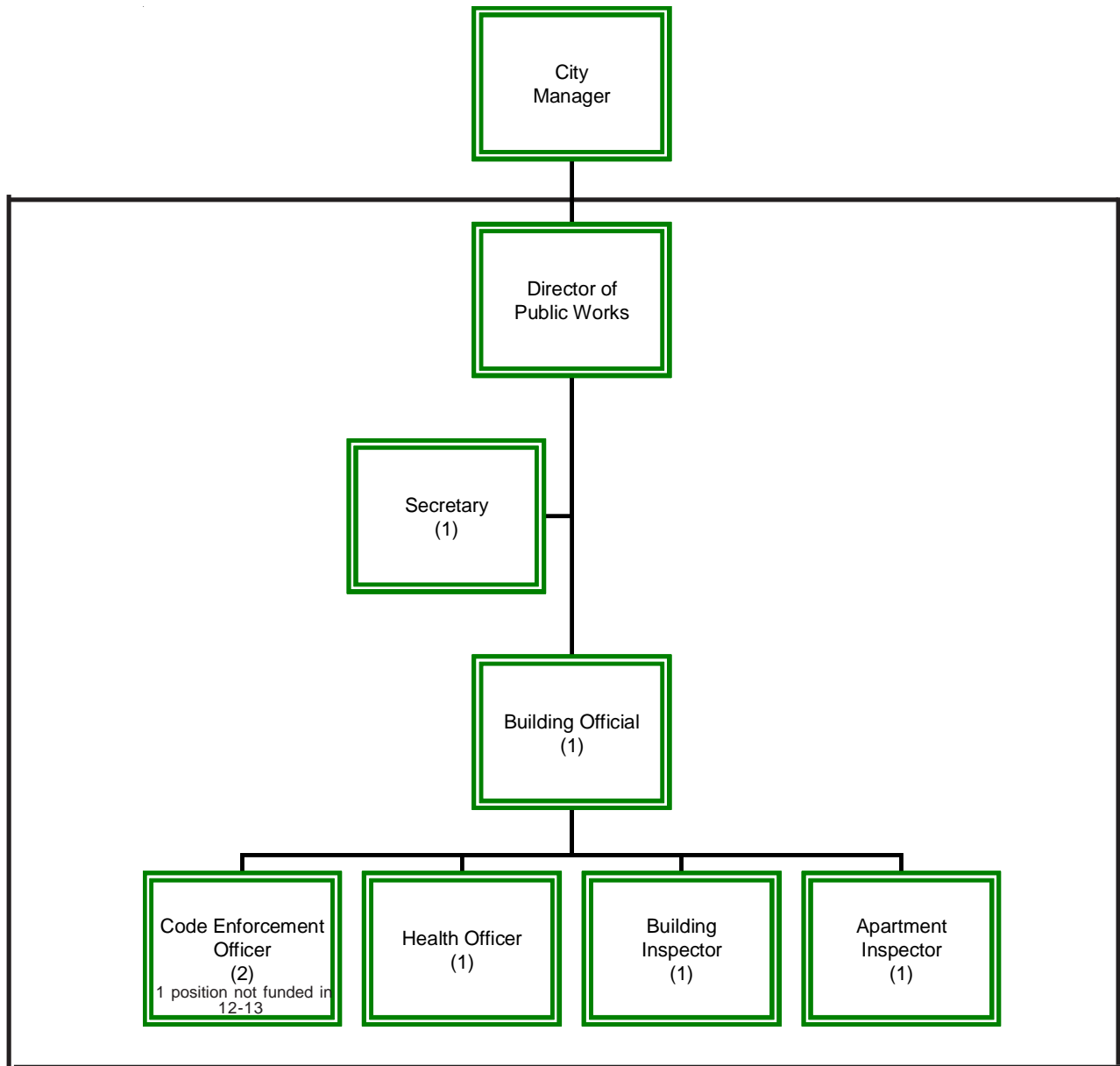
DRAINAGE - 2900

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Salaries & Wages				
Service/Maintenance	\$301,330	\$366,800	\$321,474	\$378,600
Management/Supervision	48,059	49,000	50,728	49,500
Temp/Seasonal	3,266	13,500	13,500	13,500
	352,655	429,300	385,702	441,600
Overtime	18,877	25,000	25,000	25,000
Contract Labor	0	0	8,000	0
Group Insurance				
Health	46,561	55,600	47,854	57,100
Life	540	1,800	1,288	1,800
Dental	3,807	4,600	4,132	5,000
Long Term Disability	1,216	3,400	1,516	3,500
	52,124	65,400	54,790	67,400
Employee Benefits				
Social Security	28,691	34,700	29,854	35,700
Retirement	49,514	62,800	55,017	63,600
Workers Compensation	4,957	11,100	6,416	7,400
	83,162	108,600	91,287	106,700
Professional Service Fees				
Physician Examination	2,060	1,800	500	1,800
Drainage Maintenance Program	74,319	70,000	70,000	70,000
Contract Mowing	7,157	15,000	15,000	15,000
Stormwater Program	7,671	8,000	8,000	8,000
	91,207	94,800	93,500	94,800
Maintenance & Repair				
Drainage System	443	10,000	5,000	10,000
Vehicles	21,416	25,000	20,000	25,000
	21,859	35,000	25,000	35,000
Rental - Equipment	-138	200	0	0
Insurance				
Property	1,809	2,035	1,975	1,975
Liability	2,908	3,250	3,000	3,000
	\$4,717	\$5,285	\$4,975	\$4,975

DRAINAGE - 2900

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Training	1,874	1,800	1,800	1,800
General Supplies				
Office	368	500	400	400
Wearing Apparel	4,977	6,000	6,000	6,000
Gasoline & Diesel	16,362	16,800	18,000	18,000
Fuel - CNG	388	500	650	700
Operating	7,496	10,000	10,000	10,000
Chemicals	3,336	25,000	16,000	25,000
	32,927	58,800	51,050	60,100
Capital Outlay	0	0	0	0
Operating Transfers				
Equipment Replacement	48,560	44,990	44,990	63,235
Unemployment Insurance	0	0	0	0
	48,560	44,990	44,990	63,235
Total Drainage	\$707,824	\$869,175	\$786,094	\$900,610

Code Enforcement/ Building Inspection



The outlined portion of this organizational chart represents those positions budgeted within this department.

Program Description

This Department insures that all land uses conform to the comprehensive land use plan and zoning ordinances, and that all construction in Lake Jackson meets all codes adopted by the City. The Department provides a variety of direct services which include plan review, permit issuance, inspections, enforcement of related codes and ordinances and consultation with architects, engineers, contractors, homeowners, and citizens planning any construction within the City. Also, this Department insures that all housing meets minimum housing code standards and helps provide for upgrading or removal of substandard buildings. Code Enforcement is responsible for policing uncontrolled growth of weeds, accumulation of rubbish, and unsightliness caused by junked/abandoned vehicles in public view, signs and various nuisances. The Health Officer inspects food and daycare establishments, pool, and other health related issues. All Multi Family Complexes are inspected to ensure minimum housing standards, and to provide excellent quality of life for all Lake Jackson citizens.

Public Works

Inspections/Code Enforcement - 3300

FY11-12 ACCOMPLISHMENTS

Vision Element:	Enable growth & revitalization
Objective:	Decreased the number of residential structures that do not meet minimum housing standards
Accomplishment:	Had repaired and/or demolished five residential properties
Accomplishment:	Reviewed permitting process and requirements for new and remodeling of both residential and commercial structures.
Vision Element:	Maintain a Well Managed City
Objective:	Hire and retain qualified employees
Accomplishment:	Cross trained an employee to provide back up for health, code enforcement, plans review, apartment inspector, and building inspections.
Vision Element:	Enhance Quality of Life
Objective:	Improve the safety of our citizens
Accomplishment:	Reviewed and adopted changes as needed in the health ordinance.

FY12-13 GOALS & OBJECTIVES

Vision Element:	Enable growth & revitalization
Objective:	Reduce number of residential structures that do not meet minimum housing standards
Goal:	Secure and inspect substandard structures as needed and if in imminent danger take to Dangerous Structure Determination Board (DSDB) for abatement of the nuisance.
Vision Element:	Maintain a Well Managed City
Objective:	Hire and Retain Qualified Employees
Goal:	Continue to cross train employees to provide back up for health, code enforcement, plans review, apartment inspector, and building inspections.
Vision Element:	Enhance Quality of Life
Objective:	Improve Safety of our Citizens
Goal:	Review and prepare for possible adoption of the latest building codes and or changes needed to the building codes.

Public Works

Inspections/Code Enforcement - 3300

DEPARTMENT STANDARDS

- 1 Process 90% of residential applications/plans in 4 work days.
- 2 Process 80% of commercial application/plans in 15 work days.
- 3 Provide Weekend Inspections on an Emergency Basis 100% of the time.
- 4 Provide Call-In Inspections within 24 hours 100% of the time.
- 5 Obtain a 90% compliance rate on junk/abandon vehicle violations within 45 days.
- 6 Obtain a 90% compliance rate on weed ordinance violations within 30 days.
- 7 Obtain a 95% compliance rate on accumulation ordinance violations within 30 days.
- 8 Inspect all Low Risk Food Service Establishments at least twice per year. Currently 37
- 9 Inspect all Medium & High Risk Food Service Establishments at least four times per Year Currently 44& 33
- 10 Inspect all Daycare Establishments at least twice per year. Currently 35
- 11 Inspect all Public Pools at Least once per year. Currently 35
- 12 Inspect all (24 complexes, 237 buildings) Multifamily Buildings twice/year.
- 13 Inspect 20% of (2,761) Multifamily Residential Units/year with a modification to current ordinance.

PROGRAM MEASURES

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
1 Permits Issued	2,428	2,300	2,300	2,300
2 Building Inspections	3,954	3,700	3,800	3,800
3 Applications processed.	941	780	800	800
4 Number of customers processed	3,254	3,000	3,000	3,000
5 Residential application/plans processed in 4 work days	85%	90%	90%	90%
6 Commercial applications/plans processed in 15 work days.	76%	80%	80%	80%
7 Call-in inspections made within 24 hours.	100%	100%	100%	100%
8 Compliance rate junk/abandoned vehicle within 45 days.	71%	95%	95%	95%
9 Junk/abandoned vehicle cases.	148	130	130	130
10 Compliance rate on weed ordinance within 30 days.	92%	95%	95%	95%
11 Weed ordinance cases	271	400	400	400
12 Compliance rate on accumulation cases within 30 days	65%	95%	95%	95%
13 Numer of accumulations cases	84	80	80	80
14 Low risk food service inspected twice per year	100%	100%	100%	100%
15 Medium/High risk food service inspected four times/year	92%	100%	100%	100%
16 Daycare establishments inspected twice per year	100%	100%	100%	100%
17 Public pools inspected at least once per year	100%	100%	100%	100%
18 Number of dangerous structures inspected	1	5	1	as needed
19 Multifamily Buildings inspected twice per year (%)	41%	100%	100%	100%
20 Multifamily Residential Units inspected per year (%)	4%	20%	20%	20%

INSPECTIONS/CODE ENFORCEMENT - 3300

<i>Resources</i>	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Building Permits	111,961	75,000	102,570	100,000
Electrical Permits	15,837	14,000	14,760	16,000
Health Licenses	35,965	32,000	35,000	35,000
Sign Permits	2,020	1,800	2,000	2,000
Apartment Fee	67,643	67,000	67,000	62,000
General Resources	300,762	355,185	328,678	345,830
<i>Total Resources</i>	\$534,188	\$544,985	\$550,008	\$560,830

<i>Expenditures</i>	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Salaries & Wages	\$365,716	\$358,200	\$362,166	\$367,400
Employee Benefits	107,365	112,300	113,892	113,900
Operating Expenses	47,537	60,915	60,380	60,265
Capital Outlay	0	0	0	0
Operating Transfers	13,570	13,570	13,570	19,265
<i>Total Expenditures</i>	\$534,188	\$544,985	\$550,008	\$560,830

<i>Personnel</i>	2009-10 Budget	2010-11 Budget	2011-12 Budget	2012-13 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	1.00	1.00	1.00	1.00
Technical	5.00	5.00	5.00	5.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	2.00	2.00	2.00	2.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
<i>Total Personnel</i>	8.00	8.00	8.00	8.00

Major Budget Changes

Equipment Replacement has increased by \$5,695 due to the replacement of a pick up and the purchase of radios.

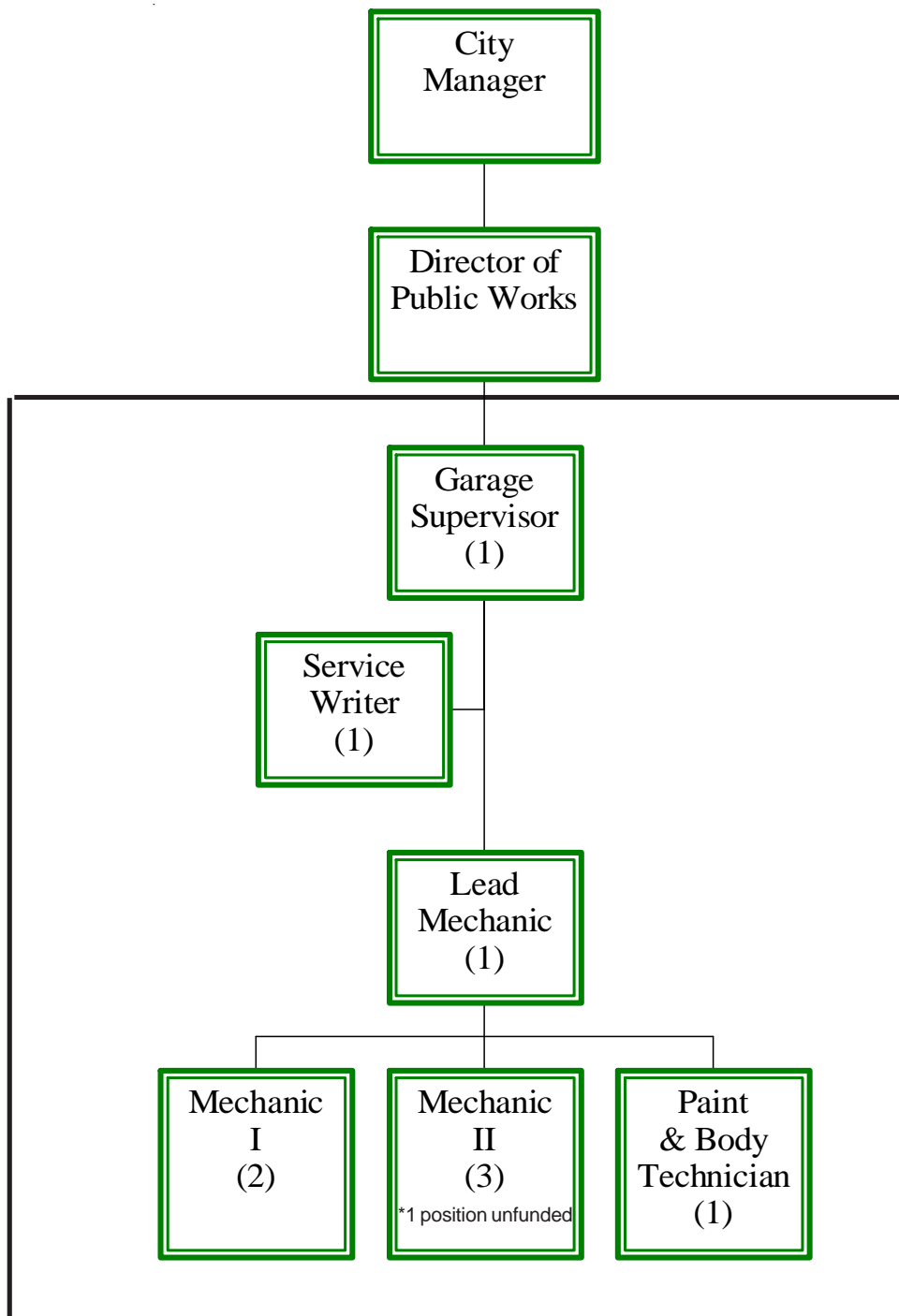
CODE ENFORCEMENT/BUILDING INSPECTION - 3300

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Salaries & Wages				
Office/Clerical	\$30,610	\$28,900	\$29,647	\$29,700
Technical	166,992	162,600	167,209	166,800
Management/Supervision	165,209	164,700	163,310	168,900
	362,811	356,200	360,166	365,400
Overtime	2,905	2,000	2,000	2,000
Group Insurance				
Health	25,549	28,100	28,316	28,900
Life	529	800	1,008	800
Dental	2,096	2,300	2,445	2,500
Long Term Disability	1,459	1,700	1,474	1,800
	29,633	32,900	33,243	34,000
Employee Benefits				
Social Security	27,379	26,800	27,442	27,300
Retirement	48,915	51,000	52,129	51,600
Workers Compensation	1,438	1,600	1,078	1,000
	77,732	79,400	80,649	79,900
Professional Service Fees				
Printing	565	1,000	1,000	1,000
Inspections	0	5,000	4,000	5,000
	565	6,000	5,000	6,000
Cleaning Services				
Lot Mowing	6,926	9,000	9,000	9,000
Health Related	5,579	1,000	1,000	1,000
	12,505	10,000	10,000	10,000
Maintenance & Repair				
Vehicles	3,764	5,000	4,000	5,000
Maintenance Contract	1,225	1,315	1,315	2,520
	4,989	6,315	5,315	7,520
Insurance				
Property	1,161	1,305	1,355	1,355
Liability	2,257	2,520	4,455	2,315
	\$3,418	\$3,825	\$5,810	\$3,670

CODE ENFORCEMENT/BUILDING INSPECTION - 3300

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Communications	\$3,351	\$5,000	\$5,000	\$3,000
Training	2,306	3,575	3,475	3,475
Travel	1,514	3,675	3,375	3,375
Dues & Memberships	1,197	1,825	1,825	1,825
Recording Fees	947	1,200	1,200	1,200
Condemnation & Demolition	722	1,000	750	1,000
General Supplies				
Office	7,560	7,500	7,500	7,500
Wearing Apparel	1,042	1,000	750	1,000
Gasoline & Diesel	886	1,500	1,400	1,600
Fuel - CNG	1,934	1,700	2,180	2,300
Operating	4,409	5,500	5,500	5,500
Photography	0	300	300	300
	15,831	17,500	17,630	18,200
Books & Periodicals	192	1,000	1,000	1,000
Capital Outlay	0	0	0	0
Operating Transfers				
Equipment Replacement	13,570	13,570	13,570	19,265
Unemployment Insurance	0	0	0	0
	13,570	13,570	13,570	19,265
Total Enforcement/Inspection	\$534,188	\$544,985	\$550,008	\$560,830

Garage



The outlined portion of this organizational chart represents those positions budgeted within this department.

Program Description

The Garage Department provides service on all City vehicles and equipment on a routine basis. Services include lubrication, state inspections, engine overhaul and repair, drive train repairs, paint and body work and preventive maintenance. This department is also responsible for all maintenance cost of service center.

Public Works Garage - 4100

FY11-12 ACCOMPLISHMENTS

- Department Projects:**
1. Completed one major paint and body refurbishment project.
 2. Completed seven new unit make-readies.
 3. Obtained three ASE Certifications.
 4. Hosted three training seminars.
 5. Improved diagnostic equipment with the acquisition of John Deere Service Advisor diagnostic software.
 6. Worked with no lost time accidents or injuries.

FY12-13 GOALS & OBJECTIVES

- Department Projects:**
1. Complete two major paint and body refurbishment projects.
 2. Obtain three ASE certifications.
 3. Obtain one CNG Inspector Certification.
 4. Host two training seminars.
 5. Work with no lost time accidents or injuries.

Public Works

Garage - 4100

DEPARTMENT STANDARDS

1. Preventative maintenance service for light gasoline and diesel vehicles every 3,000 miles
2. Preventative maintenance service for light duty CNG vehicles every 5,000 miles
3. Preventative maintenance service for residential refuse trucks every 1,800 miles
4. Preventative maintenance service for medium and heavy duty vehicles every 2,400 miles
5. Preventative maintenance service for construction tractors every 200 hours
6. Preventative maintenance for mowing tractors every 100 miles
7. CNG Tank inspections every three years
8. Preventive maintenance service for emergency vehicles every six months.

PROGRAM MEASURES

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
1 Repairs returned (%)	1%	0%	1%	0%
2 Preventative maintenance services	326	300	346	350
3 Safety inspections	121	85	100	100
4 Tires	473	400	433	450
5 Brake jobs	50	85	50	85
6 Tractor repairs	84	100	113	125
7 Light trucks/cars repaired	251	300	208	300
8 Heavy trucks repaired	320	350	319	350
9 Paint and body maintenance	114	50	100	150
10 Full Staffing Level (%)	73%	88%	78%	89%
11 Small engine repairs	191	400	186	200

GARAGE - 4100

<i>Resources</i>	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
General Resources	\$584,639	\$648,231	\$628,204	\$648,095
<i>Total Resources</i>	\$584,639	\$648,231	\$628,204	\$648,095

<i>Expenditures</i>	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Salaries & Wages	\$275,309	\$304,300	\$260,873	\$304,400
Employee Benefits	88,716	110,400	91,702	108,200
Operating Expenses	184,833	192,560	233,609	198,325
Capital Outlay	0	6,000	7,050	5,000
Operating Transfers	35,781	34,971	34,970	32,170
<i>Total Expenditures</i>	\$584,639	\$648,231	\$628,204	\$648,095

<i>Personnel</i>	2009-10 Budget	2010-11 Budget	2011-12 Budget	2012-13 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	1.00	1.00	1.00	1.00
Technical	7.00	7.00	7.00	7.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	1.00	1.00	1.00	1.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
<i>Total Personnel</i>	9.00	9.00	9.00	9.00

Major Budget Changes

No major budget changes.

GARAGE - 4100

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Salaries & Wages				
Office/Clerical	0	0	16,048	29,200
Technical	209,011	254,200	192,317	224,000
Management/Supervision	38,190	42,100	43,113	43,200
	247,201	296,300	251,478	296,400
Overtime	7,468	8,000	8,000	8,000
Contract Labor	20,640	0	1,395	0
Group Insurance				
Health	27,298	32,200	28,153	33,000
Life	713	1,000	803	1,000
Dental	2,266	2,700	2,432	2,900
Long Term Disability	1,024	1,400	1,047	1,400
	31,301	37,300	32,435	38,300
Employee Benefits				
Social Security	19,595	23,300	19,833	23,300
Retirement	34,003	43,300	36,051	42,800
Workers Compensation	3,817	6,500	3,383	3,800
	57,415	73,100	59,267	69,900
Professional Services				
Physician Examination	822	0	550	0
Tire Disposal	2,849	2,500	3,000	3,000
Fuel Tank Test	533	800	709	1,000
	4,204	3,300	4,259	4,000
Water & Sewer	1,581	1,300	1,300	1,300
Maintenance & Repair				
Buildings - Service	30,770	30,000	58,600	30,000
Grounds	5,788	20,000	20,000	20,000
Heating & Air Conditioning	2,031	1,800	1,800	1,800
Vehicles	27,595	13,500	17,000	13,500
Equipment	3,011	8,000	10,000	12,000
Maintenance Contract	2,130	3,090	3,085	3,435
	71,325	76,390	110,485	80,735
Rental - Equipment	0	0	8,000	0

GARAGE - 4100

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Insurance				
Property	\$37,823	\$40,510	\$41,740	\$41,740
Liabilty	2,704	2,235	3,800	2,275
	40,527	42,745	45,540	44,015
Communication	9,529	8,100	9,000	9,450
Training	1,848	1,500	1,600	1,950
Travel	654	1,200	1,200	1,200
Dues & Memberships	475	475	475	475
General Supplies				
Office	765	1,000	1,000	1,000
Wearing Apparel	3,424	3,500	3,500	3,500
Gasoline & Diesel	2,952	2,900	2,900	3,100
Fuel - CNG	129	100	300	300
Operating	8,144	7,500	7,500	7,500
Service Center	100	3,500	500	3,500
Tools	12,707	10,000	10,000	10,000
Cleaning	150	300	300	300
	28,371	28,800	26,000	29,200
Natural Gas	2,864	4,000	4,000	4,000
Electricity	22,835	23,750	21,000	21,000
Books & Periodicals	620	1,000	750	1,000
Capital Outlay	0	6,000	7,050	5,000
Operating Transfers				
Equipment Replacement	35,781	34,971	34,970	32,170
Unemployment Insurance	0	0	0	0
	35,781	34,971	34,970	32,170
Total Garage	\$584,639	\$648,231	\$628,204	\$648,095

FLEET VEHICLES

The City maintains a fleet of approximately 100 vehicles and equipment. The Garage Department is responsible for the maintenance of this fleet. The equipment replacement fund provides funding for the replacement of vehicles. This allows the City to maintain a high quality, functional fleet.

General Government

2	2002	Ford F150 (engineering) Alt Fuel
1	2000	Ford F150 (engineering)
1	2000	Ford Windstar Van
1	1998	Ford F150 (civic center)
1	2005	Chrysler PT Cruiser
1	2012	Chevy Traverse

Public Safety

1	1942	Chevy Pumper
1	1952	Mack Fire Truck
1	1995	Tanker Truck (Freightliner)
1	1985	Sesqui. Fire Truck
1	1992	Mobile Command Vehicle
1	1993	Ford Pumper Truck
1	2000	Rescue Vehicle
1	2001	3/4 Ton Chev Suburban (Chief)
1	2001	Pumper Fire Truck
1	2004	Chevrolet Suburban (EMS)
1	2004	American La France
1	2005	Chevrolet Suburban (Fire)
1	2005	Ferrara Ladder Truck
1	2006	Chevrolet HD2500 (Humane)
1	2006	Ford F150
1	2007	Ford F 350 (Fire)
1	2007	Dodge Durango
1	2007	Chevrolet Suburban
1	2007	Chevrolet Silverado 4-door
1	2008	Chevrolet Ambulance
1	2009	Ford Escape Hybrid
1	2009	Ford Taurus
3	2009	Dodge Chargers
2	2009	Ford Crown Victoria
1	2009	Chevy Silverado (Humane)
1	2010	Ford Fusion
1	2010	Armored Truck
1	2011	Chevy Tahoe
1	2011	Chevy Suburban (Fire)
1	2011	Dodge Ambulance
1	2007	Chevy Ambulance
1	2005	Nissan Altima
5	2011	Chevy Caprice
1	2011	Ford Brush 1
2	2012	Chevy Tahoe
2	2012	Chevy Caprice
1	2012	Ford F550

Public Works

1	1972	Road Grader
1	2002	Ford Flatbed F450
1	2002	Ford Bucket Truck F450
1	2004	Gradall Excavator
1	2003	Honda Alt Fuel
1	1998	Ford Flatbed
1	2000	Chevy Dump Truck
4	2001	Ford F150 Alt Fuel
1	2005	CNG Honda
1	2006	Ford F 250 Crew Cab
1	2006	Chevrolet Crew Cab
2	2008	F750 Dump Trucks
2	2008	CNG Hondas
1	2009	Chevy Silverado 1500
1	2009	Chevy Silverado 2500
1	2010	Ford F150
2	2011	Ford F150

Parks & Recreation

1	2003	Ford F-150 Alt Fuel
1	1997	Ford 150
1	2000	Ford 250
1	2001	Ford 650
1	2005	Ford F650
1	2008	Chevy Silverado
1	2009	Chevy Silverado
1	2009	Ford E350
1	2010	Ford F150
1	2011	Ford F150

Garage

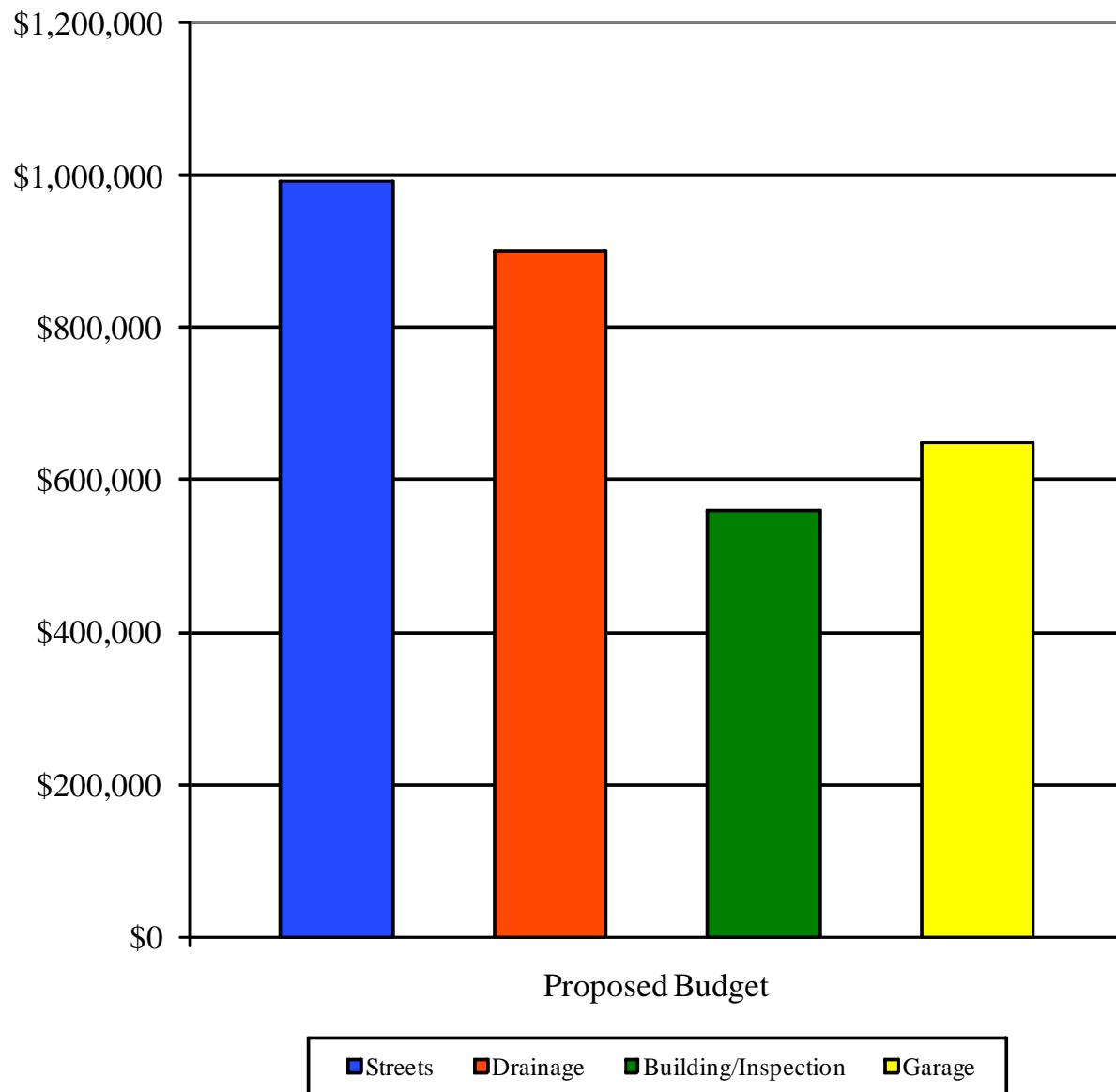
1	1997	Wrecker
1	2006	Chevrolet 3500
1	2008	Chevy Silverado

Utility

1	2003	Mack Truck Alt Fuel (Rolloff)
1	2003	Mack Truck - Commercial Alt Fuel
1	1995	Ford Dump Truck
1	2003	Autocar Residential Alt Fuel
1	1997	Ford Refuse Container Truck
1	2000	Dump Truck
1	2001	Ford 1 Ton Pickup
1	2001	Ford F150 CNG
3	2003	Ford F150 Alt Fuel
1	2002	1 Ton Ford Truck
2	2004	Mack CNG Garbage Truck
1	2004	CNG Auto Car
1	2004	Ford F350
2	2005	Crane Carrier Cab/Chasis CNG
1	2006	Mack CNG Garbage Truck
1	2006	Dodge Quad Cab
4	2007	Crane Carrier Cab/Chasis CNG
3	2008	Chevy Silverado
1	2009	Chevy Silverado 2500
2	2009	Chevy Silverado 1500
1	2009	Honda Civic CNG
1	2009	Chevy Silverado 3500
3	2009	Freightliner Refuse Truck
1	2009	Vactor Truck
1	2008	Dodge 1500 Crewcab
1	2010	Freighliner Flat Bed
1	2009	Autocar Alt Fuel
1	2010	F750 Dump Truck
1	2012	Ford F150
1	2012	Ford F350 SRW
1	2012	Ford F350 DRW

Also in the City's inventory are various off-street pieces of equipment such as backhoes, mowers, tractors, trailers and the like.

Public Works Expenditures



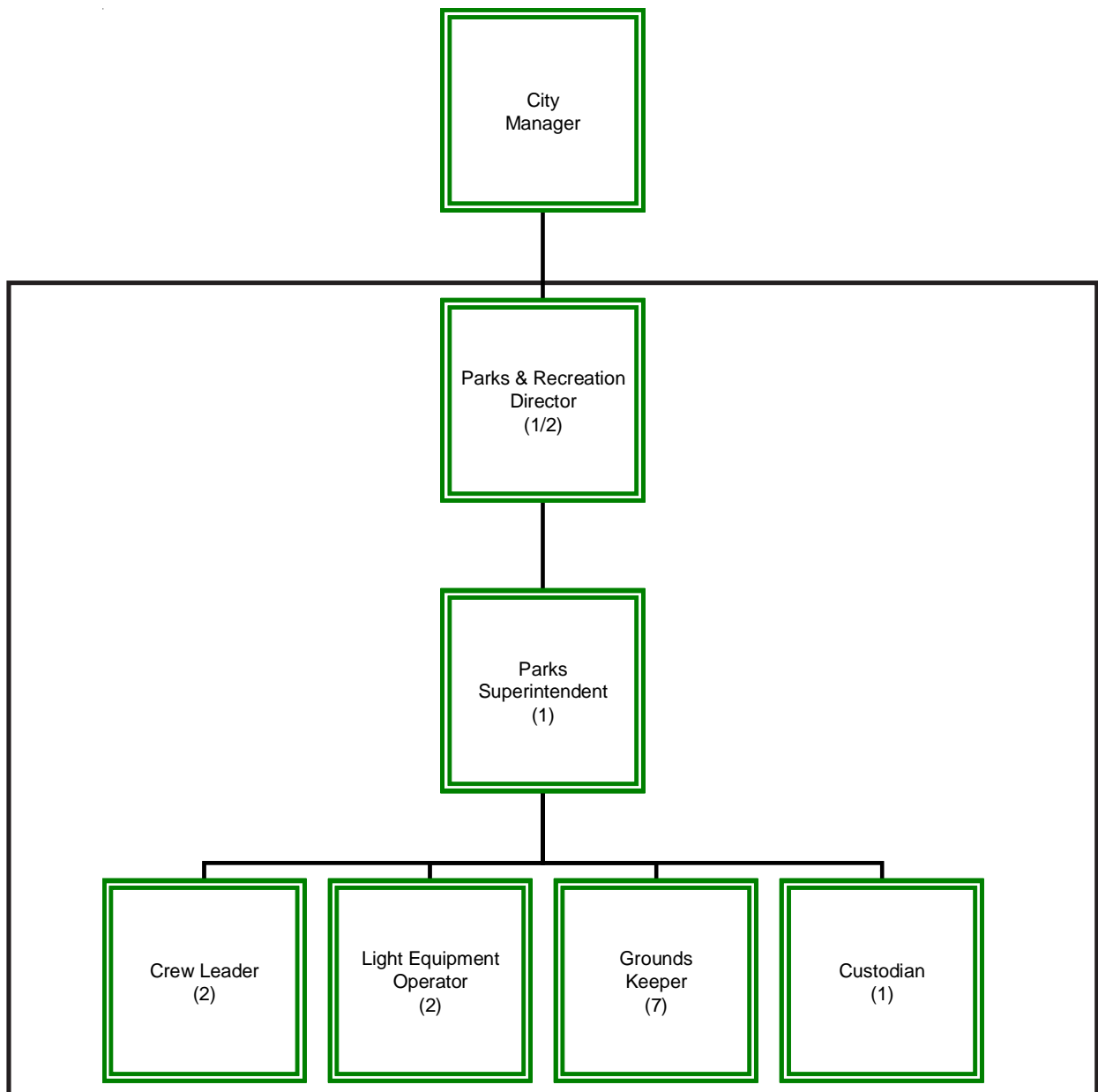
PARKS & RECREATION



LAKE JACKSON

City of Enchantment





The outlined portion of this organizational chart represents those positions budgeted within this department.

Program Description

The purpose of the Parks Department is to maintain and develop our City parks, parkways, landscaping projects, and green areas surrounding City buildings and facilities. Areas are maintained according to standards which will insure safe and aesthetically pleasing places of leisure through mowing, horticulture practices, repair, cleaning and litter removal.

PARKS & RECREATION

PARKS - 3500

FY11-12 ACCOMPLISHMENTS

Vision Element: Enhance Quality of Life
Objective: Improve the Safety of our Citizens
Accomplishment: Completed renovation of MacLean hike and bike trail resurface project.

Vision Element: Enhance Quality of Life
Objective: Provide Quality Parks and Recreation Opportunities
Accomplishment: Evaluated park playground locations and replacement frequency to more accurately meet today's diminished usage patterns within neighborhood parks.

Accomplishment: Completed new construction of Dunbar Park canoe launch

FY12-13 GOALS & OBJECTIVES

Vision Element: Enhance Quality of Life
Objective: Improve the Safety of our Citizens
Goal: Complete construction of Shy Pond pier
Goal: Complete removal of outdate equipment and upgrade protective surfacing options within five parks

PARKS & RECREATION

PARKS - 3500

DEPARTMENT STANDARDS

- 1 Ensure mowing frequency is performed as per park classification by parks crews and by contractor(s)
- 2 Repair any park property or park amenity damaged by vandalism or graffiti within 24 hours of the reported incident
- 3 Provide assistance for youth athletic leagues through facility repairs, tournament assistance, and facility upgrades.

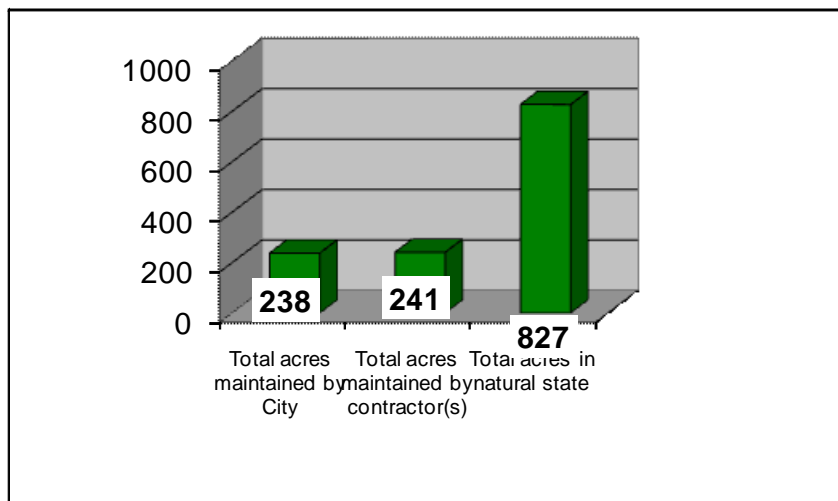
Of the 388 cities in Texas reporting local parkland acreages to TPWD:

- * **38 % have less than 10 acres of local parks per 1,000 population**
- * **23% have between 10 acres and 25 acres of local parks per 1,000 population**
- * **8% have between 25 acres and 100 acres of local parks per 1,000 population**
- * **6.5% have over 100 acres of local parks per 1,000 population.**

Lake Jackson has over 48 acres of local parks per 1,000 population, placing the City in the top 8% in regards to total park acres per 1,000 across the state.

Park Maintenance

1,306 total acres



PROGRAM MEASURES

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
1 Number of mowing visits per year by city crews				
a. Class "A" Parks	27	30	33	30
b. Class "B" Parks	22	28	22	22
2 Number of mowing visits per year by contractor				
a. Facilities	43	46	38	43
b. Class "A" Parkways	36	36	36	36
c. Class "B" Parkways	29	36	30	30
d. Class "C" Parks	24	24	23	24
3 Number of tree removals performed by city	40	20	72	30
4 Number of tree removals performed by contractor	5	0	4	5
5 Reports of vandalism maintenance	3	10	0	5
6 Hours related to park vandalism repairs	n/a	n/a	0	500
7 Hours related to park restroom maintenance	n/a	n/a	n/a	1,600
8 Training Classes Offered				
a. Supervisory Training	8	12	7	12
b. Customer Service Training	10	12	9	12

PARKS - 3500

<i>Resources</i>	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
General Resources	\$1,006,276	\$1,196,525	\$1,123,280	\$1,174,905
<i>Total Resources</i>	\$1,006,276	\$1,196,525	\$1,123,280	\$1,174,905

<i>Expenditures</i>	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Salaries & Wages	\$454,261	\$516,100	\$469,875	\$500,900
Employee Benefits	148,201	185,200	161,895	178,600
Operating Expenses	348,869	448,470	444,755	453,065
Capital Outlay	0	0	0	0
Operating Transfers	54,945	46,755	46,755	42,340
<i>Total Expenditures</i>	\$1,006,276	\$1,196,525	\$1,123,280	\$1,174,905

<i>Personnel</i>	2009-10 Budget	2010-11 Budget	2011-12 Budget	2012-13 Budget
Service/Maintenance	12.00	12.00	12.00	12.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	1.50	1.50	1.50	1.50
Temporary/Seasonal	0.58	0.58	0.58	0.58
<i>Total Personnel</i>	14.08	14.08	14.08	14.08

Major Budget Changes

Overtime has decreased by \$18,000.

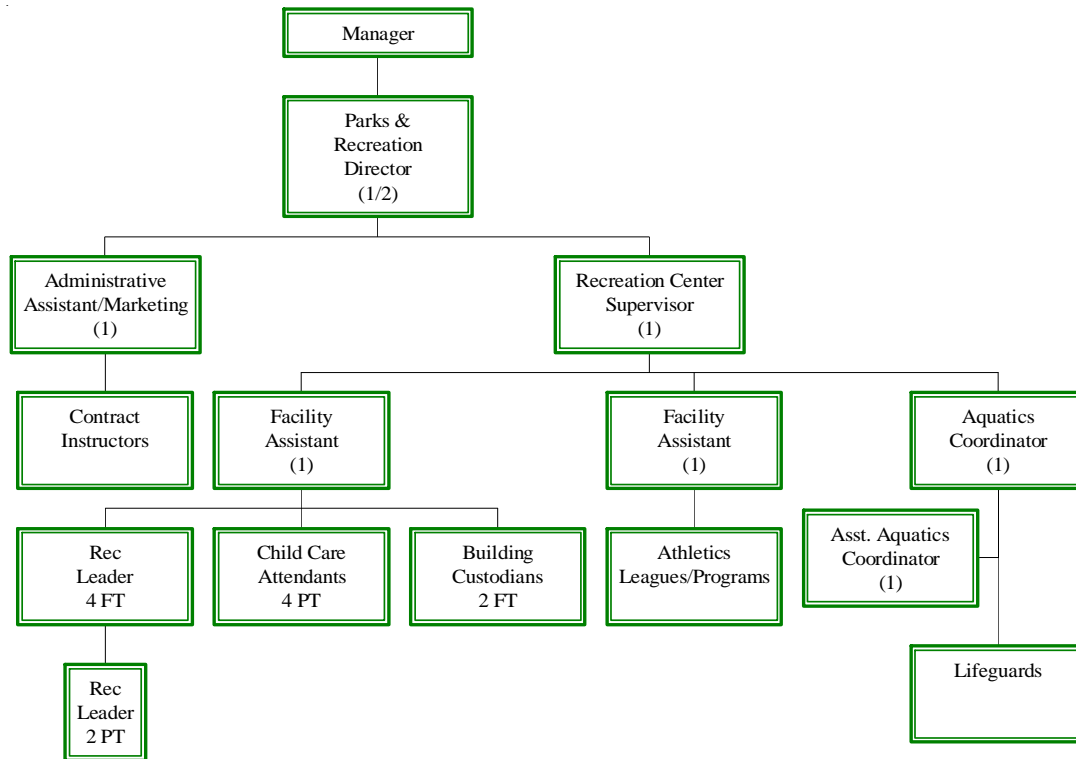
PARKS - 3500

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Salaries & Wages				
Service/Maintenance	\$286,645	\$343,400	\$314,898	\$343,700
Management/Supervision	105,083	99,000	99,277	101,500
Temp/Seasonal	7,975	8,700	8,700	8,700
	399,703	451,100	422,875	453,900
Contract Labor	510	0	0	0
Overtime	54,048	65,000	47,000	47,000
Group Insurance				
Health	43,842	54,300	48,439	55,800
Life	574	1,700	1,381	1,700
Dental	3,430	4,500	4,182	4,900
Long Term Disability	1,301	2,300	1,669	2,200
	49,147	62,800	55,671	64,600
Employee Benefits				
Social Security	33,695	39,500	34,320	38,300
Retirement	60,139	72,200	63,936	69,100
Workers Compensation	5,220	10,700	7,968	6,600
	99,054	122,400	106,224	114,000
Physician Examination	953	0	0	0
Contract Mowing	205,932	275,000	275,000	275,000
Water & Sewer	1,838	3,000	3,000	3,000
Maintenance & Repair				
Parks	68,626	75,000	75,000	75,000
Vehicles	27,229	35,000	30,000	30,000
Equipment	705	6,000	500	500
Maintenance Contracts	630	845	845	1,700
	97,190	116,845	106,345	107,200
Rentals - Equipment	0	0	5,000	5,000
Insurance				
Property	938	1,055	1,025	1,025
Liability	3,375	3,770	3,500	3,390
	\$4,313	\$4,825	\$4,525	\$4,415

PARKS - 3500

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Communications	1,841	2,400	2,400	2,400
Training	130	950	685	950
Travel	200	600	500	500
Dues & Memberships	185	250	200	200
General Supplies				
Office	650	600	300	400
Wearing Apparel	2,855	4,000	3,000	4,000
Gasoline & Diesel	14,430	15,100	22,700	23,700
Fuel - CNG	3,227	2,800	3,500	3,700
Operating	9,055	11,000	8,500	11,000
Chemicals	1,514	7,000	5,000	7,000
Cleaning	4,556	4,000	4,000	4,500
	36,287	44,500	47,000	54,300
Books & Periodicals	0	100	100	100
Capital Outlay - Equipment	0	0	0	0
Operating Transfers				
Equipment Replacement	54,945	46,755	46,755	42,340
Unemployment Insurance	0	0	0	0
	54,945	46,755	46,755	42,340
Total Parks	\$1,006,276	\$1,196,525	\$1,123,280	\$1,174,905

Recreation



The outlined portion of this organizational chart represents those positions budgeted within this department.

Program Description

The Recreation Department provides recreational, education and physical activities for the public. The programs provided utilize our City facilities and parks, and are a vital contribution to the enhancement of the quality of life in our community. Recreation facilities include various athletic complexes, Dunbar Pavilion, MacLean Pavilion, the Outdoor Pool and the Recreation Center.

PARKS & RECREATION

Recreation - 3700

FY11-12 ACCOMPLISHMENTS

Vision Element:	Maintain a Well Managed City
Objective:	Improve in-house training opportunities for employees
Accomplishment:	Provided twelve supervisory training sessions and a twelve month customer service instructional series.
Vision Element:	Enhance Quality of Life
Objective:	Provide community with affordable and family oriented activities
Accomplishment:	Enhanced both youth and adult programs through innovative programming. (kayaking, canoeing, camping 101, outdoor family adventure)
Accomplishment:	Established programming for outdoor recreation and diversified populations. by reaching out to economically disadvantaged families.

FY12-13 GOALS & OBJECTIVES

Vision Element:	Maintain a Well Managed City
Objective:	Continue in-house training opportunities for employees
Goal:	Offer Parks and Recreation staff twelve supervisory training sessions and a twelve month customer service instructional series.
Vision Element:	Enhance Quality of Life
Objective:	Provide community with affordable and family oriented activities
Goal:	Enhance youth and adult programs through innovative programming.
Goal:	Establish programming for paralympic sports.
Goal:	Restructure membership plan to better accommodate department/community.
Objective:	Provide Quality Parks & Recreation Opportunities
Goal:	Begin process of obtaining accreditation from the National Parks and Recreation Association.

PARKS & RECREATION

Recreation - 3700

DEPARTMENT STANDARDS

- 1 Provide excellent customer service and excellent facility maintenance in a manner which increases recreation center memberships by 5% annually.
- 2 Offer a minimum of 12 special events per year.
- 3 Offer a summer program which provides a wide variety of recreational and aquatic classes.
- 4 Provide year-round fitness classes for adults.

PROGRAM MEASURES

	2010-11	2011-12	2011-12	2012-13
	Actual	Budget	Estimated	Proposed
1 Total Members	10,090	5,300	10,535	11,589
2 Memberships	3,861	3,000	4,231	4,654
3 Attendance				
a. Recreation Center	168,738	135,000	191,160	210,276
b. Outdoor Pool	4,247	2,200	4,465	4,912
4 Program Attendance				
a. Youth	899	2,500	993	1,092
b. Adult	38,451	45,000	41,309	45,440
5 Facility Rentals				
a. Rental Outdoor Pool	36	30	35	39
b. Recreation Pool	74	65	67	74
c. MacLean Pavilion	40	34	36	40
d. MacLean Food Service	21	45	22	24
e. MacLean Softball	63	62	49	54
f. Dunbar Pavilion	65	45	66	73
g. Morrison Park Pavilion	120	100	111	122
6 Special Events each year	5	12	12	12
7 Training classes offered				
a. Supervisory Training	10	12	12	12
b. Customer Service Training	10	12	12	12

RECREATION - 3700

Resources	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Recreation Center	\$684,908	\$599,650	\$661,254	\$629,500
Outdoor Pool	6,766	6,800	6,800	6,800
Youth Athletics	5,430	5,000	2,985	3,000
Youth Program	55,729	32,900	32,900	32,900
Adult Aquatics	4,246	3,400	3,400	3,400
Adult Athletics	14,993	10,000	10,000	10,000
Adult Programs	12,103	7,000	2,500	2,500
MacLean Sportsplex	12,085	9,500	11,652	10,500
Miscellaneous Park Use	10,635	10,700	8,835	8,300
Transfer from Econom. Dev.	350,000	350,000	350,000	350,000
General Resources	749,672	895,485	773,210	816,630
Total Resources	\$1,906,567	\$1,930,435	\$1,863,536	\$1,873,530

Expenditures	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Salaries & Wages	\$714,794	\$795,000	\$781,010	\$788,900
Employee Benefits	174,579	201,900	191,526	198,000
Operating Expenses	982,631	894,990	852,455	854,800
Capital Outlay	19,798	20,000	20,000	20,000
Operating Transfers	14,765	18,545	18,545	11,830
Total Expenditures	\$1,906,567	\$1,930,435	\$1,863,536	\$1,873,530

Personnel	2009-10 Budget	2010-11 Budget	2011-12 Budget	2012-13 Budget
Service/Maintenance	3.00	3.00	3.00	3.00
Office/Clerical	5.00	5.00	5.00	5.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	1.00	1.00	1.00	1.00
Management/Supervision	4.50	4.50	4.50	4.50
Temporary/Seasonal	16.19	16.19	16.19	16.19
Total Personnel	29.69	29.69	29.69	29.69

Major Budget Changes

Overtime reduced by \$4,000 and Workers Compensation decreased by \$3,300 due to improved injury rate.

RECREATION - 3700

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Salaries & Wages				
Service/Maintenance	\$109,943	\$118,700	\$107,731	\$119,100
Office/Clerical	110,676	139,600	145,147	135,800
Professional	40,203	38,500	39,449	39,500
Management/Supervision	175,539	213,700	213,183	214,700
Temp/Seasonal	246,798	253,500	247,000	253,300
	683,159	764,000	752,510	762,400
Overtime	14,640	14,000	12,000	10,000
Contract Labor	16,995	17,000	16,500	16,500
Group Insurance				
Health	45,369	50,300	50,261	51,600
Life	596	1,900	1,439	1,900
Dental	3,542	4,200	4,340	4,500
Long Term Disability	1,628	2,300	1,794	2,300
	51,135	58,700	57,834	60,300
Employee Benefits				
Social Security	53,971	59,400	55,703	59,000
Retirement	61,337	74,700	72,936	72,900
Workers Compensation	8,136	9,100	5,053	5,800
	123,444	143,200	133,692	137,700
Professional Service Fees				
Physician Examination	5,505	4,000	2,000	4,000
Contract Cleaning	45,613	40,000	40,000	40,000
	51,118	44,000	42,000	44,000
Water & Sewer	58,909	33,500	33,500	33,500
Maintenance & Repair				
Pavilion	80	2,500	2,500	2,500
Buildings - Rec Center	64,170	60,000	60,000	60,000
Grounds	12,668	5,000	5,000	5,000
Heating & Air Conditioning	80,883	45,000	35,000	40,000
Pools	40,309	13,000	21,000	14,000
Equipment	1,009	700	500	700
Maintenance Contracts	11,486	9,000	9,000	8,670
	\$210,605	\$135,200	\$133,000	\$130,870

RECREATION - 3700

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Rental - Vehicle & Equipment	\$8,311	\$8,700	\$8,700	\$9,000
Insurance				
Property	91,026	90,545	97,310	96,465
Liability	3,572	0	0	0
	94,598	90,545	97,310	96,465
Communication	17,679	11,000	11,000	11,000
Advertising	9,666	9,000	12,000	12,000
Training	2,903	2,600	2,600	3,495
Travel	758	2,400	2,400	5,000
Dues & Memberships	642	815	815	940
General Supplies				
Office	4,802	3,700	3,500	3,700
Wearing Apparel	3,460	5,800	5,800	5,800
Gasoline & Diesel	1,940	1,700	2,600	2,800
Operating	61,323	45,000	44,900	44,900
Special Events	0	5,000	5,800	5,500
Aquatics	0	10,000	10,000	10,000
Chemicals	22,423	18,000	15,000	15,000
Resale Items	2,483	2,500	2,500	2,500
Program	7,897	12,100	14,300	13,600
Cleaning	8,880	9,000	9,000	9,000
	113,208	112,800	113,400	112,800
Natural Gas	32,111	50,000	40,000	40,000
Electricity	382,123	394,430	355,730	355,730
Capital Outlay - Equipment	19,798	20,000	20,000	20,000
Operating Transfers				
Equipment Replacement	14,765	18,545	18,545	11,830
Unemployment Insurance	0	0	0	0
	14,765	18,545	18,545	11,830
Total Recreation	\$1,906,567	\$1,930,435	\$1,863,536	\$1,873,530

MISCELLANEOUS



LAKE JACKSON

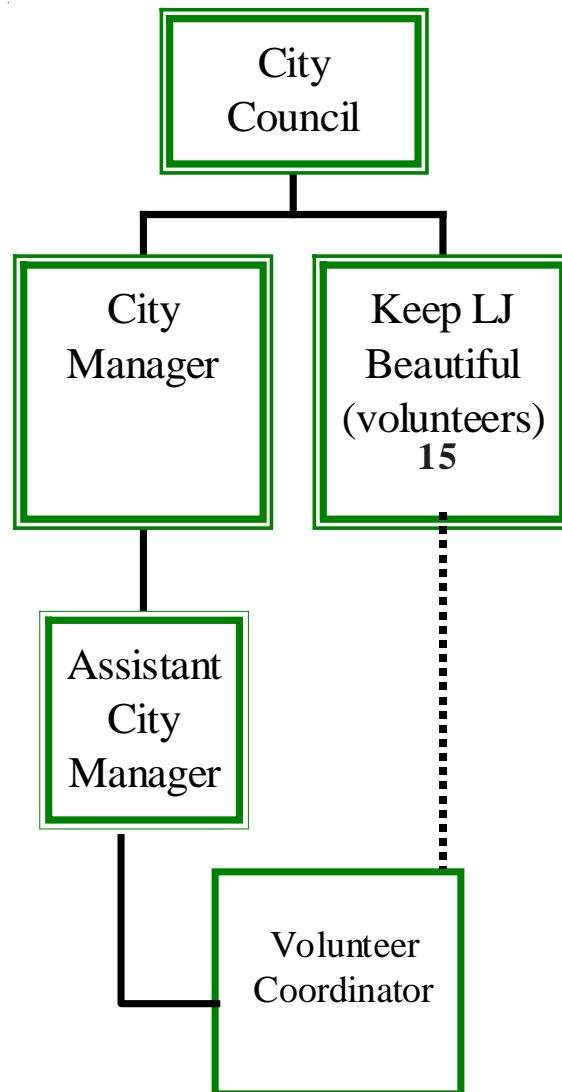
City of Enchantment

*City of
Enchantment*





Keep Lake Jackson Beautiful



Program Description

"The mission of Keep Lake Jackson Beautiful is to improve the quality of life by enhancing the community environment". Keep Lake Jackson Beautiful is charged with the restoration, preservation and enhancement of the scenic beauty in the City of Lake Jackson. This is the combination of KLJB and Beautification Commission members, now known as KLJB, working together to develop a budget to specifically target and promote a responsible solid waste management and beautification program for the enhancement of our city. These budgeted monies include funds for education and public awareness programs targeted at all ages and businesses in our community. Through litter prevention programs, beautification projects, and review of city ordinances these dedicated volunteers have helped bring in over \$600,000 worth of landscaping awards to the City of Lake Jackson. Keep Lake Jackson Beautiful's entry sign was dedicated to the City of Lake Jackson by the volunteers.

MISCELLANEOUS

Keep Lake Jackson Beautiful - 3900

FY11-12 ACCOMPLISHMENTS

Department Project:

Accomplished: Begin discussion & information of Downtown Recycling Program.
Accomplished: Tree City USA – 30th Year
Accomplished: Researched Bamboo - Developed & and began implantation of plan to landscape area in front of water tanks by Fire Department with trees with the help of local Scout groups.
Accomplished: Distributed materials & videos on recycling to surrounding cities.
Accomplished: Worked with BISD schools on Recycling programs and water conservation education.
Accomplished: Keep Texas Beautiful and Keep America Beautiful – Sustained & Presidents Circle Awards
Accomplished: Mulched slopes on Hwy 332 overpasses by Brazos Mall and cleaned out dead trees
Accomplished: Completed Governors Community Achievement Award Tree Planting on Hwy 288

FY12-13 GOALS & OBJECTIVES

Department Goals:

Goal: Work towards winning the Governors Community Achievement Award for 2013
Goal: Develop programs to engage BISD (Lake Jackson Schools) in environmental programs
Goal: Refurbish Charlie Chipper
Goal: Implement some of the new Waste in Place Curriculum
Goal: Participate with the Lake Jackson 70th Committee for the festival in April 2013
Goal: Continue discussing Downtown Recycling Program
Goal: Main Beautification project – refurbish Hwy 332 beds in front of Brazos Mall

MISCELLANEOUS
Keep Lake Jackson Beautiful - 3900

DEPARTMENT STANDARDS

Board members continue to attend training and education classes to keep up with current information.

KEEP LAKE JACKSON BEAUTIFUL - 3900

<i>Resources</i>	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
General Resources	\$31,480	\$45,000	\$45,000	\$45,000
<i>Total Resources</i>	\$31,480	\$45,000	\$45,000	\$45,000

<i>Expenditures</i>	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Operating Expenses	\$31,480	\$45,000	\$45,000	\$45,000
<i>Total Expenditures</i>	\$31,480	\$45,000	\$45,000	\$45,000

<i>Personnel</i>	2009-10 Budget	2010-11 Budget	2011-12 Budget	2012-13 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
<i>Total Personnel</i>	0.00	0.00	0.00	0.00

Major Budget Changes

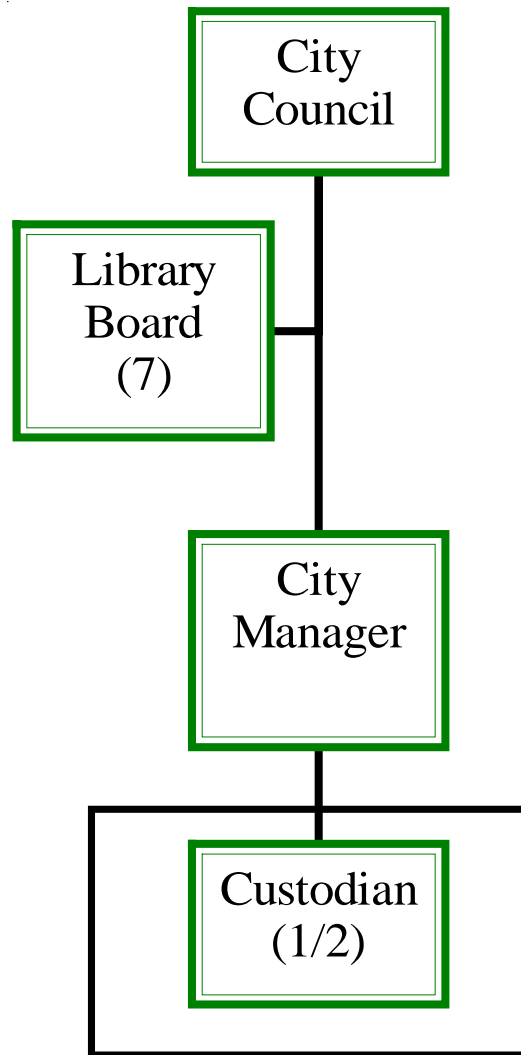
No major budget changes.

KEEP LAKE JACKSON BEAUTIFUL - 3900

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Plantings	\$15,951	\$15,000	\$17,000	\$15,000
Advertising	1,607	6,000	3,000	6,000
Training	732	3,000	4,000	3,000
Travel	3,682	3,500	4,000	3,500
Other Purchased Services				
Dues & Memberships	1,120	500	500	500
Arbor Day	0	1,600	1,600	1,600
Clean Up Day	902	1,500	1,500	1,500
	2,022	3,600	3,600	3,600
General Office Supplies				
T-Shirts	2,340	4,000	3,500	4,000
Costumes	0	1,100	1,100	1,100
Awards	974	1,500	1,500	1,500
Operating	2,098	3,000	3,000	3,000
Photography	0	300	300	300
Education Program	1,451	4,000	4,000	4,000
Receptacles	623	0	0	0
	7,486	13,900	13,400	13,900
Total Keep Lake Jackson Beautiful	\$31,480	\$45,000	\$45,000	\$45,000



Library



The outlined portion of this organizational chart represents those positions budgeted within this department.

Program Description

The City of Lake Jackson in a contract with Brazoria County provides library services to Lake Jackson residents. The contract is renewed every two years. As part of the contract the City agrees to provide a climate controlled building, furnishings, and maintenance and utilities for the Lake Jackson Library. In turn, the County agrees to provide personnel; library materials; necessary supplies pertaining to personnel; and circulation equipment.

LIBRARY

<i>Resources</i>	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
General Resources	\$140,256	\$151,261	\$146,780	\$147,400
<i>Total Resources</i>	\$140,256	\$151,261	\$146,780	\$147,400

<i>Expenditures</i>	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Salaries & Wages	\$15,590	\$15,000	\$15,332	\$15,400
Employee Benefits	6,024	6,000	5,958	6,200
Operating Expenses	118,642	130,261	125,490	125,800
Capital Outlay	0	0	0	0
<i>Total Expenditures</i>	\$140,256	\$151,261	\$146,780	\$147,400

<i>Personnel</i>	2009-10 Budget	2010-11 Budget	2011-12 Budget	2012-13 Budget
Service/Maintenance	0.50	0.50	0.50	0.50
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
<i>Total Personnel</i>	0.50	0.50	0.50	0.50

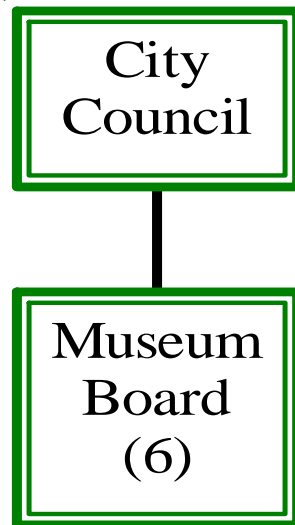
Major Budget Changes

No major budget changes.

LIBRARY - 4200

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Salaries & Wages				
Service/Maintenance	\$15,590	\$15,000	\$15,332	\$15,400
	15,590	15,000	15,332	15,400
Group Insurance				
Health	1,994	2,000	2,023	2,100
Life	44	100	54	100
Dental	166	200	175	200
Long Term Disability	62	100	63	100
	2,266	2,400	2,315	2,500
Employee Benefits				
Social Security	1,162	1,100	1,180	1,200
Retirement	2,035	2,100	2,193	2,200
Workers Compensation	561	400	270	300
	3,758	3,600	3,643	3,700
Contract Cleaning	18,479	18,000	17,000	18,000
Water & Sewer	778	700	700	700
Maintenance & Repair				
Library Building	5,492	3,900	4,000	3,600
Heating & Air Conditioning	2,077	2,000	3,500	2,500
Furniture & Fixtures	7,266	5,500	4,000	4,000
	14,835	11,400	11,500	10,100
Insurance				
Property	8,664	9,750	10,090	10,090
Liability	64	70	50	60
	8,728	9,820	10,140	10,150
Communications	3,543	3,250	3,250	3,250
General Supplies				
Operating	2,537	500	1,500	1,100
Cleaning	1,011	1,100	300	500
	3,548	1,600	1,800	1,600
Electricity	44,311	49,230	45,000	45,000
Books & Periodicals	24,420	36,261	36,100	37,000
Total Library	\$140,256	\$151,261	\$146,780	\$147,400





Program Description

The Lake Jackson Museum Board and the Lake Jackson Historical Association aim to provide education relative to the history and culture of an area of Brazoria County which is known as Lake Jackson and to collect, preserve, and interpret the materials of the following heritage: Prehistoric-Karankawa Indians; Plantation Era; Industrial and Petrochemical Development as is impacted Lake Jackson; and, the City-birth, development and contemporary life. By contract the city maintains the building, while the Lake Jackson Historical Association takes care of the day to day operation and all exhibits.

MUSEUM - 4300

<i>Resources</i>	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
General Resources	\$94,271	\$93,190	\$92,310	\$94,885
<i>Total Resources</i>	\$94,271	\$93,190	\$92,310	\$94,885

<i>Expenditures</i>	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Operating Expenses	\$94,271	\$93,190	\$92,310	\$94,885
<i>Total Expenditures</i>	\$94,271	\$93,190	\$92,310	\$94,885

<i>Personnel</i>	2009-10 Budget	2010-11 Budget	2011-12 Budget	2012-13 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
<i>Total Personnel</i>	0.00	0.00	0.00	0.00

Major Budget Changes

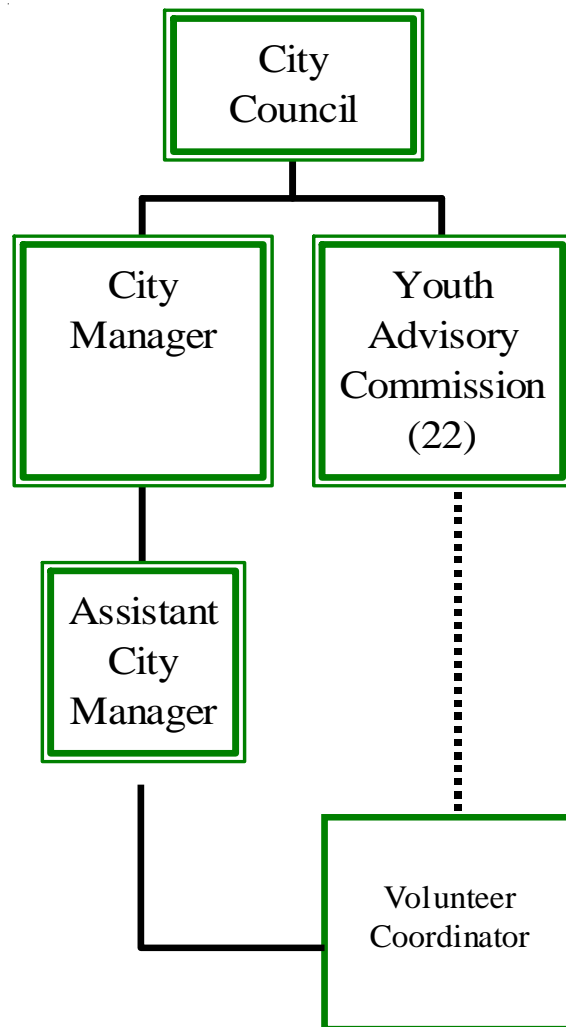
No major budget changes.

MUSEUM - 4300

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Contract Cleaning	\$6,878	\$5,500	\$5,500	\$5,500
Water & Sewer	2,000	800	800	800
Maintenance & Repair				
Museum Building	7,888	12,000	10,000	12,000
Air Conditioning	8,126	3,700	3,700	3,700
Maintenance Contract	3,301	750	670	750
	19,315	16,450	14,370	16,450
Property Insurance	31,835	34,340	35,440	35,435
Communications	5,929	4,700	6,300	6,300
General Supplies				
Operating	605	2,500	1,000	1,500
Cleaning	218	0	0	0
	823	2,500	1,000	1,500
Electricity	27,491	28,900	28,900	28,900
Total Museum	\$94,271	\$93,190	\$92,310	\$94,885



Youth Advisory Commission



Program Description

The Lake Jackson Youth Advisory Commission is a liaison between the youth of Lake Jackson and the City Council and, through service and environmental projects and social events, promote civic responsibility and safety among the Lake Jackson youth.

MISCELLANEOUS

Youth Advisory Commission - 4400

FY11-12 ACCOMPLISHMENTS

Department Projects

Accomplished:

- 1) Continued Storm Drain Stenciling project with Brazos Point for Servolution
- 2) Worked with Carriage Inn on Halloween Haunted House
- 3) Continued with Dunes Day Event at Quintana Beach in January
- 4) Worked on project for food pantries and hospital - made 375 boo boo bunnies, 225 Easter baskets, 200 Easter bags, and helped Rec Center with Easter egg hunt.
- 5) Worked at Senior Citizens Commission Health Fair in February

FY12-13 GOALS & OBJECTIVES

Department Projects

Goals:

- 1) Continue work on projects with local food pantries
- 2) Work on project or event to join the 70th anniversary celebration event in April 2013.
- 3) Planting, clean up, spruce up work project
- 4) work on local random acts of kindness

MISCELLANEOUS

Youth Advisory Commission - 4400

DEPARTMENT STANDARDS

- 1 Continue to help Keep Lake Jackson Beautiful with the 2 annual clean up events.
- 2 Attend the Youth Advisory Commission Summit.
- 3 Coordinate "Snowland" at the Festival of Lights.

YOUTH ADVISORY - 4400

<i>Resources</i>	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
General Resources	\$10,655	\$16,000	\$16,000	\$16,000
<i>Total Resources</i>	\$10,655	\$16,000	\$16,000	\$16,000

<i>Expenditures</i>	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Operating Costs	\$10,655	\$16,000	\$16,000	\$16,000
<i>Total Expenditures</i>	\$10,655	\$16,000	\$16,000	\$16,000

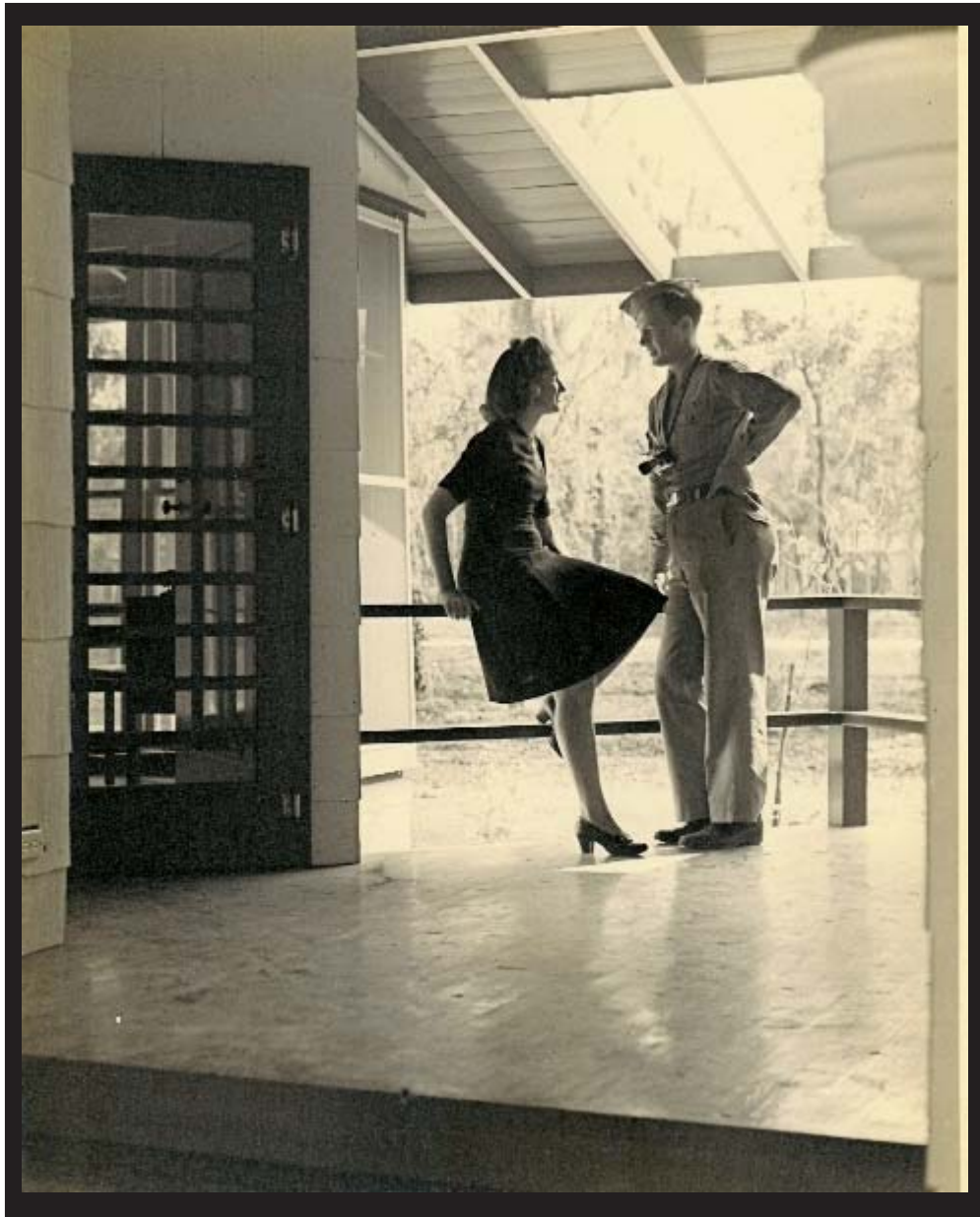
<i>Personnel</i>	2009-10 Budget	2010-11 Budget	2011-12 Budget	2012-13 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
<i>Total Personnel</i>	0.00	0.00	0.00	0.00

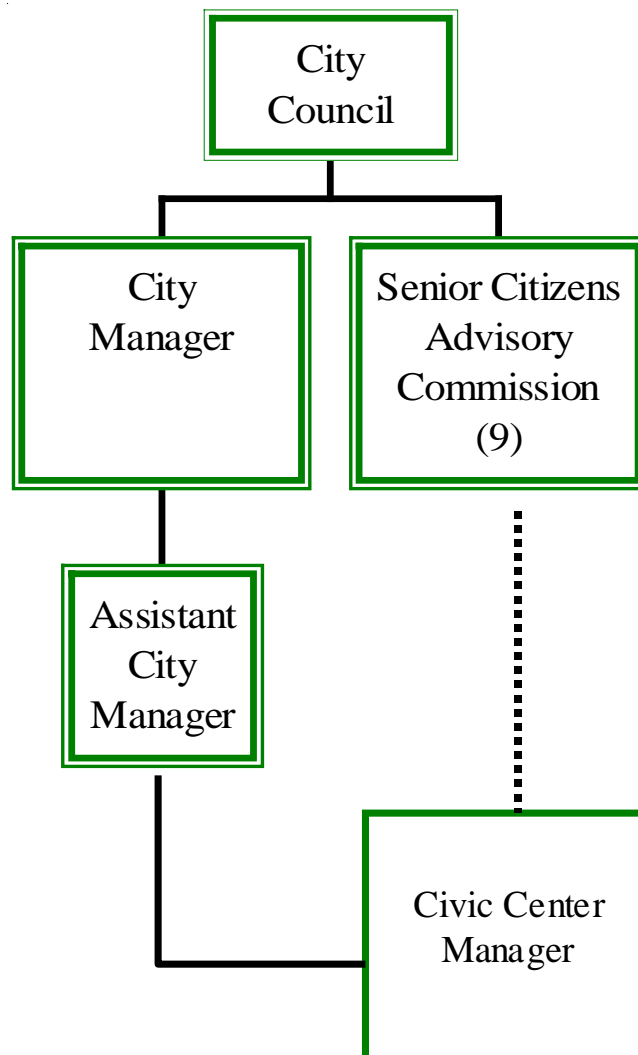
Major Budget Changes

No major budget changes.

YOUTH ADVISORY - 4400

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Training	435	4,000	2,800	4,000
Travel	3554	2000	4500	2000
Advertising	0	500	0	500
General Supplies				
T-Shirts	0	1,000	575	1,000
Operating	699	1,500	2,025	1,500
Program	5,967	7,000	6,100	7,000
	6,666	9,500	8,700	9,500
Total Youth Advisory	\$10,655	\$16,000	\$16,000	\$16,000





Program Description

The Lake Jackson Senior Citizen Commission is a liaison between the seniors of Lake Jackson and the City Council and, through service and social events, promote civic responsibility and safety among the Lake Jackson senior's.

SENIOR CITIZEN ADVISORY - 4600

<i>Resources</i>	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
General Resources	\$13,876	\$23,000	\$16,000	\$23,000
<i>Total Resources</i>	\$13,876	\$23,000	\$16,000	\$23,000

<i>Expenditures</i>	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Operating Expenses	\$24,003	\$23,000	\$23,000	\$23,000
<i>Total Expenditures</i>	\$13,876	\$23,000	\$16,000	\$23,000

<i>Personnel</i>	2008-09 Budget	2009-10 Budget	2010-11 Budget	2011-12 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
<i>Total Personnel</i>	0.00	0.00	0.00	0.00

Major Budget Changes

No major budget changes.

SENIOR CITIZEN ADVISORY - 4600

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
General				
Programs	13,876	23,000	16,000	23,000
	13,876	23,000	16,000	23,000
Total Senior Advisory	\$13,876	\$23,000	\$16,000	\$23,000



GENERAL DEBT SERVICE FUND



LAKE JACKSON

City of Enchantment

City of
Enchantment



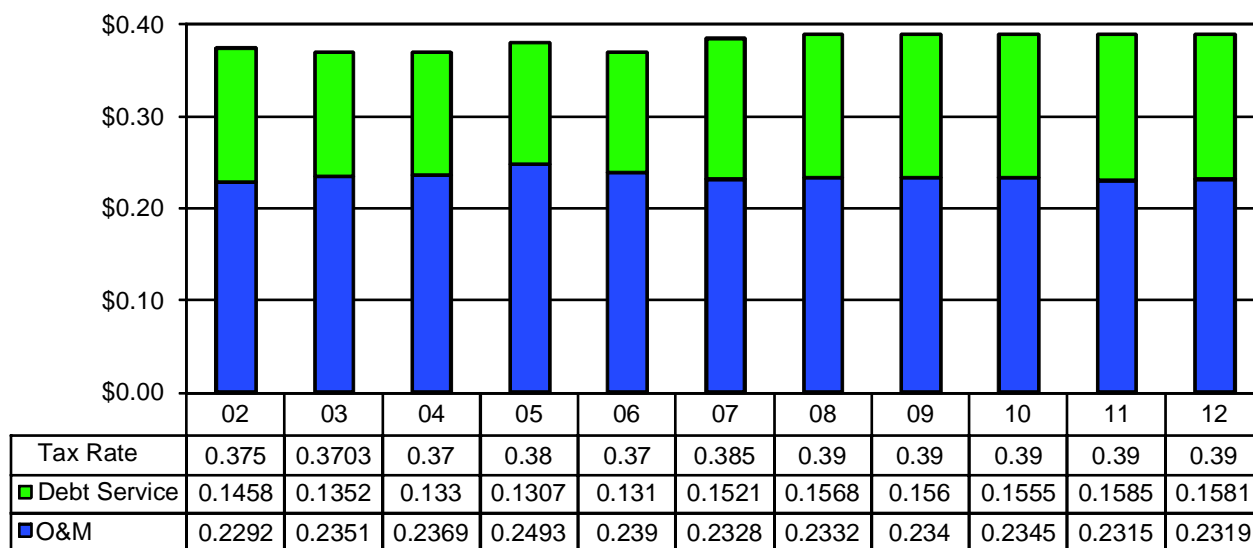
GENERAL DEBT SERVICE FUND

The General Debt Service Fund is used for the accumulation of resources to provide for the payment of debt service on the City's General Obligation Bonds and to provide a reserve for such payment. Resources include a portion of the Ad Valorem Tax Levy and earnings from investments of the fund. (The Ad Valorem Tax Levy is pledged as security on all outstanding General Obligation Bonds.)

The portion of the current year Tax Levy allocated to General Debt Service is based on current year principal and interest requirements less anticipated interest earnings of the fund. This calculation gives the necessary dollar figure, the debt service portion of the tax rate is then calculated based on a 100% collection rate.

Tax Rate Limitations. The City is a Home Rule Charter City with a maximum authorized rate for all purposes of \$2.50 per \$100 assessed valuation. This maximum tax rate is imposed both by the Constitution of the State of Texas and the City Charter. Under the rules of the Texas Attorney General, the City may issue general obligation debt in an amount no greater than that which can be serviced by a debt service tax of \$1.50 per \$100 assessed valuation, based on 90% collections. Using 90% collections in our calculation of the tax rate the City's proposed debt service rate would be \$0.1757 or \$1.3243 below the Attorney General's imposed limit.

Tax Rate Distribution



GENERAL DEBT SERVICE FUND

<i>RESOURCES</i>	ACTUAL 2010- 11	BUDGET 2011-12	ESTIMATED 2011-12	PROPOSED 2012 - 13
Fund Balance	\$ 705,816	\$ 671,628	\$ 671,628	\$ 609,173
Revenues				
Ad Valorem Taxes	\$ 2,234,435	\$ 2,250,000	\$ 2,228,000	\$ 2,276,270
Penalty & Interest	16,570		14,000	
Interest Income	7,265	8,000	7,000	8,000
	<u>\$ 2,258,271</u>	<u>\$ 2,258,000</u>	<u>\$ 2,249,000</u>	<u>\$ 2,284,270</u>
Total Resources	\$ 2,964,087	\$ 2,929,628	\$ 2,920,628	\$ 2,893,443

<i>EXPENDITURES</i>	ACTUAL 2010- 11	BUDGET 2011-12	ESTIMATED 2011-12	PROPOSED 2012 - 13
Principal	\$ 1,537,163	\$ 1,629,471	\$ 1,649,471	\$ 1,594,482
Interest	751,274	675,984	655,984	683,789
Paying Agent Fees	4,022	6,000	6,000	6,000
Total Expenditures	\$ 2,292,459	\$ 2,311,455	\$ 2,311,455	\$ 2,284,271
 Ending Fund Balance	 <u>\$ 671,628</u>	 <u>\$ 618,173</u>	 <u>\$ 609,173</u>	 <u>\$ 609,172</u>

**ESTIMATED AD VALOREM TAX COLLECTION & PROPOSED DISTRIBUTION
FISCAL YEAR 2012 - 2013**

Assessed Valuation for 2011	\$ 1,413,985,084
Gain (Loss) in Value	<u>25,823,221</u>
Anticipated Assessed Valuation for 2011	1,439,808,305
Tax Rate Per \$100 Valuation	0.3900
Revenue from 2011 Tax Roll	5,615,252
Estimated Collections	<u>100.0%</u>
TOTAL FUNDS AVAILABLE	\$ <u><u>5,615,251</u></u>

SCHEDULE OF TAX LEVY AND COLLECTION RATE

TAX YEAR	TOTAL ASSESSED VALUATION	TAX RATE	TAX LEVY	TAX * COLLECTIONS	% COLLECTIONS TO LEVY
1998	889,655,350	0.3500	3,113,794	3,091,895	99.297%
1999	935,110,266	0.3500	3,272,886	3,275,322	100.074%
2000	998,035,066	0.3500	3,493,123	3,471,809	99.390%
2001	1,068,602,660	0.3500	3,740,109	3,741,281	100.031%
2002	1,116,753,175	0.3750	4,187,824	4,171,444	99.609%
2003	1,185,429,367	0.3703	4,389,645	4,391,567	100.044%
2004	1,236,071,214	0.3700	4,573,463	4,578,873	100.118%
2005	1,273,059,582	0.3800	4,837,626	4,819,017	99.615%
2006	1,351,219,282	0.3700	4,999,511	4,971,255	99.435%
2007	1,391,772,727	0.3850	5,358,325	5,371,880	100.253%
2008	1,460,686,450	0.3900	5,696,677	5,672,153	99.570%
2009	1,454,833,720	0.3900	5,673,852	5,552,979	97.870%
2010	1,437,060,336	0.3900	5,604,535	5,647,099	100.759%
2011	* 1,419,681,558	0.3900	5,536,758	5,231,930 *	94.494%
2012	** 1,439,808,305	0.3900	5,615,252		

* Tax collections as of April 30, 2012

** Projected per appraisal district certificate of estimated value.

PROPOSED DISTRIBUTION OF COLLECTED TAXES

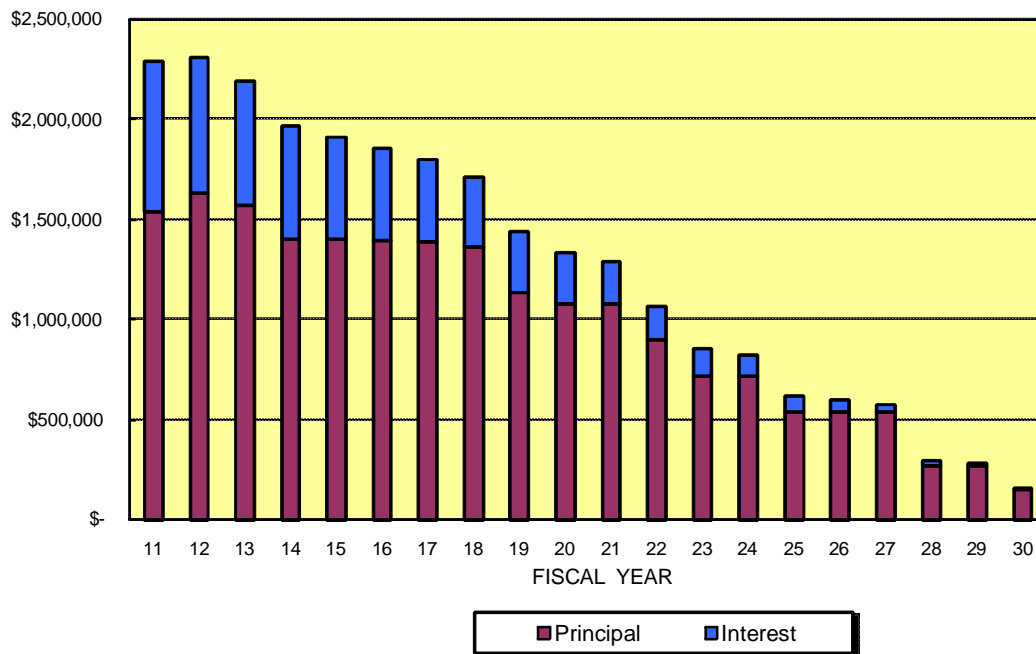
FUND	ADOPTED TAX RATE 2011 - 12	PROPOSED TAX RATE 2012 - 13	PROPOSED AMOUNT 2012 - 13	%
General Fund	0.231514	0.231905	\$3,338,981	59.46%
General Debt Service Fund	0.158486	0.158095	2,276,270	40.54%
TOTAL	\$0.3900	0.3900	\$5,615,251	100.00%

GENERAL OBLIGATION BOND

DEBT SERVICE SCHEDULE

DATE	CURRENTLY OUTSTANDING BONDS		
	PRINCIPAL	INTEREST	TOTAL
2010 - 11	1,537,163	752,776	2,289,939
2011 - 12	1,629,471	675,984	2,305,455
2012 - 13	1,569,482	617,099	2,186,581
2013 - 14	1,401,675	561,822	1,963,497
2014 - 15	1,397,639	509,367	1,907,006
2015 - 16	1,393,611	457,483	1,851,094
2016 - 17	1,389,593	405,192	1,794,785
2017 - 18	1,360,000	352,138	1,712,138
2018 - 19	1,135,000	302,013	1,437,013
2019 - 20	1,075,000	255,795	1,330,795
2020 - 21	1,075,000	210,710	1,285,710
2021 - 22	895,000	170,020	1,065,020
2022 - 23	715,000	137,370	852,370
2023 - 24	715,000	108,455	823,455
2024 - 25	535,000	83,095	618,095
2025 - 26	535,000	61,335	596,335
2026 - 27	535,000	39,575	574,575
2027 - 28	270,000	23,115	293,115
2028 - 29	270,000	11,861	281,861
2029 - 30	150,000	3,094	153,094
TOTAL	19,583,634	5,738,299	25,321,933

GENERAL DEBT SERVICE FUND LONG - TERM DEBT SCHEDULE



GENERAL DEBT SERVICE FUND

SCHEDULE OF BONDS OUTSTANDING

GENERAL OBLIGATION ISSUE	AMOUNT OF ISSUE	INTEREST RATE	YEAR OF MATURITY	AMOUNT OUTSTANDING @ 10/01/12	2012-13 PRINCIPAL DUE	2012-13 INTEREST DUE	2012-13 TOTAL DUE
G. O. 2002	3,600,000	4.18	2013	180,000	180,000	3,825	183,825
G. O. 2003 Ref.	2,615,000	3.09	2013	155,000	155,000	2,712	157,712
G. O. 2004	3,600,000	3.73	2024	2,160,000	180,000	77,760	257,760
G. O. 2007	5,300,000	3.99	2027	3,975,000	265,000	153,700	418,700
G. O. 2009	2,400,000	4.33	2029	2,040,000	120,000	82,200	202,200
G.O. 2009 Ref.	3,010,368	2.97	2018	1,967,000	339,482	56,504	395,986
G.O. 2010	3,000,000	3.60	2030	2,700,000	150,000	97,838	247,838
G.O. 2011 Ref.	3,360,000	3.81	2022	3,160,000	205,000	109,250	314,250
G.O. 2013	4,000,000		2033	0	0	100,000	100,000
TOTAL ALL ISSUES				\$16,337,000	\$1,594,482	\$683,789	\$2,278,271

Bond Ratings : Moody's - Aa2, S&P's - AA+

REFUNDING BONDS - Series 2009

General Obligation Bond 1997 - \$2,100,000 ---REFUNDED

Originally funded the connection of Circle Way by the Museum and Civic Center

Conversion of Canna Lane from asphalt to concrete

Reconstruction of Elm, Cherry and a portion of Winding Way

General Obligation Bond 1999 - \$4,250,000 ---REFUNDED

Replace the Northern two lanes of Oyster Creek Drive from Dixie Drive to Forest Drive

\$500,000 for the complete reconstruction of Laurel from Acacia to the drainage structure just past Elm.

Enlarged the drainage structure crossing State Highway 332 near Compass Bank.

Complete reconstruction of Acacia, Mimosa, and a portion of Oleander, Walnut, and Lotus

Medical Drive new construction from Canna to Sea Center Texas

\$275,000 to fund the complete reconstruction of Oleander Street from Oak Drive to Hickory.

General Obligation Bond 2001 - \$3,600,000 -- REFUNDED

\$575,000 for Humane Facility

\$210,000 for an additional two bays on Fire Station 2

\$1,650,000 to fund the complete reconstruction of Magnolia from Hwy 332 to Acacia.

\$1,165,000 to fund the complete reconstruction of Central Yaupon.

General Obligation Bond 2002 - \$3,600,000 -- 3/15/2013 call date for refunding

\$3,600,000 for a new Fire / EMS facility

General Obligation Bond 2003 - \$2,615,000

Refunding bonds for 1989 refunding bonds and 1993 issue

Originally funded - Police Station expansion, Plantation Dr. Bridge, Centerway and Azalea reconstruction

General Obligation Bond 2004 - \$3,600,000

\$1,130,000 for Oak Drive reconstruction

\$355,000 for South Yaupon reconstruction

\$1,075,000 for Dixie Drive asphalt to concrete

\$390,000 for South Magnolia reconstruction

\$650,000 for Brazos Oaks Spot Repairs combined with 2007 money to become complete reconstruction

General Obligation Bond 2007 - \$5,300,000

\$2,800,000 for the reconstruction of streets and drainage in the Brazos Oaks Subdivision.

\$2,500,000 to provide renovations of the old Fire Station into an expanded

Municipal Court Facility, emergency dispatch and emergency operations center.

General Obligation Bond 2009 - \$2,400,000

For the reconstruction of streets, water, sewer on drainage improvements on portions of Oak Drive, Jasmine and Winding Way

General Obligation Bond 2010 - \$3,000,000

\$1,000,000 for spot repairs to arterial streets

\$2,000,000 for drainage improvements downstream of the SH288/332 and smaller ditches including Willow / Blossom Anchusa, Timbercreek park outfall, upper slave ditch

General Obligation Bond 2013 - \$4,000,000 (Scheduled to be issued March, 2013)

For the replacement of the remainder of the paving on Magnolia, Laurel, Gardenia, Chinaberry, Camellia, Viinca, Periwinkle, Lupine, Bluebonnet, Lantana, Hybiscus, and Elm.

The city's goal in planning the issuance of debt is to time it so there is minimal impact on the tax rate. The following page summarizes our anticipated debt tax rate for the next several years. In the fall of 2009 the City convened a bond task force made up of citizens willing to serve. The task force reviewed potential bond projects and submitted a proposal to City Council in December. City Council reviewed their proposal and agreed to place the issuance of \$7M in bonds on the ballot in May of 2010. Voters approved the issuance of these bonds with favorable votes exceeding 70%. The first \$3M phase was sold in June 2010. The remaining \$4M will be sold in 2013.

The following Debt Service Fund Tax Rate Planning Guide reflects plans for both of these issues. Both issues were planned to coincide with drops in debt service payments and voters were told the bond issue itself would not create a need for a tax increase.

The function of this spreadsheet is to show the impact of debt service requirements on the overall tax rate. It does not try to forecast changes in the M&O portion of the tax rate.

General and Debt Service Fund Tax Rate Planning Guide

Purpose : To determine the potential impact of proposed or planned debt issues on the city's tax rate.

Assumptions : This schedule assumes an increase in values of 1.8% per year.

In May of 2010 voters approved the issuance of \$7M in bonds. The first phase of \$3M was sold on June 21, 2010. The remaining \$4M are planned for issuance in March 2013. The issuance of these bonds is included in this schedule at a projected interest rate of 5%.

	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18
	ADOPTED	ADOPTED	ADOPTED	PROJECTED	PROJECTED	PROJECTED	PROJECTED	PROJECTED	PROJECTED
GENERAL FUND TAX RATE	0.2340	0.2345	0.2315	0.2319	0.2326	0.2348	0.2445	0.2512	0.2597
DEBT SERV TAX RATE	0.1560	0.1555	0.1585	0.1581	0.1574	0.1552	0.1455	0.1388	0.1303
	0.390	0.390	0.390	0.390	0.390	0.390	0.390	0.390	0.390
DEBT SERVICE									
RATE INCR (DECR) YR TO YR		-0.0005	0.0030	-0.0004	-0.0007	-0.0022	-0.0097	-0.0066	-0.0085
DEBT SERVICE									
RATE INCR (DECR) OVER CURRENT		0		-0.0004	-0.0011	-0.0033	-0.013	-0.0197	-0.0282
TOTAL TAX RATE	0.3900	0.3900	0.3900	0.3900	0.3900	0.3900	0.3900	0.3900	0.3900

UTILITY FUND



LAKE JACKSON

City of Enchantment

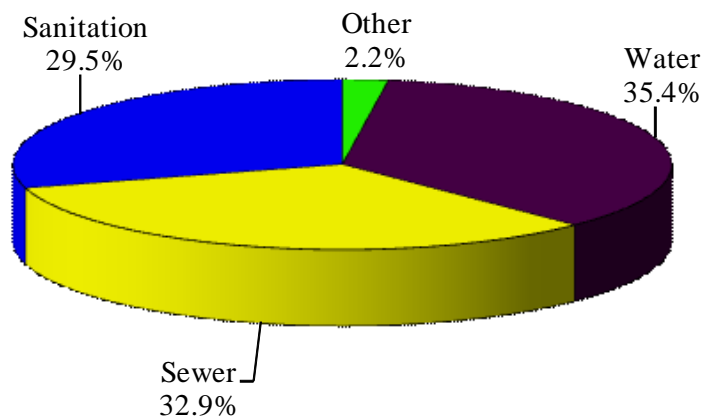
City of
Enchantment



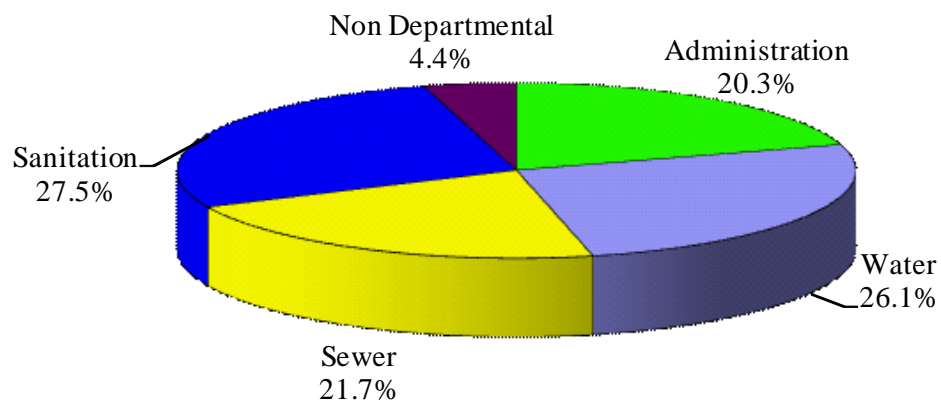
UTILITY OPERATING FUND

Revenues Vs Expenditures

Revenues



Expenditures



UTILITY FUND BUDGET SUMMARY

<i>Revenues</i>	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Plumbing Fees	\$12,591	\$9,500	\$15,260	\$12,500
Tap Fees	4,495	7,000	15,000	10,000
Administrative Fees	197,611	180,700	195,781	190,700
Water Sales	4,008,637	3,717,738	3,717,738	3,800,447
Sewer Sales	3,565,955	3,493,776	3,510,776	3,534,925
Senior Discount	-167,248	-180,000	-180,000	-182,300
Sanitation Sales	3,050,142	3,116,123	3,115,753	3,171,673
Other Revenues	149,268	125,120	122,418	120,602
Interest	14,983	15,000	20,000	18,522
Transfer from General Contingency	0	0	0	0
Transfer from Utility Contingency	70,000	70,400	70,400	70,400
<i>Total Resources</i>	\$10,906,434	\$10,555,357	\$10,603,126	\$10,747,469
<i>Expenditures</i>	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Non-Departmental	\$2,223,230	\$2,196,283	\$2,196,283	\$2,180,124
Water	2,815,079	2,731,375	2,831,980	2,805,170
Wastewater	1,995,961	2,282,441	2,179,202	2,332,310
Sanitation	2,766,028	2,900,298	2,776,852	2,954,795
Utility Administration	427,750	444,960	459,173	475,070
<i>Total Expenditures</i>	\$10,228,048	\$10,555,357	\$10,443,490	\$10,747,469

UTILITY FUND

MAJOR REVENUE SOURCES

Water Revenues (35.4%)

Water revenues account for \$ 3,800,447 (35.4%) of the projected utility revenues for FY 2012-13.

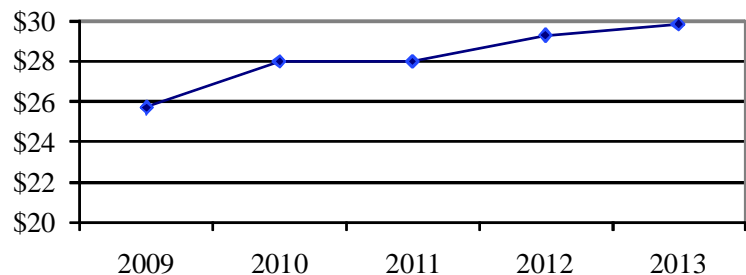
These revenues are based on the following water rates:

Base Rate (2,000 gallons)	\$11.25 per month
over 2,000 gallons	\$3.10 per 1,000 gallons
over 20,000 gallons	\$3.35 per 1,000 gallons

This rate is set based on generating revenues to cover the cost of purchasing water from the Brazosport Water Authority (BWA), operating 12 water wells, maintaining the water distribution system and related portions of debt service requirements.

For fiscal year 2012-13 BWA is increasing water rates by 2.8%, increasing their rate from \$1.80/1000 gallons to \$1.85/1000 gallons. We will increase our base rate to \$11.25 for 2,000 gallons and our per thousand to \$3.10 for amounts over the base. As requested by TCEQ, the City will continue to charge 'tiered' water rate which adds \$.25 per thousand gallons for all usage over 20,000 gallons. We will continue to provide a discount (40% of the base monthly bill) for senior citizens, which is applied to their base water and sewer bill. The city pumps an average of 3 million gallons per day to the distribution system. Our contract with the BWA requires the city to purchased 2 million gallons of water per day on a take or pay basis. The difference is made up with well water.

Residential Water Bill (8,000 gallons)



The 2012-13 fiscal year water revenue budget projection is determined by using the city's customer base of 23 apartment complexes, 485 commercial accounts and 8,270 residences. Utilizing five years of data we have estimated the following water usages for these customer types:

2013	Avg. Gallons	Annual		
Avg. No. of	Over Base	estimated	Over Base	Base Dollars
CLASS	Customers	gallons	Dollars	@ \$11.25
		Over Base		per Customer
USAGE UNDER 20 TGALS				
			@\$3.10 per 1,000	
Multi - Family	23 (2974) u	4.00	9,504	\$29,462
Commercial	485	34.75	41,500	\$128,650
Residential	8,270	4.50	401,922	\$1,245,958
USAGE OVER 20 TGALS				
			@\$3.35 per 1,000	
Multi - Family			133,248	\$446,381
Commercial			160,745	\$538,496
Residential			44,658	\$149,604
Total Water Fees				\$3,726,417

UTILITY FUND MAJOR REVENUE SOURCES

Sewer Revenues (32.9%)

Sewer revenues account for \$3,534,925 (or 32.9%) of the projected utility revenues for FY 2012-13. These revenues are based on the following sewer rates:

Base Rate (2,000 gallons)	\$ 11.25
Over 2,000 gallons	\$ 3.30 per 1,000 gallons

*Sewer rates for residential customers are capped at 15,000 gallons/month.

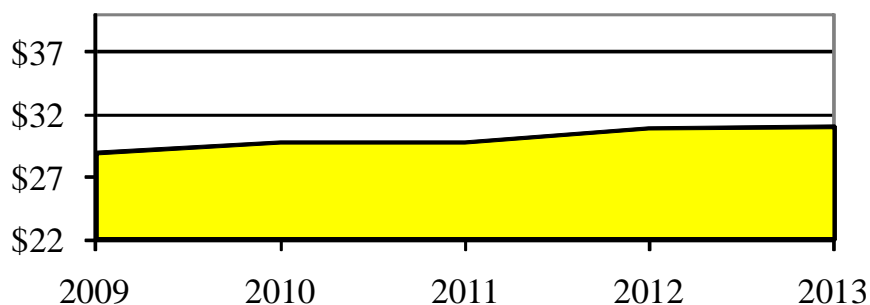
These rates reflect a \$.25 increase in the base rate while the \$3.30/1000 gallon rate remains the same.

This rate is based on covering the cost of maintaining the city's wastewater collection and treatment system, which includes 38 lift stations, a 5.89 million gallons per day Wastewater Treatment Plant, as well as any debt service and administration costs allocated to the wastewater system.

Base on the above mentioned customer base, revenues from sewer fees are projected as follows:

CLASS	Avg. No. of Customers	Avg. Gallons Over Base Per Customer /Unit	Annual estimated gallons Over Base	Over Base Dollars @ \$3.30 per 1,000 per Customer	Base Dollars @ \$11.25
SEWER					
Multi - Family	23 (2974 ur	4.00	142,752	\$471,082	\$5,940
Commercial	410	34.75	170,970	\$564,201	\$55,350
Residential	8,200	4.10	403,440	\$1,331,352	\$1,107,000
Total Sewer Fees				\$3,534,925	

Residential Sewer Bill (8,000 gallons)



UTILITY FUND

MAJOR REVENUE SOURCES

Sanitation Fees (29.5%)

Sanitation fees account for \$3,171,673 or 29.5% of projected utility revenues for FY 2012-13. These revenues are based on the following sanitation rates:

Residential Garbage/Trash	\$14.60 per month
Residential Recycling	\$ 2.10 per month
Apartment Garbage/Trash	\$14.60 per unit per month
Apartment Recycling	\$ 1.00 per unit per month

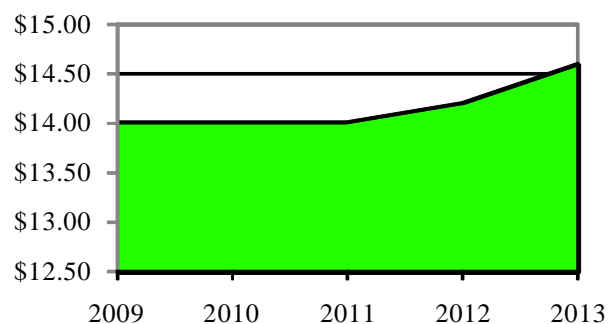
Dumpster Rates **Number Of Pickups Per Week**

	2x	3x	4x	5x	6x
3 Cubic Yard Container	\$63.52	\$95.19	\$127.03	\$170.59	\$190.54
4 Cubic Yard Container	\$84.66	\$127.03	\$169.35	\$211.71	\$254.01

Shared Dumpster Rates

Small Business	\$23.38
Medium Business	\$30.50
Large Business	\$37.63

Sanitation Fee History **Residential Monthly Garbage Fee**



UTILITY FUND

MAJOR REVENUE SOURCES

These fees are set based on covering the cost of providing residential customers twice weekly garbage collection, once weekly co-mingled recyclable collection and twice monthly heavy trash collection. Heavy trash collection includes appliances and furniture.

Commercial and apartment customers are provided with side loading dumpsters which are serviced based on a set schedule.

The Sanitation department contains 25 employees and a fleet of 8 residential garbage/recycle trucks, 4 commercial trucks, 2 roll-off trucks, 6 flatbed trucks, 2 landscape loaders, and 1 front-end loader.

The 2012-13 budgeted sanitation revenues were determined as follows:

Residential - Using the projected customer base of 8,270 and fee of \$14.60, the calculated revenue would be \$1,448,904.

Residential Recycling

8,270 customers x \$2.10 per month x 12 month = \$208,404.

Apartment/Multi-family Garbage

2,974 apartment units x \$14.60 per month x 12 month = \$521,045.

Apartment/Multi-family Recycling

2,974 apartment units x \$1.00 per month x 12 month = \$35,688.

Commercial Garbage

The projected revenue for commercial garbage is \$671,457 for FY 12-13.

UTILITY FUND PROJECTED REVENUE

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Plumbing Permits	\$12,591	\$9,500	\$15,260	\$12,500
Tap Fees	4,495	7,000	15,000	10,000
Administrative Fees				
Late Payment Penalties	196,454	180,000	194,981	190,000
Transfer Fees	1,157	700	800	700
	197,611	180,700	195,781	190,700
Water Revenue				
Water Fees	3,899,677	3,643,708	3,643,708	3,726,417
Brazoria County Conservation District	27,331	20,000	20,000	20,000
City Water Usage	81,629	54,030	54,030	54,030
	4,008,637	3,717,738	3,717,738	3,800,447
Sewer Revenue	3,565,955	3,493,776	3,510,776	3,534,925
Senior Citizens Discount	-167,248	-180,000	-180,000	-182,300
Sanitation				
Residential Fees	1,381,577	1,425,660	1,425,660	1,448,904
Household Recycling	207,189	207,900	207,900	208,404
Commercial Garbage	633,703	661,534	661,534	671,457
Apartment Garbage Fee	477,329	502,157	502,157	521,045
Apartment Recycling	34,240	34,872	34,872	35,688
Special Pick Up Fees	11,702	9,000	9,860	9,000
Roll-Off Fees	168,451	130,000	130,000	131,950
Compactor Fees	107,847	115,000	115,000	116,725
Recycle Goods	14,446	10,000	15,000	15,000
Mulch Sales	7,133	12,000	8,770	8,500
Dumpster Initial Set Up Fees	6,525	8,000	5,000	5,000
	3,050,142	3,116,123	3,115,753	3,171,673
Miscellaneous (includes write-offs)	149,268	125,120	122,418	120,602
Transfer from Utility Contingency	70,000	70,400	70,400	70,400
Interest Earned	14,983	15,000	20,000	18,522
Total Utility Revenue	\$10,906,434	\$10,555,357	\$10,603,126	\$10,747,469

UTILITY FUND



LAKE JACKSON

City of Enchantment

*City of
Enchantment*





Non-Departmental

Program Description

This budget unit accounts for transfers to General Fund to reimburse administrative services incurred by Sanitation, Water and Wastewater and the transfer to Utility Debt Service to provide funds for the payment of long term debt. Additionally an amount is provided to pay the General Fund a franchise fee on Solid Waste.

UTILITIES

NON-DEPARTMENTAL - 0500

<i>Resources</i>	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Operating Revenues	2,223,230	2,196,283	2,196,283	2,180,124
<i>Total Resources</i>	\$2,223,230	\$2,196,283	\$2,196,283	\$2,180,124

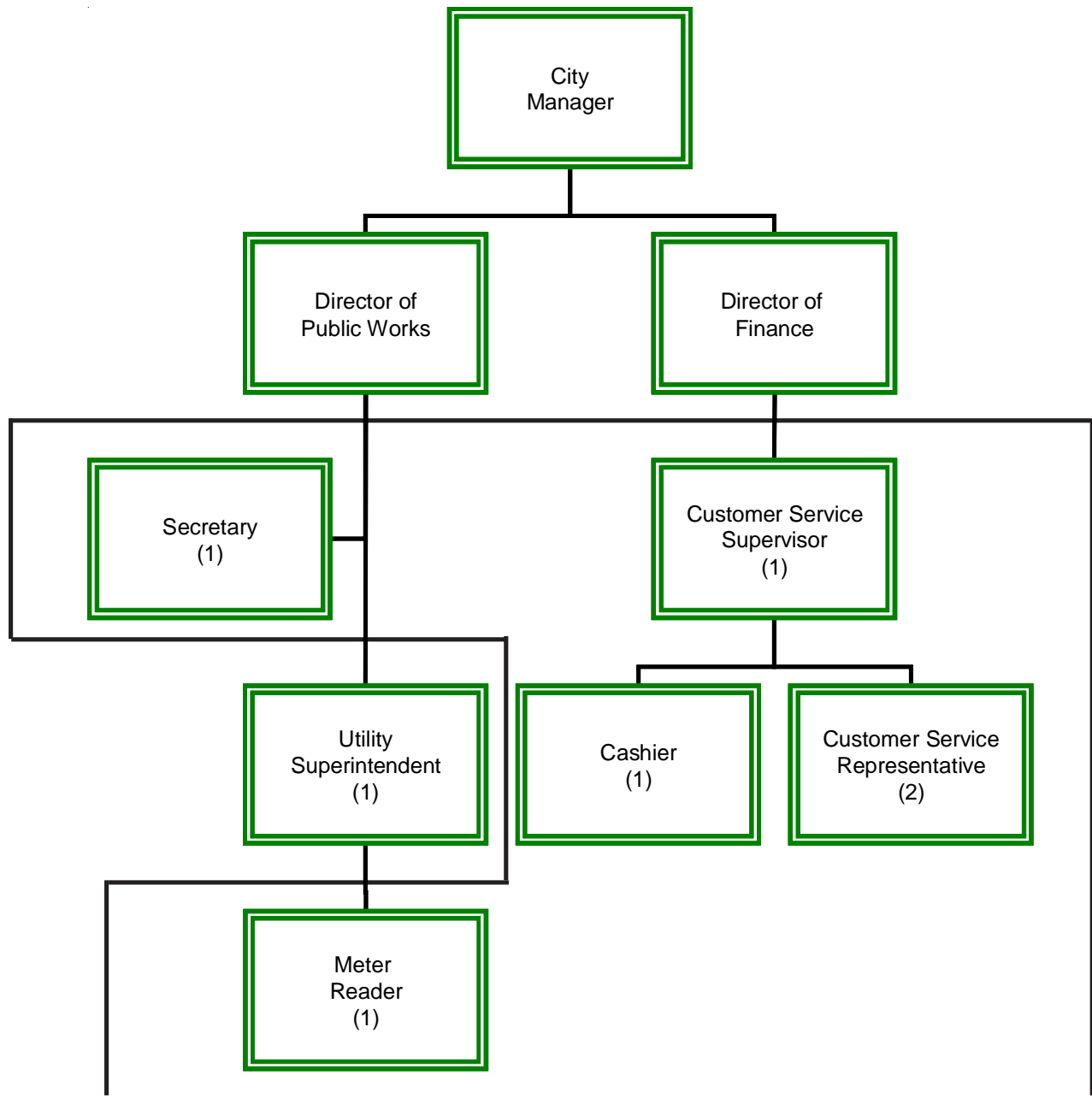
<i>Expenditures</i>	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Employee Incentive	\$0	\$70,400	\$0	\$70,400
Transfer to General Fund:				
Administrative Fee-Sanitation	127,100	127,100	127,100	127,100
Administrative Fee-Water/WW	311,289	311,289	311,289	311,289
Solid Waste Franchise Fee	102,000	102,000	102,000	102,000
Utility Contingency	70,400	0	70,400	0
Transfer to Utility Debt Service	1,612,441	1,585,494	1,585,494	1,569,335
<i>Total Expenditures</i>	\$2,223,230	\$2,196,283	\$2,196,283	\$2,180,124

<i>Personnel</i>	2009-10 Budget	2010-11 Budget	2011-12 Budget	2012-13 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
<i>Total Personnel</i>	0.00	0.00	0.00	0.00

Major Budget Changes

No major budget changes.

Utility Administration



The outlined portion of this organizational chart represents those positions budgeted within this department.

Program Description

Utility Administration serves as the primary contact for utility customer requests for service, concerns, and inquiries. This department also maintains all utility customer records, bills for service provided, and monitors and collects active and inactive accounts receivable. Utility meter readers are also funded out of Utility Administration.

ADMINISTRATION

Utility Administration - 5000

FY11-12 ACCOMPLISHMENTS

Vision Element:	Maintain a well managed City
Objective:	Enhance Customer Service
Accomplishment:	Provided the ability to make utility payments on the web site
Objective:	Use new technology to improve areas of operations
Accomplishment:	Replace downtown water meters with new mosiac wi-fi meters
Vision Element:	Maintain Infrastructure
Objective:	Upgrade and Maintain Infrastructure and Facilities
Accomplishment:	Coordinated the replacement of over 1000 Hershey Water Meters (under warranty)

FY12-13 GOALS & OBJECTIVES

Vision Element	Maintain a Well Managed City
Objective:	Use new technology to improve areas of operations
Goal:	Replace mall area meters with new Mosiac Wi-fi meters
Vision Element	Maintain Infrastructure
Objective:	Continue to upgrade and maintain infrastructure, facilities, and equipment
Goal:	Coordinate the replacement of 1,000 Hershey water meters (under warranty).

ADMINISTRATION

Utility Administration - 5000

DEPARTMENT STANDARDS

- 1 Establish service the same day as requested 100% of the time.
- 2 Perform re-reads as requested by the customer 100% of the time

PROGRAM MEASURES

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
1 Work orders generated:				
General Repair	2,914	1,700	2,722	2,000
Rereads	669	500	575	575
Finals	1,271	1,200	1,100	1,200
Connects (no longer count sets)	1,428	1,300	1,485	1,400
Pressure Tests	403	350	350	350
2 Accounts billed monthly	8,769	8,800	8,800	9,000
3 First notices mailed (monthly average)	1,320	1,400	1,370	1,370
4 walk-up counter per day	5	5	5	5
5 Customers utilizing bank drafting	2,084	2,100	2,120	2,200

ADMINISTRATION - 5000

<i>Resources</i>	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
General Resources	\$427,750	\$444,960	\$459,173	\$475,070
<i>Total Resources</i>	\$427,750	\$444,960	\$459,173	\$475,070

<i>Expenditures</i>	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Salaries & Wages	\$188,602	\$186,700	\$197,885	\$189,800
Employee Benefits	67,758	69,700	72,763	70,600
Operating Expenses	144,352	163,840	163,805	183,120
Operating Transfers	27,038	24,720	24,720	31,550
<i>Total Expenditures</i>	\$427,750	\$444,960	\$459,173	\$475,070

<i>Personnel</i>	2009-10 Budget	2010-11 Budget	2011-12 Budget	2012-13 Budget
Service/Maintenance	1.00	1.00	1.00	1.00
Office/Clerical	4.00	4.00	4.00	4.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	1.00	1.00	1.00	1.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
<i>Total Personnel</i>	6.00	6.00	6.00	6.00

Major Budget Changes

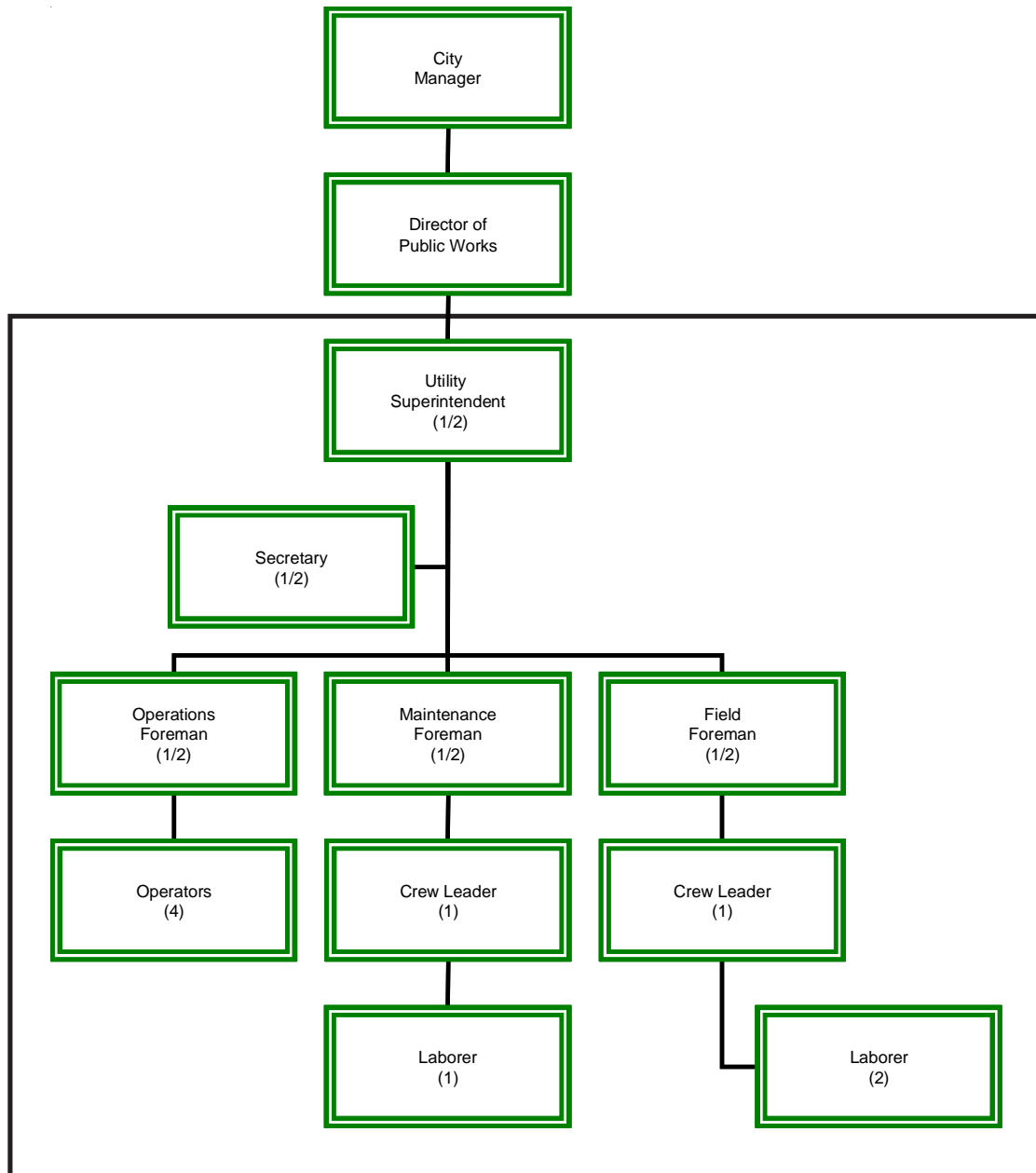
Maintenance Contract went up by \$17,275 to cover the added Sunguard Fees to integrate court and utility on-line payments.

UTILITY ADMINISTRATION - 5000

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Salaries & Wages				
Service/Maintenance	\$25,704	\$24,800	\$32,722	\$25,500
Office/Clerical	105,893	107,200	107,515	108,400
Management/Supervision	50,782	48,700	49,898	49,900
	182,379	180,700	190,135	183,800
Overtime	6,223	6,000	7,750	6,000
Group Insurance				
Health	23,921	24,100	25,170	24,800
Life	531	700	688	700
Dental	1,985	2,000	2,174	2,200
Long Term Disability	751	800	780	900
	27,188	27,600	28,812	28,600
Employee Benefits				
Social Security	14,387	14,300	15,207	14,500
Retirement	25,069	26,600	27,920	26,700
Workers Compensation	1,114	1,200	824	800
	40,570	42,100	43,951	42,000
Professional Service Fees				
Physician Examination	291	0	0	0
Outside Auditor	17,767	19,250	19,250	18,500
	18,058	19,250	19,250	18,500
Maintenance & Repair				
Equipment	323	800	800	800
Maintenance Contract	73,253	76,365	78,075	93,640
	73,576	77,165	78,875	94,440
Rental - Equipment	396	500	500	500
Insurance				
Property	387	435	455	450
Liability	798	890	625	750
	\$1,185	\$1,325	\$1,080	\$1,200

UTILITY ADMINISTRATION - 5000

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Communications	\$8,233	\$22,700	\$21,000	\$25,380
Training	358	300	300	300
Travel	0	100	100	100
Dues & Membership	50	600	600	600
General Supplies				
Office	41,756	40,800	41,000	41,000
Operating	740	1,100	1,100	1,100
	42,496	41,900	42,100	42,100
Operating Transfers				
Equipment Replacement	27,038	24,720	24,720	31,550
Unemployment Insurance	0	0	0	0
	27,038	24,720	24,720	31,550
Total Utility Administration	\$427,750	\$444,960	\$459,173	\$475,070



The outlined portion of this organizational chart represents those positions budgeted within this department.

Program Description

The Water Department is responsible for operating and maintaining systems for the production, storage, and distribution of potable water in accordance with requirements of the Texas Commission on Environmental Quality, the Texas Department of Health, the Texas Commission of Fire Protection and the United States Environmental Protection Agency. The City of Lake Jackson public water supply continues to merit recognition as a “Superior Water System” by Texas Commission on Environmental Quality. Operational activities are maintained on a 24 hour basis. The City has a contract to purchase 2 million gallons per day from the Brazosport Water Authority. Infrastructure maintained and operated by this department includes 130 miles of mains, valves, fire hydrants, 9,029 taps and meters, 12 water wells, 5 elevated tanks, 4 ground storage tanks, and 2 Booster Pump Stations. This department responds to citizen’s requests concerning water leaks, water quality, high usage, and low pressure.

Utilities

Water - 5400

FY11-12 ACCOMPLISHMENTS

Objective:	Maintain existing facilities and equipment at current standards
Accomplished:	<ol style="list-style-type: none">1) Merit Recognition as a Superior Water System By TCEQ2) Repaired 40 driveways3) Replaced 1100 Meters (meters for warranty exchange)4) Well # 14 Cleaned, Serviced, and Inspected Well Screen and Replaced Pump, Motor, Pump Discharge pipe and Service Controls5) Well # 16 Cleaned, Serviced, and Inspected Well Screen and Replaced Pump, Motor, Pump Discharge pipe and Service Controls6) Rebuilt 1,1000 GPM Pump at the Beechwood Water Plant7) Painted and flow tested 144 Fire Hydrants8) Replaced flow transmitters and completed all calibrations for booster pumps and wells at both pump stations.9) Installed transfer switch and generator at Well # 1510) Installed transfer switch at Beechwood Water Plant11) Install 4 - 2" Automatic Flushers in the Distribution System12) Install 10 Bacteriological Sampling Points13) Install automatic transfer switch at Well # 12
Objective:	Improve Assessment of Infrastructure
Accomplished:	<ol style="list-style-type: none">1) Continued Adding Existing Fire Hydrant Database to GIS System2) Updated Annual Assessment of Major Utility Equipment

FY12-13 GOALS & OBJECTIVES

Vision Element:	Maintain Infrastructure
Objective:	Maintain facilities and equipment
Goals:	<ol style="list-style-type: none">1) Replace 1000 Meters (meters for warranty exchange)2) Well # 5 Clean, Service, and Inspect Well Screen and Service Pump, Motor, Pump Discharge pipe and Service Controls3) Install Auto Pacing Chlorine Feed at both Water Plants4) Paint and flow test 90 fire hydrants5) Calibrate meters at all 11 wells and two water plants
Department Projects:	<ol style="list-style-type: none">1) Install transfer switch and generator at Well # 162) Replace all 12 well meters. TCEQ requires replacing meters every two years.3) Continue Adding to Existing Fire Hydrant Database to GIS System4) Update Annual Assessment of Major Utility Equipment

Utilities

Water - 5400

DEPARTMENT STANDARDS

- 1 Annual testing and calibration of meters for high-use customers representing 10% of total water sold
- 2 Replace residential water meters on a 10-year schedule
- 3 Paint, service, and flow test hydrants on a 10-year schedule
- 4 Manage the water system to achieve maximum available credit under the ISO Fire Suppression Rating Schedule
- 5 Continue Adding to Existing Fire Hydrant Database to GIS System
- 6 Update Annual Assessment of Major Utility Equipment

PROGRAM MEASURES

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
1 Total water produced by wells (million gallons)	1067	800	1,020	800
2 Total water used from BWA (million gallons)	664	730	580	730
3 Total water distributed (million gallons)	1732	1,530	1,600	1,530
4 Red Water Complaints (days)	10	10	10	10
5 Taste and Odor Complaints (days)	1	10	10	10
6 TCEQ Production Capacity required (MGD)	10.00	10.00	10.00	10.00
7 TCEQ Production Capacity provided (MGD)	9.81	10.89	10.89	10.89
8 TCEQ total storage required (MG)	2.32	2.35	2.35	2.35
9 TCEQ total storage provided (MG)	6.55	6.55	6.55	6.55
10 # of leaks repaired	539	400	150	400
Avg. time from leak report to final cleanup (days)				
11 Main	447	20	3	20
12 Service	92	20	2	20
13 Fire hydrants serviced (%)	0%	10%	15%	10%
14 TCEQ Distribution Capacity requirement (MGD)	8.78	9.44	8.75	9.44
15 TCEQ Distribution Capacity Provided (MGD)	10.46	10.94	10.94	10.94
16 TCEQ EST Required (MG)	5.53	2.35	2.35	2.35
17 TCEQ EST Provided (MG)	6.55	6.55	6.55	6.55
18 Drought contingency plan activated (days)	98	0	112	0
19 Unaccounted water (% of total distributed)	18%	20%	19%	20%
20 New or replaced residential meters (%)	10%	20%	10%	10%
21 Full Staffing Level (%)	86%	100%	90%	100%

Notes:

- (2) Total Contract Amount per Year With BWA 730,000,000 gallons
- (14&15) Increase due to continued recovery from large number of drought related leaks
- (22) Unfunded Meter replacement (replaced 1000 meters for **warranty exchange**)

WATER - 5400

Resources

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Operating Revenues	\$2,815,079	\$2,731,375	\$2,831,980	\$2,805,170
Total Resources	\$2,815,079	\$2,731,375	\$2,831,980	\$2,805,170

Expenditures

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Salaries & Wages	\$408,913	\$436,100	\$441,415	\$444,000
Employee Benefits	136,717	159,000	152,645	158,200
Operating Expenses	2,220,634	2,089,290	2,190,935	2,159,580
Capital Outlay	0	0	0	0
Operating Transfers	48,815	46,985	46,985	43,390
Total Expenditures	\$2,815,079	\$2,731,375	\$2,831,980	\$2,805,170

Personnel

	2008-09 Budget	2009-10 Budget	2010-11 Budget	2011-12 Budget
Service/Maintenance	5.00	5.00	5.00	5.00
Office/Clerical	0.50	0.50	0.50	0.50
Technical	4.00	4.00	4.00	4.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	2.00	2.00	2.00	2.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
Total Personnel	11.50	11.50	11.50	11.50

Major Budget Changes

BWA water purchase has increased by \$33,000 to cover a rate increase from BWA; Electricity has increased by \$10,000; and Communication has increased by \$12,800 to reflect actual costs for communication circuits to control wells and booster pumps.

WATER - 5400

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Salaries & Wages				
Service/Maintenance	\$122,994	\$143,600	\$144,003	\$145,000
Office/Clerical	15,446	16,000	15,227	16,400
Technical	122,758	136,100	137,921	139,700
Management/Supervision	103,405	96,400	100,264	98,900
	364,603	392,100	397,415	400,000
Overtime	44,310	44,000	44,000	44,000
Group Insurance				
Health	39,696	45,600	46,356	47,500
Life	526	1,400	1,310	1,400
Dental	3,107	3,800	4,004	4,100
Long Term Disability	1,192	2,000	1,628	2,000
	44,521	52,800	53,298	55,000
Employee Benefits				
Social Security	31,817	33,400	32,594	33,900
Retirement	55,261	62,100	59,950	62,300
Workers Compensation	5,118	10,700	6,803	7,000
	92,196	106,200	99,347	103,200
Professional Service Fees				
Physician Examination	642	700	435	700
Large Meter Evaluation	0	15,000	15,000	15,000
Environmental Consultant	1,528	5,000	4,500	5,000
Lab Work	12,759	15,000	16,000	17,000
Brazoria County Conservation	33,047	23,000	28,000	23,000
	47,976	58,700	63,935	60,700
BWA - Water Purchase	1,197,200	1,316,920	1,316,920	1,350,500
Maintenance & Repair				
Building	2,700	3,000	4,000	4,000
Water Production/Distribution	399,396	110,000	140,000	110,000
Fire Hydrant Maintenance	0	15,000	16,230	17,000
Wells	27,927	65,000	80,000	65,000
Vehicles	15,608	10,000	17,500	12,000
Equipment	54,533	76,000	91,000	76,000
Maintenance Contracts	7,425	21,000	20,600	21,000
	507,589	300,000	369,330	305,000

WATER - 5400

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Rental - Vehicle & Equipment	\$7,445	\$0	\$8,225	\$0
Insurance				
Property	168	190	185	185
Liability	2,851	3,180	2,360	2,795
	3,019	3,370	2,545	2,980
Communication	32,410	23,000	34,200	35,800
Advertising	4,552	5,000	5,000	5,000
Training	3,082	6,900	6,900	6,900
Travel	0	1,000	700	1,000
Dues and Memberships	1,831	2,500	2,500	2,500
State Permit	24,871	25,000	24,585	25,000
General Supplies				
Office	299	600	600	600
Wearing Apparel	1,763	5,500	4,500	4,500
Gasoline & Diesel	27,490	21,500	21,100	22,100
Operating	43,583	50,000	50,000	50,000
Meters	23,062	15,000	19,895	20,000
Chemicals	24,962	42,000	35,000	42,000
	121,159	134,600	131,095	139,200
Electricity & Natural Gas	269,500	212,300	225,000	225,000
Capital Outlay	0	0	0	0
Operating Transfers				
Equipment Replacement	48,815	46,985	46,985	43,390
Unemployment Insurance	0	0	0	0
	48,815	46,985	46,985	43,390
Total Water Production	\$2,815,079	\$2,731,375	\$2,831,980	\$2,805,170

WATER DEPARTMENT PROFORMA

RESOURCES

<i>RESOURCES</i>	Actual 2008 - 09	Actual 2009 - 10	Actual 2010 - 11	Budget 2011 - 12	Projected 2011 - 12	Proposed 2012 - 13
Water Sales	\$ 3,358,382	\$ 3,348,708	\$ 3,899,362	\$ 3,643,708	\$ 3,643,708	\$ 3,726,417
Water for City	67,870	58,657	81,629	54,030	54,030	54,030
Bulk Water Sales	(171)	425	-	-	-	-
Senior Citizen Discount	(139,130)	(160,719)	(166,934)	(180,000)	(180,000)	(182,300)
Brazoria County Cons. Dist.	25,024	18,396	27,331	20,000	20,000	20,000
Site Rental Fees	69,502	87,247	121,355	103,980	116,432	114,702
Adjustments	(8,213)	-	(19,213)	-	-	-
Tap Fees	18,230	24,682	12,815	12,375	22,695	16,875
<i>Total Resources</i>	\$ 3,391,494	\$ 3,377,396	\$ 3,956,345	\$ 3,654,093	\$ 3,676,865	\$ 3,749,724

EXPENDITURES

<i>EXPENDITURES</i>	Actual		Actual		Actual		Budget	Projected	Proposed
	2008 - 09	2009 - 10	2010 - 11	2011 - 12	2011 - 12	2012 - 13			
Salaries & Wages	\$ 343,242	\$ 387,232	\$ 349,709	\$ 392,100	\$ 397,415	\$ 400,000			
Overtime	44,397	51,688	59,204	44,000	44,000	44,000			
Employee Incentive	-	-	-	15,200	-	15,200			
Contract Labor	-	-	-	-	-	-			
Group Insurance	37,863	44,390	44,521	52,800	53,298	55,000			
Social Security	29,659	33,436	31,817	33,400	32,594	33,900			
Retirement	46,137	53,032	68,698	62,100	59,950	62,300			
Worker's Compensation	8,307	13,679	5,118	10,700	6,803	7,000			
Professional Service Fees	4,613	356	2,170	20,700	19,935	20,700			
Professional Service - Tech	13,003	11,094	12,759	15,000	16,000	17,000			
Brazoria County Cons Dist.	23,605	21,885	33,047	23,000	28,000	23,000			
BWA	1,150,240	1,197,200	1,197,200	1,316,920	1,316,920	1,350,500			
Maintenance & Repairs	244,806	221,487	507,589	300,000	369,330	305,000			
Equipment Rental	-	-	7,445	-	8,225	-			
Insurance	6,106	3,400	3,019	3,370	2,545	2,980			
Communications	21,320	25,663	32,410	23,000	34,200	35,800			
Advertising	5,389	4,061	4,552	5,000	5,000	5,000			
Training & Travel	7,523	4,728	3,082	7,900	7,600	7,900			
State Inspection Permit & Dues	11,375	28,188	26,702	27,500	27,085	27,500			
General Supplies & Chemicals	113,577	123,932	121,464	134,600	131,095	139,200			
Electricity & Natural Gas	206,883	208,559	269,195	212,300	225,000	225,000			
Equipment	-	-	-	-	-	-			
Equipment Replacement	64,830	58,810	48,815	46,985	46,985	43,390			
Billing Services	140,200	144,270	149,658	155,340	160,027	165,273			
Administrative Transfer	155,644	155,644	155,644	155,644	155,644	155,644			
<i>Total Expenditures</i>	\$ 2,678,719	\$ 2,792,734	\$ 3,133,818	\$ 3,057,559	\$ 3,147,651	\$ 3,141,287			

<i>NET OF OPERATING</i>	\$	712,775	\$	584,662	\$	822,527	\$	596,534	\$	529,214	\$	608,437
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NON - OPERATING REVENUE

Administrative Services	\$	66,850	\$	71,730	\$	75,274	\$	67,210	\$	72,281	\$	70,452
Transfer from Gen. Contingency		-		15,200		15,000		15,200		15,200		15,200
Utility Contingency		18,500		-		-		-		-		-
Non-Operating Interest		9,400		5,650		5,909		5,725		7,555		6,992
Total Non-Operating Revenue	\$	94,750	\$	92,580	\$	96,183	\$	88,135	\$	95,036	\$	92,644

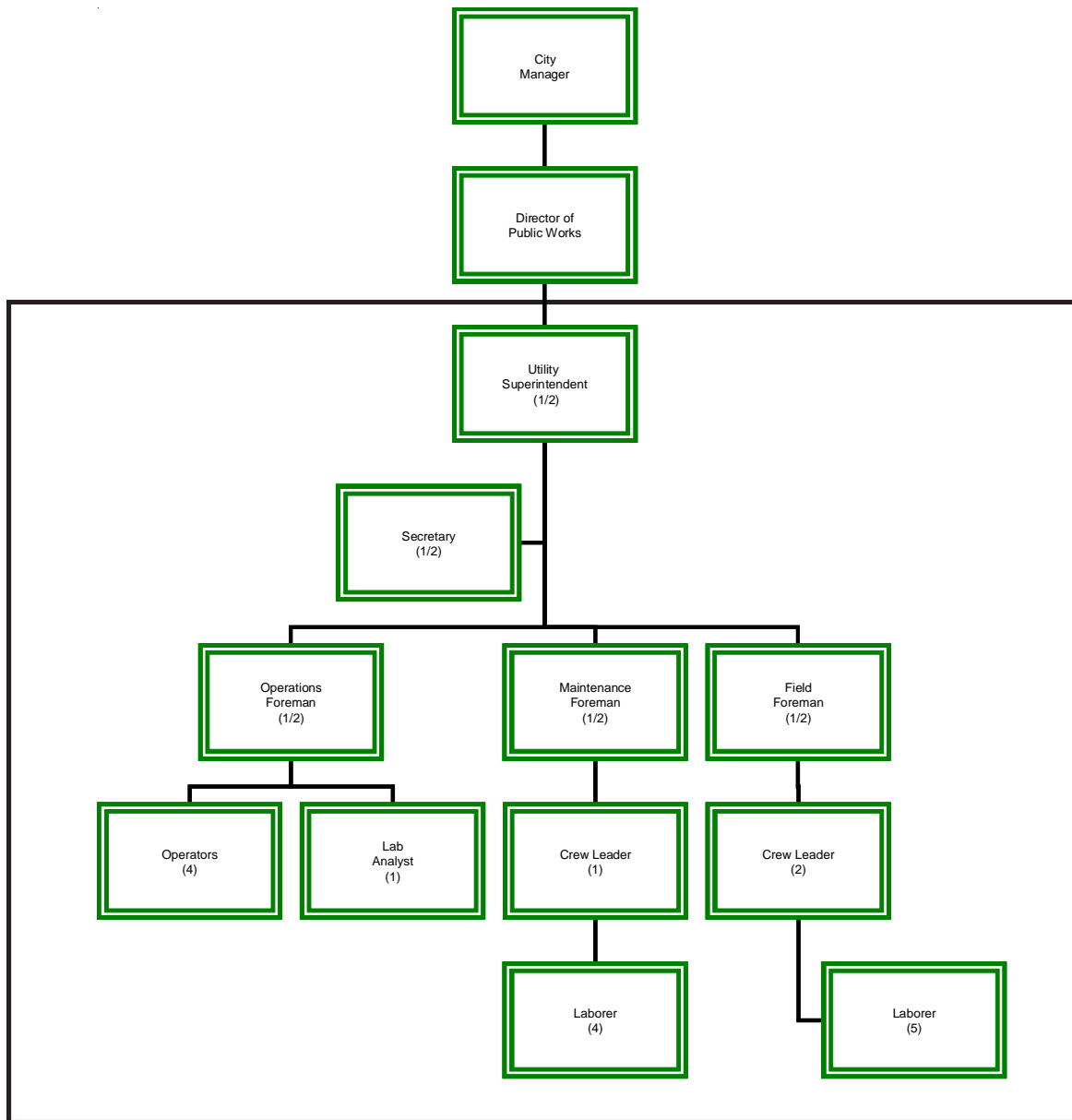
NON - OPERATING EXPEND

Debt Service Transfers	\$	165,214	\$	267,570	\$	112,871	\$	109,399	\$	110,985	\$	109,854
Transfer to Capital Projects		-		-		-		-		-		-
Utility Contingency		-		-		15,200		-		15,200		-
Capital Improvements		-		350,000		-		-		-		-
Total Non-Operating Expend	\$	165,214	\$	617,570	\$	128,071	\$	109,399	\$	126,185	\$	109,854

NET GAIN (LOSS)	\$ 642,311	\$ 59,672	\$ 790,639	\$ 575,270	\$ 498,065	\$ 591,227
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Wastewater



The outlined portion of this organizational chart represents those positions budgeted within this department.

Program Description

The Wastewater Department is responsible for the operation and maintenance of the wastewater collection and reclamation systems. Wastewater generated by customers throughout the City flows through gravity mains to a series of lift stations where it is pumped to the Reclamation Center. There are currently four “master” lift stations which pump directly to the Reclamation Center, and 38 lift stations which serve various subdivisions or convey wastewater to a “master” lift station. At the Water Reclamation Center, wastewater is processed in accordance with State and Federal regulations. Reclaimed water is discharged into Dow Canal for Water Reuse by Industry. Activities in this department include emergency response to stoppages, routine cleaning and inspection of mains, pump and valve maintenance, laboratory analysis, and 24/7 operations of the lift stations and Reclamation Center.

Utilities

Wastewater Collection & Reclamation - 6000

FY11-12 ACCOMPLISHMENTS

Vision Element:	Maintain Infrastructure
Objective:	Upgrade and Maintain Infrastructure and Facilities
Accomplished:	<ol style="list-style-type: none">1) Replaced Blower # 82) Completed upgrades at Lift Station 143) Replaced sewer line on Blossom4) Cleaned Sludge out of 1 of 3 Repair Basins5) Replaced 150' sewer line on Peach Street6) Developed Sanitary Sewer Overflow Initiative Plan7) Installed 4 high level lights and transfer switches at Lift Stations # 32, 34, 36, 37
Objective:	Improve assessment of infrastructure
Accomplished:	<ol style="list-style-type: none">1) Updated Annual Assessment of Major Utility Equipment
Department Projects:	Implemented Sanitary Sewer Overflow Initiative Plan as required by TCEQ
Department Projects:	100% reclaimed water reuse to industry (contract with Dow)

FY12-13 GOALS & OBJECTIVES

Vision Element:	Maintain Infrastructure
Objective:	Maintain facilities and equipment
Goal:	<ol style="list-style-type: none">1) Replace Blower # 42) Replace Electrical for rusted piping and lights at headworks at the Wastewater Plant.3) Replace Pumps, Controls and Building at Lift Station # 194) Replace Pumps and Controls at Lift Station # 125) Install 4 high level lights and transfer switches at various lift stations (per TCEQ)
Department Projects:	
Goal:	Continue Implementation of Sanitary Sewer Overflow Initiative Plan as required by TCEQ.
Goal:	Update Annual Assessment of Major Utility Equipment
Goal:	Establish standards and schedule for mapping and assessment of sanitary sewer system

Utilities

Wastewater Collection & Reclamation - 6000

DEPARTMENT STANDARDS

- 1 Clean, inspect, and test collection system on a 15-year schedule
- 2 No wet weather sanitary sewer overflows or backups for less than a 2-Year rainfall event
- 3 Operate DCWRC to discharge 5 mg/L total suspended solids (TSS) and biological oxygen demand (BOD) (TCEQ Permit is 20 mg/L)
- 4 Type II reclaimed water from the City of Lake Jackson's Dyson Campbell Water Reclamation Center wastewater to be use as a raw water supplement for Industry.

PROGRAM MEASURES

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
1 Linear Feet of sewer mains cleaned	13,615	110,000	110,000	110,000 *
2 Linear Feet of sewer mains recorded on video	100	50,000	10,000	20,000 *
3 Number of sewer leaks repaired	4	70	10	70 *
4 Number of sewer main blockages cleared	27	75	24	75
5 Manhole Maintenance	25	75	75	75 *
6 Sanitary sewer overflows (#)	3	0	10	10
7 Service area evaluated (%)	0%	5%	5%	5% *
8 Odor complaints (#)	0	10	10	0
9 Total millions gallons treated	1,052	1,400	1,000	1,400
10 Estimated dry tons sludge produced	281	500	200	500
11 Full Staffing Level (%)	86%	100%	90%	100%

* FY10-11 Reduced number due to hiring freeze

* Sanitary Sewer Overflow (SSO) Initiative with the Texas Commission on Environmental Quality (TCEQ)

WASTEWATER - 6000

<i>Resources</i>	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Operating Revenues	\$1,995,961	\$2,282,441	\$2,179,202	\$2,332,310
<i>Total Resources</i>	\$1,995,961	\$2,282,441	\$2,179,202	\$2,332,310

<i>Expenditures</i>	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Salaries & Wages	\$612,095	\$672,400	\$631,992	\$681,800
Employee Benefits	211,643	250,400	218,530	249,400
Operating Expenses	1,084,578	1,226,750	1,195,790	1,240,075
Capital Outlay	0	0	0	0
Operating Transfers	87,645	132,891	132,890	161,035
<i>Total Expenditures</i>	\$1,995,961	\$2,282,441	\$2,179,202	\$2,332,310

<i>Personnel</i>	2009-10 Budget	2010-11 Budget	2011-12 Budget	2012-13 Budget
Service/Maintenance	12.00	12.00	12.00	12.00
Office/Clerical	0.50	0.50	0.50	0.50
Technical	5.00	5.00	5.00	5.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	2.00	2.00	2.00	2.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
<i>Total Personnel</i>	19.50	19.50	19.50	19.50

Major Budget Changes

Equipment replacement has increased by \$28,144 due to new radios and lift stations 1 and 35 generators.

WASTEWATER - 6000

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Salaries & Wages				
Service/Maintenance	\$287,348	\$332,900	\$284,333	\$337,400
Office Clerical	15,446	16,000	15,227	16,400
Technical	141,662	172,100	160,168	174,100
Management/Supervision	103,405	96,400	100,264	98,900
	547,861	617,400	559,992	626,800
Overtime	64,234	55,000	72,000	55,000
Group Insurance				
Health	67,307	78,400	69,326	80,500
Life	803	2,400	1,909	2,400
Dental	5,266	6,500	5,986	7,000
Long Term Disability	1,817	3,000	2,304	3,100
	75,193	90,300	79,525	93,000
Employee Benefits				
Social Security	47,715	51,400	46,648	52,200
Retirement	82,292	95,700	84,948	95,800
Workers Compensation	6,443	13,000	7,409	8,400
	136,450	160,100	139,005	156,400
Professional Services				
Physician Examination	1,020	1,500	1,500	1,500
Environmental Consultant	6,548	10,000	7,500	7,500
	7,568	11,500	9,000	9,000
Testing Laboratory	10,695	15,000	15,000	15,000
Sludge Disposal	35,577	55,000	65,000	70,000
Maintenance & Repair				
Building	17,548	26,000	41,000	26,000
Wastewater Collection System	18,802	53,000	53,000	53,000
Vehicles	26,450	30,000	30,000	30,000
Equipment	157,930	190,000	190,000	190,000
Maintenance Contracts	37,866	42,000	46,300	50,000
	258,596	341,000	360,300	349,000
Rental - Equipment	44,928	40,000	40,000	40,000

WASTEWATER - 6000

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Insurance				
Property	24,652	25,720	26,485	26,485
Liability	6,386	7,130	5,445	6,390
	31,038	32,850	31,930	32,875
Communication	6,228	6,100	6,500	6,500
Training	2,342	7,000	5,000	7,000
Travel	340	1,000	750	1,000
Dues & Memberships	\$1,443	\$3,000	\$2,000	\$3,000
State Inspection	37,478	37,000	36,555	37,000
General Supplies				
Office	\$906	\$700	\$700	\$700
Wearing Apparel	5,267	5,800	5,800	5,800
Gasoline & Diesel	51,783	39,200	41,200	42,900
Fuel - CNG	4,071	3,400	5,055	5,300
Operating	38,155	40,000	40,000	40,000
Chemicals	94,884	155,000	101,000	145,000
	195,066	244,100	193,755	239,700
Electricity	453,279	433,200	430,000	430,000
Capital Outlay	0	0	0	0
Operating Transfers				
Equipment Replacement	87,645	132,891	132,890	161,035
Unemployment Insurance	0	0	0	0
	87,645	132,891	132,890	161,035
Total Wastewater	\$1,995,961	\$2,282,441	\$2,179,202	\$2,332,310

WASTEWATER DEPARTMENT PROFORMA

RESOURCES

	Actual 2008 - 09	Actual 2009 - 10	Actual 2010 - 11	Budget 2011 - 12	Projected 2011 - 12	Proposed 2012 - 13
Sewer Base Sales	\$ 3,410,994	\$ 3,228,670	\$ 3,565,955	\$ 3,493,776	\$ 3,493,776	\$ 3,534,925
Special Sewer Fees	(71)	-	-	-	-	-
Sewer Impact Fees	-	-	-	-	-	-
Reclaimed Water	-	-	-	-	17,000	-
Site Rental Fees	-	6,664	6,627	14,240	-	-
Adjustments	(8,291)	-	(17,298)	-	-	-
Tap Fees & Permits	6,077	8,227	4,272	4,125	7,565	5,625
Total Resources	\$ 3,408,709	\$ 3,243,561	\$ 3,559,556	\$ 3,512,141	\$ 3,518,341	\$ 3,540,550

EXPENDITURES

	Actual 2008 - 09	Actual 2009 - 10	Actual 2010 - 11	Budget 2011 - 12	Projected 2011 - 12	Proposed 2012 - 13
Salaries & Wages	\$ 560,661	\$ 530,932	\$ 530,471	\$ 617,400	\$ 559,992	\$ 626,800
Overtime	91,418	64,063	81,624	55,000	72,000	55,000
Employee Incentive	-	-	-	24,000	-	24,000
Contract Labor	-	-	-	-	-	-
Group Insurance	69,665	72,891	75,193	90,300	79,525	93,000
Social Security	49,068	45,438	47,715	51,400	46,648	52,200
Retirement	76,428	71,983	102,301	95,700	84,948	95,800
Worker's Compensation	9,967	14,137	6,443	13,000	7,409	8,400
Tuition Reimbursement	2,353	-	-	-	-	-
Professional Service Fees	11,069	15,300	18,263	26,500	24,000	24,000
Sludge Disposal	51,611	41,590	35,577	55,000	65,000	70,000
Maintenance & Repairs	275,437	384,057	258,596	341,000	360,300	349,000
Equipment Rental	60,980	35,311	44,928	40,000	40,000	40,000
Insurance	25,660	27,886	31,038	32,850	31,930	32,875
Communications	6,521	6,043	6,228	6,100	6,500	6,500
Advertising	95	-	751	-	-	-
Training & Travel	5,506	4,482	1,931	8,000	5,750	8,000
State Inspection & Dues	56,845	44,410	38,921	40,000	38,555	40,000
General Supplies	196,672	218,311	195,066	244,100	193,755	239,700
Electricity & Natural Gas	441,336	485,868	453,279	433,200	430,000	430,000
Books & Periodicals	-	-	-	-	-	-
Equipment	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-
Equipment Replacement	98,685	99,585	87,645	132,891	132,890	161,035
Billing Services	140,200	144,270	149,658	155,340	160,027	165,273
Administrative Transfer	155,645	155,645	155,645	155,645	155,645	155,645
Total Expenditures	\$ 2,385,822	\$ 2,462,202	\$ 2,321,273	\$ 2,617,426	\$ 2,494,874	\$ 2,677,228

NET OF OPERATING	\$ 1,022,887	\$ 781,359	\$ 1,238,283	\$ 894,715	\$ 1,023,467	\$ 863,322
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NON - OPERATING REVENUE

Administrative Services	\$ 68,800	\$ 69,680	\$ 69,171	\$ 63,480	\$ 68,265	\$ 66,538
Transfer from Gen. Contingency	-	24,000	24,000	24,000	24,000	24,000
Utility Contingency	29,000	-	-	-	-	-
Non-Operating Interest	9,600	5,490	5,429	5,410	7,135	6,603
Total Non-Operating Revenue	\$ 107,400	\$ 99,170	\$ 98,600	\$ 92,890	\$ 99,400	\$ 97,141

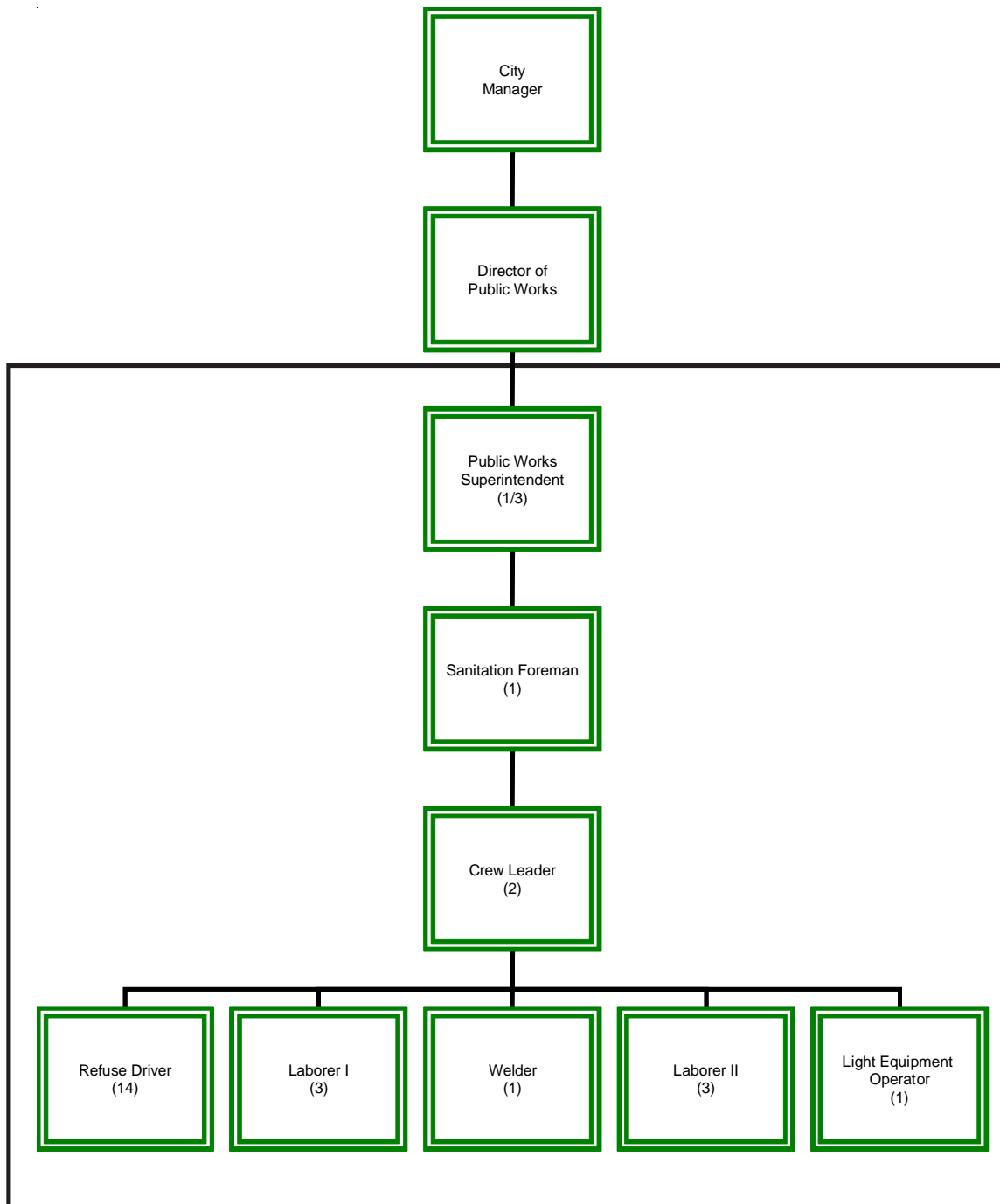
NON - OPERATING EXPEND

Debt Service Transfers	\$ 1,408,378	\$ 1,363,370	\$ 1,499,570	\$ 1,476,095	\$ 1,474,509	\$ 1,459,481
WWTP Bond Reserve Fund	-	-	-	-	-	-
Transfer to Capital Projects	-	-	-	-	-	-
Utility Contingency	-	-	24,000	-	24,000	-
Capital Improvements	-	-	-	-	-	-
Total Non-Operating Expend	\$ 1,408,378	\$ 1,363,370	\$ 1,523,570	\$ 1,476,095	\$ 1,498,509	\$ 1,459,481

NET GAIN (LOSS)	\$ (278,091)	\$ (482,841)	\$ (186,687)	\$ (488,490)	\$ (375,642)	\$ (499,018)
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Sanitation



The outlined portion of this organizational chart represents those positions budgeted within this department.

Program Description

The Sanitation Department provides for the removal of all trash and rubbish. Each residential unit in the City receives household garbage collection service two times per week and special collection of large items and brush twice per month on an as needed basis. This department operates and maintains a mulching facility located at 103 Canna Lane. Commercial collection service is provided to commercial and industrial customers, with service levels dictated by the needs of each individual customer. Curbside recycling services, through a “blue bag” system, is provided once per week to residential customers. Apartment complexes and schools receive containerized recycling services. The city participates as the “performing party” for the Southern Brazoria Clean Cities Coalition, and has contracted for disposal and recyclable processing provided by Brazoria County Environmental Center, located on FM523.

Public Works Sanitation - 7600

FY11-12 ACCOMPLISHMENTS

Department Projects:

- | | |
|----------------------|---|
| Accomplished: | 1. Achieved the departments goal of working 365 days without a lost time |
| Accomplished: | accident, injury, or other significant loss. |
| Accomplished: | 2. Insured all dedicated dumpsters were labeled with the business name. |
| Accomplished: | 3. Continued to check the commercial accounts against billing database. |
| Accomplished: | 4. Continued to provide outstanding service both to our residential and commercial customers. |

FY12-13 GOALS & OBJECTIVES

Department Projects:

- | | |
|---------------|--|
| Goals: | 1. Achieve the departments goal of working 365 days without a lost time |
| Goals: | accident, injury, or other significant loss. |
| Goals: | 2. Maintain labeling all dedicated commercial dumpsters. |
| Goals: | 3. Continue to check the commercial accounts against billing database. |
| Goals: | 4. Continue to provide outstanding service both to our residential and commercial customers. |

PUBLIC WORKS

Sanitation - 7600

DEPARTMENT STANDARDS

- 1 Collect Household Garbage, Twice Weekly by 5:00 p.m.
- 2 Collect Residential Heavy Trash, Twice Monthly within Scheduled Week
- 3 Provide Free Mulch for Citizens and City Departments

PROGRAM MEASURES

	2010-11	2011-12	2011-12	2012-13
	Actual	Budget	Estimated	Proposed
1 % of days household garbage is collected by 5 p.m.	99%	99%	99%	99%
2 % of time heavy trash is collected within scheduled week	100%	100%	100%	100%
3 Commercial/Apartments customers	536	550	535	550
4 Residential Customers	8,233	8,260	8,247	8,270
5 Refuse collected:				
Residential Garbage (Compacted Cubic Yards)	21,791	26,000	24,000	26,000
Commercial Garbage (Compacted Cubic Yards)	33,697	38,000	36,000	38,000
Large Trash to Landfill (Non-Comp. Cu. Yards)	30,605	38,000	30,000	36,000
Large Trash to Woodgrinding Site (Non-Comp Cu. Yards)	41,139	46,000	42,000	46,000
Curbside Recyclables Hauled (Cu. Yards)	7,225	8,000	7,250	8,000
Recycled Tires	651	700	910	1,000
6 Recyclables - schools/apartments (Cu. Yds.)	580	600	580	600
7 Recycled Oil (Gallons)	4,994	4,800	5,100	5,500

SANITATION - 7600

Resources	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Operating Revenues	\$2,766,028	\$2,900,298	\$2,773,252	\$2,914,795
Total Resources	\$2,766,028	\$2,900,298	\$2,773,252	\$2,914,795

Expenditures	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Salaries & Wages	\$950,292	\$935,900	\$920,886	\$959,600
Employee Benefits	309,610	345,600	312,691	337,300
Operating Expenses	1,010,901	1,118,163	1,039,040	1,162,005
Capital Outlay	0	0	0	0
Operating Transfers	495,225	500,635	500,635	455,890
Total Expenditures	\$2,766,028	\$2,900,298	\$2,773,252	\$2,914,795

Personnel	2008-09 Budget	2009-10 Budget	2010-11 Budget	2011-12 Budget
Service/Maintenance	23.00	23.00	23.00	23.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	1.00	1.00	1.00	1.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	1.34	1.34	1.34	1.34
Temporary/Seasonal	0.00	0.00	0.00	0.00
Total Personnel	25.34	25.34	25.34	25.34

Major Budget Changes

CNG Fuel increased by \$13,500 as alternative fuel credits we have been receiving will expire; Capital Outlay increased to \$40,000 to purchase 3 and 4 yard dumpsters and roll-off containers, however Equipment Replacement decreased by a like amount. Landfill is increasing disposal fees by 4.1%

SANITATION - 7600

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Salaries & Wages				
Service/Maintenance	\$668,859	\$680,500	\$655,786	\$691,600
Technical	40,483	38,200	39,903	39,200
Management/Supervision	66,480	62,200	65,197	63,800
	775,822	780,900	760,886	794,600
Overtime	95,221	90,000	90,000	90,000
Contract Labor	79,249	65,000	70,000	75,000
Group Insurance				
Health	96,487	101,800	98,459	104,600
Life	1,132	3,100	2,634	3,100
Dental	7,548	8,500	8,501	9,100
Long Term	2,566	3,900	3,114	4,000
	107,733	117,300	112,708	120,800
Employee Benefits				
Social Security	65,798	66,400	61,396	67,500
Retirement	115,631	124,000	115,233	124,300
Workers Compensation	20,448	37,900	23,354	24,700
	201,877	228,300	199,983	216,500
Physician Examination Fee	1,803	500	800	800
Professional Service Technical				
Waste Disposal Contract	560,418	667,993	600,000	686,520
Wood Grinding Services	98,685	101,200	92,500	101,200
	659,103	769,193	692,500	787,720
Maintenance & Repair				
Landfill Road	2,927	2,000	2,000	2,000
Chipping Facility	5,753	2,000	2,000	2,000
Vehicles	173,963	180,000	160,000	180,000
Contracts	538	1,000	850	3,060
Containers	7,602	10,000	10,000	10,000
	190,783	195,000	174,850	197,060
Rental - Vehicles	\$963	\$1,000	\$1,140	\$1,200

SANITATION - 7600

	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
Insurance				
Property	\$1,144	\$1,290	\$1,250	\$1,250
Liability	26,764	24,380	21,800	25,280
	27,908	25,670	23,050	26,530
Communication	2,219	2,200	2,200	2,200
Training	2,747	3,000	5,500	6,495
General Supplies				
Office	858	800	1,000	1,000
Wearing	6,676	9,000	8,000	9,000
Gasoline & Diesel	37,279	40,300	45,000	45,000
Fuel - CNG	65,377	56,500	70,000	70,000
Operating	15,185	15,000	15,000	15,000
	125,375	121,600	139,000	140,000
Capital Outlay	0	0	3,600	40,000
Operating Transfers				
Equipment Replacement	495,225	500,635	500,635	455,890
Unemployment Insurance	0	0	0	0
	495,225	500,635	500,635	455,890
Total Sanitation	\$2,766,028	\$2,900,298	\$2,776,852	\$2,954,795

SANITATION DEPARTMENT PROFORMA

RESOURCES

	Actual 2008 - 09	Actual 2009 - 10	Actual 2010 - 11	Budget 2011 - 12	Projected 2011 - 12	Proposed 2012 - 13
Residential Fees	\$ 1,379,606	\$ 1,380,082	\$ 1,368,663	\$ 1,425,660	\$ 1,425,660	\$ 1,448,904
Apartment Dumpster Fees	444,654	466,519	477,329	502,157	502,157	521,045
Commercial Dumpster Fees	623,646	636,258	639,999	661,534	666,534	676,457
Roll-Off Fees	181,560	131,416	168,451	130,000	130,000	131,950
Compactor Fees	148,931	126,462	107,847	115,000	115,000	116,725
Dumpster Initial Set Fees	9,450	9,075	-	8,000	-	-
Recycling Service Fees	238,344	240,054	241,429	242,772	242,772	244,092
Recycling Service Rebate	-	-	-	-	-	-
Misc. Operating Revenues	17,974	30,633	33,281	31,000	33,630	32,500
Alternate Fuel Credit	-	-	-	-	-	-
Disater Aid	-	-	-	-	-	-
Write-Offs	(6,847)	-	-	-	-	-
Total Operating Revenues	\$ 3,037,318	\$ 3,020,499	\$ 3,036,999	\$ 3,116,123	\$ 3,115,753	\$ 3,171,673

EXPENDITURES

	Actual 2008 - 09	Actual 2009 - 10	Actual 2010 - 11	Budget 2011 - 12	Projected 2011 - 12	Proposed 2012 - 13
Salaries & Wages	\$ 713,195	\$ 705,278	\$ 762,308	\$ 780,900	\$ 760,886	\$ 794,600
Overtime	89,387	109,673	108,735	90,000	90,000	90,000
Employee Incentive	-	-	-	31,200	-	31,200
Contract Labor	202,766	147,010	79,249	65,000	70,000	75,000
Group Insurance	86,688	93,722	107,733	117,300	112,708	120,800
Social Security	59,879	60,519	65,798	66,400	61,396	67,500
Retirement	95,317	97,884	143,746	124,000	115,233	124,300
Tuition Reimbursement	-	-	-	-	-	-
Worker's Compensation	30,724	34,037	20,448	37,900	23,354	24,700
Professional Service Fees	547	712	1,803	500	800	800
Waste Disposal & Woodgrinding	682,903	676,489	659,103	769,193	692,500	787,720
Maintenance & Repairs	207,680	186,865	190,783	195,000	174,850	197,060
Rentals	847	735	963	1,000	1,140	1,200
Insurance	29,100	32,556	27,908	25,670	23,050	26,530
Communications	575	879	2,219	2,200	2,200	2,200
Advertising	136	-	-	-	-	-
Training & Travel	-	18	2,747	3,000	5,500	6,495
General Supplies	148,176	126,465	125,375	121,600	139,000	140,000
Capital Outlay	-	-	-	-	3,600	40,000
Depreciation	-	-	-	-	-	-
Equipment Replacement	423,870	441,235	495,225	500,635	500,635	455,890
Billing Services	118,704	122,878	128,434	134,280	139,119	144,524
Administrative Transfer	127,100	127,100	127,100	127,100	127,100	127,100
Total Operating Expend	\$ 3,017,594	\$ 2,964,055	\$ 3,049,677	\$ 3,192,878	\$ 3,043,071	\$ 3,257,619
NET OF OPERATING	\$ 19,724	\$ 56,444	\$ (12,678)	\$ (76,755)	\$ 72,682	\$ (85,946)
NON - OPERATING REVENUE						
Administrative Services	\$ 60,952	\$ 63,537	\$ 58,998	\$ 56,010	\$ 60,235	\$ 58,710
Transfer from Gen. Contengency	-	30,800	31,000	31,200	31,200	31,200
Alternate Fuel Credit	-	-	64,122	-	-	-
Utility Contingency	38,000	-	-	-	-	-
Non-Operating Interest	8,600	4,999	4,631	4,765	6,296	5,827
Total Non-Operating Revenue	\$ 107,552	\$ 99,336	\$ 158,751	\$ 91,975	\$ 97,731	\$ 95,737
NON - OPERATING EXPEND						
Franchise Fee	\$ 102,000	\$ 102,000	\$ 102,000	\$ 102,000	\$ 102,000	\$ 102,000
Utility Contingency	-	-	31,200	-	31,200	-
Loss on Disposal of Fixed Assets	-	-	-	-	-	-
Capital Improvements	-	-	-	-	-	-
Total Non-Operating Exp	\$ 102,000	\$ 102,000	\$ 133,200	\$ 102,000	\$ 133,200	\$ 102,000
NET GAIN (LOSS)	\$ 25,276	\$ 53,780	\$ 12,873	\$ (86,780)	\$ 37,213	\$ (92,209)

UTILITY DEBT SERVICE FUND



LAKE JACKSON

City of Enchantment

*City of
Enchantment*



UTILITY DEBT SERVICE FUND

The Utility Debt Service Fund is used for the accumulation of resources for the payment of Water and Sewer Revenue Bonds; and also to provide a reserve as provided by the City's bond ordinances.

The bond ordinances require that amounts sufficient to pay the next scheduled principal and interest payment be paid into a sinking account in monthly installments. Additionally, bond ordinances require a reserve in an amount equal to the succeeding fiscal year's interest and principal payment be accumulated and maintained. The reserve is to be accumulated within 61 months from the date additional bonds are issued. Thus, each month there must be deposited in this fund 1/6th of the next maturing interest (which is paid semiannually), and 1/12th of the next maturing principal (which is paid annually).

For FY 2012-13 the required reserve balance is \$1,434,605; and the required balance designated for interest and sinking is \$679,604, for a total of \$2,114,209

In May, 2007, the City issued \$2.0 million, Water and Sewer Revenue Bonds for financing repairs on lift stations and sewer lines. In Fiscal 2010, the City issued \$1.69 million Water and Sewer Revenue Bonds to fund three water wells; \$860,000 in Series, 2009 Water and Sewer Refunding bonds; and \$8.775 million in Series 2010 Water and Sewer Refunding Revenue Bonds.

At September 30, 2012 our required balance in this fund is:

Reserve Portion	\$1,503,501
Interest and Sinking Portion:	
October 15, 2012 interest payment (5/6th)	149,730
April 15, 2013 principal payment (5/12th)	502,083
	2,155,314

At September 30, 2013 our required balance in this fund is

Reserve Portion	\$1,434,605
Interest and Sinking Portion:	
October 15, 2013 interest payment (5/6th)	179,604
April 15, 2014 principal payment (5/12th)	500,000
	2,114,209

The debt service on Water and Sewer Bonds, i.e., the amount transferred from the Utility Fund, is provided by Water and Sewer Fees. Issuance of additional bonds may impact Water and Sewer fees, but will have no impact on property tax rates.

It is the City's policy to fund as many projects as possible from the Utility Projects Fund and to incur new debt on only the larger projects. In determining the timing for issuance of new debt, the objective is to minimize the overall debt service. Therefore new debt issuance is usually timed to coincide with a decrease in current debt service.

UTILITY DEBT SERVICE FUND

<i>RESOURCES</i>	ACTUAL 2010 - 11	BUDGET 2011 - 12	ESTIMATE 2011 - 12	PROPOSED 2012 - 13
Cash Balance	\$ 2,205,309	\$ 2,171,380	\$ 2,171,380	\$ 2,159,524
Revenues				
Transfer from:				
Utility Fund	\$ 1,612,441	\$ 1,585,494	\$ 1,585,494	\$ 1,569,335
WWTP Construction	0	0	0	0
Debt Service Reserve	0	0	0	0
Interest Income	12,211	10,000	10,000	10,000
Bond proceeds	0	0	0	0
	\$ 1,624,652	\$ 1,595,494	\$ 1,595,494	\$ 1,579,335
Total Resources	\$ 3,829,961	\$ 3,766,874	\$ 3,766,874	\$ 3,738,859

<i>EXPENDITURES</i>	ACTUAL 2010 - 11	BUDGET 2011 - 12	ESTIMATE 2011 - 12	PROPOSED 2012 - 13
Principal	\$ 1,260,000	\$ 1,215,000	\$ 1,215,000	\$ 1,205,000
Interest	396,581	388,350	388,350	359,350
Paying Agent Fees	2,000	4,000	4,000	4,000
Total Expenditures	\$ 1,658,581	\$ 1,607,350	\$ 1,607,350	\$ 1,568,350

Ending Cash Balance	\$ 2,171,380	\$ 2,159,524	\$ 2,159,524	\$ 2,170,509
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FY 2012 REQUIRED BALANCE

2,155,314

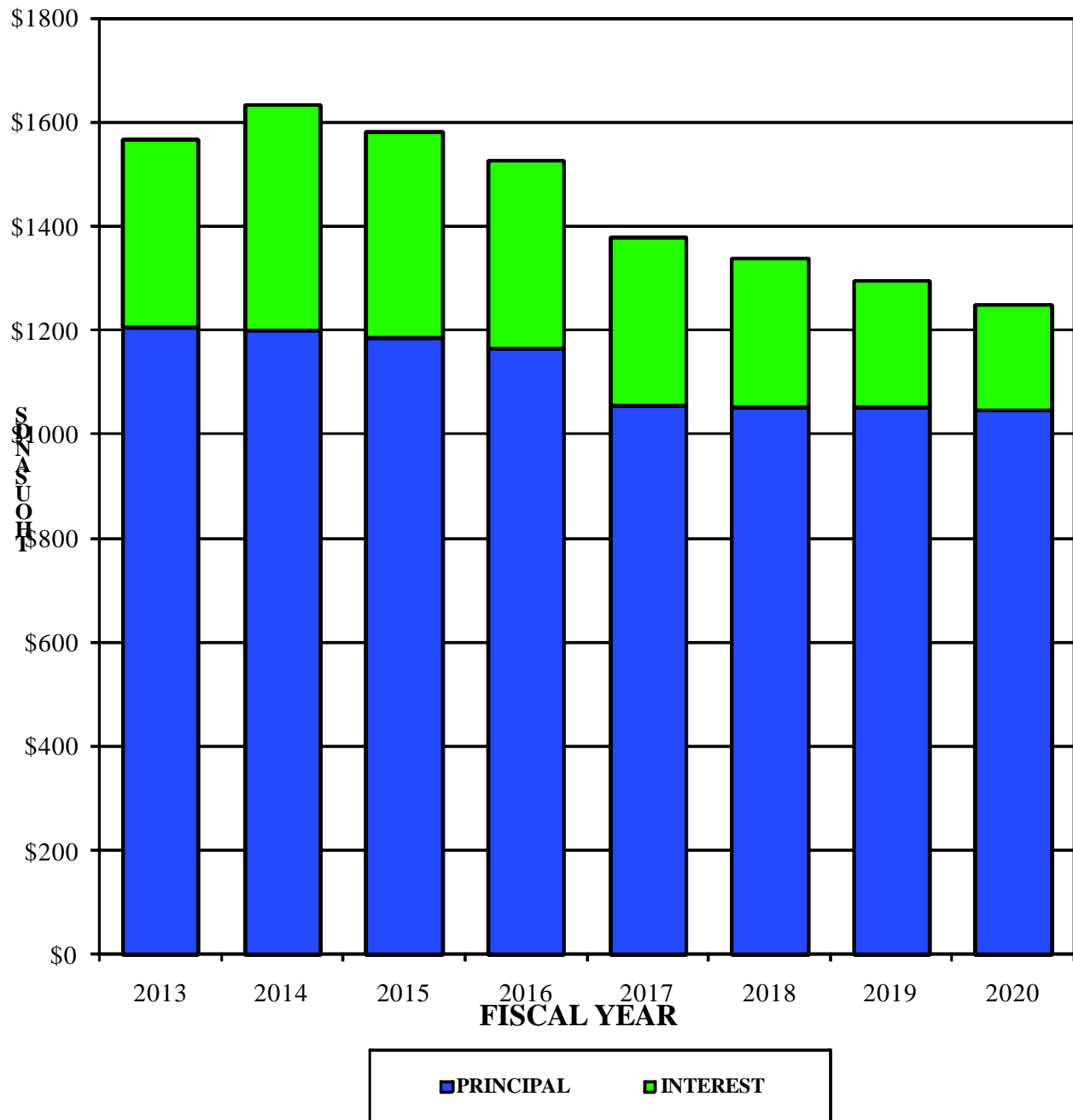
FY 2013 REQUIRED BALANCE

2,114,209

WATERWORKS & SEWER SYSTEM DEBT SERVICE SCHEDULE

DATE	2007 SERIES		2009 SERIES		2009 (REF) SERIES		2010 (REF) SERIES		2013 Series		GRAND TOTALS		
	FISCAL TOTALS		FISCAL TOTALS		FISCAL TOTALS		FISCAL TOTALS		FISCAL TOTALS				
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	PRINCIPAL	INTEREST	TOTAL
2012 - 13	100,000	60,500	85,000	62,025	190,000	11,400	830,000	225,425			1,205,000	359,350	1,564,350
2013 - 14	100,000	56,000	85,000	58,625	100,000	7,600	815,000	208,825	100,000	100,000	1,200,000	431,050	1,631,050
2014 - 15	100,000	52,000	85,000	55,225	100,000	5,350	800,000	188,450	100,000	95,000	1,185,000	396,025	1,581,025
2015 - 16	100,000	48,000	85,000	51,825	95,000	2,850	785,000	168,450	100,000	90,000	1,165,000	361,125	1,526,125
2016 - 17	100,000	44,000	85,000	48,850			770,000	144,900	100,000	85,000	1,055,000	322,750	1,377,750
2017 - 18	100,000	40,000	85,000	45,875			765,000	121,800	100,000	80,000	1,050,000	287,675	1,337,675
2018 - 19	100,000	36,000	85,000	42,900			765,000	91,200	100,000	75,000	1,050,000	245,100	1,295,100
2019 - 20	100,000	32,000	85,000	39,500			760,000	60,600	100,000	70,000	1,045,000	202,100	1,247,100
2020 - 21	100,000	28,000	85,000	36,100			755,000	30,200	100,000	65,000	1,040,000	159,300	1,199,300
2021-22	100,000	24,000	85,000	32,700					100,000	60,000	285,000	116,700	401,700
2022-23	100,000	20,000	85,000	29,300					100,000	55,000	285,000	104,300	389,300
2023-24	100,000	16,000	85,000	25,688					100,000	50,000	285,000	91,688	376,688
2024-25	100,000	12,000	85,000	22,075					100,000	45,000	285,000	79,075	364,075
2025-26	100,000	8,000	85,000	18,463					100,000	40,000	285,000	66,463	351,463
2026-27	100,000	4,000	85,000	14,850					100,000	35,000	285,000	53,850	338,850
2027-28			85,000	11,025					100,000	30,000	185,000	41,025	226,025
2028-29			80,000	7,200					100,000	25,000	180,000	32,200	212,200
2029-30			80,000	3,600					100,000	20,000	180,000	23,600	203,600
2030-31									100,000	15,000	100,000	15,000	115,000
2031-32									100,000	10,000	100,000	10,000	110,000
2032-33									100,000	5,000	100,000	5,000	105,000
TOTAL	1,500,000	480,500	1,520,000	605,825	485,000	27,200	7,045,000	1,239,850	2,000,000	1,050,000	12,550,000	3,403,375	15,953,375

UTILITY REVENUE BOND DEBT SERVICE SCHEDULE



UTILITY DEBT SERVICE FUND SCHEDULE OF BONDS OUTSTANDING

REVENUE BOND ISSUE	AMOUNT OF ISSUE	INTEREST RATE	YEAR OF MATURITY	AMOUNT OUTSTANDING @ 10/01/12	2012-13 PRINCIPAL DUE	2012-13 INTEREST DUE	2012-13 TOTAL DUE
SERIES 2007	2,000,000	4.10	2027	1,500,000	100,000	60,500	160,500
SERIES 2009	1,690,000	4.14	2029	1,520,000	85,000	62,024	147,024
SERIES 2009 Ref	860,000	2.30	2015	485,000	190,000	11,400	201,400
SERIES 2010 Ref	8,775,000	3.00	2021	7,045,000	830,000	225,426	1,055,426
TOTAL ALL ISSUES				\$10,550,000	\$1,205,000	\$359,350	\$1,564,350

Water and Sewer Revenue Bonds Series 2007

Proceeds from the 2007 Series funded the following projects:

Non potable irrigation, Lift Station repair & upgrades, Center Way Sewer 400 block; painting of the Balsam Tower, and Utility relocates on Hwy 288/332; and FM 2004.

Water and Sewer Revenue Bonds Series 2009

Proceeds from the 2009 Series funded

Three water wells (two replacements, one new)

SERIES 2009 REFUNDING BONDS

Water and Sewer Revenue Bonds Series 1993 A (REFUNDED)

Proceeds from the 1993A Series funded the following projects:

Sewer line replacements on all or a portion of Poinsettia, Wisteria, Palm Lane, Camellia, Jasmine, Circle Way, Cherry, Acacia, Mimosa, Oak Dr. South, Circle Way / Oak Drive, Camellia, Gardenia, Blackberry, Caladium, Cypress and Jonquil.

Lift Station Rehabilitations at Lift Station # 1, Huisache Lift Station, Magnolia Lift Station and Sycamore Lift Station.

Water and Sewer Revenue Bonds Series 1996 (REFUNDED)

Proceeds from the 1996 Series funded the following projects:

Water line replacements on all or a portion of Pin Oak, Palm Lane, Caladium, Redwood, Cypress, Jonquil, Gardenia, Hawthorn, Daisy, Blossom, Moss, Bois D' Arc, Walnut, FM 2004, Winding Way, Trumpet Vine, Grapevine and Azalea.

Sewer line replacements on all or a portion of Carnation, Caladium Court and Winding Way.

Construction of a new one million gallon ground storage tank.

Construction of new and rehabilitation of existing Sewer lines and lift stations to enable the City to provide sewer service to undeveloped areas in the northeast portion of the City. Actual construction of this project has not yet commenced.

SERIES 2010 REFUNDING BONDS

Wastewater Treatment Plant Revenue Bonds Series 2000 (REFUNDED)

Proceeds from the 2000 Series funded the expansion of the Wastewater Treatment Plant.

UTILITY SYSTEM

PLEDGED REVENUE COVERAGE PROJECTIONS

		2011	2012	2012	2013
		<u>Actual</u>	<u>Budget</u>	<u>Projected</u>	<u>Proposed</u>
OPERATING REVENUES:					
251 0000 343 1000	Water Sales	\$ 3,927,026	\$ 3,643,708	\$ 3,643,708	\$ 3,726,417
251 0000 343 1100	Braz. Cty. Cons. Dist.	(18)	20,000	20,000	20,000
251 0000 343 1600	Bulk Water	0	0	0	0
251 0000 343 1700	Water for City	81,629	54,030	54,030	54,030
251 0000 343 2000	Senior disc.	(166,934)	(180,000)	(180,000)	(182,300)
251 0000 346 1000	Write-offs	(19,213)	0	0	0
251 0000 344 2000	Sewer Sales	3,565,955	3,493,776	3,493,776	3,534,925
251 0000 346 2000	Write-offs	(17,298)	0	0	0
251 0000 322 1300	Permits	12,591	9,500	15,260	12,500
251 0000 341 0100	Tap Fees	4,495	7,000	15,000	10,000
251 0000 341 0200	Reconnection penalty	196,454	180,000	194,981	190,000
251 0000 341 0300	Transfer Fees	1,157	700	800	700
<u>Interest</u>					
251 0000 394 0000	Utility Fund	14,983	15,000	20,000	18,522
252 0000 394 0000	Contingency fund	1,913	1,500	2,000	1,500
253 0000 394 0000	Capital Project Fund	3,686	5,000	3,400	3,500
254 0000 394 0000	Debt Service Fund	12,211	10,000	10,000	10,000
257 0000 394 0000	96 Construction Fund	0	0	0	0
259 0000 394 0000	07 W&S Fund	379	0	50	0
261 0000 394 0000	2009 Rev. Bond	1,396	1,250	250	0
<u>Other Revenue</u>					
251 0000 362 3000	NSF Check charge	5,832	6,000	5,000	5,000
251 0000 362 3500	Site Rent	121,355	103,980	116,432	114,702
251 0000 362 4010	EnerNOC contract	6,627	14,240	0	0
251 0000 396 0000	Sales Tax Discount	986	900	986	900
<i>Total Operating Revenues</i>		<u>7,755,210</u>	<u>7,386,584</u>	<u>7,415,673</u>	<u>7,520,396</u>
OPERATING EXPENDITURES:					
<i>Dept. 5000</i>	<i>Utility Admin.</i>	433,844	444,960	466,620	475,070
251 5000 441 7900	Depreciation	0			
251 5000 491 1300	Equip. Repl transfer	(27,038)	(24,720)	(31,550)	(31,550)
<i>Dept. 5400</i>	<i>Water Production</i>	3,286,447	2,731,375	2,856,890	2,805,170
251 5400 442 7900	Depreciation	(457,934)			
251 5400 491 1300	Equip. Repl. Transfer	(48,815)	(46,985)	(43,390)	(43,390)
<i>Dept. 6000</i>	<i>Wastewater collection</i>	3,207,181	2,282,441	2,558,810	2,332,310
251 6000 444 7900	Depreciation	(1,191,215)			
251 6000 491 1300	Equip Repl. Transfer	(87,645)	(132,891)	(161,035)	(161,035)
<i>Total Operating Expenditures</i>		<u>5,114,825</u>	<u>5,254,180</u>	<u>5,646,345</u>	<u>5,376,575</u>
NET AVAILABLE					
OPERATING REVENUES		\$ <u>2,640,384</u>	\$ <u>2,132,404</u>	\$ <u>1,769,328</u>	\$ <u>2,143,821</u>
Debt Service: (Maximum Annual Requirement)					
Principal		\$ 1,215,000	\$ 1,215,000	\$ 1,205,000	\$ 1,200,000
Interest		388,350	388,350	359,350	431,050
Maximum Debt Service Requirements		\$ <u>1,603,350</u>	\$ <u>1,603,350</u>	\$ <u>1,564,350</u>	\$ <u>1,631,050</u>
Net Available Revenues per Maximum					
Debt Service Requirments		\$ 1.65	\$ 1.33	\$ 1.13	\$ 1.31
<div style="border: 1px solid black; padding: 5px;"> The bond ordinances require that before new revenue bonds can be issued, the net earnings of the system for the last fiscal year, or for any twelve consecutive calendar month period ending not more than 90 days prior to the adoption of the ordinance authorizing the issuance of such additional bonds, were at least 1.25 times the <u>average annual principal and interest requirements</u> for then all outstanding parity </div>					
Debt Service: (Average Annual Requirements)					
Principal & Interest		\$ 763,512	\$ 808,165	\$ 716,854	\$ 759,685
Net Available Revenues per					
Average Debt Service Requirments		\$ 3.46	\$ 2.64	\$ 2.47	\$ 2.82



CAPITAL PROJECTS FUND



LAKE JACKSON

City of Enchantment



GENERAL PROJECT FUND

The General Projects Fund provides for a wide variety of capital projects including occasional large equipment purchases.

The major revenue source for this fund is "year-end transfers" from the General Fund. At the end of each fiscal year actual General Fund revenues and expenditures are compared. If there are excess revenues a portion of these will be transferred to the General Projects Fund. Some may also be transferred to the Parks Fund and some will be left in the General Fund to increase the fund balance if necessary.

In some years, we are able to budget in the General Fund a transfer to the General Projects Fund. FY 07-08 was the last time we were able to budget a transfer (\$112,339 was budgeted). Since that time we have relied on "year- end" savings to provide transfers to this fund.

Over the last fourteen years this fund has received the following transfers from the General Fund.

FY 98-99	\$ 1,142,575	FY 04-05	\$ 500,000	FY 10-11	\$ 650,000
FY 99-00	678,000	FY 05-06	660,000	FY 11-12	\$ 494,741
FY 00-01	700,000	FY 06-07	0		
FY 01-02	790,000	FY 07-08	1,912,339		
FY 02-03	325,000	FY 08-09	0		
FY 03-04	370,000	FY 09-10	900,000		

GENERAL PROJECTS FUND

Vision Process

One of the previous goals set by City Council in 2006 was to reorganize the CIP document to better prioritize projects. This was under the Vision Element to "Maintain Infrastructure".

This goal has been accomplished in large part through stand alone CIP workshops with City Council each spring. This year Council held its sixth annual workshop. Working with staff, City Council rated and prioritized projects. Then based on their rating, projects were placed in categories of 1-3 years, 3-5 years, 6-10 years and "future bond issues." Priorities for FY 12-13 are listed below:

The projects for FY 12-13 approved by City Council are:

Fire Rescue Truck (2nd payment)	\$ 240,000
Old Angleton Road Overlay	50,000
Sidewalks	35,000
Transit Funding	50,000
Demo of Condemned Buildings	25,000
Remodel Records Room	25,000
CH Generator Auto Transfer Switch	18,500
Animal Shelter A/C	40,000
Museum A/C Replacement	20,000
Museum Roof Repair	<u>133,000</u>
	\$ 636,500

One of the key vision elements established by City Council was to "maintain infrastructure." The guiding principle adopted by Council was to "maintain existing facilities and infrastructure at current high standards."

Council members, directors, department heads and citizen requests identified the various projects to be considered for funding. The visioning process has helped to formalize the manner in which projects are reviewed and funded.

IMPACT ON OPERATING BUDGET

Some of the recommended projects are related to maintenance of facilities, equipment or infrastructure. The primary impact of these "projects" is that they do not have to be funded in the operating budget. However, over the last few years we have worked to put many of these maintenance items back in the operating budget. Examples include the Street Panel Replacement Program, Vinyl Striping Program and Joint Sealant Program.

The use of these funds allows us to do small to mid-sized projects on a cash basis. We then use our debt process to do the larger more complex projects as are approved by the voters from time to time. The other funding source we use for major projects is the 1/2¢ Optional Sales Tax (Economic Development Fund). Currently a plan for funding the rehabilitation and upgrade of our downtown streets has been adopted by Council. These improvements were identified by a citizen committee working in concert with a consultant and city staff in 2003. The second of six phases is now underway and will be complete by November 2012 at a cost of approximately six million dollars.

The downtown revitalization plan meets the vision element to "Enable Growth and Revitalization" following the guiding principle of "Promoting quality growth following the established master plan". In this case we are following the adopted Downtown Revitalization Master Plan adopted by City Council.

Overall, having this fund has allowed us to do those projects (whether maintenance or capital) without putting a greater burden on our taxpayers. Projects here are done on a cash basis, so there is no on-going debt payment to provide for. Therefore the greatest impact to our operating budget from this fund is to help keep our maintenance and operations tax rate low. To fund the general projects recommended this year of \$636,500 from this fund would have required approximately four (4) additional cents on the tax rate for one year.

Of note, the proposed acquisition of a \$515,000 new Fire Rescue Truck (over two fiscal years) will have the effect of increasing the fire department contributions (transfers) to equipment replacement by over \$25,000 by 2014.

GENERAL PROJECTS FUND

Anticipated Cash Flow

<i>RESOURCES</i>	ACTUAL 2007 - 08	ACTUAL 2008 - 09	ACTUAL 2009 - 10	ACTUAL 2010 - 11	PROJECTED 2011 - 12	PROPOSED 2012 - 13
Fund Balance	\$ 1,132,586	\$ 2,299,862	1,612,185	\$ 1,378,001	1,353,205	1,321,475
Revenues						
Special Assessment Fees	100	655	2,349	4,712		
Fire Gear Grant	0	0	54,679			
Reimbursement - Clute	5,530					
Interest Income	52,791	19,030	4,955	4,615	8,000	6,000
Reimbursement - SECO Grant					82,395	
Residual Transfer of Bond Funds	6,164					
Reimbursement - Misc		82,418			20,433	
Grant - Oyster Creek Clearing		367,356	753,646			
Transfer from General Fund	1,912,339		900,000	650,000	765,000	
Transfer from General Fund						
	1,976,924	469,459	1,715,629	659,327	875,828	6,000
Total Resources	\$ \$ 3,109,510	2,769,321	3,327,814	2,037,328	2,229,033	1,327,475
<i>EXPENDITURES</i>	ACTUAL 2007 - 08	ACTUAL 2008 - 09	ACTUAL 2009 - 10	ACTUAL 2010 - 11	PROJECTED 2011 - 12	PROPOSED 2012 - 13
Previously Approved Projects	\$ \$ 809,648	\$ 1,157,136	\$ 1,949,813	\$ 684,123	907,558	
Additional Proposed Projects						636,500
Total Expenditures	809,648	1,157,136	1,949,813	684,123	907,558	636,500
Ending Fund Balance	\$ \$ 2,299,862	\$ 1,612,185	\$ 1,378,001	\$ 1,353,205	1,321,475	690,975

GENERAL PROJECTS FUND

Project History and Additional Proposed Projects

<i>EXPENDITURES</i>	BUDGET								
	YEAR	PROJECT	PRIOR	ACTUAL	ACTUAL	ACTUAL	PROJECTED	PROPOSED	PROJECT
	APPROVED	BUDGET	YEARS	2008 - 09	2009 - 10	2010-11	2011-12	2012-13	TOTALS
Projects Completed and in Process: Projects in blue are completed									
Demolition Jobs	96 - 10	\$ 50,000	\$ 111,907	(350)	4,248		18,000	\$	133,805
Alden Lake Legal and Consulting				5,480	(6,206)	6,359			5,633
Transit	09-10	150,000			41,702	47,573	60,725		150,000
Bunker Gear	09-10	82,500			137,144				137,144
Fire Rescue Truck	11-12	257,500					275,000		275,000
Tasers	11-12	23,500					23,500		23,500
<u>FACILITIES:</u>									
Air Conditioning Replacements	97 - 12	240,000	150,824	16,517		10,621	20,000		197,962
Repaint Rec Center exterior	08-09	59,000		49,000					49,000
Repaint Locker rooms and benches	08-09	13,400		10,531					10,531
Rec Center Digital Security Camera	08-09	17,800		17,800					17,800
Rec Center Gutters	08-09	21,000							-
Records Storage Personnel	09-10	20,000			19,931				19,931
Records Storage - Old Courtroom	10-11	42,800				41,204			41,204
Generator at Service Center	09-10	55,000			49,159	4,008			53,167
Fuel Tank Monitoring System	11-12	13,200					13,330		13,330
Mulch Site Driveway	11-12	24,000					24,000		24,000
Service Center Asphalt driveway	11-12	40,000					40,000		40,000
Replace carpet in Police Building	08-09	27,300		28,074					28,074
Civic Center Fountain Pump House	07-08	20,000	1,450	25,271					26,721
Civic Center Interior Painting	11-12	13,500					13,500		13,500
Civic Center Chairs	11-12	100,000					85,000		85,000
Library Public Area Painting	11-12	5,600					5,600		5,600
Purchase Willow Dr. Car Wash	10-11	40,000				37,069	2,931		40,000
GIS Protocols for Developers	07-08	50,000				24,375	25,625		50,000
Low resolution Aerials	11-12	8,100					8,100		8,100
Vertical Benchmark	08-09	16,000			14,274		1,726		16,000
GIS (Drainage Component)	08-09	100,000				77,000	20,700		97,700
Bunker Renovation Program	07-11	70,000	18,194	18,799		14,445	15,555		66,993
Range Ball Dispensing Machine	11-12	5,595					5,595		5,595
Golf Course Storm Warning Alert System	08-09	1,500			0				-
Golf Course Maintenance Cover	08-09	18,000		25,888					25,888
Irrigation Lake Aerator	08-09	7,500							-
Finish Emergency Operation Center / Dispatch	08-09	300,000			300,000				300,000
Court Architect / F&E	07-08	350,000	102,145	127,219	104,961	15,668			349,993
Architect - Museum Roof	11-12	17,000					17,000		17,000
Radio Communications	07-11	898,667	156,132	280,189	223,446	234,443			894,210
Shy Pond Erosion Control	09-10	45,000			44,749				44,749
Outdoor Pool repairs	10-11	45,000				43,225			43,225
Municipal Court Fixture Replacements						10,480			10,480
Lighting Grant - Fixture Replacement	11-12	83,000					82,395		82,395
<u>PAVING:</u>									
Sidewalks / ADA Ramps	96 - 10	725,400	287,093	11,898	84,403	117,653	149,276		650,323
Sidewalks - Dixie Dr. Pine to Blunck	07-08	124,000	108	93,711					93,819
Sidewalk - Plantation Dr - Oaks of Flagridge	08-09	52,500							-
Abner Jackson / This Way Signal	06-07	150,000	190,755	1,875					192,630
Plantation Dr Repair	07-08	120,000	68,314	57,230	44,410				169,954
Dunbar Parking Lot Overlay	08-09	83,000		76,383					76,383
Willenburg Paving				11,108					11,108
Sycamore / OCD Traffic Light	**								-
Marigold Asphalt Overlay	09-10	4,200			4,200				4,200
Replacement of Driveways	09-10	165,000			108,821				108,821
<u>DRAINAGE PROJECTS:</u>									
Clear Oyster Creek Phase I - Dunbar	08-09	25,000		300,513	774,571				1,075,084
		\$ 4,780,562	\$ 1,086,922	\$ 1,157,136	\$ 1,949,813	\$ 684,123	\$ 907,558	\$ -	\$ 5,785,551

GENERAL PROJECTS FUND

Project History and Additional Proposed Projects Continued

<i>EXPENDITURES</i>	BUDGET															
	YEAR	PROJECT	PRIOR	ACTUAL	ACTUAL	ACTUAL	PROJECTED	PROPOSED	PROJECT							
	APPROVED	BUDGET	YEARS	2008 - 09	2009-10	2010-11	2011-12	2012-13	TOTALS							
New Projects Proposed for 2012-2013:																
City owned Sidewalk repairs								35,000	35,000							
Demo of Condemned Buildings								25,000	25,000							
Transit -Annually for three years								50,000	50,000							
A/C Replacement - Animal Shelter								40,000	40,000							
A/C replacement Museum								20,000	20,000							
Remodel Reception / Records								25,000	25,000							
City Hall -Automated Transfer Switch for Generator								18,500	18,500							
Roof Repair - Museum								133,000	133,000							
Half of New Fire Rescue Truck (\$515,000)								240,000	240,000							
Old Angleton Road Repairs								50,000	50,000							
Total Proposed Projects		0		0	0	0	0	636,500	636,500							
<i>Total Expenditures</i>	\$	4,780,562	\$	1,086,922	\$	1,157,136	\$	1,949,813	\$	684,123	\$	907,558	\$	636,500	\$	6,422,051

* These projects were approved mid-year by City Council.

GENERAL PROJECT CAPITAL IMPROVEMENT FUND

This plan is designed to set Capital Project priorities for future. This plan includes projects that may be funded from several sources, including bond issues.

As part of the annual budget process and the visioning process, City Council and City Staff, discuss projects appearing on the plan. At this meeting priorities and estimated costs are reassessed and new projects are discussed and added to the plan.

To help everyone understand the details of each particular project in the plan, a Capital Improvement Plan book was created. This book has several pages dedicated to each project. It gives a full description of the project, details on estimated cost and who proposed the project and why.

Citizen input is received throughout the year and requested projects are considered during goal setting and budget preparation. Citizens are also given an opportunity to provide their input at all budget workshops and hearings.

After all goal setting, capital projects, budget workshops and public hearings, the Capital Improvement Plan is adopted as part of the annual budget.

COST CURR \$	PROJECT TYPE	PROJ #	PROJECT DESCRIPTION	FY 2012-13	1-3 YRS	3-5 YRS	6-10 YRS	10+ YEARS	FUTURE	
									BOND ISSUE	
2,000,000	STREET	ST - 96	S. PARKING PLACE (DOWNTOWN REVITALIZATION PLAN)	CO 2000000						
817,000	STREET	ST -	COURTS (BONDS APPROVED BA)	GO 817000						
714,000	STREET	ST - 75	MAGNOLIA - ACACIA TO GARDENIA (BA)	GO 714000						
535,000	STREET	ST - 74	MAGNOLIA - GARDENIA TO SH 332 (BA)	GO 535000						
523,000	STREET	ST -	LAUREL - DITCH TO AZALEA (BA)	GO 523000						
453,000	STREET	ST -	CHINABERRY-ELM TO AZALEA (BA)	GO 453000						
407,000	STREET	ST - 76	GARDENIA - MAGNOLIA TO AZALEA (BA)	GO 407000						
398,000	STREET	ST - 71	CAMELLIA-WINDING WAY TO YAUPOIN (BA)	GO 398000						
240,000	OTHER	OT -	FIRE RESCUE TRUCK	GP 240000						
90,000	FACILITY	F - 96	REPLACE REC CENTER HVAC CHILLER COILS	ST 90000						
63,000	FACILITY	F - 110	EXPAND REC CENTER CHECK IN STATION	ST 63000						
60,000	FACILITY	F - 179	NATATORIUM POOL REPLASTERING	ST 60000						
22,000	FACILITY	F - 181	REC CENTER LOCKER ROOM FLOOR REPLACEMENT	ST 22000						
15,000	FACILITY	F - 112	REPLACE REC CENTER BOILER	ST 15000						
300,000	STREETS	ST - 110	OLD ANGLETON ROAD OVERLAY	GP 50000 GP 250000						
150,000	OTHER	OT - 1	TRANSIT Annually for 3 YEARS	GP 50,000 GP 100000						
40,000	FACILITY	F - 109	A/C REPLACEMENT ANIMAL SHELTER	GP 40000						
140,000	SIDEWALKS	SW - 2	SIDEWALKS/ (annual)	GP 35000 GP 105000						
175,000	DEMO	DEMO	DEMO OF CONDEMNED BLDGS (ANNUALLY)	GP 25000 GP 75000 GP 75000						
25,000	FACILITY	F - 192	REMODEL RECEPTION / RECORDS	GP 25000						
60,000	FACILITY	F - 193	A/C REPLACEMENT - MUSEUM	GP 20000 GP 40000						
18,500	FACILITY	F -	CH AUTO TRANSFER SWITCH FOR GENERATOR	GP 18500						
17,500	FACILITY	F - 50	ATHLETIC FIELD PARKING LOT PAVING (PEEWEE)	ST 17500						
8,000	STREETS	ST - 112	FLASHING SPEED SIGNS	OT 8000						
100,000	FACILITY	F - 109	MACLEAN ADULT SOFTBALL RESTROOM	ST 100000						
50,000	FACILITY	F - 198	NATATORIUM VENTILATION SOCK	ST 50000						
45,000	FACILITY	F - 187	REPAIR PLUMBING AT REC CENTER	ST 45000						
30,000	FAC-GOLF	F - 78	BUNKER RENOVATION (BI-ANNUALLY)	ST 30000						
30,000	FAC-GOLF	F - 133	CART PATH EXTENSION (GOLF)	ST 30000						
22,500	FAC-GOLF	F - 200	A/C REPLACEMENT GOLF COURSE	ST 7500 GP 15000						
7,500	FAC-GOLF	F - 201	GOLF VIDEO SECURITY SYSTEM	ST 7500						
265,650	STREETS	ST - 111	SOUTHERN OAKS OVERLAY	GP 265650						
220,000	OTHER	OT - 2	MASTER PLAN	GP 220000						
133,000	FACILITY	F - 194	ROOF REPAIR REPLACEMENT - MUSEUM	GP 133000						
25,000	SIDEWALKS	SW - 12	LAKE ROAD SIDEWALK (TRAIL) TO TARGET	GP 25000						
16,000	FACILITY	F - 184	MOVE ANTENNA FROM HOSPITAL	GP 16000						
15,000	FACILITY	F - 185	RE-ESTABLISH MACLEAN PARK DRAINAGE	GP 15000						
15,000	FACILITY	F - 177	FIRE STATION 1 EXTERIOR PAINT	GP 15000						
75,000	FACILITY	F - 55	LARGE TRUCK WASH DOWN AREA	GP 75000						
100,000	SIDEWALKS	SW - 18	DEVELOP POCKET PARK TRAIL TO JASMINE	ST 100000						
92,000	STREET	ST - 98	WILLENBERG ASPHALT OVERLAY	GP 92000						

**CITY OF LAKE JACKSON
FIVE YEAR CAPITAL IMPROVEMENT PLAN**

Items in red are new

General Projects

26-Jun-12

COST CURR \$	PROJECT TYPE	PROJ #	PROJECT DESCRIPTION	FY 2012-13	1-3 YRS	3-5 YRS	6-10 YRS	10+ YEARS	FUTURE BOND/ISSUE
78,500	FACILITY	F - 41	SERVICE CENTER MEDICAL DR ENTRANCE		GP	78500			
75,000	FAC-GOLF	F - 147	IRRIGATION LAKE DREDGING		GP	75000			
10,000	FACILITY	F - 102	FIRE STATION STORAGE ROOM		GP	10000			
8,100	ENGINEER	EN - 2	LOW RESOLUTION AERIALS		GP	8100			
120,000	FACILITY	F - 15	AIR CONDITIONING REPLACEMENTS (annual)		GP	60000			
416,000	STREET	ST - 101	SLEEPY HOLLOW SUBDIVISION ASPHALT OVERLAY						GO 416000
1,000,000	DRAINAGE	D - 13	FLAG LAKE DRAINAGE						GO 1000000
500,000	DRAINAGE	D - 23	LAKE SEALY / LAKE JACKSON OUTFALL DITCH						GO 500000
120,000	DRAINAGE	D - 39	DITCH 9 ENCLOSURE						GO 120000
50,000	ENGINEER	EN - 4	GIS - (TO BE PHASED)			GP 50000			
15,000	ENGINEER	EN - 1	VERTICAL BENCH MARK GRID PHASE 2			GP 15000			
82,800	ENGINEER	EN - 3	HIGH RESOLUTION AERIALS				GP 82800		
100,000	FAC-GOLF	F - 105	DE-WATERING LAKE SYSTEM				GP 100000		
30,000	FACILITY	F - 144	JASMINE TENNIS CT FENCE REPL			GP 30000			
99,000	FAC-GOLF	F - 143	PURCHASE LAND NEXT TO GOLF COURSE ENTRANCE				GP 99000		
225,000	FACILITY	F - 137	YSC COMPLEX PARKING - BACK				GP 225000		
56,200	FACILITY	F - 94	GYMNASIUM WALL				GP 56200		
10,000	FAC-GOLF	F - 75	IRRIGATION LAKE AERATOR				GP 10000		
125,000	FACILITY	F - 57	VEHICLE CANOPY AT SERVICE CENTER				GP 125000		
15,000	FAC-GOLF	F - 86	DRIVING RANGE CANOPY				GP 15000		
20,000	FAC-GOLF	F - 74	STORAGE BUILDING / OUTDOOR SCOREBOARD				GP 20000		
1,980,000	FACILITY	F - 139	DEVELOP SKATE PARK @MACLEAN PARK					GP 1980000	
116,000	FACILITY	F - 128	DUNBAR FOOTBALL FIELD LIGHTS				GP 116000		
150,000	FAC-GOLF	F - 83	ENCLOSED PAVILION AREA				GP 150000		
85,000	FACILITY	F - 122	CONCRETE JASMINE PARKING LOT					GP 85000	
24,000	FACILITY	F - 100	COUNCIL VIDEO TAPING					GP 24000	
250,000	FACILITY	F - 115	DUNBAR PAVILION RESTROOM			GP 250000			
2,400,000	FACILITY	F - 119	DUNBAR FOOTBALL COMPLEX						GO 2400000
250,000	FACILITY	F - 120	GIRLS SOFTBALL RESTROOM FACILITY						CO 250000
1,000,000	FACILITY	F - 12	CITY HALL EXPANSION						GO 1000000
750,000	FACILITY	F - 28	SERVICE CENTER EXPANSION						GO 750000
175,000	FACILITY	F - 113	YSC PARKING AT LAKE AND OAK						CO 175000
300,200	FAC-GOLF	F - 79	DRIVING RANGE EXPANSION						CO 300200
2,250,000	FACILITY	F - 101	FIRE STATION #3						GO 2250000
1,320,000	FACILITY	F - 117	PEE WEE/PIXIE COMPLEX @ MADGE GRIFFITH						GO 1320000
53,400	FACILITY	F - 188	MACLEAN ADULT SOFTBALL FIELD HOUSE					GP 53400	
7,000	FACILITY	F - 189	MACLEAN FOOD SERVICE BLDG REHAB					GP 7000	
3,825	FACILITY	F - 190	MACLEAN CONCESSION BUILDING REHAB					GP 3825	
35,000	FACILITY	F - 191	TRUCK LIFT			GP 35000			
15,242	FACILITY	F - 195	WINDOW TINTING TERRACE ROOMS 1 & 2					GP 15242	
18,000	FACILITY	F - 196	INSTALL LIGHTED LETTERING ON CIVIC, MUSEUM LIBRARY					GP 18000	

COST CURR \$	PROJECT TYPE	PROJ #	PROJECT DESCRIPTION	FY 2012-13	1-3 YRS	3-5 YRS	6-10 YRS	10+ YEARS	FUTURE	
									BOND ISSUE	
31,000	FACILITY	F - 202	ANIMAL SHELTER PARKING EXPANSION			GP 31000				
31,150	FACILITY	F - 203	FIRE STATION #1 DRIVE WAY			GP 31150				
200,000	FACILITY	F - 167	REPLACE LIGHTING ON BOTH FIELDS AT SUGGS			GP 200000				
25,000	FACILITY	F - 176	FIRE STATION SECURITY CAMERA UPGRADE				GP 25000			
30,000	FACILITY	F - 183	SERVICE CENTER YARD EXPANSION				GP 30000			
15,760	FACILITY	F - 172	AUTOMATIC DOORS REC CENTER				GP 15760			
19,560	FACILITY	F - 174	AUTOMATIC DOORS CC & CH RESTROOM REC LOCKERROOM				GP 19560			
75,000	FACILITY	F - 159	ADD SECURITY LIGHTING TO MACLEAN TRAIL				GP 75000			
60,000	FACILITY	F - 157	BOAT RAMP / PIER AT WILDERNESS PARK				GP 60000			
60,000	FACILITY	F - 156	DUNBAR RESTROOM SOUTHWEST SIDE				GP 60000			
16,000	FAC-GOLF	F - 151	PAVILLION TENT				GP 16000			
16,760	FACILITY	F - 173	AUTOMATIC DOORS MUNICIPAL COURT AND CITY HALL			OT 16760				
27,000	FACILITY	F - 163	ADDITIONAL ASPHALT PARKING AT SUGGS				GP 27000			
150,000	FAC-GOLF	F - 149	CLUBHOUSE EXPANSION			GP 96000	GP 150000			
96,000	FAC-GOLF	F - 148	ADDITIONAL PARKING PAVING							
8,000	FAC-GOLF	F - 150	WALK-IN COOLER				GP 8000			
11,950	FACILITY	F - 180	REC CENTER OUTDOOR SIGNAGE				GP 11950			
15,000	FACILITY	F - 162	BERMUDA GRASS & IRRIGATION ZONE AT LITTLE SUGGS				GP 15000			
40,000	FACILITY	F - 170	BLEACHERS AT SUGGS				GP 40000			
12,000	FACILITY	F - 168	ADDITION OF TWO NEW BATTING CAGES AT SUGGS					GP 12000		
25,000	FACILITY	F - 166	PRESS BOX BUILDING AT LITTLE SUGGS					GP 25000		
75,000	FACILITY	F - 165	NEW CONCESSION AT SUGGS FIELD					GP 75000		
50,000	FACILITY	F - 169	STEEL BUILDING COVER FOR BATTING CAGES AT SUGGS					GP 50000		
125,000	STREET	ST - 102	PLANTATION SPUR			GP 125000				
90,000	STREET	ST - 42	TRAFFIC SIGNAL PRIORITY CONTROL			GP 90000				
42,500	STREET	ST - 95	OCD PEDESTRIAN CROSSINGS				GP 42500			
23,100	STREET	ST - 66	MEDIAN RESTORATION				GP 23100			
8,700	STREET	ST - 80	MEDICAL DRIVE STREETLIGHTS				GP 8700			
78,750	STREET	ST - 43	PLANTATION DRIVE CURB REPLACEMENT				GP 78750			
34,750	STREET	ST - 99	JASMINE HALL PARKING LOT OVERLAY				GP 34750			
120,490	STREET	ST - 24	CHESTNUT EXTENSION				GP 120490			
175,000	STREET	ST - 100	PLANTATION/GARLAND TRAFFIC SIGNAL				GP 175000			
369,075	STREET	ST - 38	PIN OAK / PIN OAK CT						GO	369075
467,775	STREET	ST - 29	HICKORY - MIMOSA TO OLEANDER						GO	467775
341,985	STREET	ST - 32	LOTUS FROM HICKORY TO S. YAUPON						GO	341985
501,245	STREET	ST - 35	OLEANDER - HICKORY TO MAPLE						GO	501245
381,150	STREET	ST - 36	BOIS D ARC						GO	381150
662,550	STREET	ST - 39	NORTH SHADY OAKS						GO	662550
447,300	STREET	ST - 45	FOREST OAKS LANE						GO	447300
205,000	STREET	ST - 81	PLANTATION MAGNOLIA TO sh 332 TURNOUT						GO	205000
420,000	STREET	ST - 78	S YAUPON - WALNUT TO OLEANDER						GO	420000

**CITY OF LAKE JACKSON
FIVE YEAR CAPITAL IMPROVEMENT PLAN**

Items in red are new

General Projects

26-Jun-12

COST	PROJECT	PROJ	PROJECT DESCRIPTION	FY 2012-13	1-3 YRS	3-5 YRS	6-10 YRS	10+ YEARS	FUTURE
CURR \$	TYPE	#							BOND ISSUE
735,000	STREET	ST - 85	N. PARKING PLACE (DOWNTOWN REVITALIZATION PLAN)						CO 7350000
3,990,000	STREET	ST - 91	CIRCLE WAY (DOWNTOWN REVITALIZATION PLAN)						CO 39900000
1,355,000	STREET	ST - 83	WEST WAY (DOWNTOWN REVITALIZATION PLAN)						CO 13550000
1,450,000	STREET	ST - 94	PLANTATION DR - SYCAMORE TO DIXIE						GO 14500000
720,000	STREET	ST - 84	GATEWAYS ((DOWNTOWN REVITALIZATION PLAN)						GO 7200000
1,415,400	STREET	ST - 72	PLANTATION-SYCAMORE TO 332 TURNOUT 4-LN						GO 14154000
209,475	STREET	ST - 6	BALSAM PAVING						GO 2094750
557,025	STREET	ST - 7	WILLENBERG PAVING						GO 5570250
1,384,950	STREET	ST - 13A	SOUTHERN OAKS - SOUTH OF WILLOW DR						GO 13849500
1,408,575	STREET	ST - 13B	SOUTHERN OAKS - NORTH OF WILLOW DR						GO 14085750
3,480,750	STREET	ST - 12	S. HOLLOW SUBDIVISION - CONCRETE						GO 34807500
523,320	STREET	ST - 73	MEDICAL DR - SEA CENTER TO CANNA 2-LN						GO 5233200
2,200,000	STREET	ST - 5	PLANTATION DRIVE 2 LANE BRIDGE						GO 22000000
1,925,000	STREET	ST - 103	THIS WAY @ DOW RESERVE (2004 TO PLUM)						GO 19250000
286,000	STREET	ST - 104	THIS WAY PLUM TO LAKE RD						GO 2860000
550,000	STREET	ST - 105	THIS WAY LAKE TO ABNER JACKSON						GO 5500000
616,000	STREET	ST - 106	THIS WAY ABNER JACKSON TO SH 332/288						GO 6160000
858,000	STREET	ST - 92	CENTER WAY						GO 8580000
26,910	STREETS	ST - 109	BALSAM OVERLAY				GP	26910	
25,000	SIDEWALKS	SW - 7	LAKE ROAD @ TIMBERCREEK SUBDIVISION				GP	25000	
16,000	SIDEWALKS	SW - 16	LJ MANOR WALK - GARLAND / PLANTATION				GP	16000	
25,000	SIDEWALKS	SW - 15	OM ROBERTS WALK				GP	25000	
500,000	SIDEWALKS	SW - 19	DOW CENTENNIAL TRAIL EXPANSION						CO 5000000
206,500	SIDEWALKS	SW - 11	PLANTATION VILLAS / ST MICHAEL'S						GO 2065000
500,000	SIDEWALKS	SW - 17	CONNECT DOW CENTENNIAL TRAIL TO WILDERNESS						CO 5000000
400,000	SIDEWALKS	SW - 20	COMPLETE MALL TO COLLEGE TRAIL						GO 4000000
113,745	SIDEWALKS	SW - 24	MACLEAN SIDEWALK REPLACEMENT			GP	113745		
-			GENERAL PROJECT TOTALS	\$7,029,000	\$1,640,250	\$1,218,655	\$1,921,070	\$575,867	\$16,992,280
29,170,467									
			FUNDING SOURCES	FY 2012-13	1-3 YRS	3-5 YRS	6-10 YRS	10+ YEARS	FUTURE
GP:			GENERAL PROJECT FUND	\$636,500	\$1,540,250	\$1,201,895	\$1,921,070	\$575,867	\$0
GO:			GENERAL OBLIGATION BONDS	\$3,847,000	\$0	\$0	\$0	\$0	\$15,532,080
CO:			CERTIFICATES OF OBLIGATION	\$2,000,000	\$0	\$0	\$0	\$0	\$1,460,200
ST:			ECONOMIC DEVELOPMENT (HALF CENT SALES TAX)	\$537,500	\$100,000	\$0	\$0	\$0	\$0
OT:			OTHER	\$6,000	\$0	\$16,760	\$0	\$0	\$0
			TOTAL REVENUE SOURCES	\$7,029,000	\$1,640,250	\$1,218,655	\$1,921,070	\$575,867	\$16,992,280

NOTE: The five (5) year capital improvement plan (CIP) is only a planning document. The CIP is revised at least annually and many times throughout the year as per need, at which time new projects are identified and old projects are moved, deleted or completed.

UTILITY PROJECT FUND

Utility Projects provides funding for a wide variety of water and sewer projects. These major projects are significant in cost but less than the amount requiring a bond issue. The sources of revenue in this fund are transfers from the Utility Fund and interest income and in rare cases from the General Fund. It is the policy of the City to transfer positive budget variances in the Utility Fund to the Utility Projects Fund, once the minimum Utility Fund balance is achieved.

A fund balance of \$500,000 is the regular goal for this fund. Based on our FY12-13 budget the balance available will be \$690,975. At the April 9, 2012 capital projects workshop City Council proposed spending \$275,000 from this fund as follows:

Smoke testing	\$10,000
Lift Station 9A repairs	\$20,000
Fence at Beechwood	\$38,000
Ground Storage Tank Maintenance	\$42,000
Dow Tower (Eucalyptus)	\$40,000
Hwy 332 Balsam Tower Water Main	<u>\$125,000</u>
	\$275,000

UTILITY PROJECTS FUND

Vision Process

One of the FY2006-07 goals set by City Council was to:

Reorganize C.I.P. Document

- break into maintenance and capital
- prioritizing items
- Modify timelines (1 yr, 3-5, 5-10, 10+)

This goal was under the objective to “Reorganize CIP document to better prioritize projects”. This was under the Vision Element to “Maintain Infrastructure”.

This goal was accomplished in large part as the result of an April 9, 2007 C.I.P. Workshop with City Council. Working with staff, City Council rated and prioritized projects in two areas; “Capital” and “Maintenance Projects”. Those were then combined into one set of priorities. Then based on their rating, projects were placed in categories of 1-3 years, 3-5 years, 6-10 years, and “future bond issues.” In April of 2012, City Council held its sixth annual C.I.P. Workshop to continue the efforts of its visioning process.

IMPACT ON OPERATING BUDGET

The smoke testing program will help us identify leaks in the sewer system. Replacement of the Blossom sewer line and the Balsam water line will reduce the unscheduled repairs being made to these older lines. Both the Dow Tower & Balsam Tower water main projects will provide needed connections in the water system which will help to maintain chlorine residuals. This will decrease the need for flushing lines - saving manpower and lost water.

UTILITY PROJECTS FUND

Anticipated Cash Flow

<i>RESOURCES</i>	ACTUAL 2007 - 08	ACTUAL 2008 - 09	ACTUAL 2009 - 10	ACTUAL 2010 - 11	PROJECTED 2011 - 12	PROPOSED 2012 - 13
Cash Balance	\$ 809,007	\$ 479,759	\$ 391,303	\$ 676,711	\$ 657,439	\$ 940,170
Revenues						
Interest Income	\$ 19,705	\$ 4,384	\$ 2,010	3,686	4,000	4,000
Transfer from Utility Fund	0	0	350,000	0	500,000	
Transfer from WWTP Construct	102,258	0	0	0	0	
	\$ 121,963	\$ 4,384	\$ 352,010	\$ 3,686	\$ 504,000	\$ 4,000
Total Resources	\$ 930,970	\$ 484,143	\$ 743,313	\$ 680,397	\$ 1,161,439	\$ 944,170

<i>EXPENDITURES</i>	ACTUAL 2007 - 08	ACTUAL 2008 - 09	ACTUAL 2009 - 10	ACTUAL 2010 - 11	PROJECTED 2011 - 12	PROPOSED 2012 - 13
Previously Approved Projects:	\$ 451,211	\$ 92,840	\$ 66,602	\$ 22,958	\$ 221,269	
Additional Proposed Projects						\$ 275,000
Total Expenditures	\$ 451,211	\$ 92,840	\$ 66,602	\$ 22,958	\$ 221,269	\$ 275,000
Ending Cash Balance	\$ 479,759	\$ 391,303	\$ 676,711	\$ 657,439	\$ 940,170	\$ 669,170

UTILITY PROJECTS FUND
Project History and Additional Proposed Projects

EXPENDITURES	BUDGET									
	YEAR	PROJECT	PRIOR	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ESTIMATED	PROPOSED	PROJECT
	APPROVED	BUDGET	YEARS	2007 - 08	2008 - 09	2009 - 10	2010 - 11	2011 - 12	2012 - 13	TOTALS
Projects Completed and in Process: (projects in blue are completed)										
WATER PROJECTS:										
Meter Replacement Program	02-09	811,000	539,776	102,624	92,840	0	0	0		735,240
Driveway replacements	11-12							119,214		119,214
Hwy 332 waterline upsizing	11-12							40,000		40,000
Total Water Projects		811,000	539,776	102,624	92,840	0	0	159,214		894,454
SEWER PROJECTS:										
Lift Station Upgrades		466,232	159,094	325,979						485,073
Pin Oak / Sycamore Sewer	09-10					66,602	0	0		66,602
Emergency repairs - 2004							22,958			22,958
Total Sewer Projects		466,232	159,094	325,979	0	66,602	22,958	0		574,633
OTHER PROJECTS / EQUIPMENT:										
Blower variable speed drives	05-06	175,000	156,649	22,608	0	0	0	0		179,257
Wastewater Lab A/C	11-12	65,000						62,055		62,055
Total Other Projects / Equipment		240,000	156,649	22,608	0	0		62,055		241,312
Total Water and Sewer Projects		1,517,232	855,519	451,211	92,840	66,602	22,958	221,269		1,710,399
New Projects Proposed for 2012-2013										
Fence at Beechwood water tower									38,000	38,000
Hwy332 Balsam Tower Water Main									125,000	125,000
Ground Storage Tank Maint									42,000	42,000
Smoke Test Residential houses (annually)									10,000	10,000
Lift Station 9A									20,000	20,000
Waterline at Dow Tower									40,000	40,000
Total Proposed Projects									275,000	275,000
Total Expenditures		\$ 1,517,232	\$ 855,519	\$ 451,211	\$ 92,840	\$ 66,602	\$ 22,958	\$ 221,269	\$ 275,000	\$ 1,985,399

UTILITY PROJECTS CAPITAL IMPROVEMENT PLAN

This plan is designed to set Capital Project priorities for the future, and to designate projects that will soon need to appear on the plan. This plan includes projects that may be funded from several sources, including bond issues.

As part of the annual budget and visioning process, the City Council and City Staff meet to review and discuss each of the projects appearing on the plan. At this meeting priorities and estimated costs are reassessed and new projects are discussed and added to plan.

To help everyone understand the details of each particular project on the five year plan, a Capital Improvement Plan book was created. This book has several pages dedicated to each project. It gives a full description of the project, details on estimated cost and who proposed the project and why.

Citizen input is received throughout the year and requested projects are considered during budget preparation. Citizens are also given an opportunity to provide their input at all budget workshops and hearings.

After all capital projects budget workshops and public hearings, the five-year Capital Improvement Plan is adopted as part of the annual budget.

CITY OF LAKE JACKSON **NEW PROJECTS IN RED**
FIVE YEAR CAPITAL IMPROVEMENT PLAN

Utility Projects

COST CURR \$	PROJECT TYPE	PROJ #	PROJECT DESCRIPTION	FY 2012-13	1-3 YRS	3-5 YRS	6-10 YRS	10+ YEARS
200,000	SEWER	-	6 CENTER WAY - NARCISSUS TO END GOING EAST				RB	
200,000	SEWER	-	39 COMPOST FACILITIES					UP
20,000	SEWER	-	47 SCUM REMOVAL IN CHLORINE BASINS					UP
1,000,000	SEWER	-	49 NORTHEAST MASTER LIFT STATION & MAIN					RB
320,000	SEWER	-	50 YAUPON SEWER MAIN EXTENSION					RB
1,000,000	SEWER	-	51 SH 288 CORRIDOR TRUNK SEWER					RB
1,000,000	SEWER	-	52 NORTHWEST MASTER LIFT STATION & MAIN					RB
76,000	SEWER	-	53 ODOR CONTROL IMPROVEMENT					UP
57,600	SEWER	-	54 PECAN LANE					RB
29,800	SEWER	-	55 HUISACHE CT					RB
33,330	SEWER	-	56 HUISACHE					RB
600,000	SEWER	-	61 INSTALL SCADA AT 41 LIFT STATIONS					RB
130,000	SEWER	*	62 SMOKE-TEST/RESIDENTIAL ASSESSMENT(PER HOME) ANNUALLY	UP	10,000	UP	30,000	UP
20,000	SEWER	*	63 LIFT STATION 9A	UP	20,000			
175,000	SEWER	*	65 LIFT STATION EMERGENCY POWER			175,000		
101,476	SEWER	*	67 ASTER LANE					RB
109,108	SEWER	*	68 AZALEA				UP	109,108
116,846	SEWER	*	69 BEGONIA	RB	116,846			
204,354	SEWER	*	70 CARDINAL					
124,000	SEWER	*	71 CENTER WAY	RB	124,000		UP	102,177
108,000	SEWER	*	72 CLOVER	RB	108,000			
46,000	SEWER	*	73 FOREST LANE / FOREST CT			23,000		UP
111,240	SEWER	*	74 HYACINTH				RB	111,240
54,319	SEWER	*	75 IRIS					UP
125,172	SEWER	*	76 LAUREL				RB	125,172
118,358	SEWER	*	77 LILY					RB
85,309	SEWER	*	78 PALM LANE			85,309		
124,524	SEWER	*	79 PERSIMMON	RB	124,524			
50,000	SEWER	*	80 HIGH LEVEL LIGHTS			50,000		
105,960	SEWER	*	81 PIN OAK / PIN OAK CT			105,960		
107,318	SEWER	*	82 REDBUD LANE				UP	107,318
77,705	SEWER	*	83 SHADY OAKS LANE			77,705		
208,133	SEWER	*	84 SOUTHERN OAKS					RB
131,558	SEWER	*	85 WILLOW CT			65,829		

CITY OF LAKE JACKSON **NEW PROJECTS IN RED**
FIVE YEAR CAPITAL IMPROVEMENT PLAN

Utility Projects

COST CURR \$	PROJECT TYPE	PROJ #	PROJECT DESCRIPTION	FY 2012-13	1-3 YRS	3-5 YRS	6-10 YRS	10+ YEARS
65,000	SEWER	86	WASTEWATER LAB A/C UNIT					
400,000	SEWER		RENOVATION OF LIFT STATION 25			400,000		
1,750,000	SEWER		LOCAL LIFT STATION RENOVATIONS	RB	250,000 RB	250,000 RB	750,000 RB	250,000
1,000,000	SEWER		REPLACEMENT OF LS 28 FORCEMAIN			1,000,000		
110,000	WATER	7	GARDENIA - CALADIUM TO AZALEA (GO BONDS)	OT	110,000			
94,000	WATER	8	OYSTER CREEK DR - CIRCLE WAY TO YAUPON					94,000
94,000	WATER	9	OYSTER CREEK DR - YAUPON TO FOREST DRIVE					94,000
145,000	WATER	10	FOREST DRIVE OCD TO REDBUD					145,000
55,000	WATER	11	CARDINAL				55,000	
150,000	WATER	12	WILLOW DRIVE - PERSIMMON TO REDBUD					150,000
70,000	WATER	13	CLOVER	RB	70,000			
75,000	WATER	14	HYACINTH				75,000	
75,000	WATER	16	CENTER WAY - NARCISSUS TO SYCAMORE				75,000	
30,000	WATER	17	OYSTER CREEK COURT				30,000	
72,000	WATER	31	S. CEDAR WATER IMPROVEMENTS					72,000
5,550,000	WATER	33	WATER SYSTEM EXPANSION NORTHWEST PRODUCTION AND STORAGE					RB
880,000	WATER	34	METER REPLACEMENT (every other year)		UP	220,000	330,000	110,000
500,000	WATER	40	NORTH SIDE WATER TRANSMISSION					RB
68,500	WATER	42	IRON SEQUESTERING					68,500
2,000,000	WATER	43	REPAINT TANKS	RB	500,000 RB		500,000	500,000
250,000	WATER	44	YAUPON WATER MAIN EXTENSION					RB
90,000	WATER	45	WATER PRODUCTION SCADA RADIO	RB	90,000			
38,000	WATER	46	FENCE - BEECHWOOD WATER PLANT	UP	38,000			
142,800	WATER	47	CARNATION 100-300 BLOCK					142,800
73,000	WATER	48	BLACKGUM CT		RB	73,000		
94,000	WATER	49	CHESNUT 100, 200 BLOCK			UP	47,000	47,000
250,000	WATER	50	CORKWOOD 100 & 200 BLOCK		RB	250,000		
32,000	WATER	51	LEEDER CT			UP	32,000	
29,000	WATER	52	LOTUS CT					29,000
263,000	WATER	53	MAGNOLIA 700,800,900	OT	263,000			
250,000	WATER	54	PETUNIA 200,300 & 400			RB	250,000	
134,350	WATER	55	POINSETTIA 100-400 BLOCK					134,350
40,000	WATER	56	POPULAR CT					40,000
100,000	WATER	57	SAGE					100,000

CITY OF LAKE JACKSON **NEW PROJECTS IN RED**
FIVE YEAR CAPITAL IMPROVEMENT PLAN

Utility Projects

COST CURR \$	PROJECT TYPE	PROJ #	PROJECT DESCRIPTION	FY 2012-13		1-3 YRS		3-5 YRS		6-10 YRS		10+ YEARS	
68,000	WATER	- 58	SWEETGUM CT					RB	68,000				
125,000	WATER	- 59	SYCAMORE 800 BLOCK									RB	125,000
80,000	WATER	- 60	THIS WAY 200 BLOCK TO 301									UP	80,000
122,000	WATER	- 62	WHITE OAK & WHITE OAK CT	RB	122,000								
154,000	WATER	- 63	WISTERIA 100, 500, 600 BLOCK									RB	154,000
61,507	WATER	- 67	AVOCADO CT									UP	61,507
82,076	WATER	- 68	BALSAM									UP	82,076
112,338	WATER	- 69	BOUGAINVILLEA	RB	112,338								
76,933	WATER	- 70	BUTTERCUP									UP	76,933
69,230	WATER	- 71	CACAO									UP	69,230
147,421	WATER	- 72	CHESTNUT									RB	147,421
95,453	WATER	- 73	COFFEE									UP	95,453
97,908	WATER	- 74	COTTONWOOD									UP	97,908
34,135	WATER	- 75	CREPE MYRTLE CT					UP	34,135				
75,000	WATER	- 76	CHLORINE ADDITION	RB	75,000								
455,978	WATER	- 78	DOGWOOD									RB	455,978
159,372	WATER	- 79	FOREST OAKS									RB	159,372
14,496	WATER	- 80	GARLAND / HEATHER LAND										
44,687	WATER	- 81	GREENBRIAR							UP	44,687		
130,840	WATER	- 82	HICKORY									RB	130,840
1,207,968	WATER	- 83	HUCKLEBERRY									UP	1,207,968
337,814	WATER	- 84	HUISACHE									RB	337,814
24,827	WATER	- 85	HUISACHE CT									RB	24,827
79,445	WATER	- 86	IRONWOOD			RB	79,445						
220,668	WATER	- 87	LOTUS CT									RB	220,668
54,251	WATER	- 88	NASTURTIUM									UP	54,251
49,014	WATER	- 89	OLEANDER & OLEANDER CT							UP	49,014		
116,738	WATER	- 90	PANSY PATH									RB	116,738
179,318	WATER	- 91	PERSIMMON			RB	89,659					UP	89,659
195,683	WATER	- 93	RAINTREE	RB	195,683								
167,218	WATER	- 94	S YAUPON									RB	167,218
321,235	WATER	- 95	SOUTHERN OAKS									RB	321,235
91,556	WATER	- 96	SUGAR CANE TRACE									UP	91,556
106,960	WATER	- 97	TALISMAN									RB	106,960
41,158	WATER	- 98	THISTLE CT									UP	41,158

CITY OF LAKE JACKSON **NEW PROJECTS IN RED**
FIVE YEAR CAPITAL IMPROVEMENT PLAN

Utility Projects

COST CURR \$	PROJECT TYPE	PROJ #	PROJECT DESCRIPTION	FY 2012-13		1-3 YRS		3-5 YRS		6-10 YRS		10+ YEARS	
				UP	42,000								
42,000	WATER	-	99 GROUND STORAGE TANK MAINTENANCE	UP	42,000								
50,000	WATER	-	100 GROUND STORAGE LEVEL TRANSMITTERS & ELECTRICAL	RB	50,000								
1,500,000	WATER	-	29 NEW ELEVATED STORAGE TANK										RB
150,000	WATER	-	101 TULIP TRAIL									RB	150,000
90,000	WATER	-	102 THIS WAY 400 BLOCK									UP	90,000
80,000	WATER	-	104 SWEETGUM CT									UP	80,000
60,000	WATER	-	105 ROSE TRAIL									UP	60,000
50,000	WATER	-	108 OAK HOLLOW CIRCLE									UP	50,000
80,000	WATER	-	109 LOTUS 500 BLOCK									UP	80,000
120,000	WATER	-	111 LARKSPUR									RB	120,000
50,000	WATER	-	112 JASMINE 400 BLOCK					UP	50,000				
125,000	WATER	-	114 HWY 332 BALSAM TOWER WATER MAIN	UP	125,000								
60,000	WATER	-	115 HICKORY 300 BLOCK									UP	60,000
70,000	WATER	-	116 GARLAND COURT					UP	70,000				
280,000	WATER	-	118 FOREST DRIVE 200 AND 300									RB	280,000
150,000	WATER	-	119 E HWY 332 400, 500 & 900 BLOCKS									RB	150,000
40,000	WATER	-	120 WATER AT DOW TOWER	UP	40,000								
500,000	WATER	-	121 DOGWOOD 200-600 BLOCK									RB	500,000
430,000	WATER	-	122 DAFFODIL 100-500 BLOCK									RB	430,000
60,000	WATER	-	127 BLUEBELL COURT									UP	60,000
320,000	WATER	-	128 BANYAN 100-400 BLOCKS									RB	320,000
110,000	WATER	-	130 ASTER LANE									RB	110,000
260,000	WATER	-	131 ARROWWOOD 11,200 AND 300 BLOCK									RB	260,000
230,000	WATER	-	132 ALMOND 100 & 200 BLOCK							RB	230,000		
60,000	WATER	-	133 WINDING WAY 421 TO 433							UP	60,000		
1,500,000	WATER	*	WATER WELL REPLACEMENT			RB	500,000			RB	500,000	RB	500,000
1,500,000	WATER		OAK DRIVE ELEVATED TANK							RB	1,500,000		

FUNDING SOURCES	1-3 YRS	3-5 YRS	6-10 YRS	10+ YEARS
UP:				
RB:	\$275,000	\$438,964	\$1,012,304	\$3,480,014
OT:	\$1,938,391	\$1,968,000	\$3,991,412	\$7,361,095
SR:		\$0	\$0	\$0
BG:	\$373,000	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
TOTAL REVENUE SOURCES				
	\$2,586,391	\$2,406,964	\$5,003,716	\$10,841,109

LONG TERM CAPITAL PROJECTS

In the Fiscal Year 1995-96 the following list of long-term projects identified by the Master Plan was presented for the first time in the Budget.

Through the Master Plan process, future major capital projects were identified. Whether these projects will be funded solely or partially by the city, in joint efforts with other governmental entities, or solely or partially by developers has yet to be determined. But, in order to adequately plan, some rough estimates of the costs of these projects are presented.

1. **New Wastewater Treatment Plant.** This \$13 million project was completed in 2004. The plant was upgraded to treat current flows in compliance with increasingly more stringent Government Environmental Regulations and expanded to allow for projected growth up to a population of approximately 40,000 residents.
2. There are two growth areas identified in the Master Plan north of F.M. 2004. Northwest Lake Jackson, generally the former prison farm area now known as Alden, and Northeast Lake Jackson the area east of S.H. 288 and north of F.M. 2004. There are several utility projects that will be required to allow full development of these areas.

To spur growth in these areas these projects could be initiated by the city and financed through a Revenue Bond. All or some of the cost of these projects could be recouped by assessments to benefited developments.

A. **Water Capacity Upgrades** to fully serve the Northeast and Northwest Lake Jackson Growth areas will require:

New Water Well(s) up to three at \$200,000/each for a total of \$600,000

New-Elevated Storage Tank, \$1,500,000

Pump Station, Ground Storage Tank, \$1,500,000 (CIP Project Wat-33)

B. Northeast Lake Jackson

In 1996 voters approved, among other things, a project to allow sewer service to the F.M. 2004 corridor east of N. Yaupon by providing sewer service to properties along FM 2004 east of N. Yaupon to the Old Angleton Road. This project replaced an inadequate private system. This project was completed in 2009.

Yaupon Water Main Extension \$200,000 (CIP Project Wat-44)

Yaupon Sewer Main Extension \$320,000 (CIP Project Sew-50)

In 2009 over 300 acres on the eastern portion of this area was donated by Dow to U.S. Fish and Wildlife. This obviously removes this property from future development and may impact the ability to develop adjoining properties in this area.

C. Northwest Lake Jackson

This area was initially identified as a long range project in the master plan but moved to the forefront as core issues in the development of the former prison farm areas, which has been acquired by private

LONG TERM CAPITAL PROJECTS

interest will (Cresco) who are currently master planning this development. Negotiations are currently under way for the development of this 987 acre tract known as Alden and how funding of the various infrastructure will be provided.

Northwest Master Lift Station and Force Main \$1,000,000 (CIP Project Sew-52)

S.H. 288 Corridor Trunk Sewer Line \$1,000,000 (CIP Project Sew-51)

North side Water Transmission \$500,000 (CIP Project Wat-40)

The above estimates are being revised as the full extent of the new Master planned Alden development becomes known.

The project (as presented by Retrieve LTD):

Alden:

- 990 acre mixed use development
- Approximately 2,200+ single family lots
- Housing Price Range: \$150,000 - \$275,000 (2009 \$)
- Projected to add over \$450 million in value (in 2009 \$) once built out
- 158 acre of detention
- The project will be phased over a 15 year period (depending on economy)
- A Municipal Management District (MMD) was created by Texas Legislature in 2009
- The City has revised its Planned Unit Development (PUD) ordinance to accommodate this type of development
- Developers will seek a Tax Incremental Reinvestment Zone (TIRZ) to help pay for infrastructure development
- Commercial area will not exceed 213 ac
- Multi-family is “capped” at 630 units
- The MMD will provide water, sewer, drainage specific to the project
- Current cost estimates to develop range from \$36 to \$40 million:
 - water \$3.5 million
 - sewer \$7.0 million
 - drainage \$12.4 million
 - detention \$13.2 million
 - other items under consideration:
 - *fire station \$2 million
 - *water tower \$2.4 million
 - *City’s cost of service
- The proposed TIRZ is expected to pay from \$9 to \$12 million in these projects

Overall, based on preliminary estimates the overall project will cost \$95,176,978 to develop. The developer is expected to pay \$45,079,743 of the costs, the MMD (taxed collected on resident in the MMD) is expected to provide \$40,170,715, and the TIRZ (city is being asked to reimburse 100% of the increment in taxes over the current base to the project) is expected to fund the remaining \$9,926,520.

It is important to note that these are preliminary estimates are based on 2009 dollars.

In the 2009 legislative session, a Municipal Management District (MMD) was authorized for the Alden Development.

LONG TERM CAPITAL PROJECTS

The next steps for this project are:

- Submit PUD application in accordance with new ordinance
- Submit Special District application for TIRZ in accordance with the adopted policy for use of special districts and incentives.

This development will also have a major impact on the Brazoria County Airport and the surrounding properties.

The economy will heavily dictate as to the pace of development and whether this major development happens at all. Currently the PUD application is under review, as is the cost of service agreement. Then it is simply a matter of when the housing market will recover. Recent announcements of industrial expansion may finally move this project forward.

- D. **Upper Bastrop Bayou Watershed Drainage Project** - \$17,000,000 project has been placed on indefinite hold because of regional politics. At this point development north of FM 2004 will likely be on a parcel by parcel basis. Again, some 300 acres has been donated to U.S. Fish and Wildlife.
- E. **Extension of Yaupon North of FM 2004** - \$4,000,000 extension of Yaupon from FM 2004 to the interchange on SH 288 north of FM 2004.

3. **Downtown Improvement:**

- A. **Downtown Drainage Outfall #3 Improvement** - was completed in FY99-00. This project increased the outfall under SH332 in the vicinity of Compass Bank and the new Civic Center. This project was part of a \$6.35 million bond issue approved by the voters on May 3, 1997.
- B. **The Civic Center and Civic Center Plaza** were completed in 2000 using 1/2 cent sales tax proceeds at a cost of just over \$4 million.
- C. **Downtown Revitalization** - a multi-phase project to redevelop our downtown streets has been adopted by City Council. This 15-year plan will cost approximately \$16 million to complete and will be funded mostly by using 1/2¢ optional sales tax. The first phase (Oak Drive) was completed in FY06-07, at a cost of \$2.3 million (this included some additional funding from CDBG and CMAQ grants). In FY 08-09, \$600,000 was approved to engineer and design the next significant phase of this project (which include portions of This Way, That Way and Circle Way). A \$5 million Certificate of Obligation was approved in the FY09-10 budget and the bonds have been sold. Construction is underway and should be complete in November 2012. The third phase (South Parking Place) \$ 2 million Certificate of Obligation funding is in the FY12-13 Budget.
4. **SH 288/332 Freeway Design Resolution** - The State of Texas has completed (Spring 2012) constructing its \$85 million in major improvements along SH288/332. This multi-year project included grade separations at This Way, Oak Drive and Plantation Drive. Also, TxDOT widened FM2004 from SH288 to Bus 288 from 2 lanes to 4 lanes. This included an overpass over the Old Angleton Road and Missouri Pacific Rail line. This project was completed in May, 2011.

As you can see all of the major projects identified in the Master Plan are being addressed and should be complete by 2020.

ECONOMIC DEVELOPMENT FUNDS



LAKE JACKSON

City of Enchantment

City of
Enchantment



ECONOMIC DEVELOPMENT FUND

The Economic Development Fund is used to account for the revenue from the half cent sales tax. Voters approved the half-cent sales tax on May 6, 1995 and collection of the tax began in October, 1995. As specified on the ballot the use of this revenue is limited to payment of the costs of land, building, equipment, facilities, improvements and maintenance and operation costs for public park purposes, recreational facilities to be used for sports and entertainment, and for infrastructure improvements for development of new or expanded business enterprises. Since its approval the half cent sales tax (Economic Development Fund) has provided funding for:

Outdoor Pool - \$595,865, opened June of 1996. Replaced the forty-year-old outdoor pool with a totally new facility.

Recreation Center - Opened May of 1998. This fund is providing the money for debt service payments on the \$7.3M Certificates of Obligation which were issued to fund the construction of “The Recreation Center-Lake Jackson”. Additionally, this fund directly paid \$288,801 in architect fees and provides an annual subsidy of \$350,000 to the General Fund for the operation of the facility. The board has also approved providing \$600,000 in repairs to the center over a 2 year period, FY11-12 and FY12-13.

Civic Center/Plaza - Opened April 1, 2000. This fund is providing the money to pay the debt service on the \$3,250,000 Certificates of Obligation issued to provide the construction funding.

These Certificates have since been refunded but this fund continues to pay it’s share of the refunding bonds

Youth Sportsplex - Completed in the fall of 1999. This fund provided the money to pay the debt service on \$2.7M Certificates of Obligation issued to provide construction funding. These bonds are now paid off.

Golf Course - This fund provided \$350,000 to pay for the service of the golf course architect. Additionally, the Lake Jackson Development Corporation has approved providing an annual subsidy of up to \$550,000 for Golf Course debt service through the 2022-23 fiscal year. The Wilderness Golf Course opened to the public in May 2004. The Lake Jackson Development Corporation has recommended, and City Council has approved, an additional \$150,000 be budgeted through the 2014-15 fiscal year to provide a contingency for golf course operational expenses.

Downtown Revitalization Project - \$600,000 was authorized to hire an engineering and design team to develop a master plan for the replacement of downtown infrastructure. The first phase of the downtown project is complete. \$5M in Certificates of Obligation have been issued for phase 2 now under construction. This fund will provide up to \$500,000 a year for 20 years to pay the debt service on the certificates.

A \$2 million Certificate of Obligation is scheduled to be sold in March 2013 to fund Phase 3 (South Parking Place). Also, \$385,000 is provided in FY12-13 to fund the final portion of Phase 2 (This Way from Circle Way to SH332).

Downtown Maintenance – The Lake Jackson Development Board has also approved providing \$50,000 per year through fiscal year 2014-15 for maintenance of new landscaping and walks downtown.

Maclean Jogging Trail - The Lake Jackson Development Board provided \$150,000 to repave drought damage to MacLean Jogging Trail in FY11-12.

Park/Golf Course Projects - The LJDC has recommended \$288,000 in FY12-13 to fund various parks and golf course project.

ECONOMIC DEVELOPMENT FUND

<i>RESOURCES</i>	ACTUAL 2010-11	BUDGET 2011-12	ESTIMATED 2011-12	PROPOSED 2012-13
Fund Balance	\$ 2,404,126	\$ 2,195,073	\$ 2,526,505	\$ 2,034,494
Revenues				
Half Cent Sales Tax	\$ 2,355,777	\$ 2,373,500	\$ 2,450,000	\$ 2,499,000
Interest Income	13,038	12,225	12,633	10,172
	\$ 2,368,815	\$ 2,385,725	\$ 2,462,633	\$ 2,509,172
Total Resources	\$ 4,772,941	\$ 4,580,798	\$ 4,989,138	\$ 4,543,666
<i>EXPENDITURES</i>	ACTUAL 2010-11	BUDGET 2011-12	ESTIMATED 2011-12	PROPOSED 2012-13
Transfer to Econ. Devl. Debt Serv.	\$ 1,139,074	\$ 1,104,389	\$ 1,104,389	\$ 1,067,139
New Bond Issue - S. Parking Place	0	0	0	50,000
This Way - C/Way to 332	0	0	0	385,000
Downtown Maintenance	8,061	50,000	50,000	50,000
South Parking Place Design	0	150,000	150,000	0
Recreation Center - Pool Pak Repl	0	350,000	350,255	0
Repair MacLean Jogging Trail (2)	0	0	150,000	0
Park Projects previously approved (3)	0	0	0	250,000
Parks projects for approval (4)				288,000
Transfer to Golf Course Debt Service	549,300	550,000	550,000	502,720
Golf Course Operating (1)	200,000	100,000	250,000	150,000
Transfer to General Fund	350,000	350,000	350,000	350,000
Total Expenditures	\$ 2,246,435	\$ 2,654,389	\$ 2,954,644	\$ 3,092,859
Ending Fund Balance	\$ 2,526,506	\$ 1,926,409	\$ 2,034,494	\$ 1,450,807

(1) The FY 10-11 Budget was amended to increase the transfer for Golf Course Operating Reserve from \$100,000 to \$350,000. Of this additional \$250,000, \$100,000 was transferred in FY 10-11 and \$150,000 is estimated to be transferred in the current fiscal year (FY 11-12).

(2) Repairs to the MacLean Park jogging trail were budgeted in FY 10-11, the project was completed this year (FY 11-12).

(3) Park Projects approved last year for funding this year include replacing Rec Center HVAC Chiller (\$90,000), Rec Center Boiler (\$15,000), Expand Check-in Station (\$63,000), Replaster pool (\$60,000), Locker Room Mat replacement (\$22,000)

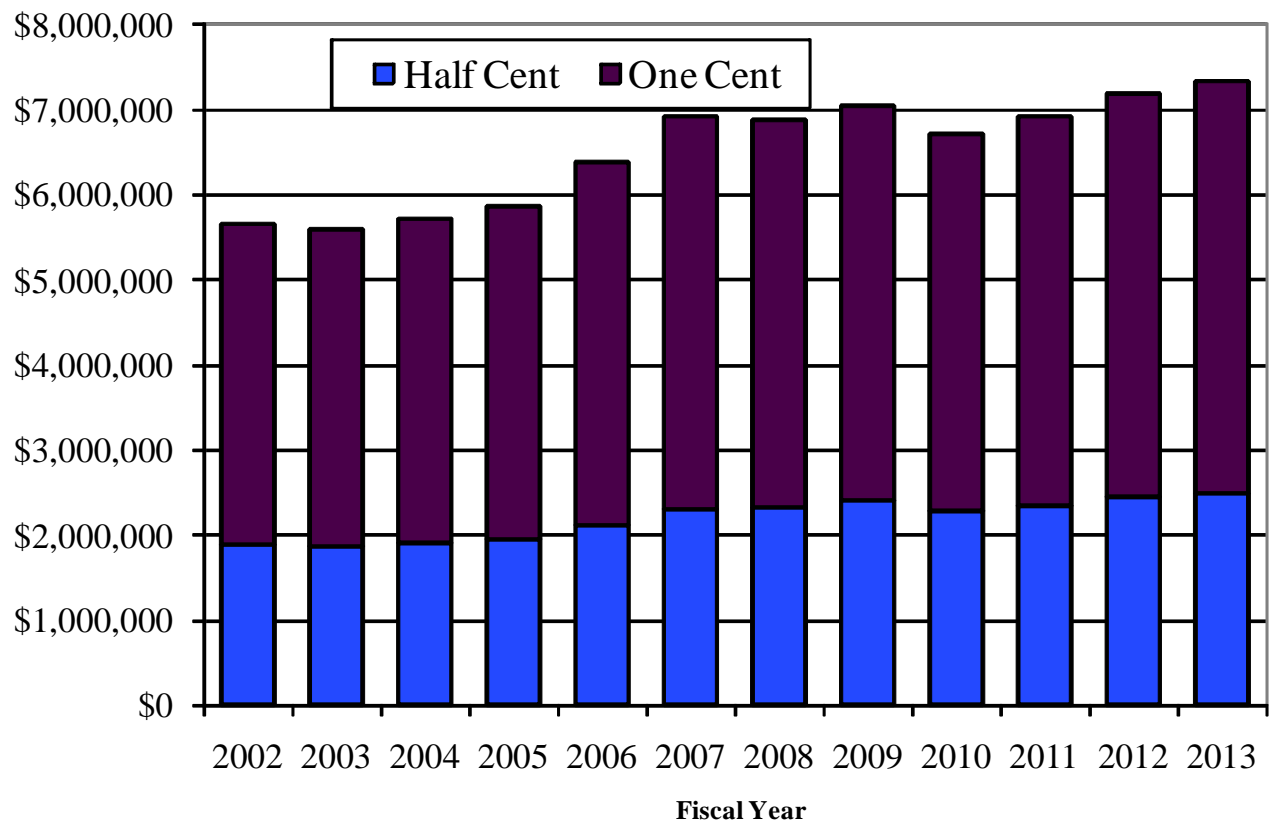
(4) Parking lot overlay (Pee Wee) \$17,500, MacLean Adult Softball Restroom \$100,000, Natatorium Ventilation Sock \$50,000, Replace Locker Room Plumbing at Rec Center \$45,000, Golf Course Bunker Renovation \$30,000, Golf Course Cart Path Extension \$30,000, A/C Replacement at Golf Course \$7,500, Golf Course video Security System \$7,500

Lake Jackson Development Corporation Financial Plan

	Projected 2011 - 12	Proposed 2012 - 13	2013 - 14	2014 - 15	2015 - 16	2016 - 17	2017 - 18	2018 - 19
FUND BALANCE	\$2,526,505	\$2,034,494	\$1,450,807	\$1,434,628	\$1,800,971	\$1,627,824	\$2,065,967	\$2,327,094
REVENUES								
Half Cent Sales Tax	2,450,000	2,499,000	2,548,980	2,599,960	2,651,959	2,704,998	2,759,098	2,814,280
Interest Income	12,633	10,172	7,254	7,173	9,005	8,139	10,330	11,635
Total Revenues	\$2,462,633	\$2,509,172	\$2,556,234	\$2,607,133	\$2,660,964	\$2,713,137	\$2,769,428	\$2,825,915
EXPENDITURES								
Recreation								
Recreation Debt Service	673,139	645,264	403,763	386,990	370,385	353,520		
Transfer to Recreation Operations	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000
MacLean Jogging Trail Repairs	150,000							
Rec Center Pool Pak replacement	350,255							
Approved Park Projects		250,000						
New Recreation Projects		288,000	200,000	200,000	200,000	200,000	200,000	200,000
Downtown								
Phase 2 -	431,250	421,875	413,125	404,375	395,625	386,875	377,500	367,500
Phase 2 - This Way at Bucees		385,000						
Phase 3 - S. Parking Place	150,000	50,000	200,000	195,000	190,000	185,000	180,000	175,000
New Mall Entrance			300,000					
Phase 4 - That Way & Circle Way (Oak to TW)					630,000	105,000	417,000	412,000
Phase 5 - N. Parking Place							295,000	50,000
Phase 6 - Parking Way (Central)								
Phase 7 - Circle Way (This to That Way)								
Downtown Maintenance	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Golf Course								
Golf Course Debt Service /operations	550,000	502,720	505,525	504,425	498,100	494,600	488,800	477,700
Golf Course Operating Reserve	250,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000
Total Expenditures	2,954,644	3,092,859	2,572,413	2,240,790	2,834,110	2,274,995	2,508,300	2,232,200
Net Revenues (Expenditures)	(492,011)	(583,687)	(16,179)	366,343	(173,146)	438,142	261,128	593,715
ENDING FUND BALANCE	\$2,034,494	\$1,450,807	\$1,434,628	\$1,800,971	\$1,627,824	\$2,065,967	\$2,327,094	\$2,920,810
TARGET FUND BALANCE	1,117,139	1,016,888	986,365	956,010	1,030,395	974,500	1,004,500	1,129,500
Over/ (under) target balance	\$917,355	\$433,919	\$448,263	\$844,961	\$597,429	\$1,091,467	\$1,322,594	\$1,791,310

Sales Tax History

	<u>Fiscal Year</u>	<u>One Cent Sales Tax</u>	<u>Half Cent Sales Tax</u>	<u>Percentage Growth</u>
	2001	3,673,682	1,896,841	1.99%
	2002	3,778,512	1,889,256	2.85%
	2003	3,726,533	1,863,267	-1.38%
	2004	3,810,459	1,905,230	2.25%
	2005	3,914,130	1,957,065	2.72%
	2006	4,261,667	2,130,834	8.88%
	2007	4,618,469	2,309,235	8.37%
	2008	4,553,842	2,337,052	-1.40%
	2009	4,634,553	2,408,688	1.77%
	2010	4,432,443	2,277,196	-4.36%
Actual	2011	4,562,725	2,355,777	2.94%
Projected	2012	4,736,325	2,450,000	3.80%
Budgeted	2013	4,831,000	2,499,000	2.00%



ECONOMIC DEVELOPMENT DEBT SERVICE FUND

The Economic Development Debt Service Fund is used for the accumulation of resources to provide for the payment of principal, interest and agent fees on debt authorized by the Lake Jackson Economic Development Corporation

The Economic Development Fund will make a transfer to this fund equal to the required debt service payments.

Current debt includes \$5M in Certificates of Obligation sold to provide funding for phase 2 of the downtown revitalization program and \$3.8 in refunding bonds. The bonds refunded the still outstanding portion of the \$7.3 million Certificates of Obligation issued in June, 1996 to provide funding for the construction of the Recreation Center and the \$5.95M Certificates of Obligation issued in November, 1997 to provide funding for the construction of the Youth Sportsplex and Civic Center/Plaza.

\$2 million bonds will be sold FY 2013 to fund the construction of South Parking Place (Phase 3 of the Downtown Revitalization Project).

ECONOMIC DEVELOPMENT DEBT SERVICE FUND

<i>RESOURCES</i>	ACTUAL 2010-11	BUDGET 2011-12	ESTIMATE 2011-12	PROPOSED 2012-13
Fund Balance	\$ 0	\$ 0	\$ 0	\$ 0
Revenues				
Transfer from Econ. Devl.	1,139,074	1,104,390	1,104,390	1,117,139
	1,139,074	1,104,390	1,104,390	1,117,139
Total Resources	\$ 1,139,074	\$ 1,104,390	\$ 1,104,390	\$ 1,117,139

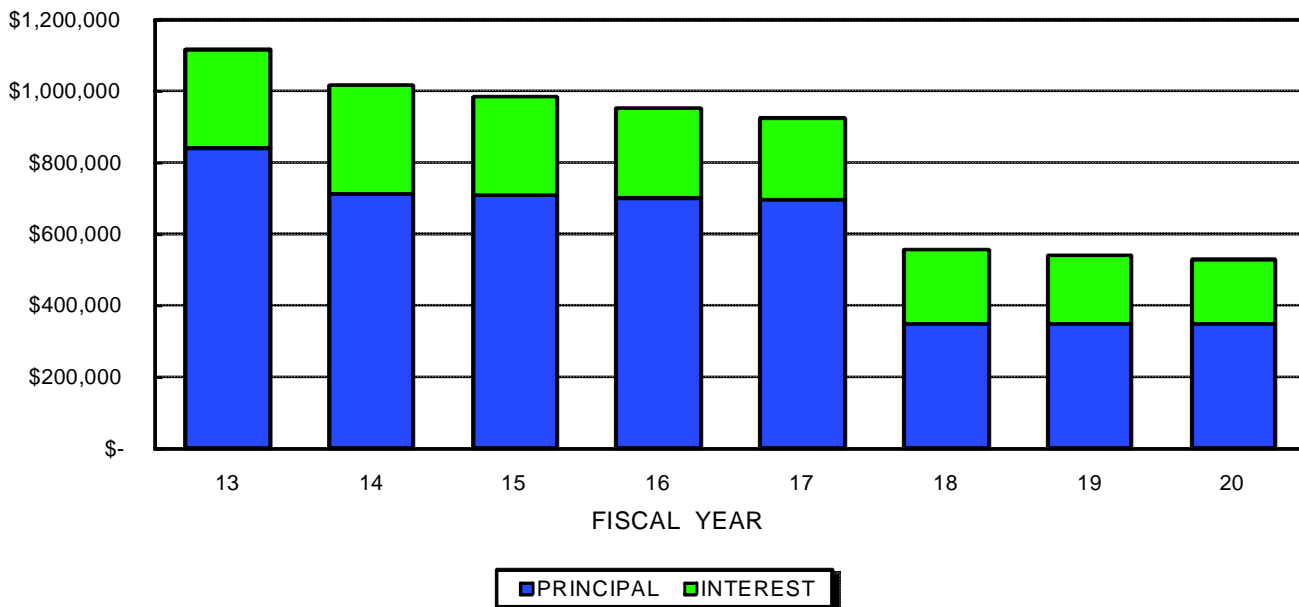
<i>EXPENDITURES</i>	ACTUAL 2010-11	BUDGET 2011-12	ESTIMATE 2011-12	PROPOSED 2012-13
Principal	\$ 857,837	\$ 850,529	\$ 850,529	\$ 840,518
Interest	280,737	251,361	251,361	274,121
Paying Agent Fees	500	2,500	2,500	2,500
	1,139,074	1,104,390	1,104,390	1,117,139
Total Expenditures	1,139,074	1,104,390	1,104,390	1,117,139
Ending Fund Balance	\$ 0	\$ 0	\$ 0	\$ 0

CERTIFICATE OF OBLIGATION **DEBT SERVICE SCHEDULE**

Estimated

DATE	2009 REFUNDING		2009 SERIES		2013 SERIES		FISCAL		
	FISCAL TOTALS		FISCAL TOTALS		FISCAL TOTALS		GRAND TOTALS		
	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	TOTAL
2012 - 13	590,518	52,246	250,000	171,875		50,000	840,518	274,121	1,114,639
2013 - 14	363,325	37,938	250,000	163,125	100,000	100,000	713,325	301,063	1,014,388
2014 - 15	357,362	27,128	250,000	154,375	100,000	95,000	707,362	276,503	983,865
2015 - 16	351,388	16,497	250,000	145,625	100,000	90,000	701,388	252,122	953,510
2016 - 17	345,407	5,613	250,000	136,875	100,000	85,000	695,407	227,488	922,895
2017 - 18			250,000	127,500	100,000	80,000	350,000	207,500	557,500
2018 - 19			250,000	117,500	100,000	75,000	350,000	192,500	542,500
2019 - 20			250,000	107,500	100,000	70,000	350,000	177,500	527,500
2020 - 21			250,000	97,500	100,000	65,000	350,000	162,500	512,500
2021 - 22			250,000	87,500	100,000	60,000	350,000	147,500	497,500
2022 - 23			250,000	77,500	100,000	55,000	350,000	132,500	482,500
2023 - 24			250,000	67,500	100,000	50,000	350,000	117,500	467,500
2024 - 25			250,000	57,500	100,000	45,000	350,000	102,500	452,500
2025 - 26			250,000	47,375	100,000	40,000	350,000	87,375	437,375
2026 - 27			250,000	37,063	100,000	35,000	350,000	72,063	422,063
2027 - 28			250,000	26,625	100,000	30,000	350,000	56,625	406,625
2028 - 29			250,000	16,063	100,000	25,000	350,000	41,063	391,063
2029 - 30			250,000	5,375	100,000	20,000	350,000	25,375	375,375
2030 - 31					100,000	15,000	100,000	15,000	115,000
2031 - 32					100,000	10,000	100,000	10,000	110,000
2032 - 33					100,000	5,000	100,000	5,000	105,000
TOTAL	2,008,000	139,422	4,500,000	1,644,375	2,000,000	1,100,000	8,508,000	2,883,797	11,391,797

ECONOMIC DEVL. DEBT SERVICE FUND
LONG - TERM DEBT SCHEDULE



ECONOMIC DEVELOPMENT DEBT SERVICE FUND

SCHEDULE OF BONDS OUTSTANDING

CERTIFICATE OF OBLIGATION ISSUE	AMOUNT OF ISSUE	INTEREST RATE	YEAR OF MATURITY	AMOUNT OUTSTANDING @ 10/01/12	2012 -13 PRINCIPAL DUE	2012 -13 INTEREST DUE	2012 -13 TOTAL DUE
C. O. 2009 Ref	\$3,834,632	2.76	2017	\$ 2,008,000	\$ 590,518	\$ 52,246	\$ 642,764
C.O. 2009	\$5,000,000	3.84	2029	4,500,000	250,000	171,875	421,875
C.O. 2013	\$2,000,000		2033	0	0	50,000	50,000
TOTAL ALL ISSUES				\$6,508,000	\$ 840,518	\$ 274,121	\$ 1,114,639

Bond Ratings : Moody's - Aa2, S&P's - AA+

C.O. 2009 Refunding:

Certificates of Obligation 1996 - \$7,300,000

\$7,300,000 to fund the construction of a new Recreation Center

Certificates of Obligation 1997 - \$5,950,000

\$2,700,000 to fund the construction of the new Youth Sportsplex.

\$3,250,000 to fund the construction cost of the new Civic Center and Plaza.

C.O. 2009

\$5,000,000 to fund the construction of the Downtown Revitalization Project.

C.O. 2013 - Bonds Scheduled to be issued March, 2013

\$2,000,000 to fund Phase 3 of the Downtown Revitalization Project (S. Parking Place)



GOLF COURSE FUNDS



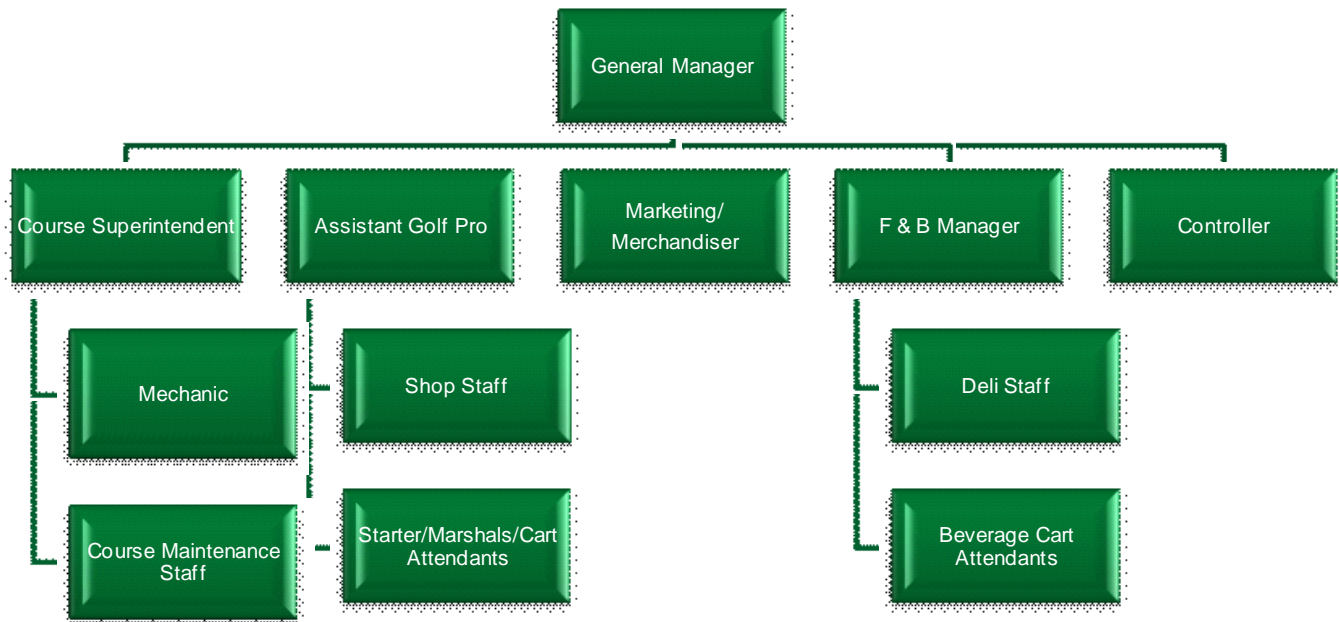
LAKE JACKSON

City of Enchantment

City of
Enchantment



Golf Course



The City of Lake Jackson has contracted with Kemper Sports to manage and operate the City owned Wilderness Golf Course. All employees are employed by KemperSports.

The Wilderness Golf Club

This Golf Department is responsible for the marketing, upkeep, and strategic planning of the success of The City of Lake Jackson owned golf course facility “The Wilderness Golf Club”. It is our sole purpose to promote the game of golf in Southern Brazoria County and to best represent The City of Lake Jackson in our management company’s philosophy of “Best in Class”. We have established a local tournament book of business along with offering various golf programs for Seniors, Ladies, and Juniors throughout our community. By reaching out to attract out of county guests into our golf facilities helps in the overall promotional activity of The City of Lake Jackson and what is best in our community.

GOLF COURSE

FY12-13 GOALS & OBJECTIVES

Department Goals:

- 1 Increase golf rounds by 3,459 over prior year. Create valued based promotional offers during off peak times to attract business golfers, seniors, juniors, families.
- 2 Offer quarterly group event planning sessions at the facility to grow existing outings and attract new group event business.
- 3 Introduce "Test Drive a Membership for a day" initiative during off peak periods during the calendar year to drive new annual pass sales.
- 4 Offer Get Golf Ready Now instructional programs through the Recreational Center. Offer affordably priced lesson and player development programs to generate new golfers at the facility. Utilize the US Kids/Family tees to encourage parents and children playing during the afternoon and twilight hours. Promote Kids Play Complimentary with a paid adult to encourage family golf.
- 5 Schedule US Kids Junior Golf Events during off peak times. Gauge interest of local competitive junior golf market for ages 6-17.
- 6 Promote secondary level golf instruction along with golf fitness and training through the Recreation Department.
- 7 Utilize GolfNow – golf tee-time marketing component of the Golf Channel to promote off peak tee-time specials.
- 8 Establish personal relationship with New Professional Networks at the chemical plants and create group instruction programs and separate league night.
- 9 Offer promotional rates for weekday group events to fill lower utilization periods.
- 10 Offer super-twilight pricing throughout the year to drive rounds later in the day.

<u>The Wilderness</u>							
<u>Measures</u>		2010-11		2011-12		2011-12	2012-13
		Actual		Budget		Projected	Proposed
Rounds		37,834		43,066		40,055	43,514
Resident		26,169		27,131		27,521	29,852
Non-Resident		5,675		7,223		7,209	7,981
Tournament		5,990		8,712		5,325	5,681
GF/CF Avg./Rd.		\$29.22		\$28.31		\$27.20	\$28.49
WGA Membership		402		450		186	220
E-Mail Customer Base		8,903		9,471		14,333	15,766
Pro-Shop \$ Avg./Rd.		\$4.28		\$4.44		\$4.74	\$4.54
F & B \$ Avg./Rd.		\$6.34		\$5.59		\$5.68	5.51
Driving Range \$ Avg./Rd.		\$1.68		\$1.59		\$1.58	\$1.58

THE WILDERNESS GOLF COURSE

	<u>ACTUAL 2008-09</u>	<u>ACTUAL 2009-10</u>	<u>ACTUAL 2010-11</u>	<u>BUDGET 2011-12</u>	<u>ESTIMATE 2011-12</u>	<u>PROPOSED 2012-13</u>
REVENUES						
Course & Ground	\$ 1,011,830	843,794	857,675	949,111	842,035	953,874
Cart Revenue	269,234	224,776	248,154	269,944	247,494	285,944
Golf Shop	249,374	210,933	161,959	199,829	189,972	197,572
Range	73,721	53,600	63,650	59,880	63,424	68,692
Food & Beverage	260,991	212,317	239,982	240,773	227,382	239,930
General & Administrative	4,581	8,325	(5)	0	363	0
Total Revenues	<u>\$ 1,869,731</u>	<u>1,553,745</u>	<u>1,571,415</u>	<u>1,719,537</u>	<u>1,570,670</u>	<u>1,746,012</u>
Cost of Sales						
COGS - Merchandise	160,767	209,255	115,832	115,051	115,051	114,810
COGS - Food & beverage	106,889	91,457	98,132	84,180	84,180	88,430
Total Cost of Sales	<u>\$ 267,656</u>	<u>300,712</u>	<u>213,964</u>	<u>199,231</u>	<u>199,231</u>	<u>203,240</u>
Gross Profit	<u>\$ 1,602,075</u>	<u>1,253,033</u>	<u>1,357,451</u>	<u>1,520,306</u>	<u>1,371,439</u>	<u>1,542,772</u>
EXPENSES						
Course & Ground	816,979	817,165	796,473	699,996	704,735	719,615
Cart	134,202	149,159	149,715	195,341	196,415	202,473
Golf Shop	201,018	182,190	195,582	143,846	141,215	145,922
Range	6,447	0	0	0	4,120	9,567
Food & Beverage	128,560	116,094	119,664	121,520	121,146	118,452
General & Administrative	285,506	308,562	264,433	266,210	259,281	259,047
Total Expenses	<u>\$ 1,572,712</u>	<u>1,573,170</u>	<u>1,525,867</u>	<u>1,426,913</u>	<u>1,426,912</u>	<u>1,455,076</u>
Net Operating Income	<u>\$ 29,363</u>	<u>(320,137)</u>	<u>(168,416)</u>	<u>93,393</u>	<u>(55,473)</u>	<u>87,696</u>
Non-Operating Revenues (Expenses)						
Debt Service	(10,593)	(10,593)	(6,430)	(3,360)	(3,360)	0
Kemper Management Fee	(83,496)	(83,496)	(70,000)	(84,000)	(84,000)	(84,000)
Trsf from Econ. Devl	100,000	100,000	200,000	100,000	250,000	150,000
NET INCOME	<u>\$ 35,274</u>	<u>(314,226)</u>	<u>(44,846)</u>	<u>106,033</u>	<u>107,167</u>	<u>153,696</u>

PERSONNEL	ACTUAL 2009-10	ACTUAL 2010-11	BUDGET 2011-12	ESTIMATE 2011-12	PROPOSED 2012-13
Course & Grounds	10.0	11.0	11.0	11.0	11.5
Pro Shop / Admin	6.0	7.0	5.5	5.5	5.5
Deli Operations	6.5	6.5	5.0	5.0	5.0
Outside Service	5.5	5.5	5.5	4.5	4.5
Starter & Marshals	3.0	3.0	3.0	3.0	3.0
Total Personnel	31	33.0	30.0	29.0	29.5

GOLF COURSE BOND DEBT SERVICE FUND

This fund is established to account for the resources necessary to pay the principal and interest on the \$6.0M golf course general obligation bonds , issued in June of 2001, the \$1.2M Certificates of Obligation, issued in June of 2003; and the \$4M Refunding Bonds, issued in October, 2011 -- used to refund the \$6M G.O. and \$1.2M C.O. bonds.

It is anticipated the operations of the Golf Course will not provide sufficient revenues to provide funds for all of the necessary debt service. Therefore, the Lake Jackson Development Corporation has set aside \$550,000 in ½ cent sales tax revenues (Economic Development Fund) for the life of the bonds to insure funds are available for debt service payments. In 2012-2013 it is anticipated that the debt service will be paid by the \$503,720 transfer from the Economic Development Fund.

GOLF COURSE BOND DEBT SERVICE FUND

<i>RESOURCES</i>	ACTUAL 2010-11	BUDGET 2011-12	ESTIMATE 2011-12	PROPOSED 2012-13
Fund Balance	\$ 0	\$ 0	\$ 0	\$ 0
Revenues				
Transfer from Golf Operations	6,430	3,360	3,360	0
Transfer from Econ. Devl.	549,300	550,000	550,000	503,720
	555,730	553,360	553,360	503,720
Total Resources	\$ 555,730	\$ 553,360	\$ 553,360	\$ 503,720

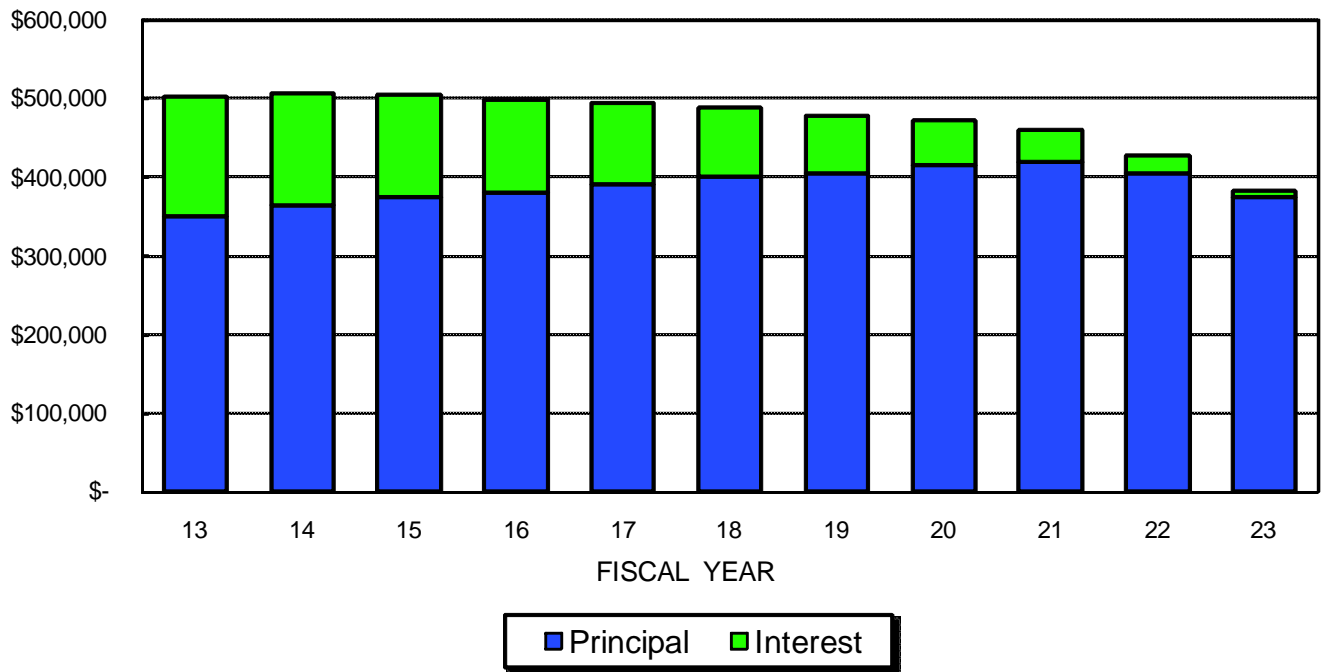
<i>EXPENDITURES</i>	ACTUAL 2010-11	BUDGET 2011-12	ESTIMATE 2011-12	PROPOSED 2012-13
Principal	\$ 320,000	\$ 330,000	\$ 330,000	\$ 350,000
Interest	235,430	222,360	222,360	152,720
Paying Agent Fees	300	1,000	1,000	1,000
	555,730	553,360	553,360	503,720
Total Expenditures				
Ending Fund Balance	\$ 0	\$ 0	\$ 0	\$ 0

GOLF COURSE BONDS DEBT SERVICE SCHEDULE

DATE	2002 SERIES FISCAL TOTALS		2011 REFUNDING SERIES FISCAL TOTALS	
	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST
2012 - 13	280,000	6,020	70,000	146,700
2013 - 14			365,000	140,525
2014 - 15			375,000	129,425
2015 - 16			380,000	118,100
2016 - 17			390,000	104,600
2017 - 18			400,000	88,800
2018 - 19			405,000	72,700
2019 - 20			415,000	56,300
2020 - 21			420,000	39,600
2021 - 22			405,000	23,100
2022 - 23			375,000	7,500
TOTAL	\$280,000	\$6,020	\$4,000,000	\$927,350

FISCAL GRAND TOTALS		
PRINCIPAL	INTEREST	TOTAL
350,000	152,720	502,720
365,000	140,525	505,525
375,000	129,425	504,425
380,000	118,100	498,100
390,000	104,600	494,600
400,000	88,800	488,800
405,000	72,700	477,700
415,000	56,300	471,300
420,000	39,600	459,600
405,000	23,100	428,100
375,000	7,500	382,500
\$4,280,000	\$933,370	\$5,213,370

GOLF COURSE DEBT SERVICE FUND LONG - TERM DEBT SCHEDULE





OTHER FUNDS



LAKE JACKSON

City of Enchantment



EQUIPMENT REPLACEMENT FUND

The objectives of this fund are:

1. To provide the necessary cash to replace equipment as it becomes obsolete or worn out and at the same time minimize the year to year budgetary impact of equipment purchases.
2. To provide a means, other than short term borrowing, to purchase additional equipment; and, at the same time minimize the year to year budgetary impact of such new acquisitions.
3. To serve as our self-insurance on our equipment/vehicles for values under \$20,000.

How the fund functions:

Rather than budget for equipment purchases in each department, each department pays a calculated amount into the equipment replacement fund on a yearly basis. This amount is budgeted in each department's operating budget as a transfer to equipment replacement. Equipment purchases are then budgeted in the Equipment Replacement Fund.

The amount a department budgets as their transfer to Equipment Replacement is based on the equipment used by the department, the equipment's estimated cost and its estimated life. For example, if a mower was purchased for the Parks Department for \$10,000 in 2012 with an estimated life of five years, the Parks Department would transfer \$2,000 ($10,000/5$) into the Equipment Replacement Fund in each of the years 2012 thru 2017.

ACCOMPLISHMENTS

The following are the largest expenditures out of the Equipment Replacement Fund in FY11-12:

Computer Equipment & Software	185,000
Replace Police Staff Units	55,651
Replace Patrol Units (4)	116,774
Replace Tanks on Residentials (807, 825)	184,000
Replace Rear Loader Unit 722 - Sanitation	233,081
Brush Truck (Fire Dept)	118,168
Replace Flatbed - Streets (617)	95,566
Replace 3 Pickups (747, 692, 744)	60,037

EQUIPMENT REPLACEMENT FUND

LARGEST PURCHASES FOR FY12-13

Replace Patrol Units (2)	60,000
Replace Ambulance (855)	97,625
Pickups (688, 715, 618, 765)	143,000
New Mini Track Hoe	52,000
Replace Commercial Garbage Tanks	188,000
Commercial Garbage Containers	40,000
New Generator/Auto Transfer Switch - Well 16	90,000
New Generator on Trailer (Wastewater)	90,000

IMPACT ON OPERATING BUDGET

Purchases made in the current fiscal year and budgeted purchases for FY 12-13 will ultimately increase transfers from the General and Utility Funds. Transfers to equipment replacement are budgeted in each department and calculated based on the department's equipment which has been purchased from this fund.

When we make major purchases in a given year, the following year the impact on the operating fund is felt. For example, purchases made in FY 11-12 are impacting FY 12-13 as follows: Increase (Decrease) in operating budget.

General Fund Contributions:

Administration	(\$15,165)
Municipal Court	(\$7,057)
Finance	(\$1,915)
Engineering	(\$4,150)
Police	\$67,204
Fire	\$34,235
EMS	\$6,160
Streets & Drainage	\$4,555
Building/Code Enforcement	\$5,695
Parks	(\$4,415)
Recreation	(\$6,715)
Garage	(\$2,801)
Civic Center	<u>0</u>
Total	\$75,631

Utility Fund Contributions:

Utility Admin	\$6,830
Water	(\$3,595)
Wastewater	\$28,144
Sanitation	<u>(\$44,745)</u>
Total	\$13,366

EQUIPMENT REPLACEMENT FUND

RESOURCES	ACTUAL	BUDGET	ESTIMATED	PROPOSED
	2010 - 11	2011 - 12	2011 - 12	2012 - 13
Fund Balance	\$ 3,527,097	\$ 4,033,149	\$ 4,033,149	\$ 4,752,693
Revenues				
Transfer from General Fund	935,982	925,119	925,115	1,000,750
Transfer from Utility Fund	658,723	705,231	705,230	691,865
Interest Income	21,096	20,000	24,000	20,000
Grants & Contributions	-	-	22,168	-
Grant - Brush Truck	-	-	78,000	-
Grant - Armored Vehicle	147,284	-	-	-
Sale of Fixed Asset	28,330	-	62,470	-
	\$ 1,791,415	\$ 1,650,350	\$ 1,816,983	\$ 1,712,615
Total Resources	\$ 5,318,512	\$ 5,683,499	\$ 5,850,132	\$ 6,465,308

EXPENDITURES	ACTUAL	BUDGET	ESTIMATED	PROPOSED
	2010 - 11	2011 - 12	2011 - 12	2012 - 13
Computer Equipment & Software	\$ 155,195	\$ 185,000	\$ 185,000	\$ 279,190

ADMINISTRATION:

Website Redesign	-	-	-	39,000
Replace Admin 2000 Van #687	-	25,000	25,297	-

POLICE:

Armored Vehicle	152,500	-	-	-
Replace Patrol Unit 897	-	27,000	29,021	-
Replace Patrol Unit 899	-	27,000	28,286	-
Replace Patrol Unit 1017	-	27,000	31,000	-
Replace Patrol Unit 1016	-	27,000	30,269	-
Replace Staff Unit 781	-	25,000	29,954	-
Replace Staff Unit 780	-	25,000	25,697	-
Replace Motorcycle radar units (3)	-	9,000	6,930	-
Replace: 2009 FORD CVPI Unit#1021	-	-	-	30,000
Replace: 2009 FORD CVPI Unit#1020	-	-	-	30,000
Replace: Training Room Audio/Visual	-	-	-	16,000
New: EOC Weather Station	-	-	-	7,500
Replace Patrol Unit 839	28,060	-	1,483	-
Replace Patrol Unit 895	26,221	-	1,483	-
Replace Patrol Unit 867	28,827	-	483	-
Replace Patrol Unit 898	28,061	-	-	-

ENGINEERING:

Replace Pickup 661	-	-	-	27,000
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FIRE:

Replace Thermal imaging camera	-	12,000	11,103	-
Replace: (4) AED's New: (1) AED; (5) Cases	-	-	-	9,400
Brush Truck (Fire Department)	-	-	118,168	-
Replace 798 2001 Fire Suburban	50,171	-	-	-

EQUIPMENT REPLACEMENT FUND

<i>EXPENDITURES</i>	ACTUAL	BUDGET	ESTIMATED	PROPOSED
	2010 - 11	2011 - 12	2011 - 12	2012 - 13
<u>EMS:</u>				
Replace: Unit 855	-	-	-	97,625
Replace 698 Ambulance	232,825	-	-	-
<u>PARKS:</u>				
Replace: Unit #688 w/ new F250 CNG truck	-	-	-	39,000
Replace: Unit #1995 w/ new pull-behind tractor	-	-	-	7,000
Replace 3 exmark mowers	-	30,000	26,304	-
Replace Parks Pickup 747	-	20,000	19,070	-
<u>STREETS:</u>				
Replace streets Flatbed 617	-	88,000	95,566	-
Replace: 2001 F150 #715 w/ F250	-	-	-	30,000
Replace: (2) Traffic control cabinets	-	-	-	17,600
Replace: Traffic signal fixtures	-	-	-	26,000
Replace: (2) Traffic signal UPS system	-	-	-	11,000
<u>DRAINAGE:</u>				
Replace Drainage Pickup 692	-	18,000	18,470	-
Replace 1190R Mowing Deck 711	-	5,550	4,771	-
Replace 1190R Mowing Deck 794	-	5,550	4,771	-
Replace 1190R Mowing Deck 812	-	5,550	4,771	-
New Mini Track Hoe	-	42,000	39,910	-
<u>RECREATION:</u>				
Replace: Security Surveillance System	-	-	-	35,000
Replace: Unit 618 w/ new F150 Crew Cab CNC	-	-	-	42,000
Recreation Stack Machine Weight Room	9,442	-	-	-
<u>GARAGE:</u>				
Replace: Priority Panel for CNG Station	-	-	-	44,000
Replace: Fuel Management System (Gasboy)	-	-	-	27,000
<u>WASTEWATER:</u>				
WWTP Replace Blower #8	-	25,000	23,979	-
Replace 764 One Ton with Crane body	-	57,000	60,202	-
Replace 702 One Ton with Service body	-	30,000	28,950	-
Replace 744 F-150	-	22,000	22,499	-
Replace: Unit #765 w/ Half-Ton F150	-	-	-	32,000
Replace: Blower #4 w/ 200 HP Blower	-	-	-	25,000
New: 275 KW Generator on a Trailer	-	-	-	90,000
Replace Blower #4 WWTP	22,586	-	-	-
Replace 709 / 719 Vactor Truck WW	334,899	-	-	-
<u>WATER PRODUCTION:</u>				
Replace: Unit 750 w/ John Deere Excavator	-	-	-	52,000
Replace: Unit 866 w/ John Deere Lawn Tractor	-	-	-	7,300
New: Generator & Auto Transfer Switch Well 1	-	-	-	90,000

EQUIPMENT REPLACEMENT FUND

<i>EXPENDITURES</i>	ACTUAL	BUDGET	ESTIMATED	PROPOSED
	2010 - 11	2011 - 12	2011 - 12	2012 - 13
<u>SANITATION:</u>				
Replace Commercial Tank 807	-	94,000	92,000	-
Replace Commercial Tank 825	-	94,000	92,000	-
Replace 4 roll off containers	-	20,000	20,000	-
Replace 4 Cu Yd containers	-	20,000	20,000	-
40 - 4 yd containers	13,720	-	-	-
Roll off Containers 4 20CY	20,009	-	-	-
Replace 568 Flatbed Chassis	64,743	-	-	-
Replace Tank on Residential unit 733	93,200	-	-	-
<u>UTILITY:</u>				
Meter Reading Probes (2)	7,237	-	-	-
<u>BUILDING/CODE ENFORCEMENT:</u>				
Replace Inspections pickup 642	17,669	-	-	-
<i>Total Expenditures</i>	\$ 1,285,364	\$ 965,650	\$ 1,097,439	\$ 1,110,615
Ending Fund Balance	\$ 4,033,149	\$ 4,717,849	\$ 4,752,693	\$ 5,354,693

Includes any amounts currently encumbered

** On DBR, unit # is 706

***Remount ambulance, replace chassis, on 2012/2013 Dodge Ram 3500

***Frazier Quote #7582B Refurbish box, Replase Chassis

PARK FUND

The Park Fund was created by City Ordinance in 1977. This Ordinance requires a developer to dedicate a site or sites to the public for park purposes at a ratio of one-half acre of park for every one hundred persons in the subdivision or development. This ordinance further provided that the City Council may elect to accept money as an alternative to the dedication of land where there is no park designated by the Comprehensive Master Plan or no park or recreation facility is recommended in the area by the Parks Board. If money is to be donated, the rate is \$295 per lot in the subdivision or \$252 per living unit in a duplex, townhouse, apartment or other multifamily units. Due to a decreasing number of new subdivisions (developing subdivisions have already made their contributions), and the fact the last couple of new subdivisions donated land rather than money, income in this fund has primarily been year end transfers from the General Fund.

The City's Park Board develops the budget for this fund. Expenditures are typically dedicated to small park related capital improvements and maintenance items. Projects primarily include ball field and general park enhancements, as well as some small park facility and equipment acquisitions.

ACCOMPLISHMENTS FOR FY11-12

Shypond Playground	\$50,000
Kids Fish	\$4,500
Oyster Creek/Dunbar Canoe Launch/Parking	\$48,000
Shypond Pier	\$30,000
Contingency	<u>\$15,000</u>
	\$147,500

PROJECTS FOR FY12-13

Concerned about the dwindling fund balance in the fund, no projects have been proposed by the Parks Board this year. At this July 14, 2012 budget workshop the Parks and Recreation Director will make some funding recommendations - primarily to continue Kidfish.

IMPACT ON THE BUDGET

There will be no impact on the operating budget.

PARK FUND

RESOURCES	ACTUAL 2010 - 11	BUDGET 2011 - 12	ESTIMATED 2011 - 12	PROPOSED 2012 - 13
Fund Balance	\$ 276,582	\$ 336,842	\$ 336,842	\$ 190,842
Transfer				
09-10 General Fund Savings	100,000	0	0	
Fund Balance	<u>376,582</u>	<u>336,842</u>	<u>336,842</u>	<u>190,842</u>
Revenues				
Interest Income	\$ 1,410	\$ 1,000	\$ 1,500	\$ 1,000
Sale of Parkland	0	0	0	0
	<u>\$ 1,410</u>	<u>\$ 1,000</u>	<u>\$ 1,500</u>	<u>\$ 1,000</u>
Total Resources	\$ 377,992	\$ 337,842	\$ 338,342	\$ 191,842

EXPENDITURES	ACTUAL 2010 - 11	BUDGET 2011 - 12	ESTIMATED 2011 - 12	PROPOSED 2012 - 13
Public Relations - Parks and Rec	\$ 0	\$ 5,000	\$ 0	\$ 0
Suggs Field Improvements	25,000	0	0	0
Dunbar SW side restroom	0	0	0	0
Park Renovations	0	50,000	50,000	0
MacLean Park Playground	0	0	0	0
Water Fountain @ OCD trail	0	0	0	0
Hike / Bike	0	10,000	0	0
Kid Fish	4,500	4,500	4,500	0
Youth Soccer Improvements	5,000	0	0	0
Oyster Creek/Dunbar canoe launch/parking*		0	48,000	0
Dunbar launch Design services	1,650	0	0	0
Shy Pond Pier Replacement	0	30,000	30,000	0
Dog Park Study	0	5,000	0	0
Disc Golf Course @ Dunbar Park	0	0	0	0
Swim - timing system	5,000	0	0	0
Contingency Fund	0	15,000	15,000	0
Total Expenditures	<u>\$ 41,150</u>	<u>\$ 119,500</u>	<u>\$ 147,500</u>	<u>\$ 0</u>
Ending Fund Balance	<u>\$ 336,842</u>	<u>\$ 218,342</u>	<u>\$ 190,842</u>	<u>\$ 191,842</u>

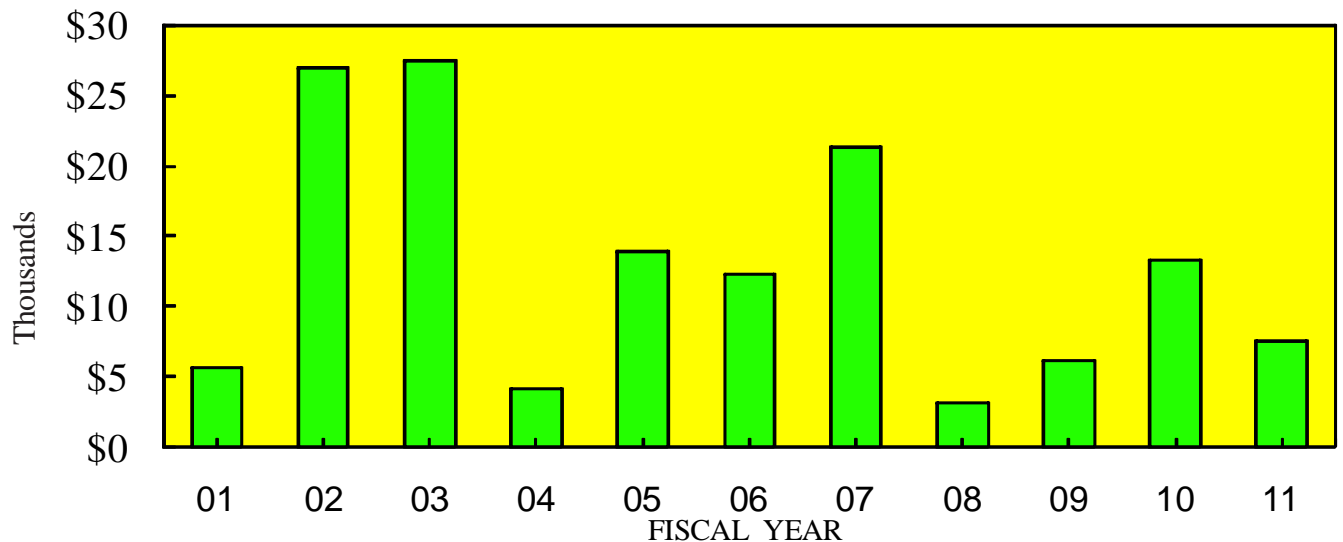
* canoe launch construction was budgeted in 2011.

UNEMPLOYMENT INSURANCE FUND

<i>RESOURCES</i>	ACTUAL 2010-11	BUDGET 2011-12	ESTIMATED 2011-12	PROPOSED 2012-13
Fund Balance	\$ 210,075	\$ 203,627	\$ 203,627	\$ 189,677
Revenues				
Transfer From Utility Fund	\$ 0	\$ 0	\$ 0	\$ 0
Transfer From General Fund	0	0	0	0
Interest	1,144	1,500	1,050	1,000
	\$ 1,144	\$ 1,500	\$ 1,050	\$ 1,000
Total Resources	\$ 211,219	\$ 205,127	\$ 204,677	\$ 190,677

<i>EXPENDITURES</i>	ACTUAL 2010-11	BUDGET 2011-12	ESTIMATED 2011-12	PROPOSED 2012-13
Unemployment Claims	\$ 7,592	\$ 15,000	\$ 15,000	\$ 15,000
Total Expenditures	\$ 7,592	\$ 15,000	\$ 15,000	\$ 15,000
Ending Fund Balance	\$ 203,627	\$ 190,127	\$ 189,677	\$ 175,677

UNEMPLOYMENT CLAIMS



MOTEL OCCUPANCY

The purpose of this fund is to account for resources generated from the local motel occupancy tax. Effective February 1, 1994 the City's portion of this tax was raised from 4% to 7%. By Resolution it is the policy of the City of Lake Jackson to use these funds in the following specific ways to encourage tourism:

- * Pass through as much as 14% of the motel tax revenues to the Festival of Lights.
- * Pass through at least 29% of the motel tax revenues for tourism.
- * Pass through as much as 14% of the motel tax revenues to the Brazosport Fine Arts Council for the promotion of the Arts.
- * Pass through as much as 21% of the motel tax revenues to the Museum of Natural Science to encourage visitation to museums.
- * Pass through as much as 21% of the Motel Tax Revenues to the Lake Jackson Historical Museum (Lake Jackson Historical Association).
- * The remainder is allocated for other lawful methods of advertising the City or encouraging tourism, including preservation of historical sites, encouraging visitation to museums, and promotion of the Civic Center and downtown.

MOTEL OCCUPANCY TAX FUND

RESOURCES	ACTUAL 2010-11	BUDGET 2011-12	ESTIMATED 2011-12	PROPOSED 2012-13
Fund Balance	\$ 100,241	\$ 60,660	\$ 60,660	\$ 28,383
Revenues				
Motel Occupancy Tax	\$ 226,240	\$ 218,000	\$ 209,000	\$ 209,000
Interest Income	368	500	350	300
	\$ 226,609	\$ 218,500	\$ 209,350	\$ 209,300
Total Resources	\$ 326,850	\$ 279,161	\$ 270,011	\$ 237,683

EXPENDITURES	ACTUAL 2010-11	BUDGET 2011-12	ESTIMATED 2011-12	PROPOSED 2012-13
Fine Arts Council	\$ 35,391	\$ 31,145	\$ 29,858	\$ 29,859
Brazosport Area C of C	85,720	85,000	85,000	81,050
Museum of Natural Science	53,087	46,715	44,785	44,787
L.J. Historical Museum	53,087	46,715	44,785	44,787
Softball Tournament	0	2,200	2,200	2,200
Babe Ruth Tournament	3,000	0	0	0
Marketing Items / Brochure	5,904	5,000	5,000	5,000
Transfer to Special Events	30,000	30,000	30,000	30,000
Total Expenditures	\$ 266,189	\$ 246,775	\$ 241,628	\$ 237,683
Ending Fund Balance	\$ 60,660	\$ 32,385	\$ 28,383	\$ 0

SPECIAL EVENTS FUND

RESOURCES	ACTUAL 2010-11	BUDGET 2011-12	ESTIMATED 2011-12	PROPOSED 2012-13
Fund Balance	\$ 2,448	6,660	6,660	8,030
Revenues				
Transfer from General Fund	\$ 20,000	20,000	20,000	20,000
Transfer from Motel Occ.	30,000	30,000	30,000	30,000
Revenues from FOL	17,375	15,000	16,613	15,000
Revenues from "The Fourth"	0	0	0	0
Miscellaneous	0	0	0	0
	\$ 67,375	\$ 65,000	\$ 66,613	\$ 65,000
Total Resources	\$ 69,823	\$ 71,660	\$ 73,273	\$ 73,030

EXPENDITURES	ACTUAL 2010-11	BUDGET 2011-12	ESTIMATED 2011-12	PROPOSED 2012-13
Festival of Lights	\$ 37,683	35,000	35,243	35,000
Concerts in the Park	5,480	10,000	10,000	10,000
July 4th Celebration	20,000	20,000	20,000	20,000
Total Expenditures	\$ 63,163	\$ 65,000	\$ 65,243	\$ 65,000
Ending Fund Balance	\$ 6,660	\$ 6,660	\$ 8,030	\$ 8,030

RED LIGHT CAMERA FUND

RESOURCES	ACTUAL 2010-11	BUDGET 2011-12	ESTIMATED 2011-12	PROPOSED 2012-13
Fund Balance	\$ 105,652	131,313	131,313	43,188
Revenues				
Red Light Violation Fines	\$ 44,505	40,000	50,000	40,000
Miscellaneous	0	0	0	0
	\$ 44,505	\$ 40,000	\$ 50,000	\$ 40,000
Total Resources	\$ 150,157	\$ 171,313	\$ 181,313	\$ 83,188

EXPENDITURES	ACTUAL 2010-11	BUDGET 2011-12	ESTIMATED 2011-12	PROPOSED 2012-13
State of Texas Portion	\$ 18,844	20,000	20,000	20,000
Flashing School Zone Lights	0	118,125	118,125	0
Miscellaneous	0	0	0	0
Total Expenditures	\$ 18,844	\$ 138,125	\$ 138,125	\$ 20,000
Ending Fund Balance	\$ 131,313	\$ 33,188	\$ 43,188	\$ 63,188

PUBLIC, EDUCATIONAL AND GOVERNMENT (PEG) PROGRAMMING FUND

The purpose of this fund is to account for PEG cable television fees – 1% of the cable operator's gross receipts. These funds are restricted by federal law and may be used only for capital costs related to PEG access facilities.

I'm still not certain about the legal use of the funds here. The federal law states the funds can be used for capital costs which are required by the franchise to be incurred by the cable operator for PEG access facilities.

Here's my confusion:

Franchising authorities have interpreted that to mean equipment & facilities related to PEG programming.

The Cable industry argues that it means capital costs related solely to the construction of a studio facility. If this view is correct and we have no intentions on building a studio facility, we are just accumulated funds.

PUBLIC, EDUCATIONAL AND GOVERNMENTAL (PEG) PROGRAMMING FUND

RESOURCES	ACTUAL 2010-11	BUDGET 2011-12	ESTIMATED 2011-12	PROPOSED 2012-13
Fund Balance	\$ 0	0	0	60,000
Revenues				
PEG fees	\$ 0	0	60,000	60,000
Interest	0	0	0	0
	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 60,000</u>	<u>\$ 60,000</u>
Total Resources	\$ 0	\$ 0	\$ 60,000	\$ 120,000

EXPENDITURES	ACTUAL 2010-11	BUDGET 2011-12	ESTIMATED 2011-12	PROPOSED 2012-13
Capital Outlay	\$ 0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	\$ 0	\$ 0	\$ 0	\$ 0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Ending Fund Balance	\$ 0	\$ 0	\$ 60,000	\$ 120,000

POLICE SEIZURE FUNDS

This Police Seizure Fund is used to account for federal and state seized funds. These funds are to be used for law enforcement purposes.

In lieu of the disposition of forfeited property, Section 59.06 of the Code of Criminal Procedure grants spending authority to the Police Department. The Police Department is required to keep the governing body informed of aggregate expenditures of forfeiture funds by category. This entails submitting a budget for these funds that only lists and defines the categories that the forfeiture funds will be spent on.

POLICE SEIZURE FUNDS

RESOURCES	ACTUAL 2010-11	ESTIMATED 2011-12
Fund Balance	\$ 18,862	121,667
Revenues		
Seizures	\$ 106,031	30,789
Interest	54	200
	\$ 106,085	\$ 30,989
Total Resources	\$ 124,947	\$ 152,656

EXPENDITURES	ACTUAL 2010-11	ESTIMATED 2011-12
Reimbursement (30% to DA)	\$ 470	0
Undercover Operations	2,350	
Operating Supplies	432	15,997
Miscellaneous	28	15
Total Expenditures	\$ 3,280	\$ 16,012
Ending Fund Balance	\$ 121,667	\$ 136,644

GENERAL CONTINGENCY FUND

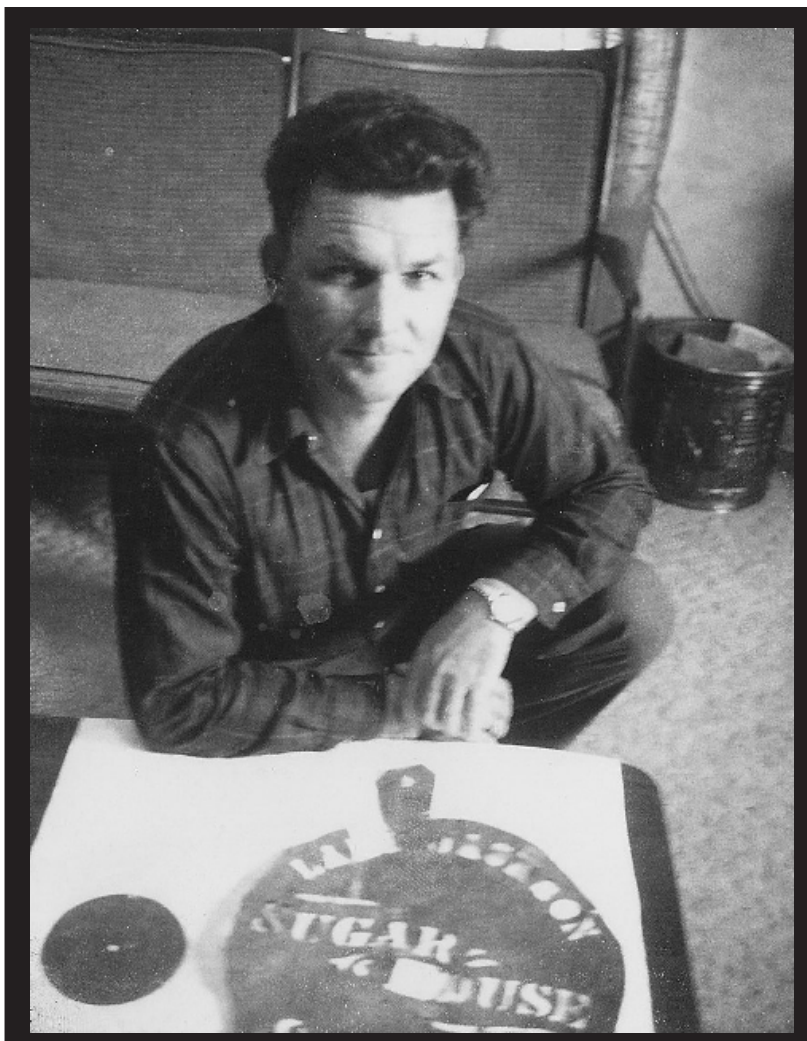
RESOURCES	ACTUAL 2010-11	BUDGET 2011-12	ESTIMATED 2011-12	PROPOSED 2012-13
Fund Balance	\$ 1,114,701	\$ 1,032,819	\$ 1,032,819	\$ 1,037,819
Revenues				
Transfer from General Fund	\$ 242,600	\$ 0	\$ 242,600	\$ 0
Interest Income	5,519	5,000	5,000	5,000
	<u>\$ 248,119</u>	<u>\$ 5,000</u>	<u>\$ 247,600</u>	<u>\$ 5,000</u>
Total Resources	\$ 1,362,819	\$ 1,037,819	\$ 1,280,419	\$ 1,042,819

EXPENDITURES	ACTUAL 2010-11	BUDGET 2011-12	ESTIMATED 2011-12	PROPOSED 2012-13
Transfer to Utility Fund	\$ 70,000	\$ 0	\$ 0	\$ 0
Transfer to General Fund	<u>260,000</u>	<u>242,600</u>	<u>242,600</u>	<u>242,600</u>
Total Expenditures	\$ 330,000	\$ 242,600	\$ 242,600	\$ 242,600
Ending Fund Balance	\$ 1,032,819	\$ 795,219	\$ 1,037,819	\$ 800,219

UTILITY CONTINGENCY FUND

RESOURCES	ACTUAL 2010-11	BUDGET 2011-12	ESTIMATED 2011-12	PROPOSED 2012-13
Fund Balance	\$ 342,392	\$ 414,705	\$ 414,705	\$ 416,705
Revenues				
Transfer from Utility Fund	\$ 70,400	\$ 0	\$ 70,400	\$ 0
Interest Income	1,913	1,200	2,000	2,000
	<u>\$ 72,313</u>	<u>\$ 1,200</u>	<u>\$ 72,400</u>	<u>\$ 2,000</u>
Total Resources	\$ 414,705	\$ 415,905	\$ 487,105	\$ 418,705

EXPENDITURES	ACTUAL 2010-11	BUDGET 2011-12	ESTIMATED 2011-12	PROPOSED 2012-13
Transfer to Utility Fund	\$ <u>0</u>	\$ <u>70,400</u>	\$ <u>70,400</u>	\$ <u>70,400</u>
Total Expenditures	\$ 0	\$ 70,400	\$ 70,400	\$ 70,400
Ending Fund Balance	\$ <u>414,705</u>	\$ <u>345,505</u>	\$ <u>416,705</u>	\$ <u>348,305</u>



MULTI-YEAR FUNDS



LAKE JACKSON

City of Enchantment

City of
Enchantment



MULTI-YEAR FUNDS SUMMARY

This section includes all of our Bond Construction Funds. Projects included in these funds typically take one or more years to complete. All Infrastructure Improvement bonds were worded to include Water, Sewer, Drainage and Sidewalk and Street reconstruction. Therefore, when the designated projects are complete, the remaining funds can be used on like projects. Construction funds include:

2004 Infrastructure Improvement Fund (Oak Dr –city hall portion, Dixie Drive, S. Yaupon, S. Magnolia)

Remaining funds from the 1999 and 2001 Infrastructure funds were transferred here. All of the projects initially planned in this fund and some additional projects have been completed. Projections are for there to be remaining money in this fund. In 2011 a portion of the remaining money in this fund was used to cover the deficit in the 2009 Infrastructure Bond Fund. Currently, there remains \$221,435 in this fund. These funds will be used to make up deficits in other construction funds.

2007 Infrastructure Improvement Fund(Brazos Oaks, Municipal Court/ EOC)

Projects planned for this fund are complete. As part of the FY 2011-12 budget process the police department was authorized to use remaining funds to complete their remodel of the evidence room and Crime lab. These projects are in process. It is likely these projects will utilize all of the remaining money in this fund.

2007 Water and Sewer Bond Construction Fund (Highway relocates, Master Lift Station upgrades, repaint/repair Balsam Tower)

With the exception of the Lift Station 14 project, which is nearing completion, all projects are complete. Projects in this fund included the utility relocations for the state highway project through town. Initially estimated at \$750,000, the relocation projects were completed at a cost of \$1,058,436. Total projected costs for this fund indicate a deficit which will be covered by transferring remaining funds from the 2004 Infrastructure Improvement Fund.

2010 Water and Sewer Bond Construction Fund (3 Water Wells)

These bonds were sold early in fiscal 2010 to fund the construction of two replacements and one new water well. All three wells are now in service.

These projects were completed at significantly less than the projected cost. Some (\$370,000) of the remaining funds were transferred to the 2007 Water and Sewer Fund. Also, in FY 2011-12 staff proposed funding the Wedgewood water and Blossom Sewer projects from this fund. Wedgewood and Blossom have been engineered and will be bid in the near future. Based on the engineer's estimate, we will be short money in this fund. However, a portion of the remaining money in the 2004 fund should make up the deficit.

2010 Downtown Revitalization Bond Construction Fund. (Portions of Downtown Streets)

These Certificates of Obligation were issued early in fiscal 2010. Construction is now well underway on this project with completion estimated to be near the end of the 2012 calendar year. The project was bid with the portion of This Way-- between Circle Way and Highway 288/332- as an add alternate. We are hopeful that the initial portions of the project can be completed without using a significant amount of the contingency funds. If this is the case, there will be funds available to complete the add alternate. However, we have budgeted this portion of the project in the Economic Development Fund in case there is not enough money remaining here.

2010 Infrastructure Improvement Bond Construction Fund

This is the first phase of bonds approved by the voters in May 1010. Projects include drainage and street spot repairs. The project for \$1M in street spot repairs is complete. The first of the major drainage projects is mid-way through construction.

As of June 2012, we have the following remaining funds or (deficits) projected for the above funds

2004 Facility and Infrastructure Improvements	\$ 211,435
2007 Infrastructure Improvements	2,520
2007 Water & Sewer Bonds	(95,788)
2010 Water & Sewer Bonds	(93,559)
2010 Infrastructure Improvements	(too early to project)
2010 Downtown Revitalization	(too early to project)
Total	\$ 24,608

Within the first four construction funds above, all of the planned projects were completed along with approximately \$775,000 in additional projects.

In March of 2013 we plan to issue three additional series of Bonds.

2013 Infrastructure Improvement Bond Construction Fund

This fund will account for the proceeds from the issuance of the second phase of bonds approved by the voters in May 2010. All projects are for the replacement of streets and associated water, sewer and side-walks.

2013 Water and Sewer Bond Construction Fund

This fund will account for the proceeds from the issuance of \$2 million in Revenue Bonds. Approximately half of the proceeds will be used for water and sewer line replacements Other projects include lift station renovations and the painting of a water tower.

2013 Downtown Revitalization Bond Construction Fund

This fund will account for the proceeds from the issuance of \$2 million in Certificates of Obligation. Proceeds will be used for the completion of Phase III of the downtown plan – South Parking Place.

2004 INFRASTRUCTURE IMPROVEMENT FUND

This fund accounted for the proceeds from Phase III of the \$10.8 million in Bonds approved by the voters in 2001.

Phase III bonds in the amount of \$3,600,000 were sold in April 2004. Projects originally included in this phase included the reconstruction of South Magnolia from Lotus to SH 332; South Yaupon from Walnut to SH332; Oak Drive from Oyster Creek Drive to Circle Way; Oak Drive from SH 332 to Parking Way; Dixie Drive from Pine to Oyster Creek Drive; and “spot” repairs in the Brazos Oaks Subdivision which were to repair portions of Gardenia, Caladium, Jonquil, Redwood, Hawthorne and Blackberry. Eventually it was decided to do complete reconstruction of all streets in Brazos Oaks. To accomplish this additional bonds were issued. This is the 2007 Infrastructure bond issue. The \$650,000 in this fund was transferred to the 2007 fund and all Brazos Oaks construction cost are accounted for there.

Because there were savings on the first two phases of the \$10.8 million bond series, the Oak Drive project included in this issue was expanded to include additional segments of the street. The reconstruction of Oak Drive from SH 332 to Oyster Creek Drive is complete. To honor our veterans this section of Oak Drive has been dual named Oak Drive / Veterans Memorial Parkway. Additional decorative lighting has been added to the project, American flags hang from the lighting.

All original projects and some additional projects planned for these funds are now complete. Because these bonds were issued for street, drainage, water and sewer improvements, we may use the remaining funds for projects of a similar nature.

Remaining funds will be used to make up the deficits in the 2007 and 2010 Water and Sewer Bond Construction Funds.

**2004 Facility and Infrastructure Improvements
Bond Construction Fund
As of June 9, 2012**

Resources			Project To Date *	Total Projected
Net Proceeds from Bond Issuance			\$ 3,543,200	\$ 3,543,200
Interest Earned				
Fiscal 2004			19,937	
Fiscal 2005			104,036	
Fiscal 2006			153,708	
Fiscal 2007			70,223	
Fiscal 2008			34,098	
Fiscal 2009			6,077	
Fiscal 2010			579	
Fiscal 2011			402	
Fiscal 2012			131	
Total Interest Earned			389,191	389,191
Grant for Oak Drive Lighting Project			25,335	25,335
Federal Govt. Grant - CDBG			242,197	242,197
Transfer of remaining funds from 1999 and 2001 Infrastructure bond construction funds			1,078,201	1,078,201
TOTAL RESOURCES			\$ 5,278,124	\$ 5,278,124
Expenditures	Original Budget	Revised Budget	Project To Date *	Total Projected
Oak Drive	\$ 1,130,000	\$ 2,220,851	\$ 1,894,771	\$ 1,894,771
Oak Drive -CDBG			242,197	242,197
South Yaupon / South Magnolia	745,000	745,000	551,894	551,894
Dixie Drive	1,075,000	1,075,000	1,179,636	1,179,636
Brazos Oaks **	650,000	650,000	650,207	650,207
Additional Projects Completed:				
Old Angleton Road Paving	0	72,873	72,873	72,873
Spot Repairs (Oak Dr. S/Lake Rd)	0	225,795	225,795	225,795
Water Booster Pumps		120,000	0	105,110
Transfer to 2009 Infrastructure Bond Fund				134,206
TOTAL EXPENDITURES	\$ 3,600,000	\$ 5,109,519	\$ 4,817,373	\$ 5,056,689
PROJECTED REMAINING FUNDS (DEFICIT)				221,435

** \$650,000 approved for Brazos Oaks in this bond issue was combined with an additonal \$2.8 million in bonds approved by the voters in May 2005 and issued in 2007. The combined money funded the complete reconstruction of streets and drainage in the subdivision. All projects in this fund have been completed. Money remaining in this fund will be used to make up deficits in other bond construction funds..

2007 INFRASTRUCTURE IMPROVEMENT FUND

In May 2005 voters approved an additional \$7.7 million in infrastructure and facility bonds. . This fund accounts for the first \$2.8 million phase. Added to this fund will be the previously approved \$650,000 for the Brazos Oaks Subdivision. The original amount for the Brazos Oaks subdivision included only enough funds for spot repairs. It was subsequently decided to provide additional funds and make the project a complete reconstruction of the streets and drainage in the Subdivision. Also included in this phase is \$2.5 million for renovation of the old Fire Station into an expanded Municipal Court facility, emergency dispatch and emergency operations center.

Upon completion of these projects there remained approximately \$103,000 in this fund. As part of the FY 2011-12 budget process the police department was given permission to use these funds to complete the remodeling of available space into a crime lab as well as remodeling of their evidence room. These projects are currently in process.

**2007 Infrastructure Improvements
Bond Construction Fund
As of June 9, 2012**

RESOURCES	Project To Date *	Total Projected
Net Proceeds from Bond Issuance	\$ 5,232,491	\$ 5,232,491
Interest Earned		
Fiscal 2007	103,681	103,681
Fiscal 2008	176,195	176,195
Fiscal 2009	35,862	35,862
Fiscal 2010	2,894	2,894
Fiscal 2011	3	3
Total Interest Earned	318,635	318,635
HGAC reimbursement for 911 Equipment	53,584	53,584
Grant for Generators	33,950	33,950
Transfer from General Projects	300,000	300,000
Transfer of Brazos Oaks funds from 2004 Infrastructure Improvement Fund	650,000	650,000
TOTAL RESOURCES	\$ 6,588,660	\$ 6,588,660

EXPENDITURES	Original Budget	Project To Date *	Total Projected
Brazos Oaks Subdivision	\$ 3,400,000	\$ 3,128,415	\$ 3,128,415
Court Renovations	2,800,000	3,348,613	3,348,613
Misc		9,271	9,271
Remodeling for Evidence / Crime Lab		37,806	99,841
TOTAL EXPENDITURES	\$ 6,200,000	\$ 6,524,105	\$ 6,586,140

PROJECTED REMAINING FUNDS (DEFICIT)	\$ 2,520
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2007 WATER AND SEWER BOND CONSTRUCTION FUND

In June 2007 the City issued \$2.0 million in water and sewer bonds. The original plans for the proceeds from this issue were :

State Highway 288/332 Utility Relocates –

The Texas Department of Transportation (TxDot) planned to install three separate overpasses and service roads on State Highway 288/ 332. The initial plan was for these projects to be let in 2008. In conjunction with this project the City of Lake Jackson would be responsible for all necessary utility relocations. Prior to surveying and engineering our best estimation of a cost for these projects was \$750,000.

After survey work and TxDot construction plans were completed a more accurate cost estimation was determined to be \$1,225,000.

Then the whole project was put on a hold due to lack of available funding at the State level.

Just when we thought it would be years before the project was considered, stimulus money became available for “shovel ready” projects. Suddenly this project was back on the front burner. Construction began June 15th 2009 and is now complete along with all of the relocation work. The completed cost of the relocates was \$1,058,436.

FM 2004 / Old Angleton Road Utility Relocates

TxDot also constructed an overpass on FM 2004 at Old Angleton Road. Again, the responsibility for necessary utility relocates fell to the City of Lake Jackson. It was determined that the drainage pump discharge pipes under FM 2004 would have to be extended. Work on this portion of the projects is complete at a total cost of \$30,594.

Pump

Purchase of a portable diesel pump. This purchase was estimated at \$35,000. Total actual cost was \$31,100.

Center Way Sewer – 400 Block

This project replaced a collapsed sewer line in the 400 block of Center Way. Total cost was estimated at \$65,000. The completed construction cost was \$65,346.

Re-Paint Balsam Water Tower

This is a preventative maintenance project to repair and re-paint the Balsam water tower.

This project is now complete. The total cost is \$394,585.

Force Main – L.S. - #35

Upgrade the force main from Lift Station 35 to the Dyson Campbell Water Reclamation Center (DCWRC).

This project was necessary because the current force main is undersized for the design flow identified in the Master Plan for LS #35 and because it joins with the force main from Lift Station #1 which makes it undersized for the design flow identified for Lift Station #1. This project was completed at a construction cost of \$120,365, significantly more than the originally estimated.

Master Lift Station Upgrades

Upgrade the Master Lift Stations (#1, 20, & 35) which pump directly to the DCWRC to the design flows identified in the Master Plan. These upgrades were necessary because the flow capacity did not support the full development of each of these basins. Also, the pumping equipment at these stations was due for replacement. This project was completed at a cost of \$882,683. This project was significantly more than originally estimated. The original estimate of \$400,000 was prepared by an outside utility engineering company which we will not use again.

Confined Space Entry Lift Stations 7 and 14

With assistance from Hurricane Ike this project morphed into a renovation of Lift Station 14. Lift Station 7 was dropped because of cost considerations.

After hurricane Ike, we received a mitigation grant from FEMA for the conversion of LS 14 to a submersible pump system. This eliminated the confined space entry concerns at this lift station. This project is nearing completion at a total projected cost of \$232,593. The FEMA grant covers \$63,818 of the cost.

Non Potable Irrigation

The intent of this project was to convert the force main being replaced under the Force Main – LS 35 project into a non-potable water main and connect it to the existing DCWRC non-potable water system and to the athletic complexes in the Lake Road corridor. This would allow Non-Potable reclaimed water to be used for irrigation at these complexes. However, Dow Chemical expressed interest in taking all of our reclaimed water for their use, and that project has come to fruition.

**2007 \$2.0 Million Water and Sewer Bonds
Through June 9, 2012**

RESOURCES		Project to Date	Total Projected
Bond Proceeds Net Issuance Cost	\$	1,948,640	\$ 1,948,640
REVENUES			
Transfer of 1996 remaining Bond Funds		226,209	226,209
Transfer of 2009 Water and Sewer Bond Funds		370,000	370,000
FEMA Grant - Lift Station 14		47,864	63,818
Interest earned			
2007		41,395	41,395
2008		53,119	53,119
2009		14,211	14,211
2010		2,111	2,111
2011		273	378
2012		33	33
TOTAL RESOURCES	\$	2,703,855	\$ 2,719,914

EXPENDITURES	Original Project Estimations	Project To Date	Total Projected
Non Potable Irrigation	\$ 79,025	\$ -	\$ -
Force Main - L.S. #35	37,150	120,365	120,365
Pump	35,000	31,099	31,100
Master L.S. Upgrades	400,000	39,821	882,683
Upgrade Lift Station 14	150,000	220,718	232,593
Center Way Sewer - 400 block	65,000	65,346	65,346
SH 288/332 Utility Relocates	750,000	1,050,056	1,058,436
FM 2004 Utility Relocates	40,000	30,594	30,594
Repaint Balsam Tower	400,000	394,585	394,585
TOTAL EXPENDITURES	\$ 1,956,175	\$ 1,952,584	\$ 2,815,702
PROJECTED REMAINING FUNDS (DEFICIT)			(95,788)

2010 WATER AND SEWER BOND CONSTRUCTION FUND

Early in fiscal 2010 we issued \$1.65 million in Water and Sewer Bonds. The proceeds from these bonds funded the construction of two replacement water wells and one new water well. These wells are necessary to meet the minimum production capacities required by the Texas Commission of Environmental Quality (TCEQ).

Replacement Water Wells (2) and Additional Water Well (1)

This project encompassed the replacement of Water Well #4 at 101 Oyster Creek Drive and Water Well #9 at 334 Circle Way. The inner casing on Water Well #4 deteriorated and allowed contamination of the well. The well screen on Water Well #9 collapsed creating fouling of the pump equipment. Replacement of these wells was necessary to maintain our current production capacity. These wells provided a total of 1000 gallons per minute (gpm) representing roughly 15% of our total production capacity. The project was budgeted at \$1,000,000. During FY 2011 the bids for these wells came in significantly less than budget. We were also able to extend the bid on these wells to include the additional well. All three wells are now in service at a total cost of \$1,122,000, well below the original estimate of \$1,650,000.

Because of the significant budget savings, staff presented a plan as part of the April 2011 capital projects workshop, to utilize the remaining funds to make up the deficit in the 2007 Water and Sewer Bond and provide funding for the Wedgewood water and Blossom Sewer projects.

Engineering on Blossom and Wedgewood has recently been completed. It now appears we may have allocated too many additional projects to this fund. However, with the funds remaining in the 2004 Infrastructure Fund we should be able to complete these projects.

IMPACT ON OPERATING BUDGET

The additional well will incur electricity and chemical cost of approximately \$3,000 a month if running at capacity. The replacement of the Wedgewood water line will save on operating cost of clamps and manpower for repair of leaks. It is one of our worst lines.

**2010 Water and Sewer
Bond Construction Fund
As of June 9, 2012**

Resources	Project To Date *	Total Projected
Net Proceeds from Bond Issuance	\$	\$ 1,669,743
Interest Earned		
Fiscal 2010	2,315	
Fiscal 2011	1,396	
Fiscal 2012	<u>193</u>	
Total Interest Earned		3,904
TOTAL RESOURCES	\$ 0	\$ 1,673,647

Expenditures	Original Budget	Project To Date *	Total Projected
Water Wells - 2 Replacement, 1 new	\$ 1,650,000	\$ 646,143	\$ 1,122,000
Additional Projects			
Wedgewood Wtr / Blossom Sewer	233,651	7,500	275,206
Transfer to 2007 W & S Bond Fund		370,000	370,000
TOTAL EXPENDITURES	\$ 1,883,651	\$ 117,362	\$ 1,767,206

PROJECTED REMAINING FUNDS (DEFICIT) (93,559)

2010 INFRASTRUCTURE BOND CONSTRUCTION FUND

In May of 2010 voters approved the issuance of an additional \$7 million in General Obligation Bonds. This fund will account for the first \$3M Phase. These bonds were sold in July 2010.

Drainage Projects

\$2M will be spent on Drainage projects.

This will include to the Willow / Blossom drainage designed to reduce localized street flooding in the area. This will also include ditch improvements downstream from the State Highway 288 project. In the Highway project the State improved the sizing on all of the drainage crossings. To take advantage of the increased crossing size downstream improvements need to be made to all ditches. Work recently began on the three Oak Drive crossings.

Also included are three local ditch renewals. These are Anchusa, Timbercreek Park, and Upper Slave Ditch. Timbercreek Park is completed.

Street Spot Repairs

\$1M was authorized for spot repairs on arterial street to alleviate damage caused by the drought in 2009. These repairs have been completed.

IMPACT ON OPERATING BUDGET

These projects will have little direct impact on the operating budget other than freeing up the \$80,000 budgeted in the General Fund Street department for spot repairs to streets to be utilized in additional locations.

**2010 Infrastructure Improvements
Bond Construction Fund
As of June 9,2012**

Resources	Project To Date *	Total Projected
Net Proceeds from Bond Issuance	\$ 3,003,735	\$ 3,003,735
Interest Earned		
Fiscal 2010	1,273	10,000
Fiscal 2011	2,995	
Fiscal 2012	1,331	
Total Interest Earned	5,599	10,000
TOTAL RESOURCES	\$ 3,009,334	\$ 3,013,735

Expenditures	Original Budget	To Date *	Total Projected
Willow Blossom Drainage	\$ 400,000	\$ 0	\$ 400,000
Oak Dr. Structure Crossings (3)	470,000	7,235	470,000
S. Yaupon Structure Crossings (3)	311,700	7,236	311,700
Elm Structure Crossings (2)	149,200	5,788	149,200
S Yaupon, Elm & Magnolia linings	399,200	33,886	399,200
Anchusa, Timbercreek Park, Upper Slave	185,000	11,905	185,000
Arterial Streets Drought Repair	1,000,000	231,521	1,000,000
Contingency	84,900		84,900
TOTAL EXPENDITURES	\$ 3,000,000	\$ 297,571	\$ 3,000,000

PROJECTED REMAINING FUNDS (DEFICIT)	\$ 13,735
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2010 DOWNTOWN REVITALIZATION BOND CONSTRUCTION FUND

The Lake Jackson Development Corporation approved the funding of Phase 2 of the Downtown revitalization plan. The Economic Development Fund, whose primary revenue is the optional half-cent sales tax, will provide the funding to service the debt payments on \$5,000,000 in Certifications of Obligation. The Certificates were sold in December, 2009.

Phase 2 Downtown Revitalization

This project includes This Way from SH 332 to Center Way, Center Way, That Way from Center Way to Parking Way, and Parking Way from This Way to Oak Drive.

As engineering progressed on the project, estimates exceeded the \$5,000,000 budget. In order to bring the project back into budget, the first segment of This Way between SH 332 and Circle Way was bid as an add-alternate. This segment will be completed soon after construction with remaining contingency funds if available. If no contingency funds remain, this portion of the project has been budgeted in the Economic Development Fund as a cash project.

The project is now under construction and will be completed in December 2012.

IMPACT ON OPERATING BUDGET

Because the masterplan for downtown includes considerable streetscape and landscaping we anticipate an increase in maintenance cost. These will not impact our general operating budget as we will provide \$50,000 a year for maintenance to be paid from the Lake Jackson Economic Development Fund.

**2010 Downtown Revitalization
Bond Construction Fund
As of June 15, 2012**

Resources		Project To Date *	Total Projected
Net Proceeds from Bond Issuance	\$	5,006,643	\$ 5,006,643
CDBG grant sidewalk/ lighting improvements		149,039	149,039
CDBG grant Façade improvements			89,000
Interest Earned			
Fiscal 2010		7,380	
Fiscal 2011		6,170	
Fiscal 2012		2,032	
Total Interest Earned		15,582	15,582
TOTAL RESOURCES	\$	5,171,264	\$ 5,260,264
Expenditures	Original Budget	Project To Date *	Total Projected
Phase II Downtown Construction Contract	\$ 5,000,000	\$ 2,587,132	\$ 4,075,513
Concrete Issue			125,000
Add Alternate (not yet approved) (\$386,148)			
KBR - bid and construction admin		183,702	281,776
KBR - add alternate admin (\$27,361)			
Miscellaneous		15,540	16,000
Breezway Connection Design		13,942	13,942
This Way Pub Drawing		1,600	1,600
Materials Testing		23,676	88,000
Material Testing - add alternate (\$12,000)			
Emergency Water line replacement at This Way		47,558	47,558
advertising		4,218	4,218
Street Signs		8,708	8,708
Street Lights (centerpoint)		77,497	77,497
Benches		14,140	14,140
Pedestrian Lights		77,221	79,359
Business Façade Grants (Breezeway extension)			86,000
Fuel Tank Removal		20,598	20,598
Asbestos Abatement		19,727	19,727
Contingency			237,522
TOTAL EXPENDITURES	\$ 5,000,000	\$ 3,095,259	\$ 5,197,158
PROJECTED REMAINING FUNDS (DEFICIT)			\$ 63,106

2013 INFRASTRUCTURE BOND CONSTRUCTION FUND

In May of 2010 voters approved the issuance of an additional \$7 million in General Obligation Bonds. This fund will account for the second \$4M Phase. These bonds will be sold in March 2013.

Street Removal and Replacements

This entire \$4M issue will be to fund residential street replacements including associated sidewalks, sewer, water and drainage.

Projects included are various courts, Magnolia – Acacia to SH 332, Laurel – Ditch to Azalea, Chinaberry – Elm to Azalea, Gardenia – Magnolia to Azalea, and Camellia – Winding Way to Yaupon.

IMPACT ON OPERATING BUDGET

There is minimal direct impact on the operating budget from these street renewals in the short term except in the Utility Fund where replacement of Water and Sewer lines reduces manpower and supplies necessary to repair leaks. In the long-term we have seen these street renewal projects encourage residents to clean up and spruce up their property which will increase their value on the property tax rolls.

2013 Infrastructure Improvement Bond Construction Fund

Resources	Project To Date *	Total Projected
Net Proceeds from Bond Issuance	\$	\$ 3,925,000
Interest Earned Fiscal 2013	0	50,000
Total Interest Earned		
 <i>Total Resources</i>	 \$ 0	 \$ 3,975,000

Expenditures	Original Budget	Project To Date *	Total Projected
Various Courts	\$ 817,000	\$ 0	\$ 817,000
Magnolia - Acacia to Gardenia	714,000		714,000
Magnolia - Gardenia to SH 332	535,000		535,000
Laurel - Ditch to Azalea	523,000		523,000
Chinaberry - Elm to Azalea	453,000		453,000
Gardenia - Magnolia to Azalea	407,000		407,000
Camellia - Winding Way to Yaupon	398,000		398,000
 <i>Total Expenditures</i>	 \$ 3,847,000	 \$ 0	 \$ 3,847,000

2013 WATER AND SEWER BOND CONSTRUCTION FUND

In March of 2013 we plan to issue \$2 million in Water and Sewer Bonds. The proceeds from these bonds will fund Water and Sewer line replacements (\$1,025,000), local lift station renovations (\$250,000), Repair and repaint the Dow water tower (\$500,000), installation of scada radio system for water production (\$90,000), add a chlorine booster at Dow tower and Dunbar tower (\$75,000) and add Ground storage level transmitters to all of the ground storage tanks (\$50,000). This fund will account for the completion of these projects

2013 \$2.0 Million Water and Sewer Bonds Bond Construction Fund

Resources	Project To Date *	Total Projected
Net Proceeds from Bond Issuance	\$	\$ 1,975,000
Interest Earned Fiscal 2013	0	25,000
Total Interest Earned		
<i>Total Resources</i>	\$ 0	\$ 2,000,000

Expenditures	Original Budget	Project To Date *	Total Projected
Replace Sewer Lines	\$ 500,000	\$ 0	\$ 500,000
Replace Water Lines	525,000		525,000
Local Lift Station Renovations	250,000		250,000
Repaint Water Tower	500,000		500,000
Water Production - Scada Radio	90,000		90,000
Chlorine Addition	75,000		75,000
Ground Storage Level Transmitters	50,000		50,000
<i>Total Expenditures</i>	\$ 1,990,000	\$ 0	\$ 1,990,000

2013 DOWNTOWN REVITALIZATION BOND CONSTRUCTION FUND

The Lake Jackson Development Corporation approved the funding of Phase 3 of the Downtown revitalization plan. The Economic Development Fund, whose primary revenue is the optional half-cent sales tax, will provide the funding to service the debt payments on \$2,000,000 in Certifications of Obligation. The Certificates will be sold in March 2013.

Phase 3 Downtown Revitalization

The Lake Jackson Development Corporation approved the funding of Phase 3 of the Downtown revitalization plan. The Economic Development Fund, whose primary revenue is the optional half-cent sales tax, will provide the funding to service the debt payments on \$2,000,000 in Certifications of Obligation. The Certificates will be sold in March 2013.

Phase 3 involves the complete restoration of South Parking Place and adds a pavilion to the center of the roadway that will provide covered parking during the week and a pavilion on the weekend. The design allows South Parking Place to serve as an additional outdoor plaza that can host a Farmer's Market, concerts or other outdoor events.

IMPACT ON OPERATING BUDGET

Because the masterplan for downtown includes considerable streetscape and landscaping we anticipate an increase in maintenance cost. These will not impact our general operating budget as we will provide \$50,000 a year for maintenance to be paid from the Lake Jackson Economic Development Fund.

2013 Downtown Revitalization Bond Construction Fund - South Parking Place

Resources	Project To Date *	Total Projected
Net Proceeds from Bond Issuance	\$	\$ 1,975,000
Interest Earned Fiscal 2013	0	25,000
Total Interest Earned		
<i>Total Resources</i>	\$ 0	\$ 2,000,000

Expenditures	Original Budget	Project To Date *	Total Projected
South Parking Place	\$ 2,000,000	\$ 0	\$ 2,000,000
<i>Total Expenditures</i>	\$ 2,000,000	\$ 0	\$ 2,000,000

STATISTICAL INFORMATION



LAKE JACKSON

City of Enchantment

City of
Enchantment



Lake Jackson

“City of Enchantment”

The City of Lake Jackson began in the early 1940’s when Dr. A. P. Beutel and Dr. Alden Dow carefully planned out the “City of Enchantment”. Through hard work and determination, what was once a heavily wooded swamp grew into a beautiful city. In planning the city, Dr. Dow specified that as many trees as possible would be saved. The citizens of Lake Jackson continue to be committed to Dr. Dow’s dream by maintaining and enhancing the beauty of the area.

Lake Jackson is also surrounded by Texas history. The land that Lake Jackson is built on was part of Stephen F. Austin’s original land grant from the Mexican government. The two major plantations around the current sites of Lake Jackson and Clute were the Jackson Plantation and Eagle Island Plantation. Abner Jackson built his plantation on an oxbow lake from which our young city derives its name: Lake Jackson.

Today the citizens of Lake Jackson are proud of their heritage and their pride shows in their City. Through the hard work and dedication of our boards and commissions, along with numerous volunteers, Lake Jackson has won nine Keep Texas Beautiful Governor’s Community Achievement Awards and three 1st place national awards from Keep America Beautiful . Each year they have also receive the Presidents Circle Award from Keep America Beautiful and the Sustained Award of Excellence from Keep Texas Beautiful. Lake Jackson has been presented the “Tree City USA” title for the past 27 years.

Location

8 Miles North of the Gulf of Mexico
50 Miles South of Houston
45 Miles Southwest of Galveston

Estimated 2012 Population

26,849

Form of Government

Council/Manager (Home Rule Charter)

Mayor

Joe Rinehart

City Manager

William P. Yenne

Councilmembers

Will Brooks
Heather Melass
Glenda V. Mendoza
Scott Schwertner
Jon “J.B.” Baker

Elected Officials

Official	Title	Years of Service	Term Expires	Occupation
* Joe Rinehart	Mayor	new	2014	Retired
Heather Melass	Councilmember	1	2013	Retired
** Will Brooks	Councilmember	new	2014	Business Manager
Glenda V. Mendoza	Councilmember	new	2013	Law Enforcement
Scott Schwertner	Councilmember	2	2014	Sales & Use Tax Consultant
Jon “J.B.” Baker	Councilmember	1	2013	Law Enforcement
* Served as Councilmember 2003-2001 before becoming Mayor				
** Served as Councilmember 2008-2010				

City Staff

Name	Title	Length of Service
* William P. Yenne	City Manager	32 years
Modesto Mundo	Asst. City Manager	17 years
Pam Eaves, CPA	Finance Director	22 years
Salvador Aguirre	City Engineer	33 years
First Southwest	Financial Advisors	7
* Served 11 years as Assistant City Manager		

General Information

Size

Development of the 18 square mile area that comprises the City of Lake Jackson began in 1941 and has produced an orderly, well planned residential community. Lake Jackson, itself, has a population of just under 27,000 people. Yet, Lake Jackson is part of a larger community of cities located in southern Brazoria County. Comprised of Lake Jackson, Clute, Freeport, Oyster Creek, Quintana, Jones Creek, Richwood, Surfside, Angleton and Brazoria, this area represents a population of over 77,000. Our regional retail center draws people from points well west and north of our city.

Location

The City of Lake Jackson is part of the Brazosport Area which includes the cities of Brazoria, Clute, Freeport, Jones Creek, Oyster Creek, Quintana, Richwood and Surfside Beach. Lake Jackson is located 50 miles south of Houston, 45 miles southwest of Galveston and 8 miles north of the Gulf of Mexico.

Access

The City is accessible via State Highway 332, the Nolan Ryan Expressway (State Highway 288), FM 2004 and the Port of Freeport. These roads provide access to Houston, Galveston, and the market areas of Brazoria, Matagorda and Fort Bend Counties.

Utilities

Water, Wastewater and Sanitation Services are provided by the City of Lake Jackson

Electric Service is provided by a competitive retail provider (you choose)

Telephone Service is provided by Southwestern Bell

Gas Service is provided by Reliant/Entex

Transportation

Highways

State Highway 288
State Highway 288B
State Highway 332
State Highway 36
State Highway 35
FM 2004

Trucking

28 Tank Truck Lines
10 Motor Freight Carriers
7 Local Terminals

Air Freight/Package Services

Seven companies servicing large and small package requirements.

Rail

Union Pacific Railroad services the area.

Air

Brazoria County Airport - 7,000 ft. runway, lighted, ILS & NDB; charter and corporate services.

Houston's Hobby Airport - one hour away, Houston's Bush Intercontinental Airport - 1.5 hours away with all major commuter carriers.

Shipping

Port of Freeport

Long term planning and careful development have given rise to the most accessible port serving the Gulf Coast. Located just 1.3 miles from deep water, Port Freeport dispenses with unnecessary transit time and assures ship operators a fast, safe turnaround.

The Port offers a depth of 36 feet at the public facilities -- 400-foot wide channels and a 1200-foot wide turning basin. Over 2,150 feet of dockspace is immediately accessible to 416,000 square feet of transit storage, a covered boxcar loading area and 47 acres of prepared open storage.

Bus

Southern Brazoria County Transit service has five routes in Lake Jackson, Clute, Freeport and Angleton. Residents who use the service have convenient access within the cities and region to employment, schools, shopping, county services, medical services and recreational destinations.

Utility Rates

Electricity

Supplier: Competitive Retail Provider

Natural Gas: Supplier: Reliant/Entex, Inc.

First 400 cubic feet or less	\$11.94 + \$.17772 per 100 cubic feet
Next 2,600 cubic feet	.52065 per 100 cubic feet
Next 3,000 cubic feet	.51499 per 100 cubic feet
Next 4,000 cubic feet	.50135 per 100 cubic feet
Next 10,000 cubic feet	.49125 per 100 cubic feet
Over 20,000 cubic feet	.48115 per 100 cubic feet

Water: Supplier: City of Lake Jackson

Base Rate (2,000 gallons)	\$11.25 per month
over 2,000 gallons	\$3.10 per 1,000 gallons
over 20,000 gallons	\$3.35 per 1,000 gallons

Sewer: Supplier: City of Lake Jackson

2,000 gallons or less	\$11.25
2,000 to 15,000 gallons:	\$11.00 plus \$3.30 per thousand gallons for each thousand gallons up to 15,000 gallons

Solid Waste Collection: Supplier: City of Lake Jackson

Commercial 3 yd dumpster per month		Commercial 4 yd dumpster per month	
2 pick ups per week	\$63.52	2 pick ups per week	\$ 84.66
3 pick ups per week	95.19	3 pick ups per week	127.03
4 pick ups per week	127.03	4 pick ups per week	169.35
5 pick ups per week	170.59	5 pick ups per week	211.71
6 pick ups per week	190.54	6 pick ups per week	254.01

Apartments/Multi family

Garbage and trash rates for apartments/multi family shall be charged at a flat rate fee of fourteen dollars (\$14.60) per individual family unit, excluding State Sales Tax.

Applicable Tax Rates 2011-12

Sales or Use Tax

State	6.25%
Lake Jackson	1.50%
Brazoria County	<u>.50%</u>
	8.25%

Hotel/Motel Tax

State	6.0%
City	<u>7.0%</u>
	13.00%

2012-13

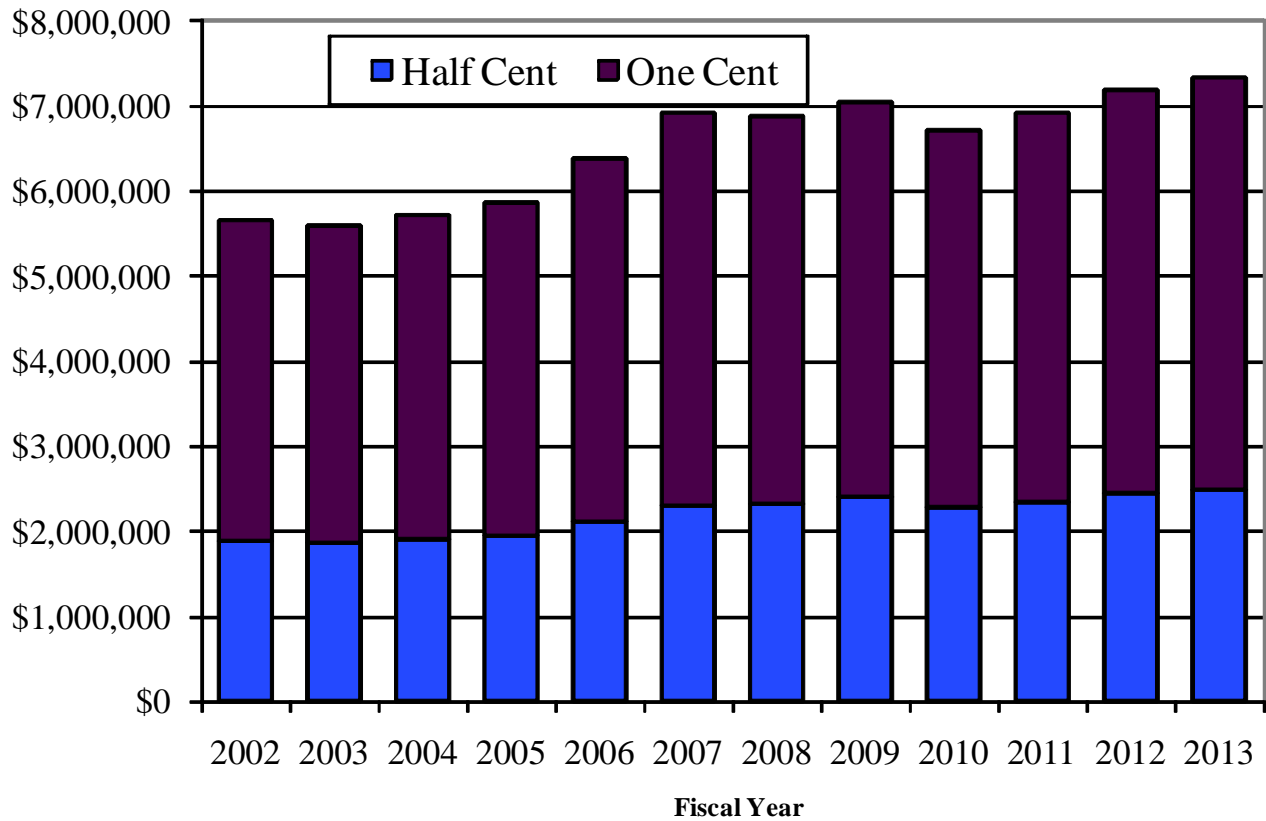
Property Taxes - Rate/\$100 Assessed Value

City of Lake Jackson	0.390000
Brazosport ISD	1.241500
Brazosport College	0.239198
Brazoria County (including Road & Bridge)	0.473100
Port of Freeport	0.053500
Velasco Drainage District	<u>0.094214</u>
Aggregate Tax Rate	2.491512

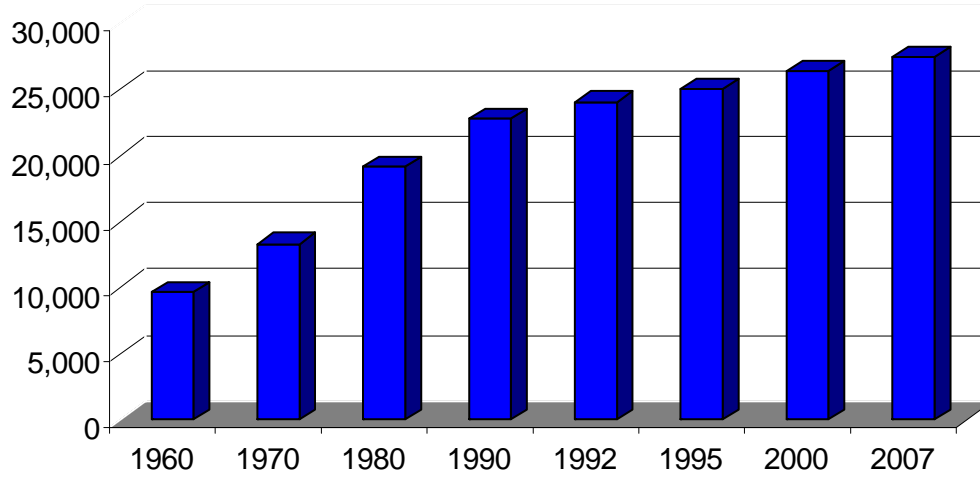
*Rates as of 6/18/12

Sales Tax History

	Fiscal Year	One Cent Sales Tax	Half Cent Sales Tax	Percentage Growth
	2001	3,673,682	1,896,841	1.99%
	2002	3,778,512	1,889,256	2.85%
	2003	3,726,533	1,863,267	-1.38%
	2004	3,810,459	1,905,230	2.25%
	2005	3,914,130	1,957,065	2.72%
	2006	4,261,667	2,130,834	8.88%
	2007	4,618,469	2,309,235	8.37%
	2008	4,553,842	2,337,052	-1.40%
	2009	4,634,553	2,408,688	1.77%
	2010	4,432,443	2,277,196	-4.36%
Actual	2011	4,562,725	2,355,777	2.94%
Projected	2012	4,736,325	2,450,000	3.80%
Budgeted	2013	4,831,000	2,499,000	2.00%



Historical Population



1960	9,651
1970	13,376
1980	19,102
1990	22,776
1992	24,000
1995	25,000
2000	26,386
2010*	26,849

**latest Census estimate as of June 2012*

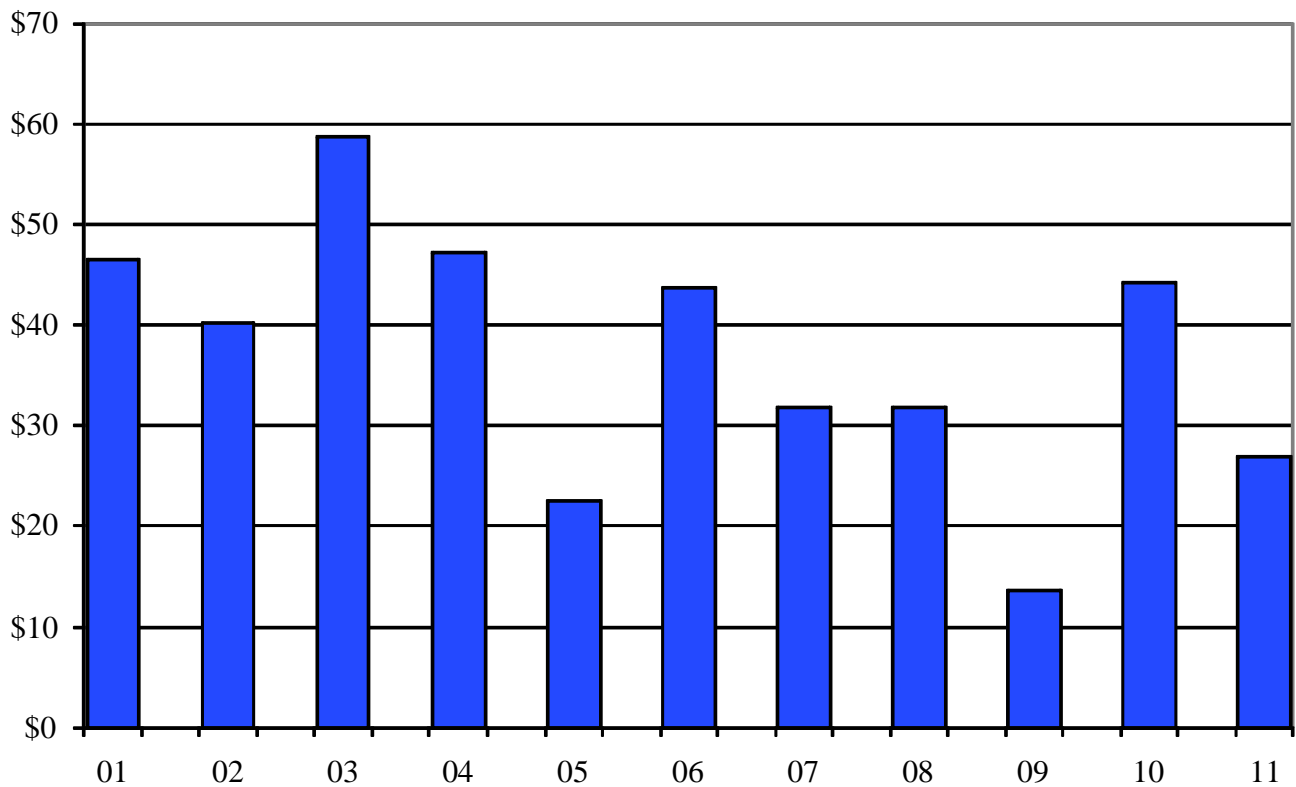
2010 Census Land Area & Population Density

	POPULATION	LAND AREA SQUARE MILES	PERSONS PER SQUARE MILE
Texas	*25,674,681	261,231.71	96.3
Brazoria County	313,166	1,357.70	230.7
Lake Jackson	26,849	19.44	1,381.1

**2011 Census estimate*

Building Permits Issued Last Ten Years

Year	RESIDENTIAL				COMMERCIAL				Total Building Permits
	New		Additions		New		Additions		
	Dollars	Number	Dollar	Number	Dollars	Number	Dollar	Number	
01	\$17,451,908	78	\$2,483,533	228	\$12,290,800	9	\$14,215,710	67	\$46,441,951
02	\$17,509,089	71	\$2,573,435	255	\$11,023,051	9	\$9,142,897	88	\$40,248,472
03	\$14,022,974	54	\$3,211,769	287	\$31,009,669	8	\$10,577,741	77	\$58,822,153
04	\$12,265,891	47	\$2,648,486	244	\$25,701,824	14	\$6,535,633	81	\$47,151,834
05	\$10,346,773	47	\$2,554,073	217	\$6,814,750	5	\$2,846,001	72	\$22,561,597
06	\$11,558,044	42	\$2,779,670	222	\$12,292,550	13	\$16,999,806	96	\$43,630,070
07	\$10,645,379	49	\$2,994,659	246	\$9,960,620	16	\$8,273,763	91	\$31,874,421
08	\$4,567,201	28	\$1,934,811	210	\$16,524,120	7	\$8,691,192	84	\$31,717,324
09	\$2,104,874	13	\$2,269,750	224	\$980,000	16	\$8,286,645	47	\$13,641,269
10	\$2,897,800	19	\$3,825,831	308	\$28,239,066	4	\$9,186,421	61	\$44,149,118
11	\$2,804,113	11	\$2,648,839	300	\$1,267,000	2	\$20,102,377	126	\$26,822,329



Brazosport Top Employers

Company	Type	Estimated No. Of Employees
The Dow Chemical Company	Chemical	4,570
Texas Department of Criminal Justice	Prison System	2,440
Infinity Group	Specialty Contractor	2,413
Brazosport Independent School District	Education	2,015
Wal-Mart Associates Inc.	Retail	1,880
Pearland Independent School District	Education	1,810
Alvin Independent School District	Education	1,758
Brazoria County	Public Service	1,313
Industrial Specialists Inc.	Specialty Contractor	1,069
ConocoPhillips	Refining	900
Angleton Independent School District	Education	813
Gulf States, Inc.	Specialty Contractor	746
BP	Chemical	711
Solutia, Inc.	Petrochemical Manufacturing	650
BASF Corporation	Chemical	596
Brazosport Memorial Hospital	Hospital	555
Alvin Community College	Education	550
Zachry Construction	Specialty Contractor	550
Kroger Food Stores	Grocery	470
Columbia-Brazoria Independent School District	Education	425
Chevron Phillips Chemical Company	Chemical	400

CITY OF LAKE JACKSON

Lake Jackson, TX

Table CD -16

Principal Taxpayers and Assessed Valuation

Principal Taxpayers		Tax Year 2011	
<u>Taxpayer</u>	<u>Type of Business</u>	<u>Assessed Taxable Valuation</u>	<u>Percent of Assessed Valuation</u>
Shawnee Brazos LLC	Retail	\$ 20,257,128	1.43%
Wal-Mart	Retail	17,781,140	1.26%
Redwood Edgewater TIC 12 thru 22	Apartments	11,456,570	0.81%
Lowe's	Retail	10,086,840	0.71%
Dow Chemical Company	Various Property	9,641,350	0.68%
Texas Dow Employees Credit Union	Financial Institution	9,500,020	0.67%
Home Depot	Retail	9,227,514	0.65%
Centerpoint Energy Inc	Utility	8,955,520	0.63%
Partners of Lake Jackson LTD	Apartments	7,915,410	0.56%
Ling Villages of Lake Jackson	Apartments	6,231,979	0.44%
Buc-ee's LTD	Retail	6,201,610	0.44%
Lake Jackson Crossing Ltd. Prt.	Retail	5,404,680	0.38%
Dillard Texas Operating Limited	Retail	5,026,310	0.36%
Dayton Hudson Corporation (Target)	Retail	4,696,040	0.33%
Leo Martin Chevrolet Inc	Dealership	4,645,790	0.33%
Kohl's Illinois Inc	Retail	4,507,830	0.32%
Carriage Inn - Lake Jackson LTD	Assisted Living	4,072,950	0.29%
Clark Richard A	Various Property	4,031,970	0.28%
Southwestern Bell	Utility	3,816,990	0.27%
Raamco Raintree LP	Apartments	3,599,330	0.25%
		<u>\$ 157,056,971</u>	<u>11.10%</u>

Assessed Valuation by Classification

<u>Classification</u>	Tax Year 2011 <u>Assessed Taxable Valuation</u>	<u>Percent Of Total</u>
Residential	\$ 1,066,865,398	75.40%
Real, Vacant Platted Lots/Tracts	15,864,670	1.12%
Commercial & Industrial	297,321,776	21.01%
Real, Acreage (Land Only)	12,193,000	0.86%
Utilities & Pipelines	17,920,460	1.27%
Special Inventory & Other	4,758,780	0.34%
	<u>\$ 1,414,924,084</u>	<u>100.00%</u>

2010 CENSUS INFORMATION

Population	
Total Population	26,849

Housing Status	
(in housing units unless noted)	
Total	11,149
Occupied	10,319
Owner-occupied	7,134
Population in owner-occupied (number of individuals)	19,491
Renter-occupied	3,185
Population in renter-occupied (number of individuals)	7,301
Vacant	830
Vacant: for rent	500
Vacant: for sale	128
Vacant: for seasonal/recreational/occasional use	40

Population by Sex/Age	
Male	13,155
Female	13,694
Under 18	7,090
18 & over	19,759
20 - 24	1,506
25 - 34	3,358
35 - 49	5,530
50 - 64	5,393
65 & over	3,198

Population by Ethnicity	
Hispanic or Latino	5,513
Non Hispanic or Latino	21,336

Population by Race	
White	22,649
African American	1,370
Asian	842
American Indian and Alaska Native	140
Native Hawaiian and Pacific Islander	10
Other	1,194
Identified by two or more	644

1998 - 2013
PERSONNEL SUMMARY BY DEPARTMENT

<i>GENERAL FUND</i>	1998-99	1999-00	2000-01	2001-02	2002-03	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13
	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT
ADMINISTRATION	8.34	8.34	8.34	9.34	9.34	9.50	9.50	9.50	9.50	10.50	10.50	10.50	10.50	10.50	10.50
FINANCE	7.50	8.50	8.50	8.50	8.50	9.00	9.00	9.00	9.00	10.00	10.00	10.00	10.00	10.00	10.00
TAX	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MUNICIPAL COURT	3.00	3.00	3.00	3.00	3.00	3.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00
LEGAL	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
POLICE	52.50	56.50	56.50	56.50	56.50	56.50	57.00	58.00	58.00	59.00	59.00	60.00	60.00	60.00	60.00
FIRE	1.50	1.50	1.50	1.50	1.50	1.50	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
HUMANE	2.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
ENGINEERING	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00
STREET	6.83	6.83	6.83	6.83	6.83	6.83	6.83	6.83	6.83	6.83	6.83	6.83	6.83	6.83	6.83
DRAINAGE	14.83	14.83	14.83	14.83	14.83	14.83	14.83	14.83	14.83	14.83	14.83	14.83	14.83	14.83	14.83
CODE ENFORCEMENT	6.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00	8.00	8.00	8.00	8.00	8.00	8.00
PARKS	14.50	13.50	13.50	13.50	13.50	13.50	13.50	13.50	13.50	13.50	13.50	13.50	13.50	13.50	13.50
RECREATION	11.50	12.50	13.50	13.50	13.50	13.50	13.50	13.50	13.50	13.50	13.50	13.50	13.50	13.50	13.50
GARAGE	9.00	9.00	9.00	9.00	9.00	9.00	9.00	9.00	9.00	9.00	9.00	9.00	9.00	9.00	9.00
LIBRARY	0.33	0.33	0.33	0.33	0.33	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50
CIVIC CENTER	0.00	4.00	5.00	5.00	5.00	5.00	4.00	4.00	4.00	5.00	5.00	5.00	5.00	5.00	5.00
TOTAL GENERAL FUND	143.83	148.83	154.83	155.83	155.83	156.66	155.66	156.66	157.66	163.66	163.66	164.66	164.66	164.66	164.66

<i>UTILITY FUND</i>	1998-99	1999-00	2000-01	2001-02	2002-03	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2011-12
	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT
UTILITY ADMINISTRATION	7.83	8.83	9.83	9.83	9.83	8.00	8.00	7.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00
WATER PRODUCTION	3.25	3.25	3.25	3.25	7.08	7.08	7.08	7.08	7.41	11.50	11.50	11.50	11.50	11.50	11.50
WATER DISTRIBUTION	5.25	5.25	5.25	5.25	4.75	4.75	4.75	4.75	4.75	0.00	0.00	0.00	0.00	0.00	0.00
WASTEWATER COLLECTION	11.25	11.25	11.25	11.25	10.08	10.08	10.08	10.08	10.41	19.50	19.50	19.50	19.50	19.50	19.50
WASTEWATER TREATMENT	11.25	11.25	11.25	11.25	8.09	8.09	8.09	8.09	8.43	0.00	0.00	0.00	0.00	0.00	0.00
SANITATION	25.34	25.34	25.34	25.34	25.34	25.34	25.34	25.34	25.34	25.34	25.34	25.34	25.34	25.34	25.34
TOTAL UTILITY FUND	64.17	65.17	66.17	66.17	65.17	63.34	63.34	62.34	62.34	62.34	62.34	62.34	62.34	62.34	62.34
TOTAL ALL FUNDS COMBINED	208.00	214.00	221.00	222.00	221.00	220.00	219.00	219.00	220.00	226.00	226.00	227.00	227.00	227.00	227.00

SUMMARY OF MAJOR PERSONNEL CHANGES TO FULL-TIME POSITIONS

<u>YEAR</u>	<u>DEPARTMENT</u>	<u>Add FTE</u>	<u>Delete</u>
2009-10	Police	1.00	
2007-08	Administration	1.00	
2007-08	Finance	1.00	
2007-08	Police	1.00	
2007-08	Code Enforcement	1.00	
2007-08	Code Enforcement	1.00	
2007-08	Civic Center	1.00	
2006-07	Legal	1.00	Converted Contract Employee to Full-Time
2005-06	Utility Admin		-1.00
2005-06	Recreation	1.00	
2005-06	Recreation		-1.00
2005-06	Police	1.00	
2004-05	Civic Center		-1.00
2004-05	Fire		-0.50
2004-05	Legal		-1.00
2004-05	Police	0.50	
2003-04	Administration	0.33	-0.33
2003-04	Finance	0.50	-0.50
2003-04	Utility Admin		-1.00
2002-03	Utilities		-1.00
2001-02	Administration	1.00	
2000-01	Civic Center	1.00	
2000-01	Police	4.00	
2000-01	Recreation	1.00	
2000-01	Utility Admin	1.00	
1999-00	Civic Center	2.00	
1999-00	Civic Center	1.00	
1999-00	Civic Center	1.00	
1999-00	Finance	1.00	
1999-00	Finance	1.00	-1.00
1999-00	Humane	1.00	
1999-00	Parks		-1.00
1999-00	Recreation	1.00	
1998-99	Court	1.00	
1998-99	Police	1.00	
1998-99	Recreation	1.00	
1998-99	Sanitation		-2.00
1998-99	WW Collection	2.00	
		32.33	-11.33
	Net	21.00	

GENERAL CAPITAL PROJECTS & BOND ISSUE HISTORY

Tax Year	Fiscal Year Ended	Tax Rate	Total Assessed Value	General Capital Projects	Bond Issues			
					Date Authorized	Amount Authorized	Date Sold	Amount Sold
1976	9/30/1977	\$ 0.5000	\$ 175,832,810	151,154	4/3/1976	\$ 2,885,000	7/20/1976	\$ 2,885,000
1977	9/30/1978	0.4750	192,542,314	59,428				
1978	9/30/1979	0.4750	207,204,210	272,872				
1979	9/30/1980	0.4250	232,286,120	178,154	4/5/1980	2,000,000	8/20/1980	2,000,000
1980	9/30/1981	0.4250	251,333,126		4/4/1981	600,000	4/8/1981	600,000
1981	9/30/1982	0.4500	269,422,547	271,186	8/14/1982	1,595,000	9/28/1982	1,595,000
1982	9/30/1983	0.3400	455,809,674	760,995				
1983	9/30/1984	0.3865	468,967,930	602,010	11/8/1983	1,140,000	6/18/1984	1,140,000
1984	9/30/1985	0.4000	485,602,540	708,895				
1985	9/30/1986	0.3250	618,134,335	253,006				
1986	9/30/1987	0.3250	619,430,280	423,609				
1987	9/30/1988	0.3250	607,217,191	496,943				
1988	9/30/1989	0.3250	613,392,040	284,172				
1989	9/30/1990	0.3250	617,544,250	231,866	9/9/1989	4,665,000	11/6/1989	4,665,000
1990	9/30/1991	0.3450	637,920,940	36,519				
1991	9/30/1992	0.3450	651,975,210	51,133				
1992	9/30/1993	0.3550	674,654,648	204,651	8/29/1992	3,450,000	3/15/1993	3,450,000
1993	9/30/1994	0.3550	704,858,200	623,845				
1994	9/30/1995	0.3500	742,810,365	572,969				
1995	9/30/1996	0.3450	789,761,000	570,295	6/17/1996	7,300,000	6/17/1996	7,300,000
1996	9/30/1997	0.3400	829,035,849	559,522				
				542,462	a)			
1997	9/30/1998	0.3500	847,067,939	766,189	5/3/1997	6,350,000	11/3/1997 GO	2,100,000
1998	9/30/1999	0.3500	889,655,350	913,487			11/3/1997 CO	5,950,000
1999	9/30/2000	0.3500	935,110,266	1,397,500	11/3/1997	5,950,000		
					c)		1/15/1999	4,250,000
2000	9/30/2001	0.3500	998,035,066	952,683	1/11/2001	10,800,000	5/15/2001	3,600,000
2001	9/30/2002	0.3500	1,068,602,660	1,193,565	1/18/1997	6,000,000	5/15/2002	6,000,000
2002	9/30/2003	0.3750	1,116,753,175	672,741			12/15/2002	3,600,000
2003	9/30/2004	0.3703	1,185,429,367	627,827	b)		4/15/2004	3,600,000
2004	9/30/2005	0.3700	1,236,071,214	206,785	5/15/2005	7,700,000		-
2005	9/30/2006	0.3800	1,273,059,582	1,170,715				
2006	9/30/2007	0.3700	1,351,219,282	731,008	d)		5/17/2007	5,300,000
2007	9/30/2008	0.3850	1,440,330,841	809,648				-
2008	9/30/2009	0.3900	1,491,545,984	1,157,136	d)		3/3/2009	2,400,000
2009	9/30/2010	0.3900	1,437,716,799	1,949,813	5/8/2010	7,000,000	7/20/2010	3,000,000
2010	9/30/2011	0.3900	1,419,681,558	684,123	e)			
2011	9/30/2012	0.3900	1,439,808,305	907,558		7,360,000	10/18/2011	7,360,000
				\$ 21,996,464		\$ 67,435,000		\$ 70,795,000
				Total Projects		\$ 92,791,464		

a) Outdoor Pool was built with half cent sales tax money

b) \$10,800,000 in GO bonds were approved by voters in 2001. These were sold in three phases.

c) \$6,325,000 in GO bonds were approved by voters in 1997. These were sold in two phases.

d) \$7,700,000 in GO bonds were approved by voters in 2005. These were sold in two phases.

e) \$7,000,000 in GO bonds were approved by voters in 2010. These will be sold in two phases.

7/20/1976 Library, City Hall, Streets (Oak Drive, Willow Drive, Oyster Creek Drive), Drainage, Parks, Water System - GO

8/20/1980 Police Building, Service Center, Streets (Plantation Dr., That Way, Dixie Dr) - GO

4/8/1981 Streets (Yaupon 2 lanes FM 2004 to OCD) - GO

9/28/1982 Drainage, Streets (Huisache), Sanitary Sewer - GO

11/8/1983 Streets (Oak Dr Bridge, Stanford Rd, Post Oak, Post Oak Ct.) - GO

11/6/1989 Refunding - GO; Library & Parking, Streets (Dixie Dr, Oyster Creek Dr) - GO

3/15/1993 Police Station, Plantation Bridge, Streets (Azalea & Center Way) - GO

6/17/1996 Recreation Center - CO (Debt Service provided by half cent sales tax)

11/3/1997 Streets - Cherry, Elm, Winding Way, Canna, Circle Way

11/3/1997 Youth Sports Complex, Civic Center Plaza - CO (Debt Service provided by half cent sales tax)

1/15/1999 Streets - phase 2 of \$6.35 million Authorized - OCD, Laurel, Acacia, Mimosa, Oleander, Walnut, Lotus, Medical Dr.

5/15/2001 Funding the reconstruction of Magnolia (100 block to Acacia), central Yaupon, (SH332 to OCD). Also funded is the humane facility and a two bay expansion to Fire Station #2.

5/15/2002 Golf Course bonds sold - construction began 6/21/02

12/15/2002 Fire / EMS Building

4/15/2004 Streets - Oak Drive, South Yaupon, Dixie Drive, South Magnolia, and Brazos Oaks

5/17/2007 Brazos Oaks Subdivision: Streets drainage; Jasmine, Oak Dr., & Winding Way street & drainage. Renovations of old fire station into a Court Facility, Emergency Dispatch & Emergency Operation Center.

5/8/2010 Drainage, Ditch lining, Structure crossing (Oak Dr & S. Yaupon), Aterial streets drought repair.

****BRAZORIA COUNTY CLASS A - SINGLE FAMILY RESIDENTIAL VALUES**

YEAR	# OF PARCELS	CLASS A MARKET VALUE CERTIFIED	CLASS A MARKET VALUE (ARB REVIEW)	TOTAL CLASS A MARKET VALUE	*NEW CLASS A MARKET VALUE
2000	67,733	\$ 4,735,920,670	\$ 51,252,090	\$ 4,787,172,760	\$ 306,185,984
2001	69,791	\$ 5,309,081,700	\$ 213,902,200	\$ 5,522,983,900	\$ 302,957,134
2002	71,902	\$ 6,034,310,820	\$ 197,563,770	\$ 6,231,874,590	\$ 351,795,261
2003	74,116	\$ 6,611,338,120	\$ 680,624,460	\$ 7,291,962,580	\$ 380,188,733
2004	76,813	\$ 7,578,856,060	\$ 487,446,100	\$ 8,066,302,160	\$ 459,478,475
2005	79,046	\$ 8,270,507,790	\$ 642,174,140	\$ 8,912,681,930	\$ 492,677,484
2006	82,263	\$ 9,232,795,790	\$ 611,210,790	\$ 9,844,006,580	\$ 574,367,860
2007	84,399	\$ 10,168,218,701	\$ 850,659,412	\$ 11,018,878,113	\$ 583,676,962
2008	86,608	\$ 11,229,716,724	\$ 302,173,693	\$ 11,531,890,417	\$ 491,545,699
2009	87,932	\$ 10,926,556,311	\$ 755,995,018	\$ 11,682,551,329	\$ 315,255,480
2010	88,979	\$ 11,597,214,600	\$ 182,453,464	\$ 11,779,668,064	\$ 196,623,525

*This number is included in "Total Market Value". Brazoria County Grants 20% general homestead exemption

****CITY OF LAKE JACKSON CLASS A - SINGLE FAMILY RESIDENTIAL VALUES**

YEAR	# OF PARCELS	CLASS A MARKET VALUE CERTIFIED	CLASS A MARKET VALUE (ARB REVIEW)	TOTAL CLASS A MARKET VALUE	*NEW CLASS A MARKET VALUE
2000	7,856	\$ 746,684,280	\$ 3,549,210	\$ 750,233,490	\$ 14,233,130
2001	7,917	\$ 788,066,900	\$ 34,442,680	\$ 822,509,580	\$ 11,702,900
2002	7,974	\$ 855,387,090	\$ 31,960,680	\$ 887,347,770	\$ 12,507,524
2003	8,050	\$ 886,839,240	\$ 84,023,620	\$ 970,862,860	\$ 15,710,597
2004	8,103	\$ 958,934,250	\$ 36,788,160	\$ 995,722,410	\$ 10,118,175
2005	8,135	\$ 969,890,970	\$ 55,233,910	\$ 1,025,124,880	\$ 11,345,801
2006	8,197	\$ 1,020,557,040	\$ 32,023,020	\$ 1,052,580,060	\$ 10,667,662
2007	8,256	\$ 1,047,335,160	\$ 60,799,370	\$ 1,108,134,530	\$ 10,601,770
2008	8,302	\$ 1,124,490,976	\$ 15,975,860	\$ 1,140,466,836	\$ 11,931,080
2009	8,330	\$ 1,105,776,006	\$ 45,368,017	\$ 1,151,144,023	\$ 4,918,400
2010	8,338	\$ 1,137,272,935	\$ 9,788,380	\$ 1,147,061,315	\$ 2,814,380

*This number is included in "Total Market Value". City of Lake Jackson grants no general homestead exemption

****CITY OF ANGLETON CLASS A1 - SINGLE FAMILY RESIDENTIAL VALUES**

YEAR	# OF PARCELS	CLASS A MARKET VALUE CERTIFIED	CLASS A MARKET VALUE (ARB REVIEW)	TOTAL CLASS A MARKET VALUE	*NEW CLASS A MARKET VALUE
2000	5,060	\$ 280,084,760	\$ 1,746,080	\$ 281,830,840	\$ 4,606,842
2001	5,094	\$ 303,466,760	\$ 6,667,260	\$ 310,134,020	\$ 4,281,524
2002	5,110	\$ 330,709,630	\$ 10,573,340	\$ 341,282,970	\$ 5,402,704
2003	5,148	\$ 347,304,680	\$ 28,571,210	\$ 375,875,890	\$ 7,498,060
2004	5,189	\$ 378,497,340	\$ 18,414,400	\$ 396,911,740	\$ 7,012,305
2005	5,209	\$ 385,639,610	\$ 31,963,330	\$ 417,602,940	\$ 5,719,290
2006	5,238	\$ 418,843,620	\$ 35,270,870	\$ 454,114,490	\$ 6,031,890
2007	5,255	\$ 450,648,069	\$ 41,562,380	\$ 492,210,449	\$ 7,446,050
2008	5,299	\$ 492,505,869	\$ 4,511,750	\$ 497,017,619	\$ 6,701,630
2009	5,337	\$ 489,288,507	\$ 17,418,919	\$ 506,707,426	\$ 5,759,610
2010	5,363	\$ 492,528,737	\$ 6,513,911	\$ 499,042,648	\$ 2,434,310

*This number is included in "Total Market Value". City of Angleton grants no general homestead exemption

****CITY OF PEARLAND CLASS A - SINGLE FAMILY RESIDENTIAL VALUES**

YEAR	# OF PARCELS	CLASS A MARKET VALUE	VALUE CERTIFIED	CLASS A MARKET VALUE	(ARB REVIEW)	TOTAL CLASS A MARKET VALUE	*NEW CLASS A MARKET VALUE
2000	10,696	\$	1,100,278,510	\$	28,472,940	\$ 1,128,751,450	\$ 88,243,576
2001	11,491	\$	1,283,411,360	\$	82,665,440	\$ 1,366,076,800	\$ 114,541,942
2002	12,574	\$	1,520,707,640	\$	79,653,810	\$ 1,600,361,450	\$ 160,607,326
2003	13,729	\$	1,731,101,140	\$	206,494,480	\$ 1,937,595,620	\$ 188,583,982
2004	15,065	\$	2,070,670,360	\$	179,224,030	\$ 2,249,894,390	\$ 220,647,241
2005	16,907	\$	2,315,784,360	\$	371,065,530	\$ 2,686,849,890	\$ 320,371,679
2006	20,674	\$	3,186,641,930	\$	211,908,080	\$ 3,398,550,010	\$ 355,004,030
2007	23,842	\$	3,835,979,363	\$	333,995,541	\$ 4,169,974,904	\$ 360,425,053
**2008	23,579	\$	4,041,858,496	\$	149,055,212	\$ 4,190,913,708	\$ 284,426,562
***2009	26,070	\$	4,256,634,374	\$	438,071,420	\$ 4,694,705,794	\$ 177,565,779
***2010	26,386	\$	4,635,497,491	\$	127,399,415	\$ 4,762,896,906	\$ 87,519,470

*This number is included in "Total Market Value". As of 2008 City of Pearland grants 2.5% homestead exemption

**All values are as of the original certification date for each individual tax year. Values have not been adjusted for changes since July of their respective tax year

*** New Values are Brazoria County ONLY. Not available for Harris and Fort Bend Counties

2011 Industrial District Agreement

The following represents the basis for the 2011 Industrial District Agreement between BASF, Dow and the Brock interests and the Cities of Clute, Freeport and Lake Jackson. Final contracts will be prepared in accordance with the following:

- Length of contract – 15 years
- Floor payment - \$9,000,000
- Payment in years one & two - \$9,000,000 each year
- Distribution among the Cities:

Initial year:	
Clute	\$1,400,000
Freeport	\$3,500,000
Lake Jackson	\$4,100,000

- Growth factor will be the higher of the CPI-U or value based formula (Industrial District value x\$.55/ \$100 on assessed value @ 50% or rate of 27.5 cents/\$100)
- Ceiling – payments will rise or fall based on the CPI-U or value-based formula but in no case would fall below the \$9,000,000 floor, except as described herein- Payments also cannot exceed a CAP of (Industrial District value x\$.55/\$100 on assessed value @ 80% or rate of 44 cents/\$100).
- In no case would Industry ever pay more than would be due if the Industrial District was annexed (including abated properties) using the Industrial District “tax rate” (\$.55/\$100)
- Natural disaster or terrorist attack – in the event of a natural disaster (ie a hurricane) or other weather related incident or terrorist attack in which industry suffers major physical damage that results in values (including abated values) being negatively affected by 50% or more the following shall apply:
 - The first year after a natural disaster (ie, hurricane) or other weather related incident or terrorist attack affecting the plant the payment to the Cities will drop to the floor amount (\$9 million).
 - The second and third years may drop below the \$9 million floor and will be based on value of plant, including abated properties, (those properties granted an abatement by Brazoria County) x\$.55/\$100 assessed value @ 80%-(rate of 44 cents/\$100)
 - In the fourth year the contract the payment amount will return to the pre-disaster payment unless it would exceed the CAP. In that event the payment would be based on the CAP or the \$9,000,000 floor payment, whichever is greater. From the fifth year point the payment will resume based on the greater of the CPI-U or the value based formula.

Industrial Districts Along the Texas Gulf Coast

Rank	City	Contract Rate	Tax Rate	Effective Tax Rate	New Construction	Comments
1	Port Neches	75%	0.69950	52.46%	75%	10 Year Contract
2	Beaumont	80%	0.64000	51.20%	3 years @ 0%, Steps in	3 years @ 80%, 4 years @ 75%
3	Pasadena	90%	0.56200	50.59%	0%,20%, 45%, 55%, 65%	Increase/decrease is split with Industry
4	Orange	67%	0.74500	50.00%	0% for 2 years	5 Year contract - 10% Ceiling & Floor
5	Baytown	62%	0.78703	48.80%	0% for 2 years	Different start dates for each company.
6	Houston	73.4%	0.64500	47.34%	40%, 45%, 50%	15 Year Contract 100% on Land
7	Deer Park	63%	0.72000	45.36%	25%,35%,45%,55%	2006 Base Value for New Construction
8	La Porte	62%	0.71000	44.02%	30%	2007 Base Value for New Construction
9	Nederland	75%	0.57800	43.35%	0% - 5 years, 37.5%, 56.25%	Personal Property @ 20%
10	Texas City	100%	0.42500	42.50%	100%	Annexed by City
11	Corpus Christi	60%	0.58500	35.10%	6%-60%	10 Year Contract - Land 100% - 3% minimum increase - 6% cap
12	Freeport	49%	0.70827	34.71%	0%	Rate Escalates from 40% to 55% over 10 years
13	Lake Jackson, Clute	50%	0.55000	27.50%	0%	15 year contract.Floor of \$9m, escalates based on CPI-U
14	Bridge City	42%	0.47775	20.07%	0% for 2 years	Add Sales Tax Adjustment to Tax Rate
15	Port Arthur	75%	0.77500	Flat Fee	-	Use Flat Fee Contracts
16	Liverpool	NA	0.23685	Flat Fee	0%	Plants split \$350,000 annually

Industrial Districts Along the Texas Gulf Coast
Sorted by Percentage of Value Collected

Rank	City	Total Value	Total Levy	Percentage	Major Players
1	Port Neches	454,793,500	\$ 2,385,960.00	0.525%	Huntsman, Mobil, Motiva, Air Liquide
2	Orange	957,364,212	\$ 4,993,323.00	0.522%	DuPont, Bayer, Chevron
3	Pasadena	2,952,527,965	\$ 15,213,131.00	0.515%	Hoechst Celanese, Phillips, Montel
4	Beaumont	2,506,554,609	\$ 12,474,171.00	0.498%	Exxon \ Mobil, Goodyear, Du Pont
5	Baytown	5,439,741,259	\$ 24,556,958.87	0.451%	Exxon, Bayer, Chevron - Exxon updated for 2002
6	Deer Park	3,172,917,528	\$ 14,068,346.96	0.443%	Shell, Rohm & Haas, Calpine
7	La Porte	2,957,450,657	\$ 12,631,487.57	0.427%	Equistar (Olfeins JV), Total Petro., Innovene
8	Port Arthur	3,500,000,000	\$ 14,100,000.00	0.403%	Motiva, Huntsman, Fina, Clark
9	Nederland	238,898,842	\$ 940,849.00	0.394%	Air Liquide, Sun, Unocal
10	Houston	3,683,858,290	\$ 14,000,000.00	0.380%	Lyondell, Shell, Champions Paper
11	Freeport	347,692,230	\$ 1,206,667.07	0.347%	Shintech, Schenectady, DSM
12	Lake Jackson, Clute	2,888,875,477	\$9,000,000	0.312%	Dow, BASF
13	Bridge City	29,453,613	\$ 79,000.00	0.268%	Firestone
14	Corpus Christi	2,442,301,092	\$ 6,104,418.00	0.250%	Koch, Citgo, Coastal, Valero
15	Liverpool	595,230,130	\$ 350,000.00	0.059%	Innovene, Equistar, Solutia

Industrial Districts Along the Texas Gulf Coast

Sorted by Total Dollars Collected

Rank	City	Total Value	Total Levy	Percentage	Major Players
1	Baytown	5,439,741,259	\$ 24,556,958.87	0.451%	Exxon, Bayer, Chevron - Exxon updated for 2002
2	Pasadena	2,952,527,965	\$ 15,213,131.00	0.515%	Hoechst Celanese, Phillips, Montel
3	Port Arthur	3,500,000,000	\$ 14,100,000.00	0.403%	Motiva, Huntsman, Fina, Clark
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13	Nederland	238,898,842	\$ 940,849.00	0.394%	Air Liquide, Sun, Unocal
14	Liverpool	595,230,130	\$ 350,000.00	0.059%	Innovene, Equistar, Solutia
15	Bridge City	29,453,613	\$ 79,000.00	0.268%	Firestone

Industrial Districts Along the Texas Gulf Coast

Sorted by Total Value in District

Rank	City	Total Value	Total Levy	Percentage	Major Players
1	Baytown	5,439,741,259	\$ 24,556,958.87	0.451%	Exxon, Bayer, Chevron - Exxon updated for 2002
2	Houston	3,683,858,290	\$ 14,000,000.00	0.380%	Lyondell, Shell, Champions Paper
3	Port Arthur	3,500,000,000	\$ 14,100,000.00	0.403%	Motiva, Huntsman, Fina, Clark
4	Deer Park	3,172,917,528	\$ 14,068,346.96	0.443%	Shell, Rohm & Haas, Calpine
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10	Orange	957,364,212	\$ 4,993,323.00	0.522%	DuPont, Bayer, Chevron
11	Liverpool	595,230,130	\$ 350,000.00	0.059%	Innovene, Equistar, Solutia
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BUDGET GLOSSARY



LAKE JACKSON

City of Enchantment



BUDGET GLOSSARY

The Annual Budget contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader in understanding these terms, a budget glossary has been included in the document.

ABATEMENT. A complete or partial cancellation of a levy imposed by a government. Abatements usually apply to tax levies, special assessments and service charges.

ACCRUAL BASIS. The basis of accounting under which transactions are recognized when they occur, regardless of the timing of related cash flows.

ACCRUED EXPENSES. Expenses incurred but not due until a later date.

ACCRUED REVENUES. Revenues earned but not yet received.

ADMINISTRATIVE FEES. Administrative Services charges are allocated to all Enterprise Fund activities (e.g., water/sewer and sanitation) for indirect management and administrative support given by general fund departments.

AD VALOREM TAXES. (Current) All property, real personal, mixed tangible, intangible, annexations, additions, and improvements to property located within the taxing units jurisdiction which are subject to taxation on January 1 of the current fiscal year. Following the final passage of the appropriations ordinance, City Council sets the tax rate and levy for the current fiscal year beginning October 1 and continuing through the following September 30th.

AD VALOREM TAXES. (Delinquent) All taxes are due on receipt of bill and are delinquent if not paid before February 1 of the fiscal year in which it is imposed.

AD VALOREM TAXES. (Penalty and Interest) A delinquent tax incurs a penalty of six (6%) percent of the amount of the tax for the first calendar month it is delinquent, plus one (1%) percent for each additional month of portion of the month the tax remains unpaid prior to July 1 of the year in which it becomes delinquent. However, the delinquent tax on July 1 incurs a total penalty of twelve (12%) percent of the amount of the delinquent tax without regard to the number of months the tax has been delinquent. If a person exercises the split-payment option, as provided by the Property Tax Code, and fails to make the second payment before July 1, the second payment is delinquent and incurs a penalty of twelve (12%) percent of the amount of the unpaid tax. A delinquent tax incurs at the rate of one (1%) percent for each month or portion of a month the tax remains unpaid.

APPROPRIATION. A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes.

APPROPRIATION ORDINANCE. The official enactment by the City Council to establish legal authority for City officials to obligate and expend resources.

ASSESSED VALUATION. A value that is established for real or personal property for use as a basis for levying property taxes. (Note: Property values are established by the Brazoria County Appraisal District.)

BISD – Brazosport Independent School District. All school age children living in the City limits of Lake Jackson attend school in this District.

BALANCED BUDGET – A fund’s budget is considered balance when estimated expenditures equal prospective revenues.

B.O.D. Biochemical Oxygen Demand.

B.W.A. Brazosport Water Authority. A regional water supplier. The City has a contract to pay for 2 million gallons a day.

BOND. A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects, such as buildings, streets and bridges.

BUDGET. A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year. The term “budget” is used in two senses in practice. Sometimes it designates the financial plan presented to the City Council for adoption and sometimes the plan finally approved by that body. It is usually necessary to specify whether the budget under consideration is proposed or whether it has been adopted by the City Council.

BUDGET ADJUSTMENTS. A legal procedure utilized by the City staff and City Council to revise a budget appropriation. The City of Lake Jackson’s City Charter requires City Council approval through the adoption of a supplemental appropriation ordinance (which specifies both the source of revenue and the appropriate expenditure account) for any inter-departmental or inter-fund adjustments. City staff has the prerogative to adjust expenditures within a departmental budget.

BUDGET CALENDAR. The schedule of key dates or milestones which the City departments follow in the preparation, adoption, and administration of the budget.

BUDGET DOCUMENT. The instrument used by the budget-making authority to present a comprehensive financial program to the City Council.

BUDGET MESSAGE. The opening section of the budget which provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the City Manager.

BUDGETED FUNDS. Funds that are planned for certain uses but have not been formally or legally appropriated by the legislative body. The budget document that is submitted for Council approval is composed of budgeted funds.

CDBG – Community Development Block Grant

CASH BASIS. A basis of accounting under which transactions are recognized only when cash changes hands.

CASH MANAGEMENT. The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting

BUDGET GLOSSARY

the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.

COST. (1) The amount of money or other consideration exchanged for property or services. (2) Expense.

DEPRECIATION. The process of estimating and recording the lost usefulness, expired useful life or diminution of service from a fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation or the cost to reserve in order to replace the item at the end of its useful life.

DIVISION. An administrative segment of the City which indicates management responsibility for an operation or a group of related activities within a functional area. Divisions are the basic units of the budget upon which departments are composed of.

ENTERPRISE FUND. A fund established to account for operations (a) that are financed and operated in a manner similar to private business enterprises--where the intent of the governing body is that the costs (expenses, including depreciation) for providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. Examples of Enterprise Funds are those for water, gas, and electric utilities; swimming pools; airports; parking garages; and transit systems.

ENCUMBRANCES. Commitments related to unperformed (executory) contracts for goods or services.

EXPENDITURE. This term refers to the outflow of funds paid or to be paid for an asset obtained or goods and services obtained regardless of when the expense is actually paid. This term applies to all funds. Note: An encumbrance is not an expenditure. An encumbrance reserves funds to be expended.

EXPENSES. Charges incurred (whether paid immediately or unpaid) for operation, maintenance, interest and other charges.

FISCAL YEAR. The time period designated by the City signifying the beginning and ending period for recording financial transactions. The City of Lake Jackson has specified October 1 to September 30 as its fiscal year.

FIXED ASSETS. Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment.

FRANCHISE TAX. This is a charge paid for the use of City streets and public right of way and is in lieu of all other municipal charges, fees, street rentals, pipe taxes or rentals, easement or other like franchise taxes, inspections fees, and/or charges of every kind except Ad Valorem and special assessment taxes for public improvements.

FUNCTION. A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible.

FUND. An accounting entity that has a set of self-balancing accounts and that records all financial transac-

tions for specific activities or government functions. Eight commonly used funds in public accounting are: general fund, special revenue funds, debt service funds, capital project funds, enterprise funds, trust and agency funds, internal service funds, and special assessment funds.

FUND BALANCE. Fund balance is the excess of assets over liabilities and is therefore also known as surplus funds.

GASB 54 – A new standard adopted by GASB for governmental fund balance reporting and governmental fund type definitions. This standard changes how governments classify and report fund balances. The governmental fund balance classifications are: non-spendable, restricted, committed, assigned and unassigned. This standard is effective for fiscal years ending after June 15, 2011

GENERAL FUND. The fund used to account for all financial resources except those required to be accounted for in another fund.

GENERAL OBLIGATION BONDS. Bonds that finance a variety of public projects such as streets, buildings, and improvements; the repayment of these bonds is usually made from the General Fund, and these bonds are backed by the full faith and credit of the issuing government.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP). Uniform minimum standards of and guidelines to financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. They encompass the conventions, rules, and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. They provide a standard by which to measure financial presentations.

GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB) -- Establishes accounting financial reporting standards for state and local government.

GOVERNMENTAL FUNDS – Government funds account for expendable resources based on the purposes for which the resources may or must be used. There are four fund types and there may be numerous individual funds within each fund type. The four government fund types are: General Fund, Special Revenue Funds, Capital Projects Funds and Debt Service Funds.

GRANTS. Contributions or gifts of cash or other assets from another government to be used or expended for a specified purpose, activity, or facility.

HOTEL/MOTEL TAX. Pursuant to a State law, a tax is levied upon the cost of occupancy of any room or space furnished by any hotel. The current rate of taxation is 13% (7% of which is paid to the City and budgeted for limited uses and 6% is collected by the state). Revenue received from this resource is disbursed as follows: fourteen (14%) percent to the Fine Arts Council, twenty-nine (29%) percent for tourism, twenty one (21%) percent to the Museum of Natural Science, twenty-one (21%) percent to the Lake Jackson Historical Museum (Lake Jackson Historical Association), and fourteen (14%) to the Festival of Lights. The remaining is appropriated annually as designated by Council through the budget process.

INTERFUND TRANSFERS. Amounts transferred from one fund to another.

BUDGET GLOSSARY

INVESTMENTS. Securities and real estate held for the production of revenue in the form of interest, dividends, rentals, or lease payments. The term does not include fixed assets used in governmental operations.

LEVEL DEBT PAYMENTS - A method of retiring debt that requires the issuer to make the same annual debt service payment each year. The structure of the repayment schedule is such that principal payments increase and the interest payment decline each year. Level debt payments result in higher interest payments overall, compared to level principal payments.

LEVEL PRINCIPAL PAYMENTS – A method of retiring debt service payments that requires the issuer to make larger debt service payments in the earlier years of the term. The structure of the repayment schedule is such that principal payments are the same, and the interest payments decline each year. Level principal payments result in lower interest payments overall, compared to level debt payments.

LEVY. (Verb) To impose taxes, special assessments, or service charges for the support of governmental activities. (Noun) The total amount of taxes, special assessments, or service charges imposed by a government.

LONG-TERM DEBT. Debt with a maturity of more than one year after the date of issuance.

MIXED BEVERAGE TAX. A tax at the rate of ten (10%) percent is imposed on the gross receipts of a Licensee for the sale, preparation, or service of mixed beverages or from the sale of ice or non-alcoholic beverages and consumed on the premises of the permittee.

MODIFIED ACCRUAL BASIS. The accrual basis of accounting adapted to the governmental fund type spending measurement focus. Under it, revenues are recognized when they become both “measurable” and “available to finance expenditures of the current period.” Expenditures are recognized when the related fund liability is incurred except for (1) inventories of materials and supplies which may be considered expenditures either when purchased or when used; (2) prepaid insurance and similar items which need not be reported; (3) accumulated unpaid vacation, sick pay, and other employee benefit amounts which need not be recognized in the current period, but for which larger-than-normal accumulations must be disclosed in the notes to the financial statements; (4) interest on special assessment indebtedness which may be recorded when due rather than accrued, if approximately offset by interest earnings on special assessment levies; and (5) principal and interest on long-term debt which are generally recognized when due.

MAJOR FUND - A Governmental or Enterprise fund that meets both of the following criteria: a.) Total assets, liabilities, revenues, or expenditures/expenses (excluding extraordinary items) of that individual governmental or enterprise fund are at least 10% of the corresponding total for all funds of that category or type (that is, total governmental or total enterprise funds), and b.) Total assets, liabilities, revenues, or expenditures/expenses (excluding extraordinary items) of the individual governmental fund or enterprise fund are at least 5% of the corresponding total for all governmental and enterprise funds combined. Any other government or enterprise fund may be reported as a major fund if the government’s officials believe that fund is particularly important to the financial statement users. The general fund is always a major fund (GASB 34).

OPERATING BUDGET. Plans of current expenditures and the proposed means of financing them. The annual

OPERATING EXPENSES. Proprietary fund expenses which are directly related to the fund's primary service activities.

OPERATING GRANTS. Grants which are restricted by the grantor to operating purposes or which may be used for either capital or operating purposes at the discretion of the grantee.

OPERATING REVENUES. Proprietary fund revenues which are directly related to the fund's primary service activities. They consist primarily of user charges for services.

OPERATING TRANSFERS. All interfund transfers other than residual equity transfers.

ORDINANCE. A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Ordinarily, the statutes or charter will specify or imply those legislative actions which must be by ordinance and those which may be by resolution. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, universally require ordinances.

OVERLAPPING DEBT. The proportionate share of the debts of local governments located wholly or in part within the limits of the reporting government which must be borne by property within each government.

PERFORMANCE AUDITS. Examinations intended to assess (1) the economy and efficiency of the audited entity's operations and (2) program effectiveness--the extent to which program objectives are being attained.

PERFORMANCE MEASURES. Specific quantitative and qualitative measures of work performed as an objective of the department.

PROGRAM DESCRIPTION. Describe the nature of service delivery provided at this level of funding. It clearly explains how service delivery will be different from the prior budget year.

PROGRAM OBJECTIVES. Program Objectives are quantifiable steps toward accomplishing stated goals. They should have a specific time frame or measurable achievement. Objectives should be able to be reached or completed within the current fiscal year. Objective statements are not required for every activity performed, but should focus on the major steps necessary for achieving established goals.

PROGRAM GOALS. Program goals describe the purpose or benefit the division/department plans to provide to the community and/or organizations it serves. Goals identify the end result the division/department desires to achieve with its activities, but goals are often ongoing and may not be achieved in one year.

PRODUCTIVITY MEASURES. Productivity measures should reflect how well a program is performing its activities to meet the needs of the public and the organization. They should measure productivity, effectiveness, efficiency or the impact of a service provided. While activity measures indicate "how much" activity the division/department is performing, productivity measures identify "how well" the division/department is performing.

BUDGET GLOSSARY

PROPERTY TAX. Property taxes are levied on both real and personal property according to the property's valuation and the tax rate.

PROPRIETARY FUND – Proprietary funds follow accounting practices similar to those found in private business. Both attempt to be self supporting. The two types of proprietary funds are enterprise funds and internal service funds

RESERVE. An account to use to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

RETAINED EARNINGS. An equity account reflecting the accumulated earnings of an enterprise or internal service fund.

RETAINED EARNINGS - Designated. An account used to segregate a portion of retained earnings that is to be used for a specified purpose.

REVENUE BONDS. Bonds whose principal and interest are payable exclusively from earnings of an Enterprise Fund. In addition to a pledge of revenues, such bonds sometimes contain a mortgage on the Enterprise Fund's property.

REVENUES. (1) Increases in governmental fund type net current assets from other than expenditure refunds and residual equity transfers. Under NCGA Statement 1, general long-term debt proceeds and operating transfers in are classified as "other financing sources" rather than revenues. (2) Increases in proprietary fund type net total assets from other than expense refunds, capital contributions, and residual equity transfers. Under NCGA Statement 1, operating transfers in are classified separately from revenues.

RISK MANAGEMENT. All the ways and means used to avoid accidental loss or to reduce its consequences if it does occur.

SALES TAX. A general "sales tax" is levied on all persons and businesses selling merchandise in the city limits on a retail basis. Monies collected under authorization of this tax is for the use and benefit of the City; however, no city may pledge anticipated revenues from this source to secure the payment of funds or other indebtedness. The current sales tax rate for the City is 8.25% (1.5% rebated to the City from the State, .5% to the County, and the balance is retained by the State).

SHARED REVENUES. Revenues levied by one government but shared on a predetermined basis, often in proportion to the amount collected at the local level, with another government or class of governments.

T.C.E.Q. Texas Commission on Environmental Quality .

T.S.S. Total Suspended Solids.

TAX RATE. The amount of tax stated in terms of a unit of the tax base; for example, \$.50 per \$100 (one hundred dollars) assessed valuation of taxable property.

TAX RATE LIMIT. The maximum rate at which a government may levy a tax. The limit may apply to taxes raised for a particular purpose, or to taxes imposed for all purposes, and may apply to a single government, to a class of

governments, or to all governments operating in a particular area. Overall tax rate limits usually restrict levies for all purposes and of all governments, state and local, having jurisdiction in a given area.

TAX ROLL. The official list showing the amount of taxes levied against each taxpayer or property. Frequently, the tax roll and the assessment roll are combined, but even in these cases the two can be distinguished.

TAXES. Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges as, for example, sewer service charges.

TRIAL BALANCE. A list of the balances of the accounts in a ledger kept by double entry with the debit and credit balances shown in separate columns.

UNENCUMBERED BALANCE. The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purchases.

WORKING CAPITAL – The amount current assets exceed current liabilities. Current assets can or will be converted to cash within 90 days and current liabilities will be paid within 90 days.

WORKLOAD MEASURES. Workload measures reflect major activities of the division/department. They indicate the amount of work that has been done in the past and projected workload levels for the current and next years. Workload measures should be able to be tracked with a reasonable amount of time and effort.

